

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 30, 2015
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack (arrived 7:00pm)

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk (arrived 6:45pm)

REGRETS

Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on November 30, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved B.Power/K.Todhunter: Resolved that the minutes of a regular meeting held on November 9, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Planning/Development re: Recreation Trail Plan. Town staff will schedule a public briefing in January 2016 to discuss the Recreation Trail Plan.
2. Letter sent to Sgt. Paul Didham, Royal Newfoundland Constabulary from Mayor Dennis O'Keefe, City of St. John's re: Excessive Noise – Motorcycles. Councillor Power will draft a letter of support on behalf of the Town and Town staff will forward it to Sterling Willis and copy the individuals via email who were copied on the original letter sent to Sgt. Paul Didham.
3. Letter from Brendan O'Connell, City of St. John's re: Snow's Lane Upgrading Project. Mayor Kennedy will respond to Mr. O'Connell's letter.

CORRESPONDENCE

4. Letter from Sean Martin, Municipal Assessment Agency Inc. re: 2014-2015 Annual Report. Information Only.
5. Letter from Ken Kelly, Eastern Waste Management re: 2016 Budget. Information Only.

6. Letter from John Ryan, 722 Logy Bay Road re: Short Development. The Public Works Committee will visit the site and report back to Council.
7. Council Meeting Schedules re: 2016. **Moved C.Dyer/B.Hickey**: Resolved that Council approve Option "A" as tabled for the 2016 Council Meeting schedule. In favour 6. Carried.

APPLICATIONS

8. Akhil Deshpandey, 112-118 Doran's Lane re: Clarity Biofilter Septic System. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the installation of a Clarity Biofilter Septic System for a dwelling at 112-118 Doran's Lane. In favour 6. Carried.

Councillor Stack attended the meeting at 7:00pm

9. David Sheppard, 10 Sandalwood Drive re: 9.15m x 13.42m Garage. **Moved C.Dyer/J.Rose**: Resolved that Council approve the 9.15m x 13.42m garage under section 10 of the town's development regulations pending compliance with town regulations. In favour 7. Carried.
10. Scott Smart, 111 Doran's Lane re: 6.1m x 8m Garage. **Moved C.Dyer/B.Power**: Resolved that Council approve the 6.1m x 8m garage to be constructed in front of the building line as per plot plan submitted pending compliance with town regulations. In favour 7. Carried.
11. Mike Griffin, 119-125 B Outer Cove Road re: Rezoning Request. Town staff will schedule a public briefing in January 2016.
12. Michelle Coady, 487 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Planner for his review and comments and for the applicant to contact the Department of Transportation and Works for an access permit approval to the property.
13. Gary Caul, Kavanagh Associates re: Red Rocks Drive. **Moved C.Dyer/R.Stack**: Resolved that Council approve the installation of a culvert at the end of the cul-de-sac on Red Rocks Drive. Town staff will verify the correct size of the culvert.
14. Gary Caul, Kavanagh Associates re: Jenny's Way. **Moved C.Dyer/R.Stack**: Resolved that Council approve the release of the security deposit held on Jenny's Way subject to the culvert easement turnover. In favour 7. Carried.
15. Donald Cadigan, Lot # 2 (Off Red Rocks Drive) re: Single Family Dwelling. Town staff will arrange a meeting with the Planning/Development Committee to discuss this application.

FINANCES

16. Cheques issued from November 9, 2015 to November 27, 2015 were reviewed.
17. Quikstat and expense/income reports issued to November 27, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

18. Clifford Cooper Construction re: Soccer Field Upgrade \$ 63189.04. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried. Town staff will contact Clifford Cooper Construction to inquire if there will be a warranty on the work completed.
19. Federation of Canadian Municipalities re: 2016-2017 Membership Invoice \$ 438.96. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
20. Grand Concourse Authority re: Membership \$ 701.88. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
21. Kavanagh Associates re: Professional Services \$ 8133.06. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.
22. J3 Consulting and Excavation Ltd. Re: Snowclearing/Ice Control \$ 5084.38. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

COMMITTEE REPORTS

23. Finance re: Meeting. The Committee and the Town Clerk/Treasurer will meet on December 3, 2015 to discuss the 2016 Budget. Town staff will notify the Department of Municipal and Intergovernmental Affairs that the Town will be submitting their budget in January 2016.
24. Personnel/Training/IT re: Cleaning Position. **Moved K.Todhunter/C.Dyer:** Resolved that Council hire a new Town Cleaner effective December 1, 2015. In favour 7. Carried.
25. Personnel/Training/IT re: Seasonal Outside Maintenance. **Moved K.Todhunter/C.Dyer:** Resolved that Council layoff the seasonal outside maintenance on December 4, 2015 for the season. In favour 7. Carried.
26. Personnel/Training/IT re: UPS – New Database Server. **Moved K.Todhunter/C.Dyer:** Resolved that Council approve the purchase of a UPS for the new database server through Triware Technologies Inc. at a cost of \$ 728.85. In favour 7. Carried.
27. Planning/Development Committee re: Consultations. Town staff will schedule multiple consultations in January 2016.
28. Policy re: Meeting. A meeting will be scheduled in January 2016.

29. Public Works re: Exterior Recycling Shed Light. Town staff will have a local electrician install an exterior light at Town Hall.
30. Public Works re: Interior Lights. Town staff will replace any burned out lights at the Town Hall.
31. Public Works re: Dugouts. Town staff will contact the Grand Concourse Authority to inquire on the roofing for the dugouts and whether extreme heat will be an issue for players.
32. Special Events re: Tree Lighting Ceremony. Town staff will send a note to all students attending St. Francis of Assisi School concerning the Tree Lighting Ceremony.
33. Tourism/Economic Development re: Logy Bay Development Association Meeting. The Logy Bay Development Association will meet December 8, 2015.
34. Open Space Enhancement re: Signage Policy. The Policy Committee will develop a signage policy for election signs.
35. Northeast Avalon Joint Councils re: Meeting. The Northeast Avalon Joint Council meeting is scheduled for December 9, 2015.

Councillor Power left the Council meeting at 7:45pm

NEW BUSINESS

36. MCW 2016/2017 re: Projects/Amounts/Financing. **Moved C.Dyer/R.Stack:** Resolved that Council approve the borrowing of \$ 33639.00 through a bank loan. In favour 6. Carried.
37. Culverts/Bridges re: Private Land. Council will discuss this issue during the Town Plan Review process.
38. Donation re: Justina Centre. It was a decision of Council to donate the Justina Centre to a group providing a refugee sponsorship information session.

NOTICE OF MOTION

Moved R.Stack/C.Dyer: Resolved that the Council meeting be adjourned at 7:55pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor