

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 16, 2016
6:45 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved C.Dyer/R.Stack: Resolved that the agenda of a regular meeting held on May 16, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved C.Dyer/R.Stack: Resolved that the minutes of a regular meeting held on April 26, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from John Clarke, 20 Roche's Road re: Dumping of Fill – 32-36 Roche's Road. It was a decision of Council to contact the owner of the property located at 32-36 Roche's Road to inform him to complete mitigation to the debris present to reduce the amount of dust and not to haul in additional fill without the approval of Council.
2. Memo from Hon. Al Hawkins, Minister, Department of Transportation and Works re: Working Relationship with Town. Town staff will take photos of the washout at the end of Kelly's Hill, various pot holes throughout Marine Drive as well as damaged signage and forward to the Department of Transportation and Works for review and copy MHA Cape St. Francis District Kevin Parsons.

CORRESPONDENCE

3. Public Notice from Town of Torbay re: the 16th Annual East Coast Trail Tely Hike Fundraiser. **Moved B.Power/R.Stack:** Resolved that Council donate \$ 1000.00 to the East Coast Trail from the town's general revenue. In favour 7. Carried.

4. Memo from Jill Hartle, ProCom Data re: Townsuite Upgrade Training. Town staff will contact Ms. Hartle to develop a suitable training schedule for staff, while keeping the Town Hall open.
5. Letter from Frank Sullivan, Royal Canadian Legion – Provincial Command. It was a decision of Council not to advertise in the “*Military Service Recognition Book*”.
6. Letter from Helen Escott, 508 Royal Canadian Air Cadets re: Camp Out. It was a decision of Council to inform Ms. Escott that Council does not own any property on Red Cliff and provide her with the names of all five owners of the privately owned land.
7. Letter from Dean Ball and Betty Moore, Municipal Assessment Agency Inc. re: Clar Simmons Scholarship Award. Information Only.
8. Letter from David Clarke, Department of Municipal Affairs re: 2016 Budget Submission. Town staff will forward this memo to the town auditor for his information.
9. Price Quote re: Soccer Net for Kelly Park. **Moved C.Dyer/B.Power:** Resolved that Council approve the purchase of two soccer nets at a price up to \$ 5000.00 plus HST for Kelly Park. In favour 7. Carried.
10. Memo from Helen Hynes, 909 Marine Drive Property re: Meeting Request. Town staff will schedule a meeting with the Planning/Development Committee.
11. Letter from Geoffrey Pike, 838-846 Marine Drive re: Assessment Review Commission Hearing. Town staff will inform Mr. Pike that Council will not be entertaining his request to reschedule an Assessment Review Hearing.
12. Letter from Gary Caul, Kavanagh Associates re: 64-72 Outer Cove Road Drainage. Town staff will inform the property owner that he has to agree to the cost outlined in the letter, in order for the drainage plan to be designed by Kavanagh Associates.
13. Memo from Erika Stacey and Mark Perry re: 105 Red Cliff Road. Town staff will inform Ms. Stacey and Mr. Perry that the Public Works Committee of Council will visit their property to assess their request to fill in the area behind their property.
14. Letter from Michelle Coady and Grant Fitzpatrick re: Driveway Access 487 Marine Drive. It was a decision of Council for town staff to setup a meeting with Ms. Coady and Mr. Fitzpatrick and the Planning/Development Committee to discuss their driveway access request.

APPLICATIONS

15. Chris Besso, 692 Logy Bay Road re: 24' x 24' Garage. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a 24' x 24' garage pending compliance with town regulations. In favour 7. Carried.

16. Donnie Hearn, 30-34 Barnes Road re: Culvert Installation. Town staff will inform Mr. Hearn that Council has approved a thirty foot culvert, but if that is unsatisfactory then he may install a double culvert (forty foot).
17. Trevor Morris, Jenny's Way re: Road Extension. It was a decision of Council to refer the request to the Planning/Development Committee of Council.
18. Pine Line Properties, 26 Sandalwood Drive re: Single Family Dwelling. Town staff will inform Frank Foley that his application is on hold until the Sandalwood Drive Extension is inspected by our engineer, and the road transferred to the Town.

FINANCES

19. Cheques issued from April 25, 2016 to May 13, 2016 were reviewed.
20. Quikstat and expense/income reports issued to May 13, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

21. Kavanagh Associates re: Professional Services \$ 2198.70. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.
22. French & Associates re: Professional Services \$ 2113.09. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

COMMITTEE REPORTS

23. Public Works re: Fencing. **Moved B.Power/R.Stack:** Resolved that Council approve the quotation from Provincial Fence Products in the amount of \$ 8640.00 plus HST for a fence installation on the Kelly Park Soccer Field. In favour 7. Carried.
24. Open Space Enhancement re: Budget Meeting. The committee will meet to discuss a budget for Open Space Enhancement projects.
25. NEAJC re: Meeting. Councillor Hickey will attend the NEAJC meeting scheduled for May 18, 2016 at 7:30pm at the CBS Town Hall.
26. Speed Signs re: Data. Town staff will install the remaining two data speed signs.
27. Public Engagement re: Meeting. A public briefing on the washroom for Middle Cove Beach is scheduled for May 26, 2016 at the Justina Centre upper level.

NEW BUSINESS

28. Glen Byrne re: Hauling Fill. Town staff will inform Mr. Byrne to slope his property back towards his dwelling.
29. John Hill re: Hauling Fill. Previously discussed under # 1 May 16, 2016 Council Meeting.
30. Mural re: Outer Cove Bridge. Town staff will proceed with having the RNC press charges against the individual who spray painted Outer Cove Bridge.
31. St. John's Regional Fire Department re: Notification of Commercial Building Approvals. It was a decision of Council to forward all new commercial building permit approvals to St. John's Regional Fire Department for their records. **Moved B.Power/K.Todhunter:** Resolved that effective immediately all new constructed dwellings must have a civic number attached to their property which must be visible from the road which will be required in order for an occupancy permit be issued. In favour 7. Carried.
32. Town Plan Review re: Survey. Town staff will link the survey through the twitter feed on the main page of the website.

NOTICE OF MOTION

Moved J.Rose/R.Stack: Resolved that the Council meeting be adjourned at 8:45pm. In favour 7. Carried.

Adele Carruthers
Town Manager

John Kennedy
Mayor