

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 15, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose

Deputy Mayor Craig Dyer (arrived 7:00pm)
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on March 15, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved B.Power/J.Rose: Resolved that the minutes of a regular meeting held on February 22, 2016 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Graffiti re: Outer Cove Bridge. Town staff will contact the individual one last time to inquire about the invoice before taking next steps.
2. Tourism/Economic Development re: Meeting. The meeting is scheduled for April 3, 2016 at 8:00pm in the Town Hall Committee Room.

CORRESPONDENCE

3. Memo from Matthew Byrne re: Jack Byrne Arena Citizen's Representative re: Update. Information Only.
4. Letter from Northeast Atom "A" All-Stars re: Advertisement Request. **Moved B.Power/R.Stack:** Resolved that Council approve a donation of a full page advertisement in the amount of \$ 175.00 to the Northeast "Atom" All-Stars Team. In favour 5. Carried.

5. Memo from SWS re: Traffic Arrow. **Moved B.Power/R.Stack:** Resolved that Council approve the purchase of a flip back arrow in the amount of \$ 2903.00 plus HST to be utilised on the white pickup from SWS subject to the Town Manager contacting the City of St. John's regarding what they use on their vehicles. In favour 5. Carried.
6. Letter from Peter and Karen McKay, 5 Laurel Willow Close re: Support Request. **Moved B.Power/R.Stack:** Resolved that Council approve a \$ 50.00 donation for Ellen McKay to participate with team Glynn at the 2016 Women's Under 18 Curling Championship. In favour 5. Carried.
7. Quotation from Coastline Specialities Ltd. re: Rubber Surfacing Install and Supply. The Public Works Committee will review the site of the proposed swing and discuss at the next regular meeting of Council. Town staff will contact the Coalition for Persons with Disabilities regarding any possible funding.
8. Memo from MNL re: James Hiscock Memorial Scholarship. Information Only.
9. Letter from Gerald Roche, 240-244 Middle Cove Road re: Property Tax Increase. Town staff will write Mr. Roche to inform him to contact the Municipal Assessment Agency Inc. regarding his 2016 Property Assessment.

Deputy Mayor Dyer arrived at 7:00pm

10. Memo from Lisa Smith re: Sponsorship for All Newfoundland Peewee Tournament. **Moved B.Power/R.Stack:** Resolved that Council approve a donation of \$ 175.00 for the Pee Wee Provincial Tournament held at the Jack Byrne Arena from March 28 – 30, 2016. In favour 6. Carried.
11. Letter from Craig Power, Logy Bay-Middle Cove-Outer Cove Coastal Preservation Committee re: Meeting Request. Council will meet on April 3, 2016 and discuss any update regarding the Glamping Proposal and Town staff will contact Mr. Power to inform him of the aforementioned.
12. Letter from Gary Caul, Kavanagh Associates re: Flood Risk Study. **Moved C.Dyer/R.Stack:** Resolved that Council approve a Flood Risk Study for Kavanagh Associates in the amount of \$ 39705.00 plus HST. In favour 6. Carried.
13. Memo from Gordon Murphy, MMSB re: MMSB Surveillance Assistance Program. Town staff will inquire about funding from the MMSB Surveillance Assistance Program for surveillance cameras for the Town.
14. Letters from Residents re: Trail Concept Plan Comments. Town staff will place the letters on file.

15. Toby McDonald, McDonald & Hounsell re: Belbin Family Farm Land Assessment. **Moved C.Dyer/B.Power:** Resolved that Council set the back taxes for the land that was not assessed for the Belbin Family Land Assessment to the same time frame as a similar case regarding property located off Lower Road. In favour 6. Carried.
16. Draft Trail Master Plan re: Agenda, Key Points, Map, Rationale. Town staff will place the Briefing Report on the Town Website.

APPLICATIONS

17. Kavanagh Associates re: Venice Holdings Inc. re: Subdivision Update. Information Only.
18. Kavanagh Associates re: JBRC/Big Meadow Residential Development re: Subdivision Update. Information Only.
19. David & Jodi Whelan re: 649 Logy Bay Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning and Development Committee.
20. Basil Murphy re: 401 Marine Drive re: Fence, Barn and Newfoundland Pony. Town staff to contact Mr. Murphy to forward the dimensions of the barn to the Town and send a notice to the adjacent property owners of Mr. Murphy's client's request.

FINANCES

21. Cheques issued from February 22, 2016 to March 11, 2016 were reviewed.
22. Quikstat and expense/income reports issued to March 11, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

23. Kavanagh Associates re: Professional Services \$ 22855.19. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.
24. North East Avalon Regional Arena re: Rink Advertising \$ 1000.00. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.
25. B & P Enterprises re: Public Work Services \$ 1898.40. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 6. Carried.
26. Government of Newfoundland and Labrador re: Snow & Ice Control \$ 5415.00. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

27. J3 Consulting and Excavation Ltd. re: Snow Clearing/Ice Control \$ 46146.42. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

COMMITTEE REPORTS

28. Emergency Management re: Meeting. The committee will meet next week to discuss a table top exercise.
29. Planning/Development re: Meeting. The committee will meet with the Devereaux sisters on March 17, 2016 regarding family land located off Stick Pond Road.
30. Planning/Development re: Meeting. Town staff will schedule a meeting with Tract Consulting Inc. regarding the Town Plan Review.
31. Planning/Development re: Big Meadow Drive Street Lighting. The Public Works Committee and town staff will visit Big Meadow Drive to review the proposed street light locations.
32. Public Works re: Thermostats. Town staff will obtain quotes from local electricians to complete the thermostat project at the Justina Centre.
33. Recreation re: Summer Day Camp. It was a decision of Council to set the dates for day camp from July 4 – August 19, 2016 and the pricing will remain the same as 2015.
34. Heritage re: Morgan McDonald Heritage Project. Town staff will contact Mr. McDonald to meet with Council regarding the heritage project.
35. Public Engagement re: Templates. Town staff will forward the proposed templates and images for the pop up banners to all of Council for their review.
36. War Memorial re: Meeting. The committee will meet to discuss the upcoming July 1, 2016 ceremony.

NEW BUSINESS

Mayor Kennedy left the chambers and Deputy Mayor Dyer assumed the chair at 7:45pm

37. Killick Coast Games re: Coordinator. **Moved R.Stack/B.Hickey:** Resolved that Council hire Brian Kennedy as 2016 Killick Coast Games Coordinator. In favour 6. Carried.

Mayor Kennedy returned to the chambers and reassumed the chair at 7:47pm

38. Outside Maintenance Supervisor re: Probation Complete. **Moved C.Dyer/R.Stack:** Resolved that Council add the Outside Maintenance Supervisor to the employee benefit program effective six months from the date of hire. In favour 6. Carried.

39. On Call Worker/Flag Person re: Hire. **Moved C.Dyer/R.Stack:** Resolved that Council approve the hiring of Andrew Boland and Lisa Lawlor as On Call Worker and Flag Person. In favour 6. Carried.
40. Owner Unknown re: Parcels. Deputy Mayor Dyer will forward a list of properties that are owner unknown to all of Council for their review.

NOTICE OF MOTION

Councillor Power will move at the next regular meeting of Council the following policy: that outlines that a staff member attending a public briefing meeting will provide a public briefing report to Council at the next regular Council meeting thereafter the scheduled public briefing outlining the topics raised, how many attended, what councillors attended, what consultants attended (if necessary), any and all documentation that was provided to the public by Council as well as documentation received from the public to Council.

Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 8:00pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor