

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 1, 2016
6:40 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter
Councillor Ryan Stack

Moved C.Dyer/B.Power: Resolved that the agenda of a regular meeting held on February 1, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved B.Power/C.Dyer: Resolved that the minutes of a regular meeting held on January 11, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Personnel/Training/IT re: On Call Phone Pickup. It was a decision of Council to ask the on-call staff to check if they have a personal cell for the initial call in, then when they arrive within the Town for on call work they would then pick up the on-call phone to utilise while called in. The Town will reimburse any additional expense to their mobility invoice for usage over their regular personal cellular plan.
2. Council Chambers re: Lighting. Town staff will contact the supplier who quoted the replacement of lighting in the chambers to inquire about other local businesses who installed the lighting to seek input on the brightness.
3. Steers Insurance re: Quote. Town staff will contact Steers Insurance to inform them that if they require additional information on quoting for insurance services to gather the information and complete the work themselves.

CORRESPONDENCE

4. Memo from Lisa Lawlor, Room for One re: Address Council – Poor Man’s Supper. Ms. Lawlor and Ms. Hickey informed Council about Room for One. Town staff will provide ice from the Justina Centre for the Poor Man’s Supper event.
5. Memo from Eddie Joyce, Department of Municipal and Intergovernmental Affairs re: Upcoming Budgeting Process/Government Renewal Initiative. Information Only.
6. Memo from Paddy Dyer re: Buddy Ramp. It was a decision of Council to approve the purchase of a buddy ramp for the Town truck.
7. Memo from Andrea O’Brien, Heritage Foundation of Newfoundland and Labrador re: Heritage Day 2016. Mayor Kennedy proclaimed Heritage Day February 15, 2016. Councillor Hickey will inform Michelle Hickey that students may utilise the Town Museum for Heritage projects.
8. Mayors’ Meeting Minutes re: September 18, 2015. Town staff will forward the Demand Analysis and Growth Report and Proposed Extension Report to all of Council for their review.
9. Memo from Derek Simmons, Fire and Emergency Services re: Training School. Town staff will forward the memo to the Emergency Management Committee.
10. Letter from Amy Tulk and Maureen Lymburner, Home Again Furniture Bank re: Support. Town staff will place the letter on file.
11. Memo from Louis Pine re: Rezoning and Access to Surrounding Land. Information Only.
12. Memo from Brad Greeley, Memorial University’s Student Volunteer Bureau re: Polar Bear Plunge Middle Cove Beach. Town staff will write Mr. Greeley to inform him that he may proceed with the Polar Bear Plunge on Middle Cove Beach but the town will assume no liability for any injury and that Middle Cove Beach is a public beach and the public may use it at their own risk.
13. Letter from the St. Francis of Assisi Basketball Association re: Donation Request. **Moved B.Power/J.Rose:** Resolved that Council donate \$ 500.00 to the St. Francis of Assisi Basketball Association. In favour 5. Carried.

APPLICATIONS

14. David Anderson, International Telecom re: Municipal Recommendation Form. **Moved C.Dyer/B.Power:** Resolved that Council approve the municipal recommendation form for International Telecom for Crown Land near the Ocean Sciences Centre. In favour 5. Carried.

15. Kavanagh Associates re: JBRC Enterprises/Big Meadow Residential Development. **Moved B.Power/C.Dyer:** Resolved that Council accept option one which was recommended by Kavanagh & Associates regarding Big Meadow Drive, that the town will take over responsibility and maintenance of the road, and hold back sufficient money from the contractor's deposit to cover the cost of correcting deficiencies (normally twice the estimated unit cost, in order to cover mobilization of another contractor if required, or to provide incentive for the contractor to return to the site for the corrections). This holdback will be in addition to the required deposit for phase two work. In favour 4. Councillor Rose Against. Carried.
16. Devon Field, 76 Outer Cove Road re: Rezoning Request. Mr. Field to submit a development application and Council will discuss this request at the next regular meeting of Council.

FINANCES

17. Cheques issued from January 11, 2016 to January 28, 2016 were reviewed.
18. Quikstat and expense/income reports issued to January 28, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

19. Kavanagh Associates re: Professional Services \$ 7820.33. **Moved C.Dyer/B.Power:** Resolved that Council approve payment of the invoices in full. In favour 5. Carried.
20. J3 Consulting and Excavation Ltd. re: Snow Clearing and Ice Control \$ 42117.40. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoice in full. In favour 5. Carried.
21. J3 Consulting and Excavation Ltd. re: Snow Clearing and Ice Control \$ 1760.04. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoice in full. In favour 5. Carried.

COMMITTEE REPORTS

22. Personnel/Training/IT re: Document Management Specialist. **Moved C.Dyer/B.Power:** Resolved that Council approve the advertisement of a Document Management Specialist for a six month term (temporary position) to transfer all documents from paper to digital, with details such as remuneration to be discussed at a later date. In favour 5. Carried.

23. Personnel/Training/IT re: Human Resource Services. **Moved C.Dyer/B.Power:** Resolved that Council contract Jan Dicks Consulting Inc. on a six month term with a maximum of ten hours per week at \$ 100.00 per hour to supply Human Resource Services for the Town. In favour 5. Carried.
24. Personnel/Training/IT re: Advertisement On-Call Flag People. **Moved C.Dyer/B.Power:** Resolved that Council advertise the position of On Call Flag Person within the Town with the applicable rate of pay. In favour 5. Carried.
25. Planning re: Town Plan Review Session. The initial planning session will be held on February 7, 2016 at the Justina Centre.
26. Planning re: Public Hearing – 57-59 Barnes Road. Town staff will arrange a meeting with the Town Planner and the Planning/Development Committee to discuss the upcoming public hearing which is scheduled for February 3, 2016.
27. Public Works re: Meeting. The Mayor will arrange a Public Works meeting to discuss issues.
28. Tourism/Economic Development re: Meeting. The Council will meet at 5:30pm, February 22, 2016 to discuss the Logy Bay Development Association Middle Cove Beach Washroom Facility.
29. Jack Byrne Arena re: Council Representative. Mayor Kennedy is interested in becoming the Council Representative for the Town on the Jack Byrne Arena Board. Council will make a final decision at the next regular meeting of Council. Town staff will contact the Community Representative to submit monthly reports to the Council effective immediately.
30. NEAJC re: Alternate Representative. Council will appoint an alternate to the NEAJC.
31. Public Safety/OHS re: Marine Drive Traffic. Town staff will draft a letter in consultation with the Public Safety/OHS Committee to the Minister of Transportation and Works discussing traffic calming measures on Marine Drive.
32. Public Engagement re: Pop Up Banners/Branding/Podium. **Moved B.Power/B.Hickey:** Resolved that Council approve an amount of \$ 5000.00 for the development of popup banners and branding. In addition, purchase a new podium for public engagement events for the Town. In favour 5. Carried.

NEW BUSINESS

33. MCW 2016/2017re: Projects/Amounts/Financing re: Rescind Motion # 36 November 30, 2015 Council Minutes. Council will wait until Councillor Stack attends his next Council meeting to rescind the motion.
34. Tax Recovery Plan re: Adopt. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the Tax Recovery Plan 2015 as tabled. In favour 5. Carried

35. Tender Call re: Town Hall Entrance. **Moved B.Power/J.Rose:** Resolved that Council issue a tender call for the replacement of the Town Hall Entrance. In favour 5. Carried.
36. Terry Fox Mural re: Outer Cove Bridge. Town staff will contact the Department of Municipal Affairs regarding a special assistance grant to have a mural placed on Outer Cove Bridge.

NOTICE OF MOTION

Moved B.Power/J.Rose: Resolved that the Council meeting be adjourned at 9:03pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor