

Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 15, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on June 15, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved J.Rose/K.Todhunter: Resolved that the minutes of a regular meeting held on May 25, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Ms. Brenda Baker addressed Council concerning an extension application on the agenda. The Planning/Development Committee will make a site visit to Ms. Baker's property. Town staff will notify the adjacent property owners of both options of the proposed extension and the application will be tabled for a decision at the July 6, 2015 Council Meeting.
2. Justin Odell re: Middle Cove Beach Concession. The Policy Committee will meet to discuss the request for a mobile beach concession.
3. Finance re: War Memorial Debt. The Finance Committee will review the possibility of writing off the outstanding war memorial debt.
4. Letter from Lawrence Howse, Mask Security Inc. re: Beach Security. Town staff will add the painting of Outer Cove Bridge to the Public Works list. Councillor Power will contact the Assistant Deputy Minister of the Department of Transportation and Works to inform her of the painting issue. Town staff will have a new sign "no fireworks permitted" on Middle Cove Beach.

5. David Pike, Jenny's Way re: Second Access Culvert Application. It was a decision of Council to refer the application to the Planning/Development Committee of Council for review.
6. Planning/Development re: Glamping Proposal. The Public Briefing for the Glamping Proposal is scheduled on June 18, 2015 within the upper level of the Justina Centre.
7. Fire Services re: Dry Hydrant. Town staff will have the dry hydrant inspected to ensure it works correctly.
8. War Memorial re: July 1 2015 Ceremony. The ceremony will occur on July 1, 2015 at the War Memorial site. Town staff will forward a meeting invite to Councillor Power of the War Memorial Committee meeting.
9. Cemetery Road re: Ditching and Culvert Request from Parish. Additional information regarding this request will be discussed at a later date.

CORRESPONDENCE

10. Privileged Meeting June 3, 2015 re: Motions:
 - (a) Occupancy Permit re: Walk through. **Moved J.Rose/R.Stack:** Resolved that effective immediately, the town will cease the practice of walk throughs for the purpose of issuing an occupancy permit. In favour 7. Carried. However, the town will still continue to inspect the culvert and rip rap to ensure proper installation prior to security deposit reimbursement.
 - (b) Trio re: Retirement Classes. **Moved C.Dyer/R.Stack:** Resolved that Council add retiree classes E and F as offered by Trio. In favour 7. Carried.
 - (c) Russell Caddigan, 4 Roman's Drung. **Moved C.Dyer/R.Stack:** Resolved that Council under the authority of Section 10 of the towns development regulations approve a setback of 33.373 metres for the building lot located at 4 Roman's Drung. In favour 7. Carried.
11. Community Program Coordinator re: Recreation Report. Town staff will send Council a meeting invite reminding them of the Summer Program and KPSA kickoff BBQ scheduled for June 29, 2015.
12. Memo from the City of St. John's re: Robin Hood Bay New Software Program. Information only.
13. Memo from the Department of Municipal and Intergovernmental Affairs re: Training Opportunities 2015. Information Only.

14. Letter from Gary Rumbolt, Parish Council re: Waive Rental Fees Upper Level. **Moved C.Dyer/R.Stack:** Resolved that Council approve waiving the rental fees of the upper level of the Justina Centre for the St. Francis of Assisi Parish Council volunteer night scheduled for September 18, 2015. In favour 7. Carried. The Policy Committee will develop a policy for groups that do not require permission for the waiving of rental fees for the Justina Centre.
15. Letter from Keith Hutchings, Department of Municipal and Intergovernmental Affairs re: Community Sustainability Partnership. Information Only.
16. Letter from Gregg Griffin, 122 Pine River Road re: Street Light. Town staff will limb the trees near the stop sign to increase visibility. In favour 6. Carried.
17. Letter from Katherine Skanes, Girl Guides of Canada re: Festival Recycling Request. **Moved B.Power/C.Dyer:** Resolved that Council approve the local Mosaic Girl Guide group to collect recyclables at the Festival of Friends Folk Festival subject to the Special Events Committee approval of a suitable collection plan. In favour 7. Carried.
18. Letter from Katherine Skanes, Girl Guides of Canada re: Waive Rental Fees Upper Level. **Moved C.Dyer/B.Power:** Resolved that Council approve the waiving of the rental fees for the Justina Centre on October 10, 2015 as a fund-raising event for the Mosaic Girl Guides group. In favour 7. Carried.
19. Memo from the Department of Municipal and Intergovernmental Affairs re: Approvals to Borrow. Information Only.

APPLICATIONS

20. Jenny's Way Subdivision re: Newfoundland Power Distribution and Street Lighting Layout and Easement Layout. It was a decision of Council to refer the layouts back to the Planning/Development Committee.
21. Josephine Thompson re: Temporary Vehicle Access. **Moved C.Dyer/J.Rose:** Resolved that Council approve the culvert installation for Ms. Thompson subject to inspection by the Public Works Committee and final engineering clearance. In favour 7. Carried.
22. Mark Firmini, 56 Barnes Road re: 30' x 32' Garage. **Moved C.Dyer/R.Stack:** Resolved that Council reject the application for a 30' x 32' garage since the application does not the standards of the RLD zone. In favour 7. Carried.
23. Stephen and Darlene Anstey, 123-127 Pine Line re: Development Application. It was a decision of Council to defer the application to the Planning/Development Committee and to have the property owners submit a development application to the Council.
24. Brenda Baker, 235 Outer Cove Road re: Dwelling Extension. As discussed under # 1 June 15, 2015 Council Meeting.

25. Michael Knee, 1 Lower Road re: Erect 6 Foot Fence. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a six foot fence utilising Section 10 of the Town's Development Regulations. In favour 7. Carried.
26. Plantech Environment re: Proposed Office Buildings Sugarloaf Place. Town Planner will draft a letter to the City of St. John's with the Mayor's signature, outlying Council's concern of a proper mitigation plan for water and for the City of St. John's to write the adjacent property owners of the development within our Town.
27. Russell Caddigan, 4 Roman's Drung re: Foundation Survey. As discussed under 10 (c) of the Town's Development regulations of the June 15, 2015 Council Meeting.
28. Cahill and Roche Families re: Rezoning of Land. Town staff will place the information within the zoning file for the upcoming Town Plan Review.

FINANCES

29. Cheques issued from May 25, 2015 to June 12, 2015 were reviewed.
30. Quikstat and expense/income reports issued to June 12, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

31. TownSuite Municipal Software re: Software Upgrade \$ 41504.34. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the TownSuite Municipal Software invoice in the amount of \$ 41504.34. In favour 7. Carried.
32. French & Associates re: Professional Services \$ 2980.38. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

COMMITTEE REPORTS

33. Personnel/Training/IT re: Website. Councillor Power will contact Prime Creative for an update on the Town Website.
34. Personnel/Training/IT re: Outside Operations Supervisor. The Personnel/Training/IT Committee will meet June 26, 2015 to discuss the resumes received for the Outside Operations Supervisor.
35. Public Works re: Outside Lighting. Town staff will have extra exterior lighting added to the rear of the Town Hall and have the area cleaned up and beautified.
36. Open Space Enhancement re: Beautification Plan. The committee will submit a beautification budget for 2015.

37. Heritage Committee re: NTV Footage – Plane Crash. Councillor Hickey will inform the Museum Coordinator to contact NTV regarding plane crash footage that occurred within the Town.
38. NEAJC re: BBQ. Councillor Power will attend on behalf of Council.

NEW BUSINESS

39. Power Estate/Russell Cadigan Subdivisions re: Road Standard. **Moved C.Dyer/R.Stack:** Resolved the Council approve the construction of the road subject to two lifts of pavement and with all other conditions in the new subdivision standards and town engineer final approval. In favour 7. Carried.
40. Subdivision Agreement re: Road Security. **Moved C.Dyer/B.Power:** Resolved that Council will take the first mortgage on a building lot as road security for a subdivision of less than ten lots, and any subdivision ten or more, then Council will use its discretion. In favour 6. Councillor Rose Against. Carried.
41. Power Estate Subdivision re: Greenspace. **Moved C.Dyer/R.Stack:** Resolved that Council request five percent of the assessed values for the Power Estate Subdivision. In favour 7. Carried. Town staff will inform Russell Caddigan that he needs to meet with the Planning/Development Committee to discuss green space.
42. Subdivision Agreement re: Engineer Review/Signing. **Moved J.Rose/B.Power:** Resolved that Council will only sign off on the subdivision agreement when the town engineer approves the final development plans from the developer. In favour 7. Carried.

Councillor Power left the chambers at 8:46pm

Councillor Power returned to the chambers at 8:50pm

43. Town Engineering re: Kavanagh Associates. **Moved R.Stack/B.Hickey:** Resolved that Council remain with Kavanagh Associates, a division of R.V. Anderson, for engineering services with regard to subdivisions. In favour 7. Carried.
44. Recreation Master Plan re: Web Survey. Town staff will place the web survey link on the main page of the website. In addition, Town staff will send a notice through constant contact to all registered users.

NOTICE OF MOTION

Moved B.Power/R.Stack: Resolved that the Council meeting be adjourned at 8:56pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor