

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 29, 2016
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Deputy Mayor Craig Dyer
Councillor Bert Hickey
Councillor Bradley Power
Councillor James Rose
Councillor Ryan Stack
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on August 29, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on August 8, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Mr. Roger Coombs, Coombs & Associates addressed Council at 6:30pm to discuss the 2015 Financial Statements.
2. Public Works Depot/Town Hall/Justina Centre re: DVR/Camera. Town staff will contact BlueShield Security to complete an onsite visit with Deputy Mayor Dyer to the Town Hall, Justina Centre and Public Works Depot regarding the placement of new security cameras.
3. Memo from Rosalind Wallace, J3 Consulting and Excavation Ltd. re: Extension Snow Clearing Contract. It was a decision to have J3 Consulting and Excavation Ltd meet with the Public Works Committee to discuss the 10% increase request.
4. O'Neil's Road re: Speed Bump. The Public Safety Committee will explore all options in relation to traffic calming on O'Neil's Road.

5. School Route re: St. Francis of Assisi School. Council will write a letter to the Newfoundland and Labrador Eastern School District and the Minister of Education and Early Childhood Development, to outline the concern of the proposed bus route and request to have it modified to a safer route.
6. Memo from Kathleen Knowles, 104 Middle Cove Road re: Jones Pond Wharf Construction. Town staff will forward the memo to the Lands Branch of the provincial government for their review. Town staff will inform Ms. Knowles of the aforementioned.
7. Louis Pine, 58 O'Rourke's Lane re: Single Family Dwelling. Town staff will forward a letter to Mr. Pine outlining the approval was under Section 10 of the Town's development regulations.
8. Recreation re: Updates. Town staff will have the Community Program Coordinator ensure that the KPSA and Summer Program Coordinators forward updates to all of Council regarding their respective recreational activities.
9. Mr. Mike Griffin will address Council at 7:00pm to discuss the Griffin Land on Big Meadow Drive. Discussed further under applications.

CORRESPONDENCE

10. Financial Statements re: 2015. **Moved C.Dyer/R.Stack:** Resolved that Council approve the 2015 Financial Statements as tabled. In favour 7. Carried.
11. Letter from Art Puddister, MNL re: Council Donation MNL Shed Party. **Moved C.Dyer/B.Power:** Resolved that Council donate \$ 1500.00 to MNL in support of the MNL Shed Party. In favour 7. Carried.
12. Memo from Steven Bradley, Department of Municipal Affairs re: Compliancy Documents. Information Only.
13. Tax Recovery Plan re: 2016. **Moved C.Dyer/B.Power:** Resolved that Council approve the 2016 Tax Recovery Plan as tabled. In favour 7. Carried.
14. Memo from Toby McDonald re: Back Taxes – Belbin Property. **Moved C.Dyer/R.Stack:** Resolved that Council invoice the Belbin property for six years back taxes. In favour 7. Carried.
15. Memo from the Department of Municipal Affairs re: 2017 Municipal Budget Form. Information Only.
16. Memo from Betty Moore, Municipal Assessment Agency Inc. re: Update. Information Only.
17. Letter from Michael Duffy, Cape St. Francis District Association re: Town Issues. Information Only.

APPLICATIONS

18. Michael Kavanagh, 210-214 Middle Cove Road re: Business Permit. Town staff will forward a notice to all the residents located on Middle Cove Road.
19. Shawn Fudge, 838 Marine Drive re: Pike Subdivision. Information Only.
20. Michelle Coady, 479-487 Marine Drive re: Survey. **Moved C.Dyer/R.Stack:** Resolved that Council make an amendment to the original motion # 19 June 28, 2016 Council meeting that the applicant does require an easement anymore and shall cross the road reserve for access to her property. In favour 7. Carried.
21. Shawn Fudge, Stick Pond Road re: Subdivision Development. The Planning/Development Committee will meet with Mr. Fudge to discuss the subdivision development located off Stick Pond Road.
22. Louis Pine, Big Meadow Drive re: Rezoning and Access to Surrounding Land. **Moved C.Dyer/B.Power:** Resolved that Council forward a letter to Louis Pine outlining the available easement of 55.98 feet and any available surveys or correspondence supplied by the developer and our planner. In favour 7. Carried.
23. Mike Griffin, Big Meadow Drive re: Building Lots Big Meadow Drive. **Moved C.Dyer/B.Power:** Resolved that Council permit the Griffin brothers to submit building applications for processing. In favour 7. Carried.
24. Shawn Fudge, Sandalwood Drive re: Subdivision Development. It was a decision of Council to meet with the developer to discuss the subdivision development and addition of an extra lot.
25. Memo from Doreen Galway and Joe Roche re: Land Rezoning. It was a decision of Council to inform Ms. Galway and Mr. Roche that the memo was forwarded to Tract Consulting Inc. as part of the Town Plan review and Council is awaiting a pending recommendation.

FINANCES

26. Cheques issued from August 8, 2016 to August 26, 2016 were reviewed.
27. Quikstat and expense/income reports issued to August 26, 2016 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

28. Kavanagh Associates re: Professional Services \$ 11913.40. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

29. French & Associates re: Professional Services \$ 874.00. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
30. Coombs & Associates re: Professional Services \$ 9775.00. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.
31. Coombs & Associates re: Professional Services. **Moved B.Power/R.Stack:** Resolved that Council utilise Coombs & Associates for the 2016 Audit. In favour 7. Carried.

COMMITTEE REPORTS

32. Planning re: Town Plan Review. Town staff will contact Tract Consulting Inc. to schedule a meeting for an update to the Town Plan Review.
33. Planning re: Pike Property. Town staff will schedule a meeting with MCE Developers Inc. to discuss the rezoning of their property.
34. Public Works re: Justina Centre and Kelly Park Garage Upgrades. **Moved B.Power/R.Stack:** Resolved that Council approve the expenditure of \$ 57975.00 (Justina Centre Upgrade) \$26895.00 (Kelly Park Garage Upgrade) for the cost shared project with ACOA. In favour 7. Carried.
35. Public Works re: Second Culvert. The Policy Committee will forward the second culvert policy to the Public Works Committee for review.
36. Public Works re: Wall Ball. Town staff will paint the wall ball playing area located within Kelly Park.
37. Public Works re: Kelly Park Tennis Court Pedestrian Gate. **Moved B.Power/J.Rose:** Resolved that Council approve an expenditure of up to \$ 1000.00 to install a gate within the existing gate entrance to Kelly Park. In favour 7. Carried.
38. Public Works re: No Parking Sign. Town staff will have a no parking sign installed near 44 Outer Cove Road.
39. Heritage re: Museum Main Door & Storyboard. Town staff will have the main door to the museum painted and have the storyboard sign replaced or repaired.
40. Jack Byrne Arena re: Citizens Representative. **Moved C.Dyer/B.Power:** Resolved that Council issue a public call for a Citizens Representative for the Jack Byrne Arena Board for a two year term. In favour 6. Councillor Power Against. Carried.
41. Public Safety re: Speed Signs. The Public Works Committee will review the location of all speed signs located within the town and make the necessary recommendation for a location change.

NEW BUSINESS

42. Businesses re: Finance. The Finance Committee will review the business tax system in place and the Finance Committee may recommend changes.
43. Outer Cove Beach Mural re: Update. Councillor Hickey will contact the Heritage Committee regarding images to be placed on the mural.
44. Kinsella Family re: Museum Recognition. Councillor Hickey will contact the Heritage Committee regarding a recognition gift for the Kinsella family.

NOTICE OF MOTION

Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 8:45pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor