

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 4, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bradley Power
Councillor Ryan Stack
Wayne Langille, Administrative Support Clerk

Moved K.Todhunter/J.Rose: Resolved that the agenda of a regular meeting held on April 4, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Todhunter/B.Hickey: Resolved that the minutes of a regular meeting held on March 15, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Quotation from Coastline Specialities Ltd. re: Rubber Surfacing Install and Supply. The Public Works Committee will review the site of the proposed swing and discuss at the next regular meeting of Council. Town staff will contact the Coalition for Persons with Disabilities regarding any possible funding and the Janeway Hospital staff.
2. Memo from Gordon Murphy, MMSB re: MMSB Surveillance Assistance Program. Town staff will inquire about funding from the MMSB Surveillance Assistance Program for surveillance cameras for the Town.
3. War Memorial re: Meeting. The committee will meet on April 6, 2016 to discuss the upcoming July 1, 2016 ceremony.

CORRESPONDENCE

4. Letter from Derrick Maddocks, Department of Environment and Conservation re: Burning Prohibition of Demolition Materials. Information Only.

5. Memo from Prajwala Dixit, Community Sector Council re: Proclamation Signing – Volunteer Week 2016. Information Only.
6. Letter from John Clarke, 20 Roche's Road re: Dumping of Fill – 32-36 Roche's Road. Town staff will contact the property owner who hauled the fill to inform him to cease hauling any additional fill. The Planning/Development Committee will meet with the property owner on site to discuss the fill issue.
7. Letter from Andre Loder, Logy Bay-Middle Cove-Outer Cove Development Association re: Sports and Recreation Facility.
8. Memo from Hon. Al Hawkins, Minister, Department of Transportation and Works re: Working Relationship with Town. Town staff will take photos of the washout at the end of Kelly's Hill, various pot holes throughout Marine Drive as well as damaged signage and forward them with a letter to Minister Hawkins, Department of Transportation and Works for his review.
9. Memo from Belinda Hannam-Dominic, St. John's and District Labour Council re: Day of Mourning Wreath Laying Ceremony. Town staff will have a staff member or Councillor lay a wreath at the Confederation Building.
10. Letter from Lisa Lawlor re: Room for One Fundraising Efforts. Information Only.

APPLICATIONS

11. Pinnacle Engineering Limited re: Venice Holdings Inc. Stage One. It was a decision of Council to release the security on Middle Ledge Drive minus the cost to finish the berm and ditching and the developers would need an agreement in writing from the lot owners that work will need to be completed once lots are developed. A copy of this agreement shall be provided by the Town.
12. Pinnacle Engineering Limited re: Silver Head Development Inc. and Motion Headlands Development Inc. Information Only.
13. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Evaluation of the Migration of Potential Contamination from the St. John's International Airport to the Proposed Pine Valley Subdivision Development Torbay, NL. Information Only.
14. David and Jodi Whelan, 641-649 Logy Bay Road re: Single Family Dwelling. It was a decision of Council for staff to setup a meeting with Mr. and Mrs. Whelan to discuss their application.
15. Municipal Plan Amendment No. 18, 2015 and Development Regulations Amendment No. 28, 2015 Roman Catholic Cemetery re: Motion to Approve. **Moved C.Dyer/B.Hickey:** Resolved that Council approve Municipal Plan Amendment No. 18, 2015 and Development Regulations Amendment No. 28, 2015 Roman Catholic Cemetery. In favour 5. Carried.

16. Tanya Power and Tony Stockley, Big Meadow Drive re: Single Family Dwelling with In-Law Apartment. It was a decision of Council to refer the application to the Planning/Development Committee.
17. Grant Vivian, Big Meadow Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.
18. Shawn Vivian, Big Meadow Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.
19. Mark Gillingham, 171A Middle Cove Road re: Pine River Valley Development. The Planning/Development Committee will meet with Mr. Gillingham to discuss their proposal.

FINANCES

20. Cheques issued from March 14, 2016 to April 1, 2016 were reviewed.
21. Quikstat and expense/income reports issued to April 1, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

22. Plan-Tech Environment re: Professional Services \$ 1808.00. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve payment of the invoice in full. In favour 5. Carried.
23. Kavanagh Associates re: Professional Services \$ 5297.07. It was a decision to hold off payment of the invoices until a meeting with Kavanagh Associates is scheduled and these items are discussed.

COMMITTEE REPORTS

24. Personnel/Training/IT re: Summer Program Coordinator. **Moved K.Todhunter/C.Dyer:** Resolved that the Town hire Sarah Devereaux as the Town's Summer Program Coordinator for the 2016 season. In favour 5. Carried.
25. Personnel/Training/IT re: Administrative Assistant (temporary). Town staff will forward all resumes to the committee for their review. The committee will meet with the Town Manager to discuss the resumes received.
26. Personnel/Training/IT re: Seasonal Outside Worker. **Moved K.Todhunter/C.Dyer:** Resolved that Council have the Seasonal Outside Worker commence work on April 5, 2016. In favour 5. Carried.

27. Planning/Development re: Middle Cove Beach Washroom. Town staff will inform the Logy Bay Middle Cove-Outer Cove Development Association that Council requires a more detailed maintenance and staffing cost model before any decision is made. Town staff will inform them to schedule a public briefing regarding the aforementioned.
28. Public Works re: Manhole Cover St. Francis Road. **Moved J.Rose/K.Todhunter:** Resolved that Council approve the installation of a new manhole cover at a cost of \$ 2500.00 plus HST which includes new frame and cover and setting the frame and covering with concrete including asphalt completed by Modern Paving. In favour 5. Carried.
29. Public Works re: Meeting. The Public Works Committee will meet with the Outside Maintenance Worker to discuss upcoming projects throughout the Town.
30. Public Safety/OHS re: Speeding. Town staff will contact the RNC to alert them about monitoring the speeding on Marine Drive, Lower Road and Cadigan's Road.

NEW BUSINESS

31. Lot Grading re: Process and Fees. Information Only.
32. Trail Concept Plan re: Process and Fees. It was a decision of Council to meet to discuss the process and fees.
33. Human Resources re: Administrative Assistant. Town staff will forward all the resumes to the Personnel/Training/IT Committee for review.

NOTICE OF MOTION

Moved J.Rose/C.Dyer: Resolved that the Council meeting be adjourned at 8:20pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor