

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 10, 2017
6:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Councillor Andrew Boland
Councillor Bradley Power (arrived 8:00pm)
Councillor Brian Roche
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager
Elizabeth Whitten, Finance and Administrative Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor James Cadigan

PROCEEDINGS

Moved B.Power/J.Cadigan: Resolved that the agenda of a regular meeting held on October 10, 2017 be adopted as circulated, corrected or amended. In favour 5. Carried.

Robert's Rules of Order re: Adoption of Parliamentary Procedures. **Moved K.Todhunter/J.Rose:** Resolved that Council adopt Robert's Rules of Order as Council's Parliamentary Procedures. In favour 5. Carried.

Moved J.Cadigan/B.Hickey: Resolved that the minutes of a regular meeting held on September 18, 2017 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

- 1) Public Works re: Annual Inventory Equipment. Town staff will forward the 2016 Inventory Report for town owned equipment to the Public Works Committee.

CORRESPONDENCE

- 2) Letter from Brady Holwell, 771 Logy Bay Road re: Sponsorship Request. **Moved K.Todhunter/A.Boland:** Resolved that Council approve the amount of \$ 250.00 to the Northeast Junior Eagles Hockey Team. In favour 5. Carried. Town staff will inform Mr. Holwell of the aforementioned.
- 3) Letter from Alton Glenn, Town of Paradise re: Municipal Plan Review and Development Regulations. Information Only.
- 4) Memo from Janet Roff, Community Program Coordinator and Outreach Officer re: Operation Christmas Child. **Moved K.Todhunter/J.Rose:** Resolved that Council participate in the program and approve a maximum of up to \$ 2000.00 for the shipping fees for Operation Christmas Child. In favour 5. Carried.
- 5) Memo from the Department of Municipal Affairs and Environment re: 2018 Municipal Budget Form. Information Only.
- 6) Letter from Megan Nichols, Department of Fisheries and Land Resources re: Subdivision Application. Information Only.
- 7) Memo from Sean Martin, Municipal Assessment Agency Inc. re: Avalon Region Director. Nomination forms are attached if any Councillor is interested in running for the Avalon Region Director position.
- 8) Residential Concern re: Goats and Chickens Roaming on Walsh's Road. Town staff will review the regulations and advise accordingly.
- 9) Jack Byrne Arena re: Board Meeting. The upcoming meeting is scheduled for December 14, 2017 at the arena.
- 10) Mayor's Meeting re: Town of Bauline. Mayor Hickey will attend on behalf of Council.
- 11) Letter from Heather Tizzard, Department of Municipal Affairs and Environment re: Call for 2017/2018 Municipal Capital Works and Cost Shared Funding Application. Information Only.
- 12) Memo from Linda Sagmeister, 24 Stack's Lane re: Japanese Knotweed. The Public Works Committee will meet to discuss a process for the removal of Japanese Knotweed from town property.
- 13) Policy re: Scent Free. **Moved K.Todhunter/J.Rose:** Resolved that Council approve the Scent Free Policy as tabled. In favour 5. Carried.

APPLICATIONS

- 14) Robert and Heather Woodland, 41 Doran's Lane re: Detached Garage. **Moved A.Boland/K.Todhunter**: Resolved that Council approve the application for a 24' x 24' garage utilising Section 10 of the town development regulations with a setback of twenty feet from the front line. In favour 5. Carried.
- 15) Arman Mirchandani, 20 Ivy's Way re: Single Family Dwelling with Attached Garage. **Moved A.Boland/K.Todhunter**: Resolved that Council approve the Single Family Dwelling with Attached Garage with a 45 metre setback as recommended by Service Newfoundland and Labrador, subject to Service Newfoundland and Labrador approval and all compliance with all other town regulations. In favour 5. Carried.
- 16) Joseph Hartery, 6 Red Cliff Road re: Detached Garage. It was a decision of Council to forward the application to the adjacent property owners and forward the application to the Planning and Development Committee for review.

Councillor Power arrived at 8:00pm

- 17) Leon House, 157 Lower Road re: Detached Garage. It was a decision of Council to forward the application to the adjacent property owners and forward the application to the Planning and Development Committee for review.

FINANCES

Cheques issued from September 18, 2017 to October 6, 2017 were reviewed.

Quikstat and expense/income reports issued to October 6, 2017 were reviewed.

BILLS TO BE PAID

- 18) Steele Communications re: Radio Advertisements \$ 1718.10.
K.Todhunter/B.Power: Resolved that Council approve payment of the invoice in full. In favour 6. Carried.
- 19) Dave Peet Siding & Renovations re: Public Works Infrastructure Repair \$ 8383.37. **Moved K.Todhunter/B.Power**: Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

COMMITTEE REPORT

- 20) Administration and Finance re: Motion. The committee will investigate if a motion is required to approve the Cheques Issued, Quikstat and Expense/Income Reports which are tabled at each Council meeting.

- 21) Communications and Public Engagement re: Meeting. The committee will meet to discuss communication items.
- 22) Planning and Development re: Town Plan Review. The committee will schedule meetings to discuss the Town Plan Review.
- 23) Public Works re: Outer Cove Beach Pavement Project. **Moved K.Todhunter/B.Power:** Resolved that Council place the paving of the Outer Cove Beach road access on hold until further notice. In favour 6. Carried.
- 24) Public Works re: Justina Centre – Steel Doors. **Moved K.Todhunter/B.Power:** Resolved that Council approve the supply and installation of steel doors for three exterior doors at the Justina Centre to be completed by Dave Peet Siding and Renovation in the amount of \$ 6296.25. In favour 6. Carried.
- 25) Mayors' Meeting re: Council Invitations. All Council members are invited to the initial Mayors' Meeting in Bauline as a networking meeting with the new Councils of the Northeast Avalon. Town staff will forward an invite to all of Council of the aforementioned meeting.

NEW BUSINESS

- 26) Motion to Tender re: SnowClearing/Ice Control. **Moved B.Power/K.Todhunter:** Resolved that Council tender the services for snow clearing and ice control for the 2017/2018 season. In favour 6. Carried.
- 27) Motion to Accept re: New Building Canada Fund. **Moved B.Power/B.Roche:** Resolved that the town is acknowledging acceptance of the funding under the New Building Canada Fund, Small Communities Fund, Project 17-SCF-18-0004 for a total project cost of \$ 331315.00 and a cost shared ration of 50% to be contributed by the town and 50% to be contributed from the provincial and federal government. In favour 6. Carried.
- 28) Deputy Mayor re: Election. **Moved B.Power/B.Roche:** Resolved that Council nominate Andrew Boland for Deputy Mayor. In favour 6. Carried. The Town Clerk declared Andrew Boland elected as Deputy Mayor by acclamation.
- 29) Bus Shelter re: O'Brien Place. Councillor Power will investigate the possibility of a bus shelter on private property.
- 30) Financial Statements re: 2016. **Moved B.Roche/J.Rose:** Resolved that Council approve the 2016 financial statements as tabled with final adjustments. In favour 6. Carried.

31) Christmas Supper re: Council and Staff. **Moved B.Power/B.Roche:** Resolved that Council approve the amount of \$ 4000.00 for the Christmas supper event which includes the meal, beverages and transportation costs. In favour 6. Carried.

NOTICE OF MOTION

32) *Deputy Mayor Boland gave notice, that at a future meeting of The Town Council of Logy Bay-Middle Cove-Outer Cove, bring forward a motion for council to refrain from accepting subdivision proposals, subdivision applications and applications to rezone lands for subdivision purposes until the following key items have been completed or concluded to council's satisfaction:*

The Community Traffic Study currently underway

The Community Ground Water Study currently underway

The adoption of the proposed Town Plan and Development Regulations that are under review, including the Municipal Engineering Residential Subdivision Standards and associated Subdivision Agreements.

33) *Deputy Mayor Boland gave notice, that at a future meeting of The Town Council of Logy Bay-Middle Cove-Outer Cove, bring forward a motion for council to control and name all future streets, subject to a review and acceptance of the street name by the St. John's Regional Fire Department.*

Moved J.Rose/B.Power: Resolved that the Council meeting be adjourned at 9:15pm. In favour 6. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor