

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 28, 2015
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bert Hickey
Councillor Bradley Power
Councillor Ryan Stack
Wayne Langille, Administrative Support Clerk

Moved C.Dyer/J.Rose: Resolved that the agenda of a regular meeting held on September 28, 2015 be adopted as circulated, corrected or amended. In favour 4. Carried.

Moved K.Todhunter/C.Dyer: Resolved that the minutes of a regular meeting held on September 8, 2015 be adopted as circulated, corrected or amended. In favour 4. Carried.

BUSINESS ARISING

1. Dell Latitude 3550 Laptop re: Counter/Speed Sign/Council Meeting Use. The Personnel/Training/IT Committee will meet to discuss the aforementioned.
2. Public Works re: Trailer. **Moved C.Dyer/J.Rose:** Resolved that Council approve an additional \$ 1000.00 for the purchase of a trailer for the lawn tractor for a total of \$ 3000.00 In favour 4. Carried.
3. Christmas Dinner re: 2015. The Special Events Committee will discuss the Christmas Dinner date and location.

CORRESPONDENCE

4. Platoon Chief Mackey and Inspector Pardy, SJRFD addressed Council to present a proclamation for Fire Prevention Week October 4-10, 2015. A parade of emergency response vehicles as well as, a meet and greet will commence at 9:00am at the Justina Centre followed by the parade.

5. Memo from Cluney Mercer, Department of Municipal and Intergovernmental Affairs re: Proposed 2016-2017 Municipal Capital Works Program. Town staff will include the Holwell/Harding culvert replacement to the capital works list.
6. Letter from Jonathan Galgay, City of St. John's re: Vice President Candidate MNL. Information Only.
7. Eastern Regional Appeal Board re: Rodney Squires Appeal. Information Only.
8. Letter from Gerald Lear, Cabot Community Business Development Corporation re: AGM. Information Only.
9. Ms. Faye Hickey addressed Council to present a petition regarding the conservation of coastline property on Marine Drive.

APPLICATIONS

10. Dorothea Hanchar, Department of Environment and Conservation re: Cemetery. Town staff will forward a copy of the letter to Mr. Morris and the St. Francis of Assisi Parish Council.
11. Kavanagh Associates re: Jenny's Way Inspection. Information Only.
12. Steve Finney, 149 Pine Line re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a dwelling extension pending compliance with town regulations and subject to Service Newfoundland and Labrador approval. In favour 4. Carried.

FINANCES

13. Cheques issued from September 4, 2015 to September 25, 2015 were reviewed.
14. Quikstat and expense/income reports issued to September 25, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

15. French & Associates re: Morris Subdivision/Soldier's Brook re: \$1977.50. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve payment of the invoice in full. In favour 4. Carried.

COMMITTEE REPORTS

16. Personnel/Training/IT re: Accounting Review. Deputy Mayor Dyer has requested a meeting with Noseworthy Chapman to discuss the accounting review of the property assessments. The Personnel/Training/IT Committee will meet September 29, 2015 to discuss various items. Town staff will include the website address on the 2016 Tax Invoices.
17. Planning/Development re: Subdivision Standards. **Moved C.Dyer/J.Rose**: Resolved that Council approve the subdivision standards subject to a final review of the Planning/Development Committee. In favour 4. Carried. Town staff will forward a letter to the Parish Council informing them that the developer has permission to proceed with the development from the Water Resources Division of the Department of Environment. In favour 4. Carried.
18. Planning/Development re: JBRC Development Off Killick Drive. **Moved K.Todhunter/J.Rose**: Resolved that Council approve the development located off Killick Drive subject to the signing of a subdivision agreement, engineering approval and paving completed by the engineering deadline. In favour 4. Carried.
19. Planning/Development re: MCE Developers Inc. The Planning/Development Committee will meet with MCE Developers Inc. to discuss their property located on Marine Drive.
20. Public Works re: Snow Clearing/Ice Control Tender. **Moved J.Rose/C.Dyer**: Resolved that Council accept the tender from J3 Consulting and Excavation for the 2015-2016 contract subject to a vehicle inspection, pre contract meeting and reference check. In favour 4. Carried.
21. Public Works re: Front Entrance Replacement. **Moved J.Rose/C.Dyer**: Resolved that Council not proceed with the tender to replace the Town Hall Entrance replacement since the tender received was over the budgeted allowance. In favour 4. Carried.
22. Public Works re: Tennis Court Recap. **Moved J.Rose/C.Dyer**: Resolved that Council complete a tennis court recap involving removing and replacing grassy cracks with new asphalt, level the existing dips and depressions in the asphalt surface, surface install 15mm of fine lip asphalt with line markings and latex coating not included. The aforementioned motion replaces previous motions or decisions on Tennis Court recapping at a cost of \$ 49000.00. In favour 4. Carried.
23. Public Works re: Fencing. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the replacement of fencing in front of the Kelly Park Playground at a cost up to \$ 3000.00. In favour 4. Carried.
24. Planning/Development re: Sandalwood Ditching. Town staff will inform Theresa Cook that the town engineer as well as the Water Resource Division of the Department of Environment and Conservation have no issue with water being drained from lots.

25. Special Events re: Breakfast with Santa. The Breakfast with Santa will be moved from the Justina Centre this year to St. Francis of Assisi School Gymnasium.
26. Special Events re: Seniors Christmas Dinner. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve a 150 person capacity at the Seniors Dinner this December. In favour 4. Carried.
27. Special Events re: Council/Staff Christmas Party. **Moved C.Dyer/J.Rose:** Resolved that the Council/Staff Christmas Party be held on December 6, 2015 at the Justina Centre. In favour 4. Carried.
28. Public Works re: Emergency Vehicle Parade. Town staff will place no parking signs out for the parade and return them back after the event to the public works depot.

NEW BUSINESS

29. Snow Clearing/Ice Control re: Tender. As discussed under # 20 September 28, 2015 Council Minutes.
30. Front Entrance Town Hall re: Tender. As discussed under # 21 September 28, 2015 Council Minutes.
31. Website re: Assessment 2016. Town staff will place information pertaining to the 2016 Assessment Notices on the town website.
32. Website re: Area Towns. Town staff will add the following towns to the links section of our town website: Portugal Cove-St. Phillips, Bauline, and Torbay.

NOTICE OF MOTION

Moved J.Rose/K.Todhunter: Resolved that the Council meeting be adjourned at 8:15pm. In favour 4. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor