

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
December 12, 2016  
6:30 pm**

**IN ATTENDANCE**

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor James Cadigan  
Councillor Bert Hickey  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

No Regrets

**PROCEEDINGS**

**Moved B.Power/K.Todhunter:** Resolved that the agenda of a regular meeting held on December 12, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

**Moved B.Power/K.Todhunter:** Resolved that the minutes of a regular meeting held on November 21, 2016 be adopted as circulated, corrected or amended. In favour 7. Carried.

**BUSINESS ARISING**

1. NEAR Plan Oversight Committee Meeting re: Minutes September 20, 2016. Town staff will provide an estimate for the Town's ground water study so that it may be included as part of the 2017 Municipal Budget.
2. Fisheries, Forestry and Agrifoods, Sugarloaf Place re: Access Road. The Planning/Development Committee will meet onsite with a representative from the Department of Fisheries, Forestry and Agrifoods to discuss the location of the access road.
3. Greg Boyde, 7 Roman's Drung re: Second Access Culvert. The Public Works Committee will meet onsite to review Mr. Boyde's request for a second access culvert.

4. Traffic Calming re: Study. Councillor Cadigan will follow up with the Town of Torbay for a copy of their Traffic Calming Study for the committees review.
5. Finance re: KPSA Budget. Councillor Cadigan will forward the KPSA budget to Councillor Hickey and Deputy Mayor Dyer and the Town Clerk/Treasurer.
6. Tourism/Economic Development re: Logy Bay-Middle Cove-Outer Cove Development Association. The association will be requesting funds for their annual operating grant of \$ 2000.00 for the 2017 fiscal year.
7. Jack Byrne Arena re: Notice of Motion. **Moved B.Power/J.Cadigan:** Resolved that the Town of Logy Bay-Middle Cove-Outer Cove approve an offer to issue to the Town of Portugal Cove-St.Phillips and the Town of Bauline for the purpose of a buy in to the Jack Byrne Regional Sports and Entertainment Centre. In favour 6. Deputy Mayor Dyer Against. Carried.

### **CORRESPONDENCE**

8. Letter from Gary Caul, Kavanagh Associates re: Flood Risk Mapping Study. Council and the engineer will meet to review the report. Town staff will schedule a public briefing session in early 2017.
9. Invitation re: Christmas Levee Government House. Town staff will forward a meeting invite to all of Council regarding the aforementioned event.
10. Letter from Bell Mobility Inc. re: J1122 Piperstock – Colocation Request. It was a decision of Council to refer the letter back to a future meeting of Council. Mayor Kennedy will discuss the letter with the Jack Byrne Arena Board at its next meeting in January 2017.
11. Agenda re: Jack Byrne Arena Board of Directors Meeting December 8, 2016. Mayor Kennedy forwarded the report to all of Council for their review.
12. Letter from Chris Tufts, Colliers International re: J1112 Logy Bay Lease Renewal Request. The Finance Committee will meet to discuss the lease renewal request.
13. Council Meeting Schedule re: 2017. **Moved J.Rose/J.Cadigan:** Resolved that Council approve the 2017 Council meeting schedule as tabled. In favour 7. Carried.
14. Letter from Chris Mahon re: Legacy Position – Jack Byrne Arena Board. **Moved C.Dyer/J.Cadigan:** Resolved that Council permit Mayor Kennedy as Council's representative to forward this request to the next Jack Byrne Arena Board meeting. In favour 7. Carried.
15. Letter to Kevin Breen, City of St. John's re: Snow's Lane. Council will commence a traffic study in 2017 regarding monitoring the traffic flow on Snow's Lane without any contribution from the City of St. John's.

## **APPLICATIONS**

16. Michelle Coady, Marine Drive re: Doorstep Grade Exemption. **Moved C.Dyer/J.Rose:** Resolved that Council approve a doorstep grade exemption for her new residence currently under construction. In favour 7. Carried.
17. Arden Turpin, 131 Marine Drive re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a dwelling extension subject to compliance with town regulations. In favour 7. Carried.
18. East Coast Trail Association re: Crown Land. **Moved C.Dyer/J.Rose:** Resolved that Council support the East Coast Trail Association Crown Land application for land located off Cobbler's Crescent. In favour 7. Carried.
19. Gerard Doran, 60-64 Doran's Lane re: Single Family Dwelling. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a single family dwelling subject to the town development regulations and Service Newfoundland and Labrador approval and requirements in place for the driveway grade and turn. In favour 7. Carried.
20. Stephen Power, 20 Snow's Lane re: Zoning Request. **Moved C.Dyer/B.Power:** Resolved that Council approve the lot in principle subject to the town's development regulations, subject to Service Newfoundland and Labrador approval and Section 10 of the town's development regulations. In favour 7. Carried. Town staff will inform Mr. Power that an official application must be submitted to the town.
21. Maureen Pittman, 163-181 Outer Cove Road re: Demolish/Burning Permit. **Moved C.Dyer/J.Rose:** Resolved that Council approve the demolition of the old barn subject to demolition requirements in effect. In favour 7. Carried. Town staff will inform the applicant that burning of demolished materials is not permitted.
22. Helena Lawlor re: New Business. Town staff will notify the adjacent property owners on Killick Drive regarding the proposed business and re-table the application at the next regular meeting of Council.

## **FINANCES**

23. Cheques issued from November 21, 2016 to December 9, 2016 were reviewed.
24. Quikstat and expense/income reports issued to December 9, 2016 were reviewed

## **BILLS TO BE PAID**

25. Procom re: Townsuite Municipal Software and Support \$ 4527.55. **Moved C.Dyer/B.Power:** Resolved that Council approve payment of the invoice as highlighted. In favour 7. Carried.

26. J3 Construction Limited re: Snowclearing/Ice Control \$ 11202.75. **Moved C.Dyer/B.Power:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

### **COMMITTEE REPORTS**

27. Personnel/Training/IT re: New Backup System. Town staff will schedule an appointment with the business providing cloud backup services for the Town.
28. Personnel/Training/IT re: Salary Scales. Town staff will contact Jan Dicks concerning the development of salary scales for existing staff.
29. Jack Byrne Arena re: Water and Construction Study. **Moved B.Power/B.Hickey:** Resolved that Council approve 17% of \$ 55000.00 for a purpose of a water study which equates up to \$ 9350.00 and up to \$ 14400.00 for the town's contribution for a construction study relating to the expansion of the Jack Byrne Arena for a grand total of \$ 23750.00 and these funds are to be incorporated from the 2016 budget from the following accounts: Conventions and Courses (6285-7000) \$ 4325.11, Security (6330-7200) \$ 347.18, Payroll Burden (6070-7000) \$ 4610.08, Donations (6165-7000) \$ 1550.00, Emergency Preparedness (6357-7000) \$ 10577.13 and Fuel (6114-7000) \$ 2280.50. In favour 6. Deputy Mayor Dyer Against. Carried.
30. Public Safety/OHS re: Civic Numbering. The town may launch a pilot project for existing dwellings located within the town to research and log properties without civic numbers and potentially supply numbers for placement of their homes.
31. St. Francis of Assisi School re: No Parking Signage. **Moved K.Todhunter/B.Power:** Resolved that Council erect "No Parking Signage" on the corner of Outer Cove Road and the school parking lot with posted times to coordinate with St. Francis of Assisi School openings/closings. In favour 6. Councillor Rose Against. Carried.

### **NEW BUSINESS**

32. Town Insurance re: Update. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the price quote from Cal Legrow for insurance services for fiscal year 2017. In favour 7. Carried.
33. Town Hall Entrance re: Update. **Moved B.Power/B.Hickey:** Resolved that if the contractor does not commence the Town Hall Entrance on January 9, 2017 then the Town will place the contractor on a five day default notice and after the fact if they still do not commence the work then the town will consider calling their bond. In favour 6. Councillor Rose Against. Carried.
34. AED re: Purchase. **Moved B.Power/K.Todhunter:** Resolved that Council approve the funds of \$ 1700.00 for the purchase of an AED for St. Francis of Assisi School. In favour 7. Carried.

35. Town Plan Review re: Update. Council was updated at a private meeting of Council.

**NOTICE OF MOTION**

**Moved B.Power/K.Todhunter:** Resolved that the Council meeting be adjourned at 8:20pm. In favour 7. Carried.

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Richard Roche  
Town Clerk/Treasurer

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John Kennedy  
Mayor