

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 9, 2017
6:30 pm**

IN ATTENDANCE

Mayor John Kennedy
Deputy Mayor Craig Dyer
Councillor James Cadigan
Councillor Bert Hickey
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Elizabeth Whitten, Finance Administration Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor James Rose

PROCEEDINGS

Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on January 9, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved B.Power/K.Todhunter: Resolved that the minutes of a regular meeting held on December 12, 2016 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Fisheries, Forestry and Agrifoods, Sugarloaf Place re: Access Road. Mayor Kennedy will meet onsite with a representative from the Department of Fisheries, Forestry and Agrifoods to discuss the location of the access road.
2. Greg Boyde, 7 Roman's Drung re: Second Access Culvert. Council has approved the second access for the property located at 7 Roman's Drung. Culvert to be installed which must be in accordance with engineer's drawings for subdivision.
3. Traffic Calming re: Study. Councillor Cadigan is currently reviewing the traffic calming study that was provided by the Town of Torbay.

4. Jack Byrne Arena re: Water and Construction Study. **Moved B.Power/B.Hickey:**
Resolved that Council rescind item # 29 motion located on the December 12, 2016 Council Minutes. In favour 6. Carried.
5. St. Francis of Assisi School re: No Parking Signage. The Town Manager and Mayor Kennedy will meet to discuss the aforementioned signage. Councillor Cadigan will visit the area in question on Outer Cove Road and report back to Mayor Kennedy via email.

CORRESPONDENCE

6. Letter from Jamie Chippett, Department of Municipal Affairs re: Municipal Recommendation Forms. Information Only.

Councillor Cadigan left the chambers at 7:10pm

7. Letter from Ron Teed, Royal Newfoundland Constabulary Association re: 26th Annual Crime Prevention Guide. Council are not interested in advertising in the 26th Annual Crime Prevention Guide.

Councillor Cadigan returned to the chambers at 7:12pm

8. Letter from Chris Tufts, Colliers International re: J1112 Logy Bay Cell Tower Renewal. The Finance Committee will meet to discuss the aforementioned cell tower renewal.
9. Memo from Ryan Belbin, O'Dea Earle re: Right of Way. Town staff will inform Mr. Belbin that there are two existing accesses on publicly maintained roads with one located on Lower Road and one on McDonald's Road. As a result, an agreement with the Town is not required.

APPLICATIONS

10. Stephen Power, 20 Snow's Lane re: Single Family Dwelling. **Moved C.Dyer/J.Cadigan:**
Resolved that Council approve the application for a single family dwelling subject to the town development regulations, approval from Service Newfoundland and Labrador, lot grading plan and approved under Section 10 under the towns development regulations. In favour 6. Carried.
11. Maurice Murphy, 64 Red Cliff Road re: East Coast Trail Crown Land Application.
Councillor Hickey will inform Mr. Murphy that the crown land application is for a license to occupy the land and not a grant.
12. Helena Lawlor, Tweet's Travel – TPI re: New Business. **Moved C.Dyer/B.Power:**
Resolved that Council approve the application to operate a home based business located at 9 Killick Drive. In favour 6. Carried.

FINANCES

13. Cheques issued from December 12, 2016 to January 6, 2017 were reviewed.
14. Quikstat and expense/income reports issued to January 6, 2017 were reviewed.

BILLS TO BE PAID

15. Federation of Canadian Municipalities re: 2017-2018 Membership Invoice \$ 472.55.
Moved C.Dyer/K.Todhunter: Resolved that Council approve payment of the invoice in full. In favour 6. Carried.
16. Municipalities Newfoundland and Labrador and PMA re: 2017 Membership Fees \$ 2908.83. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the payment of the invoice in full. In favour 6. Carried.
17. B & P Enterprises re: Public Works \$ 2829.00. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

COMMITTEE REPORTS

18. Community Program Coordinator/Outreach Officer re: Hiring Motion. **Moved K.Todhunter/C.Dyer:** Resolved that Council hire Janet Roff as the Community Program Coordinator/Outreach Officer commencing January 4, 2017 with Step one on the salary scale. In favour 6. Carried. Town staff will make a public announcement regarding the aforementioned.
19. Finance Administration Officer re: Hiring Motion. **Moved K.Todhunter/C.Dyer:** Resolved that Council hire Elizabeth Whitten as the Finance Administration Officer commencing January 3, 2017 with Step three on the salary scale. In favour 6. Carried. Town staff will make a public announcement regarding the aforementioned.
20. On Call Person re: Daytime. **Moved K.Todhunter/B.Hickey:** Resolved that effective immediately that a day shift be added to the on call schedule during the regular work week Monday through Friday. In favour 6. Carried.
21. Public Briefing re: Flood Risk Amendment and Applicable Zoning Changes. Town staff will schedule a Public Briefing on the Flood Risk Study.
22. Public Briefing re: Town Plan Review Mapping. Town staff will schedule a Public Briefing on the Town Plan Review Mapping Zoning changes.
23. Marine Drive Property re: House and Garage. Town staff will write the property owner that a complaint has been received regarding his property.

24. Town Plan Review re: Meeting. The Planning/Development Committee will meet with the planner to discuss the Town Plan Review.
25. Policy re: Pot Hole Damage. The committee will meet to develop a policy on pot hole damage to vehicles.
26. Special Events re: Recreation/Events/Festival. The Special Events Committee will meet with the Community Program Coordinator and Outreach Officer to discuss planning for 2017 programming and events.
27. Logy Bay-Middle Cove-Outer Cove Development Association re: Annual General Meeting. A public meeting and AGM is scheduled on February 6, 2017 at 8:30pm in the lower level of the Justina Centre. Town staff will advertise the aforementioned message on the town's social media.

Councillor Power left the meeting at 8:08pm

28. Jack Byrne Arena re: Meeting. A meeting is scheduled for January 10, 2017.

NEW BUSINESS

29. Parking Issue re: 465-513 Marine Drive. Town staff will write the property owner to inform him of the issue of parking vehicles on the road.
30. Human Resource Consulting re: Retainer. **Moved K.Todhunter/C.Dyer:** Resolved that Council extend the retainer to Jan Dicks Consulting Inc. until March 31, 2017. In favour 6. Carried.

NOTICE OF MOTION

None Tabled

Moved K.Todhunter/B.Hickey: Resolved that the Council meeting be adjourned at 8:18pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor