Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 6, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bradley Power
Councillor Ryan Stack
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Deputy Mayor Craig Dyer
Wayne Langille, Administrative Support Clerk

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on July 6, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on June 15, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

1. Mr. Daniel Cadigan addressed Council regarding his development application. **Moved B.Power/R.Stack**: Resolved that Council approve the development application with in-law apartment subject to compliance with town regulations, subject to a land transfer from both land owners involved prior to the issuance of an occupancy permit to ensure the entire septic system and field are located on Mr. Daniel Cadigan's property and approval from Service NL. In favour 5. Councillor Rose Against. Carried. Councillor Rose voiced his displeasure of how he would have preferred the application be tabled for further discussion at the committee level prior to any decision of Council.

2. Mr. Russell Caddigan addressed Council regarding the greenspace for his subdivision. **Moved B.Power/R.Stack**: Resolved that Council accept the standard of greenspace being five percent of the assessed value in lieu of land for the proposed subdivision located off Killick Drive. In favour 6. Carried.

3. Mr. Barry Cadigan addressed Council regarding water issues on Marine Drive. Town staff will forward Mr. Cadigan's concern to the Minister of the Department of Transportation and Works to request that they send their engineer to meet with Mr. Cadigan regarding his water issue to resolve the issue.

BUSINESS ARISING

4. Planning/Development re: Glamping Proposal. The Public Briefing for the Glamping Proposal occured on June 18, 2015 within the upper level of the Justina Centre. Town staff will distribute the minutes from the briefing to all of Council.

5. Cemetery Road re: Ditching and Culvert Request from Parish. **Moved J.Rose/R.Stack**: Resolved that Council approve the purchase of a culvert by the Town and approval for the parish to have a contractor install the culvert and complete ditching in the area. In favour 6. Carried. Town staff will contact Peter Morris regarding the culvert size for the project.

6. Letter from Katherine Skanes, Girl Guides of Canada re: Waive Rental Fees Upper Level. The Policy Committee will meet to discuss a future policy in relation to local groups using the Justina Centre for fundraisers.

7. Personnel/Training/IT re: Outside Operations Supervisor. Council will meet to discuss this position prior to a formal decision at the next regular meeting of Council.

8. Personnel/Training/IT re: Website. Town staff will contact Prime Creative regarding an update to the website.

9. Public Works re: Outside Lighting. Councillor Rose will contact David Hickey to have extra exterior lighting added to the rear of the Town Hall.

10. Subdivision Agreement re: Road Security. Town staff will schedule a private meeting to discuss road security and other issues.

CORRESPONDENCE

11. Letter to Mark Hefferton, City of St. John's re: Sugarloaf Place St. John's. Information Only.

12. Letter from Cluney Mercer, Department of Municipal and Intergovernmental Affairs re: Hydraulic Structure Upgrading. **Moved B.Power/R.Stack**: Resolved that Council accept the tender, Hydraulic Structure Upgrading No. 17-MCW-14-14029 for a value of $ 488843.65 with a projected shortfall amount of $ 133288.00 to be withdrawn from the Town's general account. In favour 6. Carried.

13. Jack Byrne Arena Board of Directors Minutes re: March 19, 2015. **Moved B.Power/K.Todhunter**: Resolved that Council adopt the new helmet policy at the Jack Byrne Arena which states that all participants during ice related activities wear a Canadian Standards Association (CSA) approved protective helmet for ice related activities with the exception of official figure skating activities. In favour 6. Carried.

14. Memo from Barry Cadigan, 65 Marine Drive re: Water Issues. Mayor Kennedy will write the Minister of the Department of Transportation and Works, and copy MHA Kevin Parsons, Cape St. Francis District, and Barry Petten, the executive assistant to the Minister.

15. Memo from Addison Bown, Grand Concourse Authority re: Dugout Roofs. **Moved B.Power/R.Stack**: Resolved that Council approve the construction of dugout roofs at the tabled cost of $ 6201.99 plus HST with a portion of the funds to be reimbursed through grants from the province. In favour 6. Carried.

16. Memo from St. Francis of Assisi School re: Donation Received. Information Only.

APPLICATIONS

Mayor Kennedy left the chair and Councillor Todhunter assumed the chair

17. Daniel Cadigan, 414 Marine Drive re: Single Family Dwelling with In-Law Apartment. As previously discussed under # 1 July 6, 2015 Council Meeting Minutes.

18. Kavanagh Associates re: 66424 Newfoundland and Labrador Limited Morris Development. Information Only.

19. Brenda Baker, 235 Outer Cove Road re: Dwelling Extension. **Moved J.Kennedy/B.Power**: Resolved that Council approve the dwelling extension as per option # 2 of her development application, subject to compliance with town regulations, Service Newfoundland and Labrador approval, and written verification from the developer and/or engineer stating that the dwelling is structurally sound to support a second story extension. In favour 6. Carried.

20. Maurice Murphy, 12 Cobbler Crescent re: Driveway Relocation. It was a decision of Council to defer the application for a driveway relocation until the drainage easement and East Coast Trail issues are resolved. Town staff will inform Mr. Murphy that he may only cut the trees for the proposed new driveway.

21. MCE Developers Inc., 2-22 Middle Cove Road re: Rezoning Request. It was a decision of Council to arrange a meeting of the Planning/Development Committee and MCE Developers Inc. to discuss their rezoning request.

22. Victor and Linda Doody, 749-757 Marine Drive re: Single Family Dwelling. **Moved J.Kennedy/R.Stack**: Resolved that Council approve the application for a single family dwelling within the RLD zone, subject to compliance with town regulations and Service Newfoundland and Labrador approval. In favour 6. Carried.

23. Newlab Engineering Limited, 29 Outer Cove Road re: School Extension. **Moved J.Kennedy/R.Stack**: Resolved that Council approve the extension to St. Francis of Assisi School as per drawings submitted. In favour 6. Carried.

24. Angela Power, 680-684 Marine Drive re: Glamping Units (3). It was a decision of Council to defer the application to a private meeting of Council.

25. David Pike, Jenny's Way re: Second Access Culvert. **Moved J.Kennedy/J.Rose**: Resolved that Council approve the second access culvert as per inspection by the Public Works Committee. In favour 6. Carried.

Mayor Kennedy resumed the chair

FINANCES

26. Cheques issued from June 15, 2015 to July 3, 2015 were reviewed.

27. Quikstat and expense/income reports issued to July 3, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

28. A.J. Vac-Truck Services Ltd. re: Portable Toilet Cleaning $ 1740.20. **Moved R.Stack/B.Power**: Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

29. Triware Technologies Inc. re: Security Services Server and Workstations $ 2423.85. **Moved R.Stack/B.Power**: Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

30. B & P Enterprises re: Public Works $ 7254.60. **Moved R.Stack/B.Power**: Resolved that Council approve payment of the invoices in full. In favour 6. Carried.

COMMITTEE REPORTS

31. Finance re: 2014 Financial Statements. **Moved R.Stack/B.Power**: Resolved that Council approve the 2014 Financial Statements as tabled and completed by Coombs & Associates. In favour 6. Carried.

32. Personnel/Training/IT re: Meeting. Council will meet to discuss various personnel and information technology issues.

33. Planning/Development re: Subdivision Standards. Council will review the revised subdivision standards for discussion at a future private meeting of Council.

34. Public Works re: Ditching/Shouldering. **Moved J.Rose/R.Stack**: Resolved that Council approve the quote from Hudson's Excavating Limited for an amount of $ 30450.00 subject to the use of a rubber tire backhoe. In favour 6. Carried.

35. Public Works re: Patchwork. **Moved J.Rose/K.Todhunter**: Resolved that Council approve the patchwork quote from S & L in the amount of $ 98440.00 plus HST. In favour 6. Carried.

36. Public Works re: Cooler. **Moved B.Power/R.Stack**: Resolved that Council approve the purchase of a new fridge for the Justina Centre at a cost of $ 1600.00 plus HST. In favour 6. Carried.

37. Special Events re: Rental Security. **Moved B.Power/R.Stack**: Resolved that Council withhold $ 250.00 from the rental security deposit for the function that was scheduled on June 27, 2015 due to excessive cleaning and interior damages. In favour 6. Carried.

NEW BUSINESS

38. Road Inspection, Security Timelines re: Subdivision Developments. It was a decision to forward this item to the Planning/Development Committee and Finance Committees for review.

39. Tender re: Patch Work. Previously discussed under # 35 July 6 2015 Council Minutes.

NOTICE OF MOTION

40. Councillor Ryan Stack gave a verbal notice of motion of the following to be tabled at the next regular meeting of Council scheduled for July 27, 2015 for a decision: *that Council will appoint a town auditor for fiscal year 2015.*

Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 9:15pm. In favour 6. Carried.

Richard Roche Town Clerk/Treasurer	John Kennedy Mayor