

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 26, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bradley Power
Councillor Ryan Stack

Deputy Mayor Craig Dyer
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bert Hickey

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on April 26, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/C.Dyer: Resolved that the minutes of a regular meeting held on April 4, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Quotation from Coastline Specialities Ltd. re: Rubber Surfacing Install and Supply. The Public Works Committee will review the site of the proposed swing and discuss at a future meeting of Council.
2. War Memorial re: Meeting. **Moved B.Power/R.Stack:** Resolved that Council approve the purchase and installation of a bench at the War Memorial location at a cost of \$ 2980.68 + HST. In favour 6. Carried. Canada Day Party re: Justina Centre. **Moved B.Power/R.Stack:** Resolved that Council approve an expenditure of up to \$ 600.00 for the July 1, 2016 BBQ at the Justina Centre. In favour 6. Carried.
3. Jenny's Way re: Garbage. Town staff will complete a site visit to Jenny's Way to check on garbage that may be on town property and if necessary contact the owner to have it removed.
4. Letter from John Clarke, 20 Roche's Road re: Dumping of Fill – 32-36 Roche's Road. The Planning/Development Committee will meet with the property owner on site to discuss the fill issue.

5. Memo from Hon. Al Hawkins, Minister, Department of Transportation and Works re: Working Relationship with Town. Town staff will take photos of the washout at the end of Kelly's Hill, various pot holes throughout Marine Drive as well as damaged signage and forward them with a letter to Minister Hawkins, Department of Transportation and Works for his review.

CORRESPONDENCE

6. Letter from Nat Salfas, SNC Lavalin re: Town Hall Entrance Replacement. **Moved B.Power/R.Stack**: Resolved that Council approve the tender price of \$ 44720.00 (HST extra) to Skymark Renovations for the renovation and replacement of the Town Hall entrance. In favour 6. Carried.
7. Jack Byrne Arena re: AGM Information. Information Only.
8. Letter from Ralph Tapper, Town of Torbay re: Proposed St. John's Urban Region Regional Plan Amendment, and Town of Torbay Municipal Plan and Development Regulations 2015 -2025. Information Only.
9. Memo from Janny Van Houwelingen re: Cobbler Crescent Garbage. Information Only.
10. Letter from Sherry Gambin, Minister, Department of Seniors, Wellness and Social Development re: Killick Coast Regional Games. Information Only.
11. Memo from Paula Manning, Department of Transportation and Works re: Ice Control Materials. Town staff will add CORE certification to future snow clearing contracts.
12. Letter from William Janes, RNC re: National Police Week. Council may notify Town staff if interested in attending the police memorial service.
13. Letter from Dave Higdon, Forget-Me-Not Committee re: Sponsorship. Information Only.
14. Letter from Hon. Eddie Joyce, Department of Municipal Affairs re: North East Avalon Regional (NEAR) Planning Process. Information Only.
15. Memo from Ivan Hynes, Kavanagh Associates re: Bernard Murphy Encroachment Estimate. **Moved C.Dyer/K.Todhunter**: Resolved that Council initiate the process from Kavanagh Associates to determine road width on Murphy's. In favour 6. Carried.
16. Tidy Towns re: 2016 Registration. **Moved B.Power/R.Stack**: Resolved that Council register for Tidy Towns for 2016. In favour 5. Councillor Rose Against. Carried.
17. Memo from Russell Caddigan re: Lot # 8 Red Rocks Drive. Town staff will inform Mr. Caddigan that the Town may consider his proposal for green space.

18. Line Painting re: Request for Quotes. **Moved B.Power/K.Todhunter:** Resolved that Council award the contract to Clean Sweep Property Maintenance in the amount of \$ 6870.00 (HST extra). In favour 6. Carried.
19. Memo from Christine Legrow, 74 Lower Road re: Easement Questions. Town staff will investigate further into Ms. Legrow's easement questions.
20. Memo from Shawn Fudge, Pinnacle Engineering (Cabot Development) re: Logy Bay-Middle Cove-Outer Cove Trail Master Plan. Council will meet to discuss the Trail Master Plan. Town staff will inform Mr. Fudge of the aforementioned.
21. Memo from Shawn Fudge, Pinnacle Engineering (Venice Holdings) re: Logy Bay-Middle Cove-Outer Cove Trail Master Plan. Council will meet to discuss the Trail Master Plan. Town staff will inform Mr. Fudge of the aforementioned.

APPLICATIONS

22. Tanya Power and Tony Stockley, Big Meadow Drive re: Single Family Dwelling with Subsidiary Apartment. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a single family dwelling with subsidiary apartment subject to Service Newfoundland and Labrador, pending compliance with town regulations, and subject to compliance with the town's lot grading plan process. In favour 6. Carried.
23. In-fill lots re: Lot Grading Plan. **Moved J.Rose/R.Stack:** Resolved that all development lots (infill and individual subdivision lots must have the applicant complete a lot grading plan unless an engineer, CET or surveyor submits in writing to the Town that no backfill is required and that development of the lot will not impact the adjacent property owners. In favour 5. Deputy Mayor Dyer Against. Carried.
24. Grant Vivian, Big Meadow Drive re: Single Family Dwelling and Shawn Vivian, Big Meadow Drive re: Single Family Dwelling **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval, pending compliance with town regulations, and subject to compliance with the town's lot grading plan process. In favour 6. Carried.
25. Mark Gillingham, 171A Middle Cove Road re: Pine River Valley Development. Town staff will schedule a meeting with Mr. Gillingham once the letter from Dorothea Hanchar is received by the Town.
26. Development Regulations re: Development Regulations Amendment No. 29, 2016. **Moved C.Dyer/R.Stack:** Resolved that Council adopt Development Regulations Amendment No. 29, 2016. In favour 6. Carried. **Moved C.Dyer/R.Stack:** Resolved that Council do not approve any development applications for land owned by the Griffin's located on Big Meadow Drive until a drainage plan from the town's engineer has been reviewed and approved. In favour 6. Carried.

27. Chris Besso, 692 Logy Bay Road re: 7.32m x 7.32m Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage.

FINANCES

28. Cheques issued from April 4, 2016 to April 22, 2016 were reviewed.

29. Quikstat and expense/income reports issued to April 22, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

30. Kavanagh Associates re: Professional Services \$ 5297.07. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

31. B & P Enterprises re: Public Works Services \$ 1017.00. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

32. Government of Newfoundland and Labrador re: Snow and Ice Control Material \$ 9607.83. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

33. J3 Consulting and Excavation Ltd. re: Snowclearing/Ice Control \$ 51430.89. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

COMMITTEE REPORTS

NEW BUSINESS

34. Emergency Management re: Table Top Exercise. **Moved B.Power/R.Stack:** Resolved that Council approve a budget of \$ 400.00 for food and beverages for the event. In favour 6. Carried.

35. Personnel/Training/IT re: Meeting. Town staff will arrange a meeting with the committee to discuss the temporary administrative assistant's project.

36. Open Space Enhancement re: Summer Plan. The committee will develop a plan for the summer.

37. Administrative Temporary re: Position. **Moved K.Todhunter/R.Stack:** Resolved that Council hire Karen Stacey for the temporary administrative position. In favour 6. Carried.

38. East Coast Trail Parking re: Cobbler. Town staff will contact the East Coast Trail to have an onsite meeting on Cobbler Crescent to explore utilization of the crown land reserve for East Coast Trail parking.

39. Snowclearing/Ice Control re: Renewal. **Moved J.Rose/B.Power:** Resolved that Council renew the snow clearing and ice control contract for the 2016/2017 fiscal year. In favour 6. Carried.
40. Nageira Crescent re: Playground Name and Signage. **Moved B.Power/R.Stack:** Resolved that Council approve the name “Nageira Crescent Playground” as the name of the Nageira Crescent playground and have a sign erected with the aforementioned on it. In favour 6. Carried.
41. Drainage Pipes re: Residents Properties. Town staff will check the maximum standard for drainage pipe length that is encroaching into Town ditches.

NOTICE OF MOTION

42. Civic Numbering re: Program. Councillor Power served a notice of motion that at the next Council meeting scheduled for May 16, 2016 the motion: that it’s mandatory that residents have a civic number on their property which is visible from the road.

Moved J.Rose/R.Stack: Resolved that the Council meeting be adjourned at 8:43pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor