

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 6, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power (arrived 7:15pm)
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Wayne Langille, Administrative Support Clerk

Moved C.Dyer/R.Stack: Resolved that the agenda of a regular meeting held on June 6, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/C.Dyer: Resolved that the minutes of a regular meeting held on May 16, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Memo from Helen Hynes, 909 Marine Drive Property re: Meeting Request. Town staff will refer Ms Hynes to the Department of Transportation and Works.
2. Letter from Michelle Coady and Grant Fitzpatrick re: Driveway Access 487 Marine Drive. Town staff will verify if a 30km/h sign is located in the area of the proposed dwelling. Town staff will inform Ms. Coady and Mr. Fitzpatrick of the aforementioned.
3. Donnie Hearn, 30-34 Barnes Road re: Culvert Installation. Town staff will inform Mr. Hearn to remove the old culvert that is located on site.
4. Mural re: Outer Cove Bridge. Town staff will proceed with having the RNC press charges against the individual who spray painted Outer Cove Bridge.

CORRESPONDENCE

5. Memo from St. Francis of Assisi School re: Continental Breakfast. Mayor Kennedy attended on behalf of Council.

6. Letter from Gary Caul, Kavanagh Associates re: 838 Marine Drive Development. Information Only.
7. Letter from Monique Campbell, ACOA re: Application for Assistance. Information Only.
8. Letter from Gary Caul, Kavanagh Associates re: Road Inspection Sandalwood Drive – Stage 2. Discussed under # 15 June 6, 2016 Council minutes.
9. Letter from Dermot F. Whelan, Knights of Columbus re: Exemption of the Fees Associated with the use of the Justina Centre. Town staff will inform Mr. Whelan that he must apply for every function separately in writing.
10. Memo from Janet Barrett re: Vehicles Speeding In Bus Stop Area at 390 Marine Drive, Logy Bay. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the installation of a “Bus Stop Ahead” sign near 390 Marine Drive. In favour 6. Carried. Town staff will forward the letter to the RNC.
11. Copy of Letter from Mayor Kennedy to Councillor Danny Breen, City of St. John’s re: Upgrade a Section of Snow’s Lane, Logy Bay. Information Only.
12. Letter from Rev. Fred Brown, St. Francis of Assisi Parish re: Feasibility of the Use of the Town’s Bounce House and Spin Wheel for Parish Garden Party. Town staff will inform Rev. Brown that they can make use only of the spin wheel but not the bounce houses due to liability issues.
13. Letter from Gary Caul, Kavanagh Associates re: Sandalwood Drive – Stage 2. Information Only.
14. Letter from Gary Caul, Kavanagh Associates re: Griffin Brothers Development, Big Meadow Drive. Information Only.
15. Letter from Gary Caul, Kavanagh Associates re: Cost of Deficiencies Venice Holdings Dev. Town staff will inform Kevin Roche to draft a new letter of agreement outlining the developer being responsible for the Outstanding Berm and Ditching Works for lots 19 and 20 Venice Holdings Development Phase One.

Councillor Power arrived at the Council meeting at 7:15pm

16. Memo from Katherine Dray re: Usage of Ergs Lower Level Town Hall. Town staff will inform Ms. Dray to contact Councillor Hickey who is involved with the Outer Cove Rowing Association to request access to the rowing machines. The town will explore drafting an agreement between the Outer Cove Rowing Association and the Town to lease the room to the Outer Cove Rowing Association for \$1.00 per year.

Councillor Hickey left the chambers at 7:30pm

17. Memo from Councillor Bert Hickey re: Estimated Expenses to Enter a Rowing Crew in the 2016 Royal St. John's Regatta. **Moved B.Power/R.Stack:** Resolved that Council approve the sponsorship donation of \$ 3000.00 to an Outer Cove Crew rowing team under the Outer Cove name for the 2016 Royal St. John's Regatta. In favour 5. Councillor Rose Against. Carried.

Councillor Hickey returned to the chambers at 7:45pm

18. Quotation from Maritime Tennis Court Builders & Refinishers re: Re Surfacing of Tennis & Basketball Courts. **Moved B.Power/K.Todhunter:** Resolved that Council approve \$ 23700.00 plus HST for the latex topcoat with colours and lines of the tennis court in Kelly Park. In favour 6. Councillor Rose Against. Carried.
19. Summary of Projects Costs re: ACOA Application for Assistance. **Moved B.Power/R.Stack:** Resolved that Council approve \$ 66009.57 plus HST which is 50% of the cost of all projects listed on the memo tabled. In favour 6. Councillor Rose Against. Carried.
20. Memo from Ronald Johnson, Scarlets Security re: Quote for Security Services on Statutory Holidays. **Moved C.Dyer/K.Todhunter:** Resolved that Council accept Spectrum Security for security services for both Outer Cove and Middle Cove Beaches, subject to a reference check. In favour 7. Carried. Town staff will unlock the Outer Cove Beach gate effective June 7, 2016 and leave open for the season.
21. Memo from Katie Greene, Newfoundland and Labrador Heart and Stroke Foundation re: Mayor's March. Mayor Kennedy will obtain further information on the Mayor's March at an upcoming meeting.

APPLICATIONS

22. Trevor Morris, Jenny's Way re: Road Extension. Town staff will inform Mr. Morris to have his engineer forward the original subdivision plans for Jenny's Way to the town engineer, Kavanagh Associates for review.
23. Pine Line Properties, 26 Sandalwood Drive re: Single Family Dwelling. **Moved C.Dyer/B.Power:** Resolved that Council approve the takeover of the Sandalwood Drive extension subject to the town placing approvals on hold for lots 26 and 27 as per the letter and subject to the town's development regulations and all other pertinent approvals including the deeds for the road and greenspace have been received by the town. In favour 7. Carried. The checker board sign will need to be stabilised. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for 26 Sandalwood Drive subject to the town's development regulations, Service Newfoundland and Labrador approval and subject to a lot grading plan being submitted. In favour 7. Carried.

24. Paul Hickey, 181-183 Lower Road re: Extension to Dwelling. The Planning/Development Committee will meet with Mr. Hickey to discuss his proposal.
25. Venice Holdings Inc. re: Agreement to Complete Berm and Ditching Works. Discussed under # 15 June 6, 2016 Council minutes.
26. Glenn Byrne, 18 Ivy's Way re: 8.54m x 10.98m Garage. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a 8.54m x 10.98m garage pending compliance with town regulations. In favour 7. Carried.

FINANCES

27. Cheques issued from May 16, 2016 to June 3, 2016 were reviewed.
28. Quikstat and expense/income reports issued to June 3, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

29. Business Logistic Services re: Assessment Review Commissioner \$ 3977.60. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
30. Kavanagh Associates re: Professional Services \$ 12352.32. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
31. B & P Enterprises re: Rental of Backhoe \$949.20. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

COMMITTEE REPORTS

32. Personnel/Training/IT re: Meeting. The committee will meet June 9, 2016.
33. Public Works re: Drainage Pipes into Town Ditches. The Public Works Committee will meet to discuss drainage pipes into town ditches.
34. Public Works re: Ditching Road Shouldering. The Public Works Committee will meet with the Town Maintenance Worker to discuss the ditching and road shouldering contract.
35. Public Works re: Spring Clean-up. Town staff will contact Brian McDonald concerning his bulk debris that was not picked up.
36. Recreation re: Meeting. A meeting will be scheduled to discuss the Town's Recreation Master Plan.

37. Special Events re: MNL Special Events Representative. The town has appointed the Community Program Coordinator as an alternate for times when Deputy Mayor Dyer cannot attend during the workday.
38. Waste Management re: Recycling Contract. Town staff will ensure that in future contracts that all vehicles are property identified.
39. Fire Services re: Meeting. Councillor Rose will meet with Terry Prim, St. John's Regional Fire Department regarding our Fire Services contract.
40. Heritage re: Heritage Designation. Councillor Hickey will ask the Heritage Committee if they are interested in developing a plan to present to Council regarding heritage designation of town structures.
41. Pine Ridge Valley re: Meeting. Town staff will arrange a meeting with Dorothea Hanchar to discuss the water issue and development planned for the area.
42. Garbage re: Eastern Regional Services Board. Town staff will obtain the amount the town is paying for garbage and recycling per unit per year and forward it to Mayor Kennedy.
43. Bell re: Service Fee. Mayor Kennedy will inform the Mayor's Committee that Council will consider making a motion regarding removing the service fee.

NEW BUSINESS

NOTICE OF MOTION

Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 8:45pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor