

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 30, 2017
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Deputy Mayor Craig Dyer
Councillor James Cadigan
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Elizabeth Whitten, Finance and Administrative Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

PROCEEDINGS

Moved C.Dyer/K.Todhunter: Resolved that the agenda of a regular meeting held on January 30, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Todhunter: Resolved that the minutes of a regular meeting held on January 9, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. On Call Person re: Daytime. **Moved K.Todhunter/B.Hickey:** Resolved that effective immediately that a day shift be added to the on call schedule during the regular work week Monday through Friday until the seasonal worker returns back to work. In favour 6. Carried.

CORRESPONDENCE

2. Jack Byrne Regional Sports and Entertainment Centre re: Agenda and Revenues. Information Only.
3. Letter from Sheldon Colbourne, Canadian Home Builders Association re: NBC 2015 Training. Information Only.

4. Letter from St. Francis of Assisi Basketball Association re: Donation Request. **Moved B.Hickey/K.Todhunter:** Resolved that Council donate \$ 500.00 to St. Francis Basketball program to help offset the costs of running these provincial tournaments. In favour 6. Carried.
5. Letter to Jim Sinnott, Newfoundland and Labrador Eastern School District re: Traffic Congestion near St. Francis of Assisi School. The minutes of the meeting discussing the traffic congestion along Outer Cove Road near St. Francis of Assisi School were forwarded to all of Council. Councillor Hickey will meet with the Parish Council to discuss the aforementioned issue.
6. Letter from Lori Evoy, Department of Municipal Affairs re: 2017 Budget. Information Only.
7. Girl Guide District Inquiry re: Justina Centre Lower Level. It was a decision of Council to permit the Girl Guide District leaders to utilise the town committee room for meetings until the Kinsmen Centre renovations are complete.
8. Letter from Anne Clift, 41 St. Francis Road re: Winter Recreation Programs. Town staff will write Ms. Clift to inform her that due to staff change over, programs were delayed.
9. Letter from Paul Tucker, Department of Municipal Affairs re: Gas Tax Availability. Information Only.
10. Dell Laptop re: Town Office. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the purchase of a new laptop for office use in the amount of \$ 1484.08. In favour 6. Carried.

APPLICATIONS

11. Venice Holdings Inc., Middle Ledge Drive re: Retention Area/Easement. Town staff will check the drawings regarding the easement.
12. Ray Cadigan, 344 Marine Drive re: Single Family Dwelling. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval, lot grading plan, and compliance with town regulations. In favour 6. Carried.
13. Fisheries, Forestry and Agrifoods re: Access Road Dauney's Path off Sugarloaf Place. Town staff will advise Crown Lands that the Town has no issue with the aforementioned request.
14. Russell Caddigan, 60-74 Old Pine Line re: Subdivision Development. Town staff will forward the concept plan to the Town Planner for his review.

FINANCES

- 15 .Cheques issued from January 9, 2017 to January 27, 2017 were reviewed.
16. Quikstat and expense/income reports issued to January 27, 2017 were reviewed.

BILLS TO BE PAID

17. Procom re: TownSuite Municipal Software \$ 21390.00. **Moved C.Dyer/B.Hickey:** Resolved that Council pay the invoice in full. In favour 6. Carried.
18. J3 Construction Limited re: Snow Clearing/Ice Control \$ 5204.48. **Moved C.Dyer/B.Hickey:** Resolved that Council pay the invoice in full. In favour 6. Carried.

COMMITTEE REPORTS

19. Planning/Development re: NEAR Plan. Town staff will place a notice on the town social media in relation to the upcoming near plan meeting.
20. Policy re: Children's Parties. **Moved K.Todhunter/C.Dyer:** Resolved that Council permit children's parties in the upper level of the Justina Centre subject to a security deposit being submitted prior to the rental and no play structures/large recreational equipment are permitted inside the Justina Centre. In favour 6. Carried. Town staff will amend the Justina Centre rental agreement based on the aforementioned changes.
21. NEAJC re: Minutes. The minutes will be forwarded to all of Council when they become available.

NEW BUSINESS

22. Tom Strickland re: 2017 Commissioner. **Moved C.Dyer/J.Rose:** Resolved that Council appoint Tom Strickland, Business Logistic Services as the town's commissioner for fiscal year 2017. In favour 6. Carried.
23. National Building and Fire Code re: 2015. **Moved C.Dyer/J.Rose:** Resolved that Council approve the purchase of the 2015 National Building and Fire Code Manuals which will be made effective once a hard copy is received at the Council Office. In favour 6. Carried.
24. Budget re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that the 2017 budget be approved as submitted in the amount of \$ 3,035,734.26. In favour 6. Carried.
25. Tax Fee Schedule re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that the 2017 Tax Fee Schedule be approved as submitted with one noted change of removing a fee for a Lot Grading Plan in the amount of \$ 500.00. In favour 6. Carried.

26. Property Tax Reduction re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that property owners with a total combined income of \$ 30000.00 or less with a total residential assessed value of \$ 425000.00 or less may avail of the property tax reduction and must submit a copy of their 2016 Notice of Assessment from the Canada Revenue Agency with the Property Tax Reduction application form with a deadline of December 31, 2017. In favour 6. Carried.
27. Interest Rates re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that Council charge the bank's prime interest rate plus three percent on overdue tax accounts after March 17, 2017. In favour 6. Carried.
28. Ten Percent Discount re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that the ten percent discount on property and business tax be approved and taxes must be paid in full on or before March 17, 2017. In favour 6. Carried.
29. Interest Free Payments re: 2017. **Moved C.Dyer/B.Hickey:** Resolved that the Town Council offer interest free payments to residents, who pay their account by December 31, 2017 with post-dated cheques submitted to the Town office by the scheduled discount date. In favour 6. Carried.
30. Jenny's Way re: Extension. The Planning and Development Committee will meet to discuss the proposed extension to Jenny's Way.

NOTICE OF MOTION

None Tabled

Moved K.Todhunter/J.Rose: Resolved that the Council meeting be adjourned at 7:50pm. In favour 6. Carried.

Adele Carruthers
Town Manager

John Kennedy