

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 11, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Ryan Stack

Moved K.Todhunter/B.Hickey: Resolved that the agenda of a regular meeting held on January 11, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/B.Hickey: Resolved that the minutes of a regular meeting held on December 14, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter of Congratulations re: MHA Eddie Joyce. Town staff will write Mr. Joyce to offer a congratulatory note on becoming the new Minister of Municipal Affairs.
2. Letter of Congratulations re: MHA Al Hawkins. Town staff will write Mr. Hawkins to offer a congratulatory note on becoming the new Minister of Transportation and Works.

CORRESPONDENCE

3. Letters from Donald Peckham and Tom Strickland re: Commissioner Services 2016.
Moved C.Dyer/B.Power: Resolved that Council appoint Tom Strickland as the Town Commissioner for the fiscal year 2016. In favour 6. Carried.
4. GST/HST Notice re: Proposed Public Service Bodies' Rebate for Municipalities in Newfoundland and Labrador. Information Only.
5. Recreation Master Plan re: Adopt. **Moved C.Dyer/K.Todhunter:** Resolved that Council adopt the tabled Recreation Master Plan. In favour 6. Carried. Town staff will place the plan on the website and include an introductory letter as a preface.

6. Letter from Wilson Chaulk, Citizens Crime Prevention Association of Newfoundland and Labrador re: Discount Calendar Packages. Information Only.
7. Memo from Steven Bradley, Department of Municipal and Intergovernmental Affairs re: Tax Recovery Plan. Deputy Mayor Dyer and Town staff will meet to discuss the aforementioned.
8. Memo from Anne Marie and Bob Lewis, 56 St. Francis Road re: Killick Drive Light Request. Mayor Kennedy will contact Ms. Lewis to clarify her request to Council.
9. Memo from Linda Collier, 100 Marine Drive re: Donation Request. **Moved**
B.Power/K.Todhunter: Resolved that Council approve a donation in the amount of \$ 50.00 to offset the cost for Jaydon Collier to attend the All-Newfoundland Provincial Hockey Tournament in Goose Bay, Labrador scheduled for March 30 – April 2, 2016. In favour 6. Carried.
10. Ken Abbott, 2-44 Marine Lab Road re: Application for Water Use License. **Moved**
B.Power/K.Todhunter: Resolved that Council endorse the application for water use license for Mr. Ken Abbott, 29 Shamrock Crescent, Corner Brook for the purpose of snow making at the former St. John's Ski Hill. In favour 6. Carried.

APPLICATIONS

11. Ross Whelan, 649 Logy Bay Road re: Business Permit. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for Mr. Whelan to operate a home business consisting of brokering and purchasing vehicles on line. In favour 6. Carried.
12. Mary Roche, 3 Chad's Lane re: Door Step Grade Exemption. **Moved**
C.Dyer/K.Todhunter: Resolved that Council approve a doorstep grade exemption for Mary Roche. In favour 6. Carried.
13. Stelman Flynn, 2-44 Marine Lab Road re: Recreational Business. **Moved**
C.Dyer/K.Todhunter: Resolved that Council schedule a public briefing for January 27, 2016, 7:00pm, upper level Justina Centre regarding the aforementioned recreational business proposal. In favour 6. Carried.
14. Kavanagh Associates re: JBRC Enterprises/Big Meadow Residential Development. Information Only.
15. Kavanagh Associates re: Venice Holdings. Information Only.

FINANCES

16. Cheques issued from December 14, 2015 to January 8, 2016 were reviewed.
17. Quikstat and expense/income reports issued to January 8, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

18. J3 Consulting and Excavation Ltd. Re: Snow Clearing and Ice Control \$25078.39. **Moved R.Stack/B.Power**: Resolved that Council approve payment of the invoices in full. In favour 6. Carried.
19. Kavanagh Associates re: JBRC Marine Drive/JBRC & Big Meadow/Tobin Development/General Services \$ 4698.05. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve payment of the invoices in full. In favour 6. Carried.

COMMITTEE REPORTS

20. Personnel/Training/IT re: Monthly Log – Call In's. Town staff will forward the call-in sheet to the Personnel/Training/IT Committee monthly.
21. Personnel/Training/IT re: On Call Phone Pickup. The Personnel/Training/IT Committee will meet to discuss the on-call phone.
22. Planning/Development re: Meeting. The Planning/Development Committee will meet with Devon Field and Donald Cadigan to discuss rezoning and a building permit respectively.
23. Policy re: Justina Centre Birthday party (upper level). **Moved B.Power/K.Todhunter**: Resolved that Council provide an exemption to Krista Galgay, Stack's Lane to host her child's birthday party within the upper level of the Justina Centre. In favour 6. Carried.
24. Policy re: Justina Centre Fundraiser (upper level). **Moved B.Power/K.Todhunter**: Resolved that Council donate the upper level of the Justina Centre for the Room for One Syrian refugee initiative. In favour 6. Carried.
25. Jack Byrne Arena re: Committee Representative. Councillor Power will verify if the timeframe for a new Council representative is due to be appointed to the Jack Byrne Arena Board.
26. Public Safety re: Coyote Sighting. Town staff will develop a social media note on Coyotes.

NEW BUSINESS

27. Mike Griffin re: Greenspace. It was a decision of Council to inform Mr. Griffin that he will not be charged open space fees for the 4 lots fronting on Big Meadow Drive but he is responsible for the road security fee which is \$ 1000.00 per lot.

28. Council Chambers re: Lighting. **Moved B.Power/K.Todhunter:** Resolved that Council approve the purchase and installation of a maximum of thirteen interior lights within the chambers and exterior lighting at the rear of the Town Hall subject to a lumens review. In favour 6. Carried.
29. Lot Grading Plans re: Building Lots. It was a decision of Council to discuss this item at A future meeting.
30. Budget re: 2016. **Moved C.Dyer/B.Power:** Resolved that the 2016 budget be approved as submitted in the amount of \$ 3,035,734.26. In favour 6. Carried.
31. Tax Fee Schedule re: 2016. **Moved C.Dyer/B.Power:** Resolved that the 2016 Tax Fee Schedule be approved as submitted with one noted change adding a fee for a Lot Grading Plan in the amount of \$ 500.00. In favour 6. Carried.
32. Property Tax Reduction re: 2016. **Moved C.Dyer/B.Power:** Resolved that property owners with a total combined income of \$ 30000.00 or less with a total residential assessed value of \$ 425000.00 or less may avail of the property tax reduction and must submit a copy of their 2015 Notice of Assessment from the Canada Revenue Agency with the Property Tax Reduction application form with a deadline of December 31, 2016. In favour 6. Carried.
33. Interest Rates re: 2016. **Moved C.Dyer/B.Power:** Resolved that Council charge the bank's prime interest rate plus three percent on overdue tax accounts after February 29, 2016. In favour 6. Carried.
34. Ten Percent Discount re: 2016. **Moved C.Dyer/B.Power:** Resolved that the ten percent discount on property and business tax be approved and taxes must be paid in full on or before February 29, 2016. In favour 6. Carried. Invoices will be mailed by January 29, 2016.
35. Interest Free Payments re: 2016. **Moved C.Dyer/R.Stack:** Resolved that the Town Council offer interest free payments to residents, who pay their account by December 31, 2016 with postdated cheques submitted to the Town office by February 29, 2016. In favour 6. Carried.
36. Backhoe Services re: 2015. Town staff will provide all of Council with the total expenditure for backhoe services for fiscal year 2015.
37. Sign re: Bus Stop Ahead. Town staff to place a "Bus Stop Ahead" sign westbound just prior to O'Brien Place.
38. Sign re: 50km/h near School. Town staff will review the positioning of the 50 km/h sign near the school.

39. Steers Insurance re: Quote. Town staff will check with our insurance provider to inquire what the penalty would be if the town cancelled their insurance policy. Town staff will advertise an expression of interest for insurance services. Town staff will inform Jeff Sharpe of the aforementioned.

NOTICE OF MOTION

Moved B.Power/K.Todhunter: Resolved that the Council meeting be adjourned at 7:30pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor