

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
November 20, 2017  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor Andrew Boland  
Councillor James Cadigan  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Brian Roche

**PROCEEDINGS**

**Moved B.Power/J.Cadigan:** Resolved that the agenda of a regular meeting held on November 20, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

**Moved J.Cadigan/K.Todhunter:** Resolved that the minutes of a regular meeting held on October 30, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

**Moved B.Power/J.Cadigan:** Resolved that the minutes of a special meeting of Council (Operation Christmas Child) held on November 7, 2017 be adopted as circulated, corrected or amended. In favour 6. Carried.

*Emma Smart was awarded a cheque for \$ 1000.00 for ranking first place in the Ray Bonia Memorial Scholarship Awards*

## **BUSINESS ARISING**

### **CORRESPONDENCE**

- (1) Letter from Heather Tizzard, Department of Municipal Affairs and Environment re: War Memorial. Information Only.
- (2) Letter from Robert Hobbs, Municipal Assessment Agency Inc. re: Ballot – Avalon Director. **Moved B.Power/J.Rose**: Resolved that Council support Sterling Willis, Councillor, Town of Paradise as Avalon Director for the Municipal Assessment Agency Inc. In favour 6. Carried.
- (3) Letter from Michael Duffy, Duffy Law Office re: Round Table on Economic Development. Information Only.
- (4) Letter from Joe Maynard, Northeast Eagles Senior Hockey Club re: Corporate Sponsor. **Moved B.Power/A.Boland**: Resolved that Council donate \$ 200.00 to the Northeast Eagles Senior Hockey Club. In favour 5. Councillor Rose Against. Carried.
- (5) Letter from Ed Grant, Eastern Regional Service Board re: 2017 Vote Declaration. **Moved A.Boland/K.Todhunter**: Resolved that Council support Peggy Roche, Councillor, Town of Torbay as the candidate for Sub-Region/Ward Five (metro area) on the Eastern Regional Service Board. In favour 6. Carried.
- (6) Letter from Ken Kelly, Eastern Regional Service Board re: 2018 User Fees. Information Only.
- (7) Memo from Sean Martin, Municipal Assessment Agency Inc. re: Fee Reduced for 2018. Information Only.
- (8) Memo from Cabot Community Business Development Corporation re: Services Available. Town staff will place the information on the town website.

### **APPLICATIONS**

- (9) Nick Thorne, 50-54 Barnes Road re: Single Family Dwelling. **Moved J.Cadigan/A.Boland**: Resolved that Council approve the application for a single family dwelling with a ten percent variance on the lot size subject to Service Newfoundland and Labrador approval and compliance with all other town regulations. In favour 6. Carried.
- (10) Dieter Staubitzer, 15-25 Snow's Lane re: Single Family Dwelling (Parcel A). **Moved J.Cadigan/A.Boland**: Resolved that Council approve the application in principle for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance will all other town regulations. In favour 6. Carried.

- (11) Dieter Staubitzer, 15-25 Snow's Lane re: Single Family Dwelling (Parcel B). **Moved J.Cadigan/A.Boland:** Resolved that Council approve the application in principle for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance will all other town regulations. In favour 6. Carried. Town staff will add "conditional approval" under the category of type of permit requested to our development application. In favour 6. Carried.

## **FINANCES**

Cheques issued from October 30, 2017 to November 17, 2017 were reviewed.

Quikstat and expense/income reports issued to November 17, 2017 were reviewed.

## **BILLS TO BE PAID**

## **COMMITTEE REPORTS**

- (12) Administration and Finance re: Administrative Support. **Moved B.Power/A.Boland:** Resolved that Council extend Karen Stacey in her position as support for TownSuite implementation as well as administrative support until March 31, 2018. In favour 6. Carried.
- (13) Planning and Development re: Town Planner. **Moved A.Boland/J.Cadigan:** Resolved that Council engage a planner, on contract, to provide municipal planning services to the Town to address backlog and immediate issues Council has in relation to planning. In favour 6. Carried.
- (14) Public Works re: Mailbox Relocation. Town staff will consider obtaining professional advice for the location of the mailboxes on Logy Bay Road near Murphy's Lane.
- (15) Public Works re: Recycling/Garbage Collection. **Moved K.Todhunter/B.Power:** Resolved that Council proceed with a tender call for garbage and recycling for fiscal year 2018. In favour 6. Carried.
- (16) Recreation and Community Events re: Breakfast with Santa. Town staff will review the possibility of adding an additional date for Breakfast with Santa and in the future schedule ticket sales after regular work hours.
- (17) Safety and Emergency Planning re: Dry Hydrant Signage. Town staff will remove the dry hydrant sign located on Lower Road. Councillor Rose will contact St. Francis of Assisi School regarding St. John's Regional Fire Department having access to the dry hydrant located at the school.

## **NEW BUSINESS**

- (18) AFN Engineering Inc. re: Beach Planning. **Moved B.Power/J.Cadigan:**  
Resolved that Council approve a study in the amount \$ 5000.00 (plus taxes) for a preliminary development plan for Outer Cove Beach with respect for a launch way and surrounding beach development with council being involved in the development of the terms of reference for the aforementioned. In favour 6. Carried.
- (19) Email Marketing re: Constant Contact. **Moved B.Power/K.Todhunter:**  
Resolved that Council purchase an annual subscription to Constant Contact for town use only at a cost of \$ 59.50 per month. In favour 6. Carried. Town staff will place a notice on social media regarding the aforementioned.

## **NOTICE OF MOTION**

- (20) Deputy Mayor Boland gave notice, that in a future council meeting, a motion will be brought forward that the Town begin the process of becoming a member of SAM – Stewardship of Municipalities Inc., to gain insight and knowledge and to better manage our sensitive wetlands, coastal areas and wildlife habitation areas within the Town.

**Moved B.Power/J.Cadigan:** Resolved that the Council meeting be adjourned at 8:41pm. In favour 6. Carried.

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Adele Carruthers  
Town Clerk/Manager

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Bert Hickey  
Mayor