Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
January 11, 2010  
6:30 pm

IN ATTENDANCE
Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Bradley Power  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor James Rose  
Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS
Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on January 11, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on December 14, 2009 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING
1. Memo from Eric Bugge, 85 Doran's Lane re: Council Meeting Minutes. Town staff will inform Mr. Bugge that all general requests processed for sets of Council minutes must have a separate request forwarded before any request is processed.


3. Finance re: 2010 Budget Meeting. In future, all of Council will be reminded of the final budget meeting.

4. Public Works re: Water Management. Town staff will write the Minister of Municipal Affairs in relation to the placement of water monitoring stations on Stavanger Drive that were agreed to by the City of St. John's but not carried out. Town staff will copy the letter to MHA Kevin Parsons.
CORRESPONDENCE


7. Letter from Mayor Randy Simms, City of Mount Pearl re: User Fee Structure. Information Only.

8. Memorandum from Cluny Mercer, Dept. of Municipal Affairs re: Canada/NL Infrastructure Programs. Information Only.


11. Letter from Elizabeth Deblois, 456 Marine Drive re: Water Line Right-of-Way. Town staff will inform Ms. Deblois that Council does not have an issue with the water line right-of-way. Ms. Deblois may contact Kevin Parsons, MHA Cape St. Francis District to get clarification on the present status of the right-of-way.

12. Letter from Minister Tom Hedderson, Dept. of Transportation & Works re: War Memorial Location. Town staff will meet with the War Memorial Committee to discuss the war memorial project.


14. Letter from Gerald Power & Anna Coady, Pine Line re: Revised survey, Greg Williams Development. Town staff will forward a copy of the survey to the Town Engineer, Sean Kavanagh.

15. Letter from Deborah Quilty, Town of Paradise re: Board of Directors Election, Municipal Assessment Agency. Town staff will forward this letter and all other letters to the next regular meeting of Council for discussion.

16. Email from Arthur & Lorraine Hamlyn, Doran's Lane re: Open Space/Conservation Zoning. The Planning/Development Committee will meet with Mr. and Mrs. Hamlyn to discuss the zoning of their property located on Doran's Lane.

APPLICATIONS

18. Letter from Akhil Deshpandey, Doran's Lane re: Future plans for development in Open Space/Conservation Area – Hamlyn Property. The Planning/Development Committee will meet to discuss the future plans for development in the Open Space zone on Doran's Lane.

19. Letter from Roger Pike, NaGeira Crescent re: Rezoning Request. The Planning/Development Committee will require additional information regarding the clarification of the lots.

FINANCES

20. Cheques issued from December 14, 2009 to January 8, 2010 were reviewed.

21. Quikstat and expense/income reports issued to January 8, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

22. Roche's Sales and Services Ltd. re: Snow Clearing/Ice Control $ 30418.25. Moved J.Rose/C.Dyer: Resolved that Council approve the invoice to be paid in full. In favour 7. Carried.

23. Roche's Sales and Services Ltd. re: Fill Removal $ 847.50. Moved J.Rose/C.Dyer: Resolved that Council approve the invoice to be paid in full. In favour 7. Carried.

COMMITTEE REPORTS

24. Tourism/Economic Development re: Killick Coast Tourism Association. Councillor Mercer will inform the Killick Coast Tourism Association that Council will support them once again.

25. Tourism/Economic Development re: Funding Request – Middle Cove Beach. Councillor Mercer will inform the Logy Bay Development Association Inc. that Council agrees with them applying for funding to have washrooms placed near Middle Cove Beach, subject to Council approval.

27. Waste Management re: Household Hazardous Waste. Councillor Power will contact Ken Kelly to obtain further information on the cost of hazardous waste to the Town.

28. Mike Griffin re: Remove Stumps. It was a decision of Council to permit Mr. Griffin to remove stumps off his proposed road to his subdivision.

29. Public Works re: O'Neil's Road Ditching. The Public Works Committee will review the possibility of rocking the ditch along O'Neil's Road.

30. Alex Martin re: Subdivision Proposal. The Planning/Development Committee will meet with Mr. Martin to discuss the proposed subdivision.

31. Fire Services re: Vehicle Inspection. Fire and Emergency Services will inspect all of the Fire Department's equipment and vehicles.

32. Northeast Avalon Joint Councils re: Meeting – January 19, 2010. Town staff will have food and beverages made available at the Justina Centre for the upcoming meeting.

33. St. Francis Recreation Association re: Meeting. St. Francis Recreation Association will meet in the next week.

NEW BUSINESS


36. Five Percent Discount re: 2010. Moved C.Dyer/B.Power: Resolved that the five percent discount on property and business tax be approved and taxes must be paid in full up to March 2, 2010. Invoices will be mailed on/or before the end of January 2010. In favour 7. Carried.


38. Property Tax Reduction re: 2010. Moved C.Dyer/B.Power: Resolved that a reduction in property taxes for properties with assessed values of $280000.00 or less for the year 2010 and property owners whose combined income for the year 2009 is $20000.00 or less and will remain in effect until the last business day of the year 2010. In favour 7. Carried.

40. Cell Phone re: Stipend. **Moved E.Hatch/K.Mercer:** Resolved that Council approve a $100.00 monthly stipend to any Councillor who will use a personal cell phone for Council use. In favour 7. Carried.

**Moved B.Power/C.Dyer:** Resolved that the meeting be adjourned at 8:30 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – January 11, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 25, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy               Deputy Mayor Craig Dyer
Councillor Eileen Hatch           Councillor Ken Mercer
Councillor Bradley Power          Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting held on January 25, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/C.Dyer: Resolved that the minutes of a regular meeting held on January 11, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Lori Ann Companion, Dept. of Municipal Affairs re: Gas Tax Funding 2010-2014. Information Only. Councillor Dyer will review the online details of the Gas Tax Program and a meeting of all Council will be scheduled at a future date and time.

2. Letter from Akhil Deshpandey, Doran’s Lane re: Future plans for development in Open Space/Conservation Area – Hamlyn Property. The Planning/Development Committee will meet to discuss the future plans for development in the Open Space zone on Doran’s Lane.


4. Northeast Avalon Joint Councils re: Meeting – January 19, 2010. Town staff will ensure that the amount of food and beverages are limited to the amount of people present at future meetings.
CORRESPONDENCE

5. Memo from Darren Feltham, Conservation Corps Newfoundland and Labrador re: Green Team Call for Proposals. **Moved C.Dyer/B.Power:** Resolved that Council apply for the green team funding and allocate $3000.00 as per condition of program. In favour 7. Carried.


7. Letter from Tom Hedderston, Department of Municipal Affairs re: Northeast Avalon Regional Plan. Information Only.

8. Various letters re: Avalon Director Position – Municipal Assessment Agency Inc. **Moved C.Dyer/B.Power:** Resolved that Council vote for Paul Davis as Avalon Director for the Municipal Assessment Agency Inc. In favour 7. Carried.


10. Provincial Fence & Specialities re: Swing Quotation – Kelly Park. It was a decision of Council to refer the quote to the Public Works Committee for further discussion and for town staff to obtain another two quotes.

APPLICATIONS

11. Clovelly Stables Inc. re: Erect Sign. **Moved C.Dyer/J.Rose:** Resolved that Council approve the erection of a new advertisement sign for Clovelly Stables Inc. at the intersection of Logy Bay Road and Stick Pond Road. In favour 7. Carried.

12. Gerry Dowden re: Install Access way. **Moved C.Dyer/J.Rose:** Resolved that Council approve the installation of an temporary access on the property located at 7 Laurel Willow Close to connect to his Outer Cove Road property subject to the Laurel Willow Close access gated and a regulation culvert installed. In favour 7. Carried.


FINANCES

14. Cheques issued from January 11, 2010 to January 22, 2010 were reviewed.

15. Quikstat and expense/income reports issued to January 22, 2010 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


17. Roche’s Sales & Services Ltd. re: Snowclearing/Ice Control $13100.15. Moved J.Rose/C.Dyer: Resolved that the invoices be paid in full. In favour 7. Carried. It was a decision of Council to refer the sanding issue to the Public Works Committee for discussion.

COMMITTEE REPORTS

18. Jack Byrne Arena re: HST/GST Rebate. Moved B.Power/C.Dyer:Resolved that pending the outcome of the meeting with the Towns of Torbay, Logy Bay-Middle Cove-Outer Cove, Flatrock and Pouch Cove scheduled for January 26, 2010, that our Town proceed to issue a letter from our lawyer, John French, stipulating that the Town of Torbay release the GST/HST rebate owed to our town within three business days, or we will proceed with a declaration (an order of the court) forcing our demand. In favour 7. Carried.

19. Public Works re: Meeting. The Public Works Committee will meet to discuss renovations to the bar at the Justina Centre.

20. Fire Services re: Meeting. Councillor Dyer and the Town Manager will meet with the Fire Department to discuss their 2010 budget.

21. NEAJC re: Meeting. Councillor Hatch will inform all Council when provincial ministers will be addressing the NEAJC meeting.

22. Emergency Planning re: Generator. The committee will meet to discuss the emergency plan.

NEW BUSINESS


24. Fifty Plus Golden Rods re: Grant. It was a decision of Council that Council permit the golden rods to erect panel boards in the Town Hall containing information for seniors.

25. War Memorial re: Meeting. Mayor Kennedy will attend all war memorial committee meetings at the Town Hall with Deputy Mayor Craig Dyer as an alternate or any other Councillor member that may be available.

26. Municipal Service Award re: Robert Roche. Kevin Parsons, MHA Cape St. Francis District will present Robert Roche with the award at the Council meeting scheduled for February 8, 2010.
27. Guarantor Letter re: Newfoundland Power. Town staff will write a letter of guarantee to Newfoundland Power stating that the Town is responsible for eighteen percent of the $24000.00. All four towns will sign off on the letter.

28. Snowclearing/Ice Control re: Salt and Sand. The snow clearing contractor may use sand/sand from his own stock pile on an emergency basis only with authorisation from the Town Manager or the chair of public works with the work submitted on a separate invoice and then forwarded to the Town Council. Town staff will continue to contact the Town of Torbay regarding an agreement to use their sand/salt on an emergency basis.

Moved B.Power/C.Dyer: Resolved that the meeting be adjourned at 8:45 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 8, 2010
6:40 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on February 8, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercher: Resolved that the minutes of a regular meeting held on January 25, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Akhil Deshpandey, Doran’s Lane re: Future plans for development in Open Space/Conservation Area – Hamlyn Property. The Planning/Development Committee will meet to discuss the future plans for development in the Open Space zone on Doran’s Lane.

2. Fire Services re: Meeting. Councillor Dyer and the Town Manager will meet with the Fire Department to discuss their 2010 budget.

CORRESPONDENCE

3. Letter from Kevin Coady, Newfoundland and Labrador Alliance for the Control of Tobacco re: Outdoor Smoke Free Recreation and Sport Areas Policy. Town staff will write Mr. Coady to inform him that smoking in recreation areas is not a problem in the Town and that Council will deal directly with any smoking issues that may arise in relation to outdoor recreation areas.

4. Letter from Christine Legrow, 74 Lower Road re: Stray Cats. Town staff will contact the property owner of the shed and barn where the cats are feeding and finding shelter and instruct him to remove the barn and shed as quickly as possible. Town staff will contact Ms. Legrow to inform her of the aforementioned.
5. Letter from Dawn Chaplin, Town of Torbay re: Jack Byrne Arena Construction Rebate. Town staff will write Ms. Chaplin to inform her that Council would like a detailed description of the GST/HST breakdown of the Jack Byrne Arena and an audit of the entire arena GST/HST process.

6. Letter from Joanne Stevenson, Night Owl Security re: Meeting Request. Town staff will seek two other quotes for security and table all three at a future public works committee meeting.


8. Letter from Sean Kavanagh, Kavanagh and Associates Limited re: Gerald Power Survey. Town staff will write Craig Williams to inform him that his proposed subdivision access encroached on the Gerald Power property and to provide clarification on the issue.


10. Letter from Dan Spracklin, Trident Construction re: Outer Cove Bridge. Town staff will inform the public of the scheduled bridge closure.

11. Letter from Brock Carlton, Federation of Canadian Municipalities re: Nominations to the Federation of Canadian Municipalities roll of honour. Council will inform the Town Manager if they would like to nominate an individual for the Federation of Canadian Municipalities roll of honour.

12. Letter from Tom Hederson, Department of Municipal Affairs re: Professional Municipal Administrators Annual Convention and Exhibition. The Town Manager will inquire about the cost for the banquet dinner tickets.


APPLICATIONS

14. Art and Lorraine Hamlyn re: Setback Restrictions, 125-129 Doran’s Lane. It was a decision of Council to refer the letter to the Planning/Development Committee for review.

15. Barry Roberts, MCE Developers Inc. re: Lot # 21. It was a decision of Council to refer the letter to the Planning/Development Committee for review.

16. Michael Kirby, 125-129 Doran’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for review.
17. Alex Martin, Stick Pond Road re: Surveys. It was a decision of Council to refer the application to the Planning/Development Committee for review.

FINANCES

18. Cheques issued from January 25, 2010 to February 5, 2010 were reviewed.

19. Quikstat and expense/income reports issued to February 5, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

22. Finance re: Meeting. The Finance Committee will meet to discuss various items.

23. Policy re: Meeting. The Policy Committee will meet to discuss various items.

24. Waste Management re: Survey. Councillor Power has proposed that Council approve a resident wide mail out concerning recycling and composting initiatives. Councillor Power will also contact Ken Kelly, MMSB concerning an information session.

25. Special Events/Recreation re: Meeting. The Special Events/Recreation Committee will meet to discuss various items.

26. Planning/Development re: Dobbin Proposal. Council will review the Dobbin file and meet then discuss further at the next regular meeting of Council.

27. Fire Services re: Portable Radios. The Town Manager will contact the Fire Commissioners Office concerning the amount of portable radios that are required by the Fire Department. Councillor Power will also inquire about the portable radio issue. Deputy Mayor Craig Dyer and Councillor Rose will meet to discuss the portable and permanent radio issue, which will include a current inventory of what is on hand. Moved C.Dyer/J.Rose: Resolved that Council approve the purchase of two portable radios pending the inspection and inventory review of all radios currently in active inventory at the Fire Department. In favour 7. Carried.
28. Fire Services re: Desktop Computer. The Fire Services Committee will review the request to purchase a new or used desktop computer for the Fire Department and discuss at the next regular meeting of Council.

29. Outer Cove Bridge re: Closure. Town staff will send out a resident wide mail drop information package to residents of the pending Outer Cove Beach closure.

30. Access to Information re: John Harvey. Council has decided that they will only cost share the cost of extra documents requested by Mr. Harvey.

31. Fire Department re: Heat Sensors. Town staff will table quotes on heat sensors for the Fire Department at the next regular meeting of Council.

NEW BUSINESS

32. Flood Risk Study re: Draft Copy. Council will review the draft copy of the Flood Risk Study and report any comments to the Town Manager.

Moved B.Power/C.Dyer: Resolved that the meeting be adjourned at 8:15 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on February 22, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on February 8, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Christine Legrow, 74 Lower Road re: Stray Cats. Town staff will write the property owner of the abandon barn/shed to inform him to remove the shed/barn and to include a deadline to have the work completed. In addition, Town staff will include in the letter to inform the resident who may be feeding the stray cats to cease from doing so immediately.

2. Letter from Joanne Stevenson, Night Owl Security re: Meeting Request. Town staff will contact the Town of Conception Bay South concerning their beach policy at Topsail Beach.

3. Planning/Development re: Dobbin Proposal. The Planning/Development Committee will meet with Judy Dobbin, Cabot Development to discuss the development proposal.

4. Access to Information re: John Harvey. Council has decided that they will only cost share the cost of extra documents requested by Mr. Harvey. Town staff will inform the Access to Information office of the aforementioned.

5. Fire Department re: Heat Sensors. Deputy Mayor Dyer and Councillor Rose will meet to discuss the heat sensor requirement for the Fire Hall.

CORRESPONDENCE

7. Memo from The Kelly Park Mixed Dart League re: Catering Costs. The Special Events/Recreation Committee will meet with the executive of the Kelly Park Mixed Dart League to discuss their compliant of high catering costs.

8. Letter from Tina Auchinleck-Ryan, Town of Torbay re: Letter of Support. Town staff will write Ms. Ryan a letter of support to assist with their application to host the 2010 Regional Games.


10. Memo from the Northeast Avalon Regional Economic Development Board re: Immigration Conference Tuesday, March 23, 2010 at the Capital Hotel 8:30 am - 3:00 pm. Councillor Hatch will attend on behalf of Council.

11. Letter from Charmaine Barney, Department of Environment and Conservation re: Municipal Habitat Stewardship Program Proposal. Council will meet 6:00 pm March 8, 2010 in the Town Hall Committee Room to discuss this proposal. In addition, Council will meet with the RNC to discuss policing in the area 5:30 pm March 8, 2010 prior to the Municipal Habitantship Stewardship Program Proposal meeting.


14. Memo from Reginald Garland, Plan-tech Environment re: Height Restrictions. It was a decision of Council to refer the memo to the Planning/Development Committee.

APPLICATIONS

16. Art and Lorraine Hamlyn re: Setback Restrictions, 125-129 Doran’s Lane. Town staff will write Mr. Hamlyn to inform him that Council is not willing to make any changes to the maximum building line setback development regulation on Doran’s Lane at the present time.

17. Barry Roberts, MCE Developers Inc. re: Lot # 21. Town staff will inform Mr. Roberts to submit a survey for all four building lots showing all the frontage requirements and Town staff will forward the information to the Planning/Development Committee for their review.

18. Michael Kirby, 125-129 Doran’s Lane re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application since it does not meet the Town regulations with reference to the maximum building line setback. In favour 7. Carried. Town staff will provide Councillor Mercer with a copy of amendment # 1 2006.

19. Alex Martin, Stick Pond Road re: Surveys. Information Only.

Councillor Todhunter left the chambers @ 7:28 pm

20. Andrew Boland, 21 St. Francis Road re: Change of Use – Garage to Family Room. Moved C.Dyer/J.Rose: Resolved that Council approve the application to change the use from a garage to a family room. In favour 6. Carried.

Councillor Todhunter returned to the chambers @ 7:30 pm

21. Louis Greene, 2-4 O’Rourke’s Lane re: Dwelling Extension. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.


FINANCES

23. Cheques issued from February 8, 2010 to February 19, 2010 were reviewed.

24. Quikstat and expense/income reports issued to February 19, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

27. Finance re: Meeting. A Finance Committee meeting is scheduled for 7:00 pm March 1, 2010 of all Council to discuss various items.

28. Special Events/Recreation re: Meeting. A Special Events/Recreation meeting will be scheduled before the next regular meeting of Council.

29. Public Works re: B & P Enterprises Invoices. Town staff will inform Bill Dyer, B & P Enterprises to submit all invoices for work performed at the end of the month in order to be processed.

30. Public Works re: Sand Spreading. The Public Works Committee will meet with Shawn Roche, Roche’s Sales and Services Limited to discuss excessive sanding of town roads.

31. Fire Services re: Radios. Moved B. Power/C. Dyer: Resolved that Council approve the purchase of four new portable radios for the Fire Department. In favour 6. Councillor Rose Against. Carried. Town staff will inform the Fire Department to return all damaged radios to the Town Hall.

32. NEAJC re: Home Based Businesses. Councillor Hatch will provide staff with the information to place on the Town website.


NEW BUSINESS

34. Committee Meetings re: Schedule. It was a decision of Council that Council committee chairpersons may schedule a permanent bi-weekly date for their respective committees.

35. Northeast Avalon Times re: Advertisement Request. It was a decision of Council to reject Kathryn Welbourne’s request to advertise in the Northeast Avalon Times in support of her tenth anniversary.

Moved B. Power/C. Dyer: Resolved that the meeting be adjourned at 8:37 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on March 8, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on February 22, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Joanne Stevenson, Night Owl Security re: Meeting Request. The Public Works Committee will meet with Night Owl Security to discuss their services.

2. Letter from Joanne Stevenson, Night Owl Security re: Meeting Request. Town staff will contact the Town of Conception Bay South concerning their beach policy at Topsail Beach.

3. Fire Department re: Heat Sensors. Deputy Mayor Dyer and Councillor Rose will meet to discuss the heat sensor requirement for the Fire Hall.

4. Flood Risk Study re: Draft Copy. Town staff will forward the final copy of the flood risk study to all of Council for their review.

5. Memo from The Kelly Park Mixed Dart League re: Catering Costs. It was a decision of Council to refer the memo to the Special Events/Recreation Committee for further discussion. In addition, the Special Events/Recreation Committee will meet with the Kelly Park Mixed Dart League executive to discuss the aforementioned.
6. Louis Pine re: addressed Council pertaining to his development application on the agenda for property located at 58 O’Rourke’s Lane. It was a decision of Council to defer the application to the Planning/Development Committee for further review and to obtain the Town Planner’s comments on the development application.

CORRESPONDENCE


Councillor Hatch left the chambers @ 7:45 pm

12. Letter from Eric Collins & Richard Harding re: Spring Clean-Up. Moved J.Rose/C.Dyer: Resolved that Council accept the proposal from DBI – Garbage Removal to complete an annual spring curbside clean-up in the amount of $ 3850.00 (plus HST) excluding tippage fees. In favour 5. Carried.

13. Memo from Community Services Council re: Volunteer Week Proclamation. Moved C.Dyer/K.Todhunter: Resolved that Council proclaim the week of April 18-24, 2010 as Volunteer Week. Town staff will write a letter to all volunteer groups located in the Town, thanking them for all their volunteer services over the past year. In addition, a notice will be placed on the Town website as well as Town sign. In favour 5. Carried.


15. Memo from Julie Huntington, Northeast Avalon ACAP re: Letter of Support. It was a decision of Council to write a to Ms. Huntington supporting the Northeast Avalon ACAP funding proposals.
16. Letter from Herb Carruthers and Mehrdad Mackey re: Ditch and Water Issue. The Public Works Committee will meet to discuss the aforementioned letter.


APPLICATIONS

18. Louis Pine, 58 O’Rourke’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee and the Town Planner for his review.

19. Adrian O’Brien, 6 Clover Dale Close re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee and the application not be considered for approval until the correct survey is submitted to the Town Council Office.


21. Catherine Murphy, 82-92 Red Cliff Road re: Subdivision Proposal. Information Only.

22. Alec Field, 76 Outer Cove Road re: Dwelling Extension. Moved C.Dyer/J.Rose: Resolved that Council approve the application to add a 3.05m x 4.88m porch to existing dwelling subject to compliance with Town regulations. In favour 5. Carried.

23. David Martin, Stick Pond Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and subject to land along Stick Pond Road being acquired by the Town and subject to no development within the Rural Land Use Zone at the rear of the property. In favour 5. Carried.

24. Cabot Development Corporation Limited, Clovelly Trails re: Subdivision Proposal. It was a decision of Council to refer the Clovelly Trails - Stage 3B development to the Planning/Development Committee for review.

FINANCES

25. Cheques issued from February 22, 2010 to March 5, 2010 were reviewed.

26. Quikstat and expense/income reports issued to March 5, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

28. Arena re: Flag. Councillor Dyer will inform Councillor Power that the flag needs replacement at the Jack Byrne Arena.

29. Policy re: Meeting. The Policy Committee will meet to discuss various policies in the next few weeks.

Councillor Hatch returned to the chambers @ 8:45 pm


31. Special Events/Recreation re: Donation – East Coast Trail. Moved K.Todhunter/C.Dyer: Resolved that Council donate $ 750.00 to the East Coast Trail to assist with the grand opening of the East Coast Trail located within the Town jurisdiction. In favour 6. Carried.

32. Public Works re: 41 Doran’s Lane. It was a decision of Council to repair the property owner’s gravel driveway and work to be completed by B & P Enterprises.

33. Public Works re: Justina Centre Tables. It was a decision of Council to reject Gonzaga High School Organising Committee’s request for the use of tables from the Justina Centre for their Safe Grad.

34. Public Works re: McDonald’s Bridge Repairs. It was a decision of Council to have B & P Enterprises repair the concrete slab on McDonald’s Road Bridge.

35. Fire Services re: Bunker Gear. Councillor Dyer and Councillor Rose will meet onsite in the Fire Hall to review their bunker gear.

NEW BUSINESS

36. Justina Centre re: Lower Level Rentals. The Policy Committee will meet to discuss a revised policy for lower level rentals at the Justina Centre.

37. Municipal Symposium re: $ 250.00 Subsidy. It was a decision of Council to investigate the subsidy that may be available to assist Council with the cost of attending the symposium.

38. Royal Newfoundland Constabulary re: Thank-you. It was a decision of Council to write the Royal Newfoundland Constabulary to thank them for their support for extra policing in the area.
39. Department of Transportation re: Thank-you. It was a decision of Council to write the Department of Transportation and Works to thank them for their swift service to public works within the Town.

Moved K. Todhunter/C. Dyer: Resolved that the meeting be adjourned at 9:15 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch (arrived 6:35pm)
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on March 22, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on March 8, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Fire Department re: Heat Sensors. Deputy Mayor Dyer and Councillor Rose will meet to discuss the heat sensor requirement for the Fire Hall.

2. Policy re: Meeting. The Policy Committee will meet March 29, 2010 at 7:00 pm in the Town Hall Committee Room.

3. Finance re: Meeting. The Finance Committee will meet March 29, 2010 at 7:00 pm in the Town Hall Committee Room.

4. Fire Services re: Bunker Gear. Councillor Dyer and Councillor Rose will meet onsite in the Fire Hall to review their bunker gear.

CORRESPONDENCE

5. Letter from Eric Collins, DBI – Garbage Removal re: Curbside Recycling. It was a decision of Council to refer the letter to the Waste Management Committee.

7. Letter from Basil Stewart, Federation of Canadian Municipalities re: 2010 Membership. It was a decision of Council to refer the letter to the Policy Committee.

8. Letter from Dean Osmond, Department of Transportation and Works re: Ice Control Materials 2010-2011. **Moved J.Rose/K.Mercer:** Resolved that Council purchase one thousand tonnes of the mixture of sand (75%) – salt (25%) for the snow clearing season 2010-2011. In favour 7. Carried.


10. Letter from Ken Kelly, Eastern Waste Management re: Update – Household Hazardous Waste. It was a decision of Council to refer the letter to the Waste Management Committee.

11. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee.

12. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee.

13. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee.


15. Letter from Wayne Amminson, Handball Association of Newfoundland and Labrador re: Donation Request - Chad Maddigan. **Moved C.Dyer/J.Rose:** Resolved that Council donate fifty dollars to the Handball Association of Newfoundland and Labrador in support of Chad Maddigan. In favour 7. Carried.


17. Letter from Gary Maddigan, Provincial Men’s 17 and Under Curling Team re: Donation Request. **Moved C.Dyer/B.Power:** Resolved that Council donate fifty dollars each to both Grant Maddigan and Matthew Hanlon. In favour 7. Carried.

**APPLICATIONS**

18. Gary Rumbolt, 27 Roche’s Road re: 26’ x 26’ Garage. It was a decision of Council to refer the application to the Planning/Development Committee.
19. Louis Pine, 58 O'Rourke's Lane re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval of the septic design submitted by the applicant and compliance with Town regulations. Dwelling to be located within the Residential Low Density Zone. In favour 7. Carried.

20. Catherine Murphy, 82-92 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to have the Planning/Development Committee meet with Ms. Murphy.

**FINANCES**

21. Cheques issued from March 8, 2010 to March 19, 2010 were reviewed.

22. Quikstat and expense/income reports issued to March 19, 2010 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

23. Roche's Sales & Services Ltd. re: Snowclearing/Ice Control $ $ 9441.94. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

**COMMITTEE REPORTS**

24. Jack Byrne Arena re: Audit. Councillor Power will ensure that a copy of the Jack Byrne Arena audit report be forwarded to the Finance Committee when completed.

25. Fire Services re: Heating – Fire Hall. Councillor Dyer will inquire as to why the thermostats are set to twenty degrees.

26. Northeast Avalon Joint Councils re: Questions to Minister of Municipal Affairs. Councillors may forward questions that they may have for the minister of Municipal Affairs to Councillor Hatch to have tabled at an upcoming Northeast Avalon Joint Council meeting.

**NEW BUSINESS**

27. Animal Waste re: Poop n' Scoop. Town staff will obtain the cost for signage and poop n' scoop containers and forward the information to the Public Works Committee.

28. Policy re: Littering. The Policy Committee will meet to discuss a "no littering" policy for the Town.

29. Oil Tank re: Barnes Road. Town staff will write the property owner to have the tank removed from his property.
30. Signs re: Green Streets. Town Council will have Town staff remove all the green street signs that are placed throughout the Town. Town staff will obtain quotes for new town signage throughout the town.

31. Signage re: School Zone. Town Council will have Town staff place new signage in the area within the school zone to notify drivers where the speed increases to fifty kilometres.

32. Fence Construction re: Regulation. It was a decision of Council to refer the fence regulation proposal to the Planning/Development Committee.


34. Public Works re: Shouldering/Potholes. Town staff will have select shouldering work completed and pot holes filled throughout the Town.

35. Recycling Shed re: Hatch Repairs. Town Council will have Town staff repair the hatch door located inside the recycling shed.

Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 9:15 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 5, 2010  
6:33 pm

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Eileen Hatch  
Councillor Ken Mercer  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on April 5, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

MOVED E.Hatch/B.Power: Resolved that the minutes of a regular meeting held on March 22, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Fire Services re: Bunker Gear. Councillor Dyer and Councillor Rose will meet onsite in the Fire Hall to review their bunker gear.

2. Letter from Eric Collins, DBI – Garbage Removal re: Curbside Recycling. A meeting will be scheduled with DBI – Garbage Removal and the Waste Management Committee of Council to discuss curbside recycling.

3. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

4. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

5. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.
6. Fence Construction re: Regulation. Deputy Mayor Dyer will forward the fence regulations to all of Council.

7. Signage re: School Zone. The signage to be placed near the School Zone will be discussed at a Public Works Committee Meeting of Council.

CORRESPONDENCE

8. Letter from Jim Nixon, 100 Doran’s Lane re: Benefit Dance. **Moved J.Rose/E.Hatch:** Resolved that Council approve providing the Justina Centre and bartenders and waive rental fee to Mr. Nixon for a fundraiser. In favour 7. Carried.

9. Memo from Julie Myles, Electronic Systems Group re: Alarm Proposal Fire Hall. **Moved C.Dyer/B.Power:** Resolved that Council approve the purchase of heat detectors and additional smoke detectors for the Fire Hall at a cost of $1311.92 (excluding HST). In favour 7. Carried.

10. Quotation from Sojourn Group of Companies re: Speed Hump. **Moved K.Toddhunter/C.Dyer:** Resolved that Council approve the purchase of speed hump with rubber asphalt at a cost of $1830.00 (excluding HST). In favour 7. Carried.

11. Letter from Michelle & Glenn Curtis, 120 Doran’s Lane re: Doran’s Lane Pavement. Town staff will write Mr. and Mrs. Curtis concerning their request for pavement and inform them that the section is part of the infrastructure road upgrading listing and will be considered upon government approval of application and that the road was a gravel road prior to the construction of their residence.

12. Letter from Ruby Kelly, St. John’s and District Labour Council re: Wreath Laying. It was a decision of Council to have Town staff order a $75.00 wreath and stand for the annual wreath laying ceremony scheduled for April 28, 2010 at the Confederation Building.

13. Letter from Charlene Johnson, Department of Environment re: Environment Awards. To be discussed further at the next regular meeting of Council.


15. Memo from Lori Anne Companion, Department of Municipal Affairs re: Project Dates. Information Only.

16. Letter from Lynn Cadigan, Memorial University re: Alumni Awards. **Moved B.Power/K.Mercer:** Resolved that Council nominate Wayne King in the category of Award for Outstanding Community Service for his role on both the St. Francis Recreation Association as well as the Jack Byrne Arena Board. In favour 7. Carried. Town staff will inform Dr. King of Council’s decision.
17. Letter from Suzanne Brake, Department of Health and Community Services re: Seniors of Distinction Awards Program. To be discussed further at the next regular meeting of Council.

18. Memo from Jim Nixon, 100 Doran's Lane re: Middle Cove Beach. Town staff will write Mr. Nixon to inform him that Council is not interested in pursuing his suggested venture at the present time.

APPLICATIONS

19. Sean Kavanagh, Kavanagh and Associates Limited re: Snow's Lane Development. Moved C.Dyer/K.Toddhunter: Resolved that Council take ownership of Ashkay Drive and Skip's Place subject to lot # 9 being mortgaged to the Town covering a $ 76930.00 surety for one year as per the subdivision regulations. In favour 7. Carried.

20. Shannon Willcott & Candice Sundgaard, 3 Skip's Place re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling pending the ownership of the road being transferred to the Town, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

21. Shannon Broderick, 7 Ashkay Drive re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling pending the ownership of the road being transferred to the Town, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

22. Anne and Pat Power, 786 Marine Drive re: Dwelling Extension. Moved C.Dyer/E.Hatch: Resolved that Council approve the application for a dwelling extension subject to written verification that the dwelling is structurally sound to support a second story and subject to the Department of Government Services approval and pending compliance with Town regulations. In favour 7. Carried.

23. Gary and Michelle Davis, 3 Ashkay Drive re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling pending the ownership of the road being transferred to the Town, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

24. Gordon Jackson, 386-388 Marine Drive re: Reduce Lot Width. It was a decision of Council to refer the proposal to the Planning/Development Committee for review.

25. Dolores Roche and Jim Power, 119A Outer Cove Road re: Access Planning. Town staff will write Ms. Roche and Mr. Power to inform them that Council is meeting with Plantech Environment Limited to discuss the feasibility of creating a concept plan for this area and that no accesses will be blocked and inform them that the Planning/Development Committee will meet with them if they require a meeting.
26. JBRC, 42-54 St. Francis Road re: Subdivision Concept Plans. It was a decision of Council to refer the proposal to the Planning/Development Committee for review.

27. Gary Rumbolt, 27 Roche’s Road re: 26’ x 26’ Garage. Moved C.Dyer/J.Rose: Resolved that Council reject the application since the proposed garage location does not meet the development regulation of 3m from a property line in a Residential Low Density Zone. In favour 7. Carried.

28. Robin Fowler and Janie Bussey, 4 Ashkay Drive re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling pending the ownership of the road being transferred to the Town, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

FINANCES

29. Cheques issued from March 22, 2010 to April 1, 2010 were reviewed.

30. Quikstat and expense/income reports issued to April 1, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

31. City of St. John’s re: St. John’s Regional Fire Department Response $ 597.00/Canadian Red Cross re: Recertification Fire Department $ 2390.00/Roche’s Sales & Services Limited re: Snowclearing/Ice Control $ 10193.05. Moved C.Dyer/E.Hatch: Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

COMMITTEE REPORTS

32. Emergency Planning re: Meeting. The Emergency Planning Committee will meet April 8, 2010. Town staff will forward Councillor Power a copy of the existing Disaster Plan via e-mail.

NEW BUSINESS

33. Fire Department re: Headset/Selling Tanker. Town staff will inquire from the Fire Department the benefits of headsets and also the Department of Government Services regarding the usage of the existing tanker.

34. Canada Post re: Mail Boxes. Town staff will send out a notice to residents affected by the road closure at Outer Cove Beach to inquire if they would like their mailbox moved to another location until the bridge is completed.

35. Go Bag re: Meeting. Town staff will meet with Go Bag representatives on April 20, 2010 at 6:15 pm in the Town Hall Committee Room.
36. Snowclearing Damage re: Roche’s Sales and Services. Town staff will ensure that all snowclearing damage expenses be withheld from Roche’s Sales and Services last invoice payment.

37. Fire Fighters Ball re: Council Representative. Council will inform Town staff of who will represent Council at the Fire Fighters Ball.

Moved C.Dyer/E.Hatch: Resolved that the meeting be adjourned at 8:00 pm

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 20, 2010
6:44 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on April 20, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/B.Power: Resolved that the minutes of a regular meeting held on April 5, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Fire Services re: Bunker Gear. Councillor Dyer and Councillor Rose will meet onsite in the Fire Hall to review their bunker gear.

2. Letter from Eric Collins, DBI – Garbage Removal re: Curbside Recycling. Town staff will schedule a meeting with DBI – Garbage Removal and the Waste Management Committee of Council to discuss curbside recycling.

3. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

4. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

5. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.
6. Fence Construction re: Regulation. Deputy Mayor Dyer will forward the fence regulations to all of Council.

7. Signage re: School Zone. The signage to be placed near the School Zone will be discussed at a Public Works Committee Meeting of Council. Town staff will obtain quotes of line painting specified local roads.


9. Go Bag re: Meeting. Town staff will meet with Go Bag representatives on May 3, 2010 at 6:00 pm in the Town Hall Committee Room. Council will meet privately to discuss fence regulations at 5:30 pm in the Town Hall Committee Room.

10. Fire Fighters Ball re: Council Representative. Council will inform Town staff of who will represent Council at the Fire Fighters Ball. Deputy Mayor Dyer and his wife will attend the fire fighters ball on behalf of Council.

CORRESPONDENCE

11. Letter from Ros and Owen Devereaux re: Donation Request. Moved C.Dyer/E.Hatch: Resolved that Council approve a fifty dollar donation each to Erica and Renee Devereaux To assist in their gymnastics competitions. In favour 7. Carried. The Policy Committee will review the policy for donations at their next meeting.

12. Memo from Delores Wheeler, Heritage Committee re: Museum Matters. It was a decision of Council to have the Town Clerk/Treasurer handle all the Heritage Committee's Worker's Compensation and Revenue Canada Remittance Form requirements from 2010 onward. In addition, the Community Program Coordinator will apply for all grants for the Heritage Committee.

13. Letter from Isabelle Fry, Miss Teen Newfoundland and Labrador re: Community Visit. Town staff will contact Ms. Fry to inform her about the Festival of Friends and that Somaria Balram, Miss Teen Newfoundland and Labrador 2010, invite her.


15. Letter from Dianne Whelan, Department of Municipal Affairs re: Buy American Agreement. Information Only.

16. Letter from Kevin Coady, Newfoundland and Labrador Alliance for the Control of Tobacco re: Outdoor Smoking Policy. Town staff will contact the Town of Torbay to inquire if they have an Outdoor Smoking Policy in relation to the upcoming Killick Coast Games being hosted by the Town of Torbay.
17. Letter from Jerome Kennedy, Department of Health and Community Services re: Senior’s Healthy Active Program. Information Only.

Councillor Todhunter left the chambers at 7:34 pm


Councillor Todhunter returned to the chambers at 7:36 pm


21. Letter from Terry French, Department of Tourism, Culture and Recreation re: Seniors Recreation Programming Grant Approval for $ 4000.00. Information Only

APPLICATIONS

22. Mark Carroll, 476 Marine Drive re: Single Family Dwelling. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and subject to the existing trailer being removed after thirty days of occupancy into the new dwelling and compliance with Town regulations. In favour 7. Carried.

23. Michael Knee, 1 Lower Road re: 4.5’ Fence. Moved C.Dyer/J.Rose: Resolved that Council approve the construction of a 4.5 foot fence subject to development regulations and that it does not impede sight lines. In favour 6. Councillor Mercer Against. Carried.

24. Andrew Tucker, 9 Nageira Crescent re: 40’ x 30’ Accessory Building. It was a decision of Council to refer the application back to the Planning/Development Committee for further review.

25. Susan Quigley, 8 Cadigan’s Road re: 30’ x 36’ Barn. It was a decision of Council to notify the adjacent property owners of the proposed structure, location and the number of horses being housed.

26. Shawn Butler, 1 Ashkay Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling pending the ownership of the road being transferred to the Town, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.
27. Kenneth Andrews, Marine Lab Road re: Crown Land. It was a decision of Council to refer the application back to the Planning/Development Committee for further review.


FINANCES

29. Cheques issued from April 5, 2010 to April 16, 2010 were reviewed.

30. Quikstat and expense/income reports issued to April 16, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

32. Public Works re: Mackey. Town staff will write Mr. Mackey to inform him that approval is granted subject to the following conditions: (1) a cost estimate including the scope of work to be submitted to the Town Council (2) a declaration signed by Mr. Herb Carruthers and Mr. Mohammed Mackey stating that the Town will not be responsible for any future work associated with the drainage ditch.

33. Fire Services re: Tanker. Moved C.Dyer/B.Power: Resolved that Council approve the use of the water tanker by the Fire Department pending an inspection by the Department of Government Services and subject to the discretion of the Town Manager. In favour 7. Carried.


NEW BUSINESS

36. Town Logo re: Policy. It was a decision to refer this to the Policy Committee for further review and discussion.

37. Paperless re: Council Meetings. It was a decision of Council to refer this to the Waste Management Committee.

38. Justina Centre re: Financial Report. Town staff will provide a financial report to Council at its next regular meeting.

39. Marine Drive re: Civic Addressing. Town staff will contact the Town of Torbay to inquire if they would consider changing their civic addressing for Marine Drive to align with our Town’s civic addressing.

40. Landscape Quotes re: Town Hall/Justina Centre. Town staff will check with the Fifty Plus Goldenrods to inquire if they would be interested in completing exterior landscaping for the Town and Kelly Park.


Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 9:30 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 3, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Ken Mercer
Wayne Langille, Administrative Support Clerk

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting held on May 3, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on April 20, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

2. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

3. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

4. Fence Construction re: Regulation. Deputy Mayor Dyer forwarded the fence regulations to all of Council and these will be discussed further with the Planning/Development Committee.

5. Marine Drive re: Civic Addressing. Town staff will contact the Town of Torbay to inquire if they would consider changing their civic addressing for Marine Drive to align with our Town’s civic addressing.
6. Speed Hump re: Installation. The speed hump installation will be delayed until the speed sign is available from the Town of Paradise.

7. Landscape Quotes re: Town Hall/Justina Centre. The Town Manager and Councillor Todhunter will establish a committee with the Fifty Plus Golden Rods regarding landscape work for the Town Hall and Kelly Park.

CORRESPONDENCE

8. Memo from Marsha Tulk and Ian O’Leary, Nageira Crescent Residents re: Nageira Crescent Playground. It was a decision of Council to refer the playground drainage issue and landscaping issue to the Public Works Committee for further review and discussion.


11. Memo from Paul Marino, 84 Doran’s Lane re: Drinking Water Issue. It was a decision of Council to inform Mr. Marino to contact the adjacent property owner, the contractor, the property owner as well as the Department of Government Services to inform them of his concerns as outlined in his letter. The Policy Committee will discuss a policy for written or electronic responses to letters of concern submitted to the Council office.

12. Letter from Herb Carruthers and Mehrdad Mackey, Room’s Place re: Ditch and Water Issue. Moved J.Rose/C.Dyer: Resolved that Council approve payment of $ 2260.00 for fifty percent of the cost to excavate the existing ditch, place rip wrap and supply ten loads of rock. In favour 6. Carried.

APPLICATIONS

13. Andrew Tucker, 9 Nageira Crescent re: 40’ x 30’ Accessory Building. Moved C.Dyer/K.Todhunter: Resolved that Council reject the application to construct a 40’ x 30’ accessory building because the proposed garage exceeds the maximum floor area of 90m² in a Residential Low Density Zone development regulations. In favour 6. Carried.

14. Susan Quigley, 8 Cadigan’s Road re: 30’ x 36’ Barn re: Letters of Concern. It was a decision of Council to refer the request to the Planning/Development Committee and the Department of Government Services for further information.

16. Louis Pine, 58 O'Rourke's Lane re: Septic Design – Government Services. **Moved C.Dyer/K.Todhunter**: Resolved that Council permit the transfer of the conditional approval to a future property owner with the new owner responsible for submitting the septic design. In favour 6. Carried.

**Councillor Power left the Council Meeting at 8:20 pm**

17. JBRC Enterprises, Red Cliff Road re: Deficiency/Road Security Deposit. **Moved C.Dyer/K.Todhunter**: Resolved that Council mortgage lot # 4 at Roman’s Drung as a security deposit for the subdivision development which covers the maintenance security and road deficiencies. In favour 5. Carried. All costs to be borne by the developer.

18. JBRC Enterprises, St. Francis Road re: Rezoning Request/ Concept Plan. **Moved C.Dyer/J.Rose**: Resolved that Council approve the rezoning from Residential Subdivision Area to Residential Low Density subject to the conditions of this approval shall be acceptance of the design with land dedicated for open space and land reserved for future access. Furthermore, it is recommend that as part of this approval, a fixed link (new road) be permanently established to connect St. Francis Road with Sandalwood Place to be completed within a one year period. I further recommend that no extensions will be granted on the road connection.

19. Clover Dale Close Subdivision, Logy Bay Road re: Proposed Changes to Subdivision. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the revision of lots three, four, and five subject to the following conditions: (1) the proposed revision to the Master Survey Plan has to be properly updated, stamped and signed (2) the surveys for the revised lots must conform to the Town’s development regulations and agree with the proposed revision to the Master Survey Plan. In favour 5. Carried.

20. Akhil Kumar Deshpandey, 112-118 Doran’s Lane re: Single Family Dwelling. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the application for the single family dwelling with subsidiary apartment subject to the Department of Government Services approval and pending compliance with Town regulations. In favour 5. Carried.

**FINANCES**

21. Cheques issued from April 19, 2010 to April 30, 2010 were reviewed.

22. Quikstat and expense/income reports issued to April 30, 2010 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**
23. Finance re: Town Cleaner One Position. Moved C.Dyer/E.Hatch: Resolved that Council set the minimum hours for the Town Cleaner position at fifteen hours covering the Town Hall, Fire Hall and Justina Centre. In favour 5. Carried.

24. Finance re: Justina Centre. It was a decision of Council to have the Town Clerk/Treasurer prepare financial reports comparing the 2009 fiscal year to 2010 of the Justina Centre and the Finance Committee will meet to discuss them. In addition, the catering contract will also be discussed.

25. Finance re: Infrastructure Project. The Town Clerk/Treasurer will request a letter of approval from Scotiabank in the amount of $382071.00 representing ten percent of the infrastructure project.


27. Public Works re: Meeting. The Public Works Committee will meet to discuss various items.

28. Fire Services re: Twenty Four Hour Insurance Coverage – Off Duty. Council will review the proposal and discuss at the next regular meeting of Council.


30. Fire Services re: Mandown. It was a decision of Council to defer the request for a man down until an inventory of all mandowns are completed.

NEW BUSINESS

31. Dogs on Field re: Training Session. It was a decision of Council to permit the Girl Guiding Group to use either the softball field or the Justina Centre grounds for the training session.


34. Municipal Symposium re: Update. Mayor Kennedy will provide a full report of the Municipal Symposium to all of Council.

35. Open Space Lot re: O’Leary Estates. The Public Works Committee will meet with Sean Butler to discuss fill on the lot and culvert.
36. Town Truck re: Highway Run. **Moved E.Hatch/K.Todhunter:** Resolved that Council may rent a truck, if need be, if the Town Truck is not repaired by the commencement of the roadside cleanup. In favour 5. Carried.

**Moved E.Hatch/K.Todhunter:** Resolved that the meeting be adjourned at 9:25 pm

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 17, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                Deputy Mayor Craig Dyer
Councillor Eileen Hatch          Councillor Ken Mercer
Councillor Bradley Power        Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on May 17, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on May 3, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

2. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

3. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

4. Speed Sign re: Speed Data. Town staff will forward the speed data from the speed sign to Deputy Mayor Dyer for his analysis.

5. Waste Management re: DBI Waste Removal Meeting. The Waste Management Committee will meet to review the information discussed at the prior DBI Waste Removal Meeting, as well as the Greenteam summer projects within the Town. Town staff will contact the Multi-Materials Stewardship Board to inquire on information on curb side Recycling that may be forwarded to residents.
6. Beach Security re: Shanahan Security. The Public Works Committee will decide where the security personnel can avail of washroom facilities during security patrols throughout the Town.

CORRESPONDENCE

7. Letter from Brittany Tibbo, Youth Ventures Coordinator re: Youth Small Business. It was a decision of Council to refer the letter to the Finance Committee. Town staff will contact Ms. Tibbo to obtain brochures to place at the Town Hall.

APPLICATIONS

8. Andrew Tucker, 9 Nageira Crescent re: 40' x 30' Accessory Building. It was a decision of Council to notify the residents of Nageira Crescent of the proposed accessory building and table the application at the next regular Council meeting for a decision.

9. JBRC Enterprise Ltd., 42-54 St. Francis Road re: Proposal Agreement. It was a decision of Council to refer the proposal to the Development and Planning Committee of Council.

10. MCE Developers Inc., 2-22 Middle Cove Road re: Subdivision of Lots. It was a decision of Council to refer the proposal to the Development and Planning Committee of Council.

FINANCES

11. Cheques issued from May 3, 2010 to May 14, 2010 were reviewed.

12. Quikstat and expense/income reports issued to May 14, 2010 were reviewed.

BILLS FOR REVIEW ONLY

13. Roche’s Sales & Services Ltd. re: Snowclearing/Ice Control $ 3584.16. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

COMMITTEE REPORTS

14. Policy re: Complaints. **Moved E.Hatch/C.Dyer:** Resolved that Council amend policy section 1, # 2 and insert second paragraph that Council must respond to all complaints that are forwarded to the Town via e-mail or in writing to the Town. In favour 7. Carried.

15. Donation Requests re: Policy. The Policy Committee will meet to discuss this policy.

17. Special Events/Recreation re: Catering. The Special Events/Recreation Committee will meet to discuss the current catering agreement with the Town.

18. Public Works re: Culverts. It was a decision of Council to have the Town engineer review Ian O’Leary’s culvert installation request.

19. Public Works re: Dry Hydrants. The Public Works Committee will meet with the Fire Department to discuss installing dry hydrants within the Town.


21. Fire Services re: Tanker. Town staff and the Fire Services representative as well as the Fire Department’s Chief and Deputy Chief will meet onsite with Highway Enforcement to have the tanker weighed.

22. Arena re: Annual General Meeting. The annual general meeting of the Jack Byrne Arena Board will occur on June 3, 2010 at the arena.

23. Northeast Avalon Joint Council Meeting re: Upcoming Meeting. The next regular meeting will occur on June 19, 2010 in Witless Bay.

NEW BUSINESS


26. Public Works re: Slipway. Councillor Hatch will meet with the Public Works Committee to discuss information on slipways.

27. Multi Committee Meeting re: May 31, 2010. Councillor Dyer will e-mail Council and arrange for a multiple committee meeting of Council to discuss several issues.

28. East Coast Trail re: Trail Hike. Town staff reminded all of Council to provide a soup/chilli donation for the East Coast Trail hike event scheduled for June 6, 2010.

29. Logy Bay Development Association re: Cold Ocean Aquarium Presentation. It was a decision of Council to permit the Cold Ocean Aquarium presentation to be placed on the Town website.

30. Random Access Memory re: Upgrade. Town staff will investigate the Random Access Memory in Town workstations and order additional Random Access Memory if necessary.
31. MHA Kevin Parsons, Cape St. Francis District re: Capital Works. Mr. Parsons informed Council that they were denied funding for their capital works application for roadwork. Mr. Parsons will forward all the criteria for selection for capital works to Town staff. Consequently, Mr. Parsons informed Council that the application for a flood risk study was approved. It was a decision of Council to have Minister Terry French, Department of Tourism, Culture and Recreation speak at the upcoming Festival of Friends Folk Festival. Town staff will forward a request for a grant for the Festival of Friends to Mr. French. Mr. Parsons will be available for a re-dedication of the rowing monument in Kelly Park August 15, 2010. Mr. Parsons will inquire about the Targa Newfoundland Event and if the 2010 Targa Newfoundland event will proceed this year. Mr. Parsons has requested, the Town itself, to allocate their share of the Summer Student Grants where they will be placed for the summer.

Moved E.Hatch/J.Rose: Resolved that the meeting be adjourned at 8:35 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 31, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting held on May 31, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on May 17, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Concerned Citizen, Marine Drive re: Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

2. Letter from Concerned Citizen, Red Cliff Road re: Well Water. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

3. Letter from Concerned Citizen, Marine Drive re: Potential Water Damage. It was a decision of Council to refer the letter to the Public Works Committee. Town staff and the chair of the Public Works Committee of Council will meet and draft a letter to the resident.

4. Waste Management re: DBI Waste Removal Meeting. The Waste Management Committee will meet to review the information discussed at the prior DBI Waste Removal Meeting, as well as the Greenteam summer projects within the Town.

5. JBRC Enterprise Ltd., 42-54 St. Francis Road re: Proposal Agreement. It was a decision of Council to refer the proposal to the Development and Planning Committee of Council. Council will provide a written response to the latest proposal from JBRC Enterprises Ltd.
6. Special Events/Recreation re: Catering. The Special Events/Recreation Committee will meet June 3, 2010 at 2:30 pm to discuss the Town’s current catering agreement plus other items.

CORRESPONDENCE

7. Stephen Goulding re: Development Application. Mr. Goulding was present for the Council Meeting, to inquire if Council had any questions, regarding his development application.


10. Letter from Kelly Vodden, Memorial University re: Enhancing Community Adaptation to Climate Change. Ms. Vodden will meet with Council on June 14, 2010 at 5:30 pm to carry out a presentation on enhancing community adaptation to climate change.

11. Letter from Gordon Woodland, Smyth Woodland Del Rizzo & Ledrew re: Pine Line Property. Town staff will write Mr. Woodland to inform him of Council’s development regulations with reference to roads.

12. Letter from Eric Collins, DBI – Garbage Removal re: Curbside Recycling Program. It was a decision of Council to refer the letter to the Waste Management Committee for further discussion. Town staff to purchase a lock for the overhead door on the recycling shed and provide the recycling operators and Gerard Rumsey, St. Francis of Assisi School with a copy of the key.


16. Memo from Gary Paterno and Laura Gillespie, 149 Lower Road re: Request for Meeting. The Development and Planning Committee will meet when the Town Clerk/Treasurer returns from annual leave on this aforementioned issue.
APPLICATIONS

17. Andrew Tucker, 9 Nageira Crescent re: 30' x 36' Accessory Building. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a 30' x 36' accessory building pending compliance with Town regulations. In favour 7. Carried.

18. Louis Greene, 2-4 O'Rourke's Lane re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council rescind the motion # 30 February 22, 2010 Council Meeting minutes. In favour 7. Carried. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

19. Lorne Stokes, 10 Milford Haven Close re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and pending compliance with Town regulations. In favour 7. Carried.

20. John and Charlene Hickey, 122 Pine Line re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to subdivide the property into two building lots. The dwelling with ½ acre land (1860m2) excluding the garage will be subdivided to create a vacant land lot with an area remaining of 3013m2, which will have to be increased to the minimum of 4050m2 to fall into the RLD area requirements. The survey with the new proposed dwelling will have to show the 3 metre side clearance from the property boundary with reference to the garage that will occupy the new lot. In addition, the approval is subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

21. Stephen Goulding, 5 Glenwood Place re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to a setback of 50.30 meter setback and subject to the Department of Government Services and compliance with Town regulations. In favour 7. Carried.

22. Kevin English, Lot # 5 Roman's Drung re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services, subject to the subdivision agreement and compliance with Town regulations. In favour 7. Carried.

FINANCES

23. Cheques issued from May 17, 2010 to May 28, 2010 were reviewed.

24. Quikstat and expense/income reports issued to May 28, 2010 were reviewed.

BILLS FOR REVIEW ONLY

COMMITTEE REPORTS

Councillor Power left the chambers @ 7:50 pm

26. Cleaner I re: Position. Moved E.Hatch/C.Dyer: whereas the Town Cleaner I position is under review; therefore be it resolved that the position be temporary part-time. In favour 6. Carried.

27. Cleaner I re: Position. Moved E.Hatch/K.Mercer: Resolved that Council offer the position of temporary part-time cleaner (position under review) to Robert Doyle subject to the town probation period, with commencement of the position on June 7, 2010. In favour 6. Carried. Town staff will contact Dennis Kavanagh to inquire if he is still interested in cleaning the beaches on the weekend.

28. Policy re: Donations. Moved E.Hatch/C.Dyer: Resolved that the following be added to policy section 3 number 4, that donations may be awarded once per year, per applicant, per event/occurrence. In favour 6. Carried.

29. Policy re: Arena Travel. Moved E.Hatch/C.Dyer: Resolved that elected Councillors serving on the Jack Byrne Arena Board will be reimbursed for attending regularly scheduled board meetings at the appropriate rate. In favour 6. Carried.

30. Public Works re: Roadwork Patching. Town staff will review the cracks in the road and inquire if it’s worthwhile to have them filled.

31. Public Works re: Playground - Cost Estimate. Once the cost estimate is received, Development and Planning will meet with MCE Developers Inc. to discuss the playground. Town staff will write the residents of Nageira Crescent to inform them that Council is awaiting a report from the Town engineer.

32. Multi-Committee Meeting re: Monthly. Council will meet privately to discuss various items on an agenda that will be circulated by Town staff.

33. Heritage re: Committee Meeting. Councillor Mercer will attend the next regular heritage committee meeting scheduled for June 8, 2010 in the Town Museum.

34. Northeast Avalon Joint Council Meeting re: Minutes. Councillor Hatch will forward the minutes of the most recent Northeast Avalon Joint Council meeting to all of Council for their review.
NEW BUSINESS

35. Spring BBQ re: Justina Centre. The spring barbeque will be either June 11 or June 18, 2010 at the Justina Centre for all Council and staff.

Moved E.Hatch/J.Rose: Resolved that the meeting be adjourned at 8:42 pm

Adele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – May 31, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 14, 2010
6:40 pm

IN ATTENDANCE

Mayor John Kennedy          Deputy Mayor Craig Dyer
Councillor Eileen Hatch     Councillor Ken Mercer
Councillor Bradley Power    Councillor James Rose
Councillor Karen Todhunter

Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGrets

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on June 14, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on May 31, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Robert Berkshire and Lynn Cadigan, 14 Room’s Place addressed Council to discuss drainage issues near their property. Councillor Rose will make an onsite visit to check on the Mackey excavation project.

2. Waste Management re: DBI Waste Removal Meeting. The Waste Management Committee will meet to review the information discussed at the prior DBI Waste Management Meeting, as well as the Greenteam summer projects within the Town.

3. Memo from Gary Paterno and Laura Gillespie, 149 Lower Road re: Request for Meeting. The Town will inform Mr. Paterno and Ms. Gillespie of the location of the septic system as well as the dwelling when it’s approved by the Department of Government Services.

4. Kevin English, Lot # 5 Roman’s Drung re: Single Family Dwelling. Town staff will write JBRC Enterprises Limited to inform them that no residential development permits will be issued until the developers account is paid in full with reference to Roman’s Drung.

6. Cleaner I re: Position. It was a decision of Council to hold payment for services rendered until the Offer of Employment document is signed.

7. Northeast Avalon Joint Council Meeting re: Minutes. Councillor Hatch will forward the minutes of the most recent Northeast Avalon Joint Council meeting to all of Council for their review.

CORRESPONDENCE

8. Letter from Scott Reynolds and Trevor Moore, Kavanagh and Associates Limited re: Proposed Residential Development – St. Francis Road. It was a decision of Council to refer the letter to the Development and Planning Committee for further review.


10. Letter from Ken Kelly, Multi-Materials Stewardship Board re: Household Hazardous Waste Collection. It was a decision of Council to refer the letter to the Waste Management Committee for further review.

11. Memo from Jason Noseworthy, 11 Marine Lab Road re: Continued Garbage Dumping. It was a decision of Council to have Town staff clean up the garbage that is dumped on site. In addition, Town staff will contact the property owner to inform him that the Town may place boulders to block access for illegal dumpers. As well, Town staff will write Mr. Noseworthy to inform him of the aforementioned.


13. Letter from Sean Kavanagh, Kavanagh & Associates Limited re: Proposed Residential Development – Red Cliff Road – Glenn Byrne. The Development and Planning Committee will meet with Mr. Byrne to discuss the proposed drainage from his development proposal.


15. Letter from Edwina Connors, St. Francis of Assisi School re: Speed Hump. Moved K.Todhunter/B.Power: Resolved that Council approve the installation of a second speed hump on Outer Cove Road near St. Francis of Assisi School pending a professional opinion concerning the sight distances. In favour 5. Councillor Mercer and Councillor Rose Against. Carried. Town staff will drive Outer Cove Road from St. Francis of Assisi School to the Town Hall, with truck lights flashing on traveling the posted speed limit every morning and evening during regular working hours.
APPLICATIONS

16. Curtis and Sheila Kinsella, 782 Marine Drive re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

17. Wayne and Bernice West, 6 Ashkay Drive re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and subject to the subdivision agreement and pending compliance with Town regulations. In favour 7. Carried.

18. Karla Furey and Kevin Anderson, 58 O'Rourke's Lane re: Permit Amendment. **Moved C.Dyer/J.Rose:** Resolved that Council amend the original approval # 19 March 22, 2010 Council minutes to include an in-law apartment subject to the Department of Government Services approval and pending compliance with Town regulations. In favour 7. Carried.

FINANCES

19. Cheques issued from May 31, 2010 to June 11, 2010 were reviewed.

20. Quikstat and expense/income reports issued to June 11, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


23. St. John's Regional Fire Department re: Alarm System $ 498.00. **Moved B.Power/E.Hatch:** Resolved that Council approve payment of the invoice in full pending verification from the Fire Chief. In favour 7. Carried. Town staff will contact Jack Hickey, St. John's Regional Fire Department with reference to Alarm Calls and how they deal with them in the City of St. John's.

COMMITTEE REPORTS

25. Policy re: Outside Maintenance. **Moved E. Hatch/C. Dyer**: Resolved that Council set the annual salary (prorated) for the Outside Maintenance permanent seasonal position to $27500.00 effective June 18, 2010 pay period. In favour 7. Carried.

26. Special Events/Recreation re: Folk Festival Entrance Fees. Town staff will forward the proposed 2010 revised fee structure to all of Council for their review with the 2009 fee structure.


28. Development and Planning re: Private Meeting. It was a decision of Council to meet June 22, 2010 at 6:30 pm in the Town Hall Committee Room to discuss fence regulations as well as the Town logo.

29. Fire Services re: Incident Reports. It was a decision of Council that all future incident reports be forwarded to Council for their review.

30. Heritage re: Presentation. Councillor Mercer will inform the Heritage Committee that they may contact the Heritage Society Newfoundland and Labrador to host a public meeting at the Justina Centre in relation to heritage status of structures within the Town.

31. Northeast Avalon Joint Councils re: Meeting and Barbeque. Councillor Rose and Councillor Hatch will attend the meeting and barbeque on behalf of Council.

32. Multi-Materials Stewardship Board re: Website Link. Town staff will post the link to the MMSB website referencing the June 2010 Heroes which features St. Francis of Assisi School this month.

33. Justina Gardens re: Benches. Town staff will contact the City of St. John's pertaining to the cost, material and distributor of the benches located around Quidi Vidi Lake.

**NEW BUSINESS**

34. Town Entrance re: Sign Landscaping. **Moved K. Todhunter/B. Power**: Resolved that Council approve up to $2500.00 (HST included) for landscaping at the Town entrance sign located at the intersection of Marine Drive and Logy Bay Road. In favour 7. Carried.

35. Speed Hump re: Outer Cove Road. Previously discussed under # 15 June 14 2010 Council Minutes.

36. Wetland Stewardship re: Proposal. Town staff will inform the Wetland Stewardship individuals who met with Council, that Council is awaiting the Flood Risk Study before they proceed any further with a wetland study.
37. McDonald’s Road re: Cat Problem. Town staff will visit the site to inquire if there are any current issues with stray cats.

38. Municipalities Newfoundland and Labrador re: Convention – Hospitality Room. It was a decision of Council to book a hospitality room for the upcoming Municipalities Newfoundland and Labrador Convention for Council and staff to utilise.

39. Organic Farming re: 50 plus Golden Rods. Town staff will inform the 50 plus Golden Rods that they will have to get their own insurance to carry out organic farming on private property located within the Town since the Town insurance cannot insure the aforementioned project.

40. No Parking Signage re: Middle Cove Beach/Marine Drive. Town staff will contact the Department of Transportation and Works to replace all the “No Parking Signs” that were located on Marine Drive near Middle Cove Beach.

41. JBRC Enterprises Limited re: St. Francis Road Access. Town staff will contact Cadillac Construction to ensure that the excavator is placed on a flatbed and does not travel St. Francis Road, thus damaging it.


Moved E. Hatch/J. Rose: Resolved that the meeting be adjourned at 10:00 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – June 14, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 28, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on June 28, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on June 14, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Public Works re: Playground - Cost Estimate. The Public Works and Planning/Development Committees will meet with MCE Developers Inc. to discuss ongoing issues with the Nageira Crescent playground.

2. Fire Services re: Incident Reports. Town staff will setup a separate file for Fire Department incident reports only.


4. McDonald’s Road re: Cat Problem. Town staff will visit the site to inquire if there are any current issues with stray cats.

5. Organic Farming re: 50 plus Golden Rods. Town staff will contact the Baine Johnson Corporation to inquire on the cost that the 50 Plus Golden Rods would have to incur in Order to insure the organic farming project.

7. Memo from Municipalities Newfoundland and Labrador re: 2010 Convention. Councillors will let Town staff know if they will not be attending the Municipalities Newfoundland and Labrador convention in October.


10. Letter from Gerard Rumsey, St. Francis of Assisi School re: Recycling Funds. Information Only.

11. Memo from Beverley Freeborn, 455 Marine Drive re: Logy Bay Road Traffic. Town staff will write Ms. Freeborn to inform her that the Royal Newfoundland Constabulary have been contacted about the problem.

12. Memo from Ros Deveraux, Pathfinder/Ranger Leader re: Donation Request. Moved C.Dyer/E.Hatch: Resolved that Council donate $100.00 each to the First Marine Drive Pathfinders and First Marine Drive Rangers in support of their programs. In favour 6. Carried.

13. Letter from Mehrdad Mackey, 10 Room's Place re: Ditch Work. Town staff will write Mr. Mackey to inform him that Council will not issue any additional funds concerning the ditching project.

14. Memo from Avalon Recycling Services Ltd. re: Curbside Recycling. The Waste Management Committee will meet to discuss the implementation of a curbside recycling program and discuss further at the next regular meeting of Council.


16. Letter from David Clarke, Department of Municipal Affairs re: 2010 Budget Submission. Information Only.

APPLICATIONS

17. Christopher Rogers, 309 Marine Drive re: 10' x 12' Shed. It was a decision of Council to notify the adjacent property owners of Mr. Rogers intent to construct a shed in front of the building line.


**FINANCES**

21. Cheques issued from June 14, 2010 to June 25, 2010 were reviewed.

22. Quikstat and expense/income reports issued to June 25, 2010 were reviewed.

23. Fire Hall re: 2010 Budget. Town staff will inform the Fire Department to be aware of items that are over budget and be aware of their budgeted items.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


27. Robert Doyle, Deputy Fire Chief re: Fire School Expenses $ 2234.69. **Moved C.Dyer/E.Hatch**: Resolved that Council approve payment of the invoice pending the per diems paid to the Fire Department members attending training in previous travel claims. If not, Town staff will remove the per diems from the travel claim and issue the cheque for the difference. In favour 5. Councillor Mercer Against. Carried. Town staff will contact Municipal Training Development Corporation to submit a claim form for reimbursement up to fifty percent in relation to the Fire Department Travel claim form. The Policy Committee will meet to develop per diems for the Fire Department members.
COMMITTEE REPORTS


29. Policy re: Town Logo. Moved E.Hatch/C.Dyer: Resolved that Council utilise the new Town logo on all letterheads, envelopes, pins, applications, permits, cheques, town truck, and promotional items with the exception of the Town flag, subject to all stationary in stock being used first. In favour 6. Carried.


31. Special Events re: Meeting. The Special Events/Recreation Committee will meet to discuss various items.

32. Public Works re: Asphalt Patch Work. Town staff will obtain quotes on asphalt patching projects.

33. Planning/Development re: Meeting. The Planning/Development Committee will meet with Mike Griffin and Roger Pike to discuss their subdivision proposals.

34. Northeast Avalon Joint Councils re: Car Wrecks. Councillor Hatch will forward the information relating to car wrecks to Council for their review.

35. Bleachers re: Soccer Field. Moved C.Dyer/E.Hatch: Resolved that Council purchase one set of bleachers for the soccer field at a cost of $2709.00 pending an evaluation from the Public Works Committee. In favour 6. Carried.

NEW BUSINESS


37. Targa Newfoundland re: Road Rally 2010. Town staff will write the Department of Transportation and Works and copy Kevin Parsons, MHA Cape St. Francis District concerning Council's rejection of the Targa Newfoundland Road Rally occurring within the Town because of the safety concerns, poor scheduling and numerous complaints from residents.

38. Cost Analysis re: Spring BBQ. Town staff will prepare a financial evaluation of the spring barbeque including food, beverages, transportation and forward it to all of Council.

39. Municipalities Newfoundland and Labrador re: Registration Funding. Town staff will apply for funding to Municipal Training Development Corporation to assist in offsetting the Municipalities Newfoundland and Labrador convention registration fees.
40. Culvert re: O'Neil's Road. Town staff will have to insure that inspections are carried out on all culverts installed as per current policy.

41. Outer Cove Bridge re: Bridge Closed. Town staff will contact the Department of Transportation and Works to have signage erected stating that access to Outer Cove Beach is prohibited during the bridge construction.

42. Beach Cleanup re: Middle Cove Beach. **moved E.Hatch/J.Rose**: Resolved that Council approve the beach cleanup for Middle Cove Beach for six hours per weekend at a rate of $12.00 per hour. In favour 6. Carried.

**Moved E.Hatch/J.Rose**: Resolved that the meeting be adjourned at 10:00 pm

/Signature/
Richard Roche
Town Clerk/Treasurer

/Signature/
John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 13, 2010
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS
Councillor James Rose

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on June 28, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on June 14, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

2. Memo from Municipalities Newfoundland and Labrador re: 2010 Convention. Councillors to inform Town staff by August 31, 2010 if they will not be attending the Municipalities Newfoundland and Labrador convention in October.

3. Memo from Avalon Recycling Services Ltd. re: Curbside Recycling. The Waste Management Committee will meet to discuss the implementation of a curbside recycling program and discuss further at a future meeting of Council.

CORRESPONDENCE
4. Price Quotes re: Desktop and Laptop – Committee Room. Moved C.Dyer/E.Hatch: Resolved that Council purchase a new laptop for the Committee Room at a cost of $1272.00 plus HST. In favour 6. Carried.
5. Letter from Fred Best, Municipal Assessment Agency Inc. re: Scholarship Award. Information Only.

6. Letter from Dianne Whalen, Minister, Department of Municipal Affairs re: Leadership Committee. Information Only.

7. Letter from Stephanie Simms, The Lung Association Newfoundland and Labrador re: Town Hall Pit Stop. Town staff will contact Ms. Simms to inform her that they may use the Town Hall as a pit stop on Saturday August 14, 2010, but not Sunday August 15, 2010 during festival events.

8. Memo from Delores Wheeler, 11 Kavanagh’s Lane re: Drainage Issue. Councillor Rose will make an onsite visit to review the drainage concern.

9. Letter from Tom Hedderson, Minister, Department of Transportation and Works re: Traffic Lights Torbay Road at Pine Line. Information Only.

10. Letter from Robert Woodland, 41 Doran’s Lane re: Drainage Issue. The Public Works Committee will meet to discuss the aforementioned letter regarding a drainage issue.

11. Letter from The Robinsons and The Nixons, Doran’s Lane re: Speed Humps. It was a decision of Council to create a policy with reference to speed hump placement within the Town.

12. Letter from Trevor Moore, Kavanagh & Associates Limited re: Griffin Proposed Development St. Francis Road. It was a decision of Council to refer the letter to the Development and Planning Committee.

APPLICATIONS

13. Christopher Rogers, 309 Marine Drive re: 10’ x 12’ Shed. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

14. Donald and Hazel Clarke, Lot # 7 Roman’s Drung re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with the Town subdivision agreement and Town regulations. In favour 6. Carried. Town staff will contact JBRC Enterprises Limited to remind them that all permits will be held until the JBRC Enterprises Limited account referencing Roman’s Drung is paid in full.

FINANCES

15. Cheques issued from June 28, 2010 to July 9, 2010 were reviewed.

16. Quikstat and expense/income reports issued to July 9, 2010 were reviewed.
BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

18. Public Works re: Security Patrols. Town staff will repair the picnic tables that were vandalised at Middle Cove Beach. The Public Works Committee will review the possibility of increased security patrols overnight on Middle Cove Beach.

19. Waste Management re: Meeting. The Waste Management Committee will meet to discuss various items.

20. Special Events re: Festival of Friends. The Special Events Committee will review the possibility on increasing the registration fee for the horseshoe tournament to offset the cost of security onsite for the event to recoup the cost of the function.

21. Public Works re: Garbage. Town staff will ensure that all garbage, rock and topsoil is moved from its current location next to the Kelly Park Clubhouse.

22. Fire Department re: Life Insurance. Town staff will inform the Fire Department that Council will not cover the cost of twenty four hour insurance for fire department members.

23. Fire Department re: Exterior Lighting. Town staff will have an electrician replace the exterior lights that are not working at the Fire Hall.


NEW BUSINESS

25. Snowclearing re: Cost Analysis. Town staff will compile a detailed comparison report of the 2009-2010 snowclearing costs compared to purchasing the Town’s own equipment and staffing for the 2010-2011 snow clearing season. Council will meet July 26, 2010 at 5:30 pm to discuss this comparison.

26. Newfoundland Sikh Society re: Erect Sign. Town staff will inform the Newfoundland Sikh Society that they may erect their sign either at the intersection of Marine Drive and Logy Bay Road near the Stop Sign or across the street from Seaview Auto Services Limited.
27. Middle Cove Beach re: Capelin Scull. Town staff will contact the Department of Transportation and Works when a vehicle needs to be towed from Marine Drive.

28. St. Francis Recreation Association re: Summer Program. Deputy Mayor Dyer suggested that Council should take full control of the Summer Program in the spring of 2011 thus relieving the St. Francis Recreation Association of any and all responsibilities of the summer program.

29. Public Works re: Tree Limbing. The Public Works Committee will review the tree limbing concern from a private resident on Outer Cove Road.

30. Water Monitoring Stations re: Savage Creek. Mayor Kennedy will write Diane Whalen, Minister, Department of Municipal Affairs referencing the water monitoring stations and the flood risk study.

31. Mayor Kennedy re: Vacation. Mayor Kennedy will be on vacation from July 26 – July 31, 2010.

Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 8:30 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 26, 2010
6:30 pm

IN ATTENDANCE

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Mayor John Kennedy
Wayne Langille, Administrative Support Clerk

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on July 26, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on July 13, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

CORRESPONDENCE


2. Letter from Amy Burton and Deanne Dawe, St. John’s Planning Committee re: 2010 Winners Walk of Hope. Town staff will forward the letter to the Community Program Coordinator for her review.

3. Letter from Melanie Sheppard, Department of Municipal Affairs re: Municipal Long Service Awards. Town staff will research the number of years of service Councillor Hatch has accrued as a Councillor and submit the information to the Department of Municipal Affairs.

4. Memo from Department of Municipal Affairs re: Canada – Newfoundland and Labrador Building Canada Fund – Communities Component. Town staff will inquire if a Flood Risk Study can be used as a component for funding.
5. Memo from Cluney Mercer, Department of Municipal Affairs re: Changes to Prime Agreement Between The Client and The Engineer. Information Only.

6. Memo from Jane Noonan re: Middle Cove Beach. It was a decision of Council to forward a reply to Ms. Noonan.

7. Letter from Cyril Lynch, 46 Outer Cove Road re: Tree Removal/Culvert Inspection. It was a decision of Council to forward the letter to the Public Works Committee for review.

8. Memo from Gerry Boland, 8 Outer Cove Road re: Speeding Drivers. Town staff will write Mr. Boland in response to his concerns.

9. Memo from Delores Wheeler, Heritage Committee re: Museum Issue. It was a decision of Council to forward the memo to the Finance Committee for review.

10. Letter to Diane Whalen, Minister, Department of Municipal Affairs re: Flood Risk Analysis. Information Only.

11. Letter from Terry French, Department of Tourism, Culture and Recreation re: Community Recreation Development Grant. Town staff will utilise the funds for the Fall/winter programs.

APPLICATIONS

12. Christopher Rogers, 309 Marine Drive re: 10’ x 12’ Shed. Moved J.Rose/K.Mercer: Resolved that Council reject the application for a 10’ x 12’ Shed since the location of the accessory structure does not meet the Town regulations. In favour 5. Councillor Power Against. Carried.

13. Jerome Caddigan, 16-18 Murphy’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for review.

FINANCES

14. Cheques issued from July 12, 2010 to July 23, 2010 were reviewed.

15. Quikstat and expense/income reports issued to July 23, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

18. Waste Management re: Curbside Recycling. Moved B.Power/K.Mercer: Resolved that that the Town accept the quote from DBI Garage Removal dated June 27, 2010, which stipulates their willingness to undertake a curbside recycling program for plastics and cardboard/paper, at a cost of $ 1.95 per household. The agreement will commence on September 1, 2010, in consultation with the Town Manager and the Green Team, and would run until the conclusion of our current garbage collection contract with DBI (December 2010). At that time, the Waste Management Committee should undertake a review of the recycling program, in consultation with Town staff, to determine how best to proceed for fiscal year 2011. In favour 6. Carried.

19. Special Events/Recreation re: Justina Centre Catering. It was a decision of Council to alter the rental fee to $ 300.00 (plus HST) for bar functions only at the Justina Centre.

NEW BUSINESS

20. Town MasterCard re: Canadian Tire. It was a decision of Council to refer the credit card issue to the Finance Committee for review.

21. Stopwork Order re: O'Leary Estates. Moved J.Rose/K.Mercer: Resolved that Council continue a stop work order to a builder on O'Leary Estates until a septic design approval is submitted to the Town from the Department of Government Services. In favour 6. Carried. Town staff will reword the development permit letter to alleviate any confusing issues.

22. Speed hump re: Outer Cove Road. Town staff will check the sight distance concerning the possibility of installing a second speed hump on Outer Cove Road.

23. Middle Cove Beach re: Post. Town staff will remove the post in the look out area as it imposes a safety risk to pedestrians.

24. Mailbox Area re: Clean. Town staff will clean the mail box areas of the Town.

Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 7:44 pm

Richard Roche
Town Clerk/Treasurer

Craig Dyer
Deputy Mayor

Council Minutes – July 26, 2010 3
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
August 9, 2010  
6:44 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Bradley Power (arrived 6:55pm)  
Councillor Karen Todhunter

Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor James Rose

Adele Carruthers, Town Manager  
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on August 9, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on July 26, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Memo from Department of Municipal Affairs re: Canada – Newfoundland and Labrador Building Canada Fund – Communities Component. Town staff will inquire if a Flood Risk Study can be used as a component for funding.

2. Letter from Cyril Lynch, 46 Outer Cove Road re: Tree Removal/Culvert Inspection. It was a decision of Council to decline Mr. Lynch’s request to have the tree removed by the Town. The Public Works Committee will monitor the situation.

3. Special Events/Recreation re: Justina Centre Catering. Moved K.Todhunter/C.Dyer: Resolved that Council alter the rental fee to $ 300.00 (plus HST) for bar functions only at the Justina Centre effective immediately. In favour 7. Carried.

4. Town MasterCard re: Canadian Tire. It was a decision of Council to refer the credit card issue to the Finance Committee for review.

5. Speed hump re: Outer Cove Road. Town staff will check the sight distance concerning the possibility of installing a second speed hump on Outer Cove Road.
CORRESPONDENCE

6. Letter from Cluney Mercer, Department of Municipal Affairs re: 2010/2011 Municipal Capital Works. It was a decision of Council to refer the letter to the Public Works Committee.


APPLICATIONS

10. Laura Gillespie, 149 Lower Road re: 8' x 10' Extension. It was a decision of Council to refer the application to the Planning/Development Committee.

11. Jerome Caddigan, 16-18 Murphy’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application to the Committee for review.


FINANCES

13. Cheques issued from July 26, 2010 to August 6, 2010 were reviewed.

14. Quickstat and expense/income reports issued to August 6, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

17. Public Works re: Doran's Lane. Town staff will clear alders and ditch debris and shall deepen the ditch as required.

18. Public Works re: Doran's Lane. Town staff will contact the property owner who had concerns with drainage.


20. Justina Gardens re: Benches. Moved B.Power/E.Hatch: Resolved that Council approve the two previously interested individuals, permission to purchase a plaque to be placed on each bench which is located in the Justina Gardens. The individuals may also make a donation towards the bench to a maximum of the cost of the bench. In favour 5. Councillor Mercer and Councillor Rose Against. Carried.

NEW BUSINESS

21. Robert Stack, 680-684 Marine Drive re: Regulations Clarification. Town staff will forward the information from Plan-tech Environment Limited to Mr. Stack.

22. Finance re: Road Repair. Moved E.Hatch/J.Rose: Resolved that Council allocate $50000.00 from the municipal budget for various road repairs throughout the Town. In favour 7. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:20 pm

Adèle Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – August 9, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 23, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on August 23, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/C.Dyer: Resolved that the minutes of a regular meeting held on August 9, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Town MasterCard re: Canadian Tire. It was a decision of Council to refer the credit card issue to the Finance Committee for review.

2. Public Works re: Doran’s Lane. Town staff will clear alders and ditch debris and shall deepen the ditch as required.

3. Finance re: Road Repair. Moved E.Hatch/J.Rose: Resolved that Council allocate $ 20000.00 from the capital expenditure portion of the municipal budget for various road repairs throughout the Town. In favour 7. Carried.

CORRESPONDENCE


5. Letter from George Moore, Grand Lodge of Scotland re: District Grand Master Ceremony. Mayor Kennedy will attend on behalf of Council.

7. Letter from Faye Hickey, 731 Marine Drive re: Tree Removal. It was a decision of Council to reject Ms. Hickey’s request to have trees removed on Marine Drive near the Outer Cove Lookout since it may cause erosion issues in relation to the stability of the cliff.

8. Letter from Cyril Lynch, 46 Outer Cove Road re: Tree Removal. It was a decision of Council to reject Mr. Lynch’s request for the Town to remove the tree in question and to inform him that he may remove the tree at his own expense.


11. Letter from Jessica Barbour, NL Sexual Assault Crisis and Prevention Centre re: Proclamation Request. It was a decision of Council to have Ms. Barbour present prior to the next Council meeting to sign a proclamation.

12. Memo from Twila Reid re: Cover Ditch Between Driveways. It was a decision of Council to inform Ms. Reid that Council has rejected her request to cover the ditch between her driveways with culverts as per advice from our Town Engineer.

**APPLICATIONS**

13. Laura Gillespie, 149 Lower Road re: 8’ x 10’ Extension. **Moved C.Dyer/B.Power**: Resolved that Council approve the application for a 8’ x 10’ extension (solarium) to the dwelling pending compliance with Town regulations. In favour 7. Carried.

14. Jerome Caddigan, 16-18 Murphy’s Lane re: Residential Replacement. It was a decision of Council to notify the adjacent property owners surrounding 16-18 Murphy’s Lane of Mr. Caddigan’s intent to demolish the existing dwelling and construct a single family dwelling.

15. Geoff and Doug Pike, 838-850 Marine Drive re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further analysis and then a private Council meeting will be scheduled to discuss with all of Council.

16. James Walsh, 8-12 Stack’s Lane re: Single Family Dwelling. **Moved C.Dyer/B.Power**: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.
17. Irene O'Brien, 19-27 Stick Pond Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further analysis and then a private Council meeting will be scheduled to discuss with all of Council.

18. Gerard Tobin, 82-92 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further analysis and then a private Council meeting will be scheduled to discuss with all of Council.

FINANCES

19. Cheques issued from August 9, 2010 to August 20, 2010 were reviewed.

20. Quikstat and expense/income reports issued to August 20, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

24. Policy re: Meeting. The Policy Committee will meet to discuss the development of various polices such as fence regulations, fines for construction without a permit. Town staff will inform Cecil Young to pick up a permit and to insure that the fence along the side of his property in front of his dwelling must not exceed four feet.

25. Waste Management re: Photo. Town staff will place the Greenteam photo on the Town website which was printed in The Telegram.

26. Special Events/Recreation re: Pole Light Service Kelly Park Softball Field. Town staff will inquire on the cost to install pole light service near the rear of the softball field in order to provide lighting to the beer tent each year during the festival of friends folk festival.

27. Public Works re: Ditch Cleanup. The Town Manager and the chairperson of the Public Works Committee will complete a full review of all Town owned roads to check what roads require ditch cleanup by Town staff.

29. Fire Services re: Bunker Gear. Councillor Dyer will forward a quote from the Fire Department to purchase two new sets of bunker gear.

30. Fire Services re: Dry Hydrant. Town staff will contact Clovelly Golf to repair the Dry Hydrant that is currently not accessible to the Town's Fire Department.

31. Emergency Planning re: Meeting. The committee will schedule a meeting in the next couple of weeks.

32. War Memorial re: New Member. Councillor Power is now a member of the War Memorial Committee.

NEW BUSINESS

33. Promotional Items re: Town Jackets. Town staff will obtain a sample of the jacket and a quote for discussion at the next regular meeting of Council.

34. MNL Convention re: Registration Deadline. Councillors will contact Town staff if they will be attending the upcoming convention and if they will be taking their spouse.

35. Killick Coast Games re: Pizza Party. Town staff will arrange a pizza party for all the Town participants in the recently concluded Killick Coast Games to be scheduled in September 2010.

36. Killick Coast Games re: Male and Female Athlete of the Games. Awards for both the Male and Female Athlete of the Games will be presented at the pizza party to be scheduled in September 2010.

37. Private Meeting re: NEAR. Council will meet privately on September 2, 2010 to discuss the latest issues and analysis relating to the Northeast Avalon Regional Plan.

Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 7:55 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 23, 2010
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
September 7, 2010  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Bradley Power  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor James Rose

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting on September 7, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/C.Dyer: Resolved that the minutes of a regular meeting held on August 23, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Town Credit Card re: Fire Department. Town staff will contact Scotiabank to inquire if they provide prepaid credit cards to commercial clients in the name of the Town and not the individual.

2. Irene O'Brien, 19-27 Stick Pond Road re: Single Family Dwelling. It was a decision of Council to have the Planning/Development Committee meet with Ms. O'Brien to discuss her application to Council.

3. Public Works re: Ditch Cleanup. The Town Manager and the chairperson of the Public Works Committee will complete an inspection of all Town owned roads to determine what roads require ditch cleanup by Town staff.

4. Promotional Items re: Town Jackets. Town staff will obtain a sample and price quote of the jacket for discussion at the next regular meeting of Council.

5. Killick Coast Games re: Male and Female Athlete of the Games. Awards for both the Male and Female Athlete of the Games from the Town will be presented at the pizza party scheduled for September 20, 2010 at 5:30 pm in the Town Hall Committee Room.
CORRESPONDENCE


7. Letter from Jessica Barbour, NL Sexual Assault Crisis and Prevention Centre re: Open House. Council may contact Town staff if they would like to attend the open house scheduled for September 14, 2010 from 2:00pm – 4:00pm at 360 Topsail Road, Suite 101.

8. Memo from Delores Wheeler, 11 Kavanagh's Lane re: Drainage Problem. Town staff will write the property owner to inform her that Councillor Rose, chairperson Public Works will meet her onsite to discuss the concern.

9. Letter from Sean Kavanagh, Kavanagh & Associates Limited re: Roadside Culverting. Moved E.Hatch/C.Dyer: Resolved that Council adopt the policy that culverting of roadside ditches owned and maintained by the Town is not permitted. Culverts are permitted only at driveways. Double driveways are permitted with an open ditch between the two driveway locations. Culverting of privately owned and maintained ditches will not be permitted if there is a possibility that it could affect drainage patterns on property owned by others. In favour 7. Carried.

APPLICATIONS

10. Jerome Caddigan, 16-18 Murphy's Lane re: Single Family Dwelling. Moved C.Dyer/E.Hatch: Resolved that Council approve construction of a new dwelling subject to the Department of Government Services approval and subject to the town engineer to determine the best access to his building lot and compliance with Town regulations. In favour 7. Carried.

11. Bernard Sparrow, 4-6 Barnes Road re: Dwelling Extension. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a dwelling extension pending compliance with Town regulations. In favour 7. Carried


13. Shawn Butler, 1 Ashkay Drive re: 40' x 30' and 18' x 30' Garage. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

15. JBRC Enterprises Limited re: Rezoning. **Moved C.Dyer/J.Rose:** Resolved that Council approve the rezoning of land from Residential Subdivision Area to Residential Low Density located at 42-54 St. Francis Road subject to the new proposed road connecting to the existing Sandalwood Drive by September 7, 2011. In favour 7. Carried.

**FINANCES**

16. Cheques issued from August 23, 2010 to September 3, 2010 were reviewed.

17. Quikstat and expense/income reports issued to September 3, 2010 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

19. Public Works re: Animal Control. Town staff will write Charles Heale to inform him to remove all of the dilapidated structures from his property located at 5-11 McDonald’s Road and to have the cellar filled in by September 30, 2010. However, if the work is not completed by September 30, 2010 then Council will have a contractor complete the work at Mr. Heale’s expense.

20. Emergency Planning re: Emergency Items. **Moved B.Power/J.Rose:** Resolved that Council purchase a general purpose tool kit, propane stove, six dedicated phone lines, storage cabinet, generator, radios, flashlights, raingear and batteries up to an amount not to exceed $ 10000.00. In favour 7. Carried.

**Councillor Power left the chambers @ 7:30 pm**

21. Personnel/Training re: Fire and Emergency Services Courses. The details of these courses including dates will be tabled at the next regular meeting of Council.

22. Finance re: Meeting. The Finance Committee will meet to discuss various items.

23. Waste Management re: Recycling Tippage Fees. It was a decision of Council for the Town to pay the tippage fees for the curbside recycling collection.

24. Public Works re: Guardrail Outer Cove Road. Town staff will inform Wayne Mahon that he cannot remove the guardrails as they are an important safety feature at that particular intersection.


27. Public Works re: Speed Hump Outer Cove Road. Moved C.Dyer/K.Todhunter: Resolved that the Public Works Committee meet onsite to review sight distances in order to decide whether a temporary speed hump should be installed. In favour 4. Councillor Mercer and Councillor Rose Against. Carried.

28. Public Works re: Old Lawnmower. Town staff will place a notice on local mailboxes to inform residents that a non-working lawn mower is available to a resident with the highest bid submitted to the Town by a specified date.

29. Planning/Development re: Tobin Proposal. It was a decision of Council to refer the proposal to the Town Engineer to have the water analysis study reviewed at Mr. Tobin’s expense.

30. Planning/Development re: Pike Proposal. Town staff will contact Douglas Pike to inform him to submit detailed plans to the Town with reference to his subdivision proposal.

31. Planning/Development re: MCE Developers Meeting. MCE Developers Inc. representatives would like to meet with the Planning/Development Committee to discuss outstanding issues.

32. Northeast Avalon Joint Councils re: Meeting. The next regular meeting is scheduled for September 15, 2010 at the Town of Wabana Town Hall.

33. St. Francis of Assisi School re: Permission. Town staff will contact Gerard Rumsey to inquire if the school can be made available for the fall program, summer program, boot camp and a secondary emergency operations centre.

NEW BUSINESS

34. Dry Hydrant re: Town Engineer Estimate. It was a decision of Council not to have a dry hydrant installed within the Town at the present time.


37. Bunker Gear re: Fire Department. Moved C.Dyer/K.Todhunter: Resolved that Council approve the purchase of bunker gear up to $2500.00 (tax included). In favour 6. Carried.
38. Signage re: Kelly Park. Town staff will remove the words “No Dogs Allowed” from a sign located within Kelly Park.

39. Big Bike Ride re: Donation Request. Moved J. Rose/C. Dyer: Resolved that Council donate $100.00 to the Heart and Stroke Foundation in support of Deputy Mayor Dyer’s participation in the Big Bike Ride fundraiser. In favour 6. Carried.

40. Council and Staff re: Turkey Dinner. Town staff will contact all staff to inform them of the Deputy Mayor’s Fall Fiesta scheduled for Saturday September 25, 2010 which is BYOB.

Moved E. Hatch/K. Todhunter: Resolved that the meeting be adjourned at 8:30 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 20, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Tochunter
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting on September 20, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on September 7, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Irene O’Brien, 19-27 Stick Pond Road re: Single Family Dwelling. It was a decision of Council to discuss this application at the next regular meeting of Council.

2. Letter from Sean Kavanagh, Kavanagh & Associates Limited re: Roadside Culverting. The Policy Committee will review the roadside culverting policy again at a future policy committee meeting.


4. Public Works re: Old Lawnmower. Town staff will contact the successful bidder of the lawnmower to pay the fee of $ 100.00 to the Town and then he may pick up the lawnmower, utilising his own transportation.

5. Town Credit Card re: Fire Department. It was a decision of Council for the Fire Department to utilize their own credit and/or debit cards for pre-approved purchases and then town staff would reimburse them via town cheque.
6. Signage re: Kelly Park. Town staff will check if the words "No Dogs Allowed" were removed from a sign located within Kelly Park.

CORRESPONDENCE

7. Memo from the Heritage Canada Foundation re: 2010 Annual Conference. Town staff will contact The Heritage Committee to inform them of the Heritage Canada Foundation’s 2010 Annual Conference and that the registration documents are at the Town Hall.

Mayor Kennedy and Councillor Todhunter left the chambers @ 7:53 pm


Mayor Kennedy and Councillor Todhunter returned to the chambers @ 7:58 pm

9. Memo from Shawn Butler, Ashkay Holdings re: Security Gate. It was a decision of Council to reject Mr. Butler’s request to install a temporary security gate/barrier at the entrance to Ashkay Drive.

10. Memo from Robert Woodland, 41 Doran’s Lane re: Doran’s Lane Development. Mr. Woodland addressed Council on a water issue on Doran’s Lane. Town staff will place proper signage near a deep ditch on Doran’s Lane where trees were removed. Mr. Woodland will record any damage and forward it to the Town. Mr. Woodland will contact the Town Manager and Councillor Rose, Public Works Chairperson when public work issues arise on Doran’s Lane.

11. Memo from Don Head, Correctional Service Canada re: Restorative Justice Week. It was a decision of Council to declare “Restorative Justice Week” the week of November 14 – 21, 2010.

12. Memo from Erik Seaward, Department of Municipal Affairs re: 2011/2012 Municipal Capital Works Program. It was a decision of Council to meet October 4, 2010 at 5:30 pm in the Town Hall Committee Room to discuss the 2011/2012 Municipal Capital Works Program. Town staff will forward the 2010/2011 priority list to all of Council for their review before the aforementioned meeting.


14. Memo from Pamela Rodgers, Fire and Emergency Services re: Training and Emergency Planning. Town staff and Council may attend various courses of their choice.


Council Minutes – September 20, 2010


APPLICATIONS

19. Michael Kirby, 125-129 Doran’s Lane re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

20. Shawn Butler, 1 Ashkay Drive re: 40’ x 30’ and 18’ x 30’ Garage. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a 40’ x 30’ and 18’ x 30’ Garage pending compliance with Town regulations. In favour 7. Carried.

FINANCES

21. Cheques issued from September 6, 2010 to September 17, 2010 were reviewed.

22. Quikstat and expense/income reports issued to September 17, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

26. Policy re: Taxi Service Staff/Council Functions. **Moved E.Hatch/B.Power**: Resolved that Council continue to provide taxis to and from functions for Council and/or Staff to attend Council/Staff functions until December 31, 2010. In favour 5. Councillor Mercer and Rose Against. Carried.

27. Public Works re: Culvert Replacement. It was a decision of Council to inform the residents on St. Francis Road with culvert concerns that Council will evaluate all driveway culverts again on St. Francis Road in the spring of 2011 and that the work will not commence in fiscal year 2010.

28. Northeast Avalon Joint Councils re: Car Wrecks/Telephone Service. Town staff will distribute information regarding car wrecks and telephone service to all of Council for their review.

29. St. Francis Recreation Association re: Meeting. The next regular meeting of the St. Francis Recreation Association is scheduled for Tuesday September 28, 2010.

**NEW BUSINESS**

30. Doran’s Lane re: Turnaround. The Public Works Committee will place “No Parking Signs” at the end of Doran’s Lane near the turnaround.

31. O’Neil’s Road re: Speed Bump. Town staff will check the signage along O’Neil’s Road to ensure that both signs read Speed Bump.

32. Town Engineer re: Criteria. Councillor Power will contact Town staff to obtain information on the process on how our current Town Engineer was chosen.

33. Subdivision re: Change Agreement. The Planning/Development Committee will meet to discuss changing the sections of the subdivision agreement referencing open space.

34. Fall Fiesta re: Bar Staff. Town staff will contact the Justina Centre bar staff to inform them of Deputy Mayor Dyer’s fall fiesta and the scheduled time that it commences.

35. Northeast Avalon Regional Plan re: Meeting. The Town Manager and Mayor Kennedy will attend a leadership committee meeting on Thursday September 23, 2010 at the City of St. John’s.


37. Department of Municipal Affairs re: Meeting. The Town Manager and Mayor Kennedy will meet with the Assistant Deputy Minister to discuss various items.
Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:40 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 20, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 4, 2010
6:37 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS
Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting on October 4, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on September 20, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING
1. Doran’s Lane re: Turnaround. The Public Works Committee will contact nearby adjacent Towns to inquire on what snow clearing signage they utilise throughout their Town regarding “no parking”.

CORRESPONDENCE
2. Memo from Teresa Grant, 301 Marine Drive re: Logy Bay Road Traffic. Town staff will write Ms. Grant to inform her that Council have no plans on placing a temporary light at the intersection of Cadigan’s Road and Logy Bay Road and that the Department of Transportation and Works will complete a traffic review once Outer Cove Bridge as well as the Torbay By-Pass Road are completed.


APPLICATIONS

10. Irene O'Brien, 19-27 Stick Pond Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services, subject to the stipulation that the minimum setback on the lot may have to be increased pending future road upgrading and compliance with Town regulations. In favour 6. Carried.


12. MCE Developers Inc. re: Nageira Crescent Playground. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

FINANCES

13. Cheques issued from September 20, 2010 to October 1, 2010 were reviewed.

14. Quickstat and expense/income reports issued to October 1, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

16. Acklands Grainger re: Fire Department Supplies $ 2821.70. 

**COMMITTEE REPORTS**

17. Planning/Development re: Meeting. Town staff will schedule a Planning/Development Committee meeting for October 15, 2010 at 3:30 pm in the Town Hall Committee Room with JBRC Enterprises Limited, Venice Holdings Inc., Gibraltar Development Limited to discuss their subdivision proposals. All of Council may attend this meeting.

18. Planning/Development re: Meeting. Town staff will schedule a Planning/Development Committee meeting to discuss the Gerard Tobin subdivision proposal.

19. Planning/Development re: Meeting. Town staff will schedule a Planning/Development Committee meeting to discuss the Mike Griffin subdivision proposal.

20. St. Francis Recreation Association re: Summer Program. Moved C.Dyer/K.Todhunter: Effective immediately the Town of Logy Bay-Middle Cove-Outer Cove takes full control of the Summer Program thus relieving St. Francis Recreation Association of all responsibilities of the summer program. In favour 6. Carried. Town staff will notify St. Francis Recreation Association in writing.

21. Emergency Planning re: Meeting. The Emergency Planning Committee will meet to discuss the most recent emergency being Hurricane Igor.

**NEW BUSINESS**

22. Butler Subdivision re: Open Space Lot. Town staff will inform Shawn Butler to remove the Topsoil, grade the property and to open the ditch of the Town's open space lot with a deadline of October 31, 2010 to complete the work. If the work is not completed by October 31, 2010 then Council will remove the topsoil and grade the lot and open the ditch and invoice Mr. Butler for all expenses incurred.

23. School Scholarship re: Proposal. It was a decision of Council to allocate $ 700.00 from the scholarship fund to be utilised by Gerard Rumsey, St. Francis of Assisi School for yearly scholarships.

24. Driveway re: Doran's Lane. Moved C.Dyer/K.Todhunter: Resolved that Council contract Newfoundland Design Associates or another firm to review the property plans of the driveway located at 70-78 Doran's Lane with regard to the driveway construction. In favour 5. Councillor Rose Against. Carried.

25. Granda's Lane re: Clear Trees. Town staff will remove the fallen trees from Granda's Lane.

26. Dianne Whalen re: Passing. Town staff will forward a card and donation in her name to the Canadian Cancer Society.
27. Fire Department re: Letter of Thanks. Mayor Kennedy will forward a letter to the Fire Department in appreciation of the work they performed during the Hurricane Igor storm.

28. McDonald’s Road Property re: Charles Heale. Town staff will contact Mr. Heale to inform him that Councillor Rose will meet with him to discuss his dilapidated property on McDonald’s Road.


Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:50 pm

______________________________  ______________________________
Richard Roche                      John Kennedy
Town Clerk/Treasurer               Mayor

Council Minutes – October 4, 2010
IN ATTENDANCE

Mayor John Kennedy  Deputy Mayor Craig Dyer
Councillor Eileen Hatch  Councillor Ken Mercer
Councillor James Rose  Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting on October 18, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on October 4, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. MCE Developers Inc. re: Nageira Crescent Playground. It was a decision of Council to inform MCE Developers Inc. to contact the Town engineer concerning the drainage issue in relation to the playground lot on Nageira Crescent.

2. Planning/Development re: Meeting. Town staff will contact Don Brennan, Department of Transportation and Works concerning a request to have the culvert located near Kavanagh’s Lane on Marine Drive replaced with a larger capacity culvert.

CORRESPONDENCE

3. Letter from Geoff Emberley, East Coast Trail re: 2011 Maintenance Support. Town staff will contact other Towns, which have the East Coast Trail running through their jurisdiction, to inquire if they will be donating to the East Coast Trail for maintenance support.

4. Letter from Keith Healey, Destination St. John’s re: Meeting Request. Councillor Mercer will forward the letter to the Logy Bay Tourism Association Inc. for their review.

5. Memo from the Department of Municipal Affairs re: Infrastructure Assessment. Information Only.

Council Minutes – October 18, 2010
6. Memo from Glenn and Michelle Curtis, 120 Doran's Lane re: Doran's Lane. Town staff will write Mr. and Mrs. Curtis to inform them that the unpaved portion of Doran's Lane will be submitted to the Provincial Government for cost shared funding and it's a priority project for the Town. The Town will receive confirmation in 2011 as to what funding may be allocated to the Town for the 2011/2012 Capital Works Program. In addition, Council has decided that they will not grant any tax reduction for properties on gravel roads. The Town will keep Mr. and Mrs Curtis informed of any decision from the Provincial Government regarding the aforementioned road upgrade and paving.


8. Letter from Lori Anne Companion, Department of Municipal Affairs re: ICSP Submission Compliance. Town staff will place the ICSP report on the Town website.

9. Proclamation Request re: The Duke of Edinburgh's Award Week. It was a decision of Council to proclaim the week of October 15 – 22, 2010 as The Duke of Edinburgh’s Award Week.


APPLICATIONS

12. Geoff and Doug Pike, 838-850 Marine Drive re: Subdivision Proposal. Town staff will contact Peter Hutton to have the revised subdivision proposal forwarded to the Town Planner Reginald Garland, Plan-tech Environment for his review.


FINANCES

14. Cheques issued from October 4, 2010 to October 15, 2010 were reviewed.

15. Quikstat and expense/income reports issued to October 15, 2010 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


18. Federation of Canadian Municipalities re: 2011-2012 Membership Fees $ 363.18. It was a decision of Council not to become a member of the Federation of Canadian Municipalities for the 2011-2012 membership year.


COMMITTEE REPORTS

22. Special Events/Recreation re: Meeting. A Special Events/Recreation meeting is scheduled for October 28, 2010 at 2:00 pm in the Town Hall Committee Room.


24. Rip Rap re: Culverts. The Policy Committee will meet to draft a revised policy with reference to allowing cosmetic culvert work as an alternative to sod and rock.

25. Vehicle Replacement re: Town Truck. The Finance Committee will meet to discuss replacing the town truck with a smaller vehicle.

26. Mural re: Outer Cove Bridge. Town staff will discuss further at the next regular meeting of Council.

27. Planning/Development re: Planning Session. Council will meet in November 2010 to have a planning session regarding open space.
28. Planning/Development re: Rental Condominium. Council will meet to discuss a proposed twelve unit condominium with the developer.

29. Northeast Avalon Joint Council re: Meeting. The next regular meeting of the Northeast Avalon Joint Council is scheduled for October 20, 2010.

30. St. Francis Recreation Association re: Council Representative. Effective immediately Councillor Todhunter will replace Deputy Mayor Dyer as Council’s representative on the St. Francis Recreation Association. Moved C.Dyer/E.Hatch: Resolved that Council issue a cheque for $9143.44 to cover St. Francis Recreation Association’s invoices for receiver general and the 2010 New Year’s Eve dance. In favour 6. Carried. In addition, the Town will now pay all arena fees in relation to the loonie skate.

NEW BUSINESS


32. Municipal Assessment Agency Inc. re: Information Session. Town staff will register Councillor Mercer for the session scheduled for November 17, 2010 in Bay Roberts.


Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 9:02 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 18, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 1, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                  Deputy Mayor Craig Dyer
Councillor Eileen Hatch              Councillor James Rose
Councillor Bradley Power             Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Ken Mercer

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting held on November 1, 2010 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on October 18, 2010 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Public Works re: Lower Road Culvert. Moved J.Rose/E.Hatch: Resolved that Council approve up to $12350.00 + HST to cover the Town's portion of the Lower Road culvert installation near Outer Cove Bridge. In favour 6. Carried.

2. Planning/Development re: Planning Session. Council will meet in November 2010 to have a planning session regarding open space.

CORRESPONDENCE

3. Letter from Ken Kelly, Eastern Waste Management re: 2011 Regional Integrated Waste Management Facility at Robin Hood Bay. Town staff will write Mr. Kelly to inquire as to why the Town was not notified in writing prior to the media announcement of the changes to the user fee structure for landfill materials, that will come into effect April 1, 2011.

4. Letter from Charlie Caines, Clovelly Golf re: 2011 Business Tax Relief. It was a decision of Council to refer the letter to the Finance Committee for review.


7. Letter from Walter Butt and Christine Snow, Northeast Avalon Regional Economic Development Board re: Municipal Planning Session. Councillor Rose may attend the session. Town staff will remind Councillor Rose of the session's location, date and time.

8. Memo from Trio re: Benefits Bulletin. Town staff will contact Trio to inquire about the Small Town Group Health Plan.


12. Letter from Kevin O'Brien, Department of Municipal Affairs re: Municipal Operating Grant. Information Only.

13. Memo from Charmaine Barney, Department of Environment and Conservation re: Expression of Interest. Town staff will inform Ms. Barney that the Town is awaiting the Flood Risk Study funding before committing to any expression of interest.

APPLICATIONS

14. JBRC Enterprises Limited, 42-54 St. Francis Road re: Subdivision. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

15. JBRC Enterprises Limited, 42-54 St. Francis Road re: Remove Trees and Stumps. It was a decision of Council to permit JBRC Enterprises Limited to clear cut the trees and remove stumps along the proposed fifteen metre road into the subdivision.

16. Kevin Walsh and Sandra Fowlow, 76 Marine Drive re: Proposed Twelve Unit Apartment Building. Town staff will contact Mr. Walsh to schedule a meeting to discuss his proposed twelve unit apartment building.
17. Jerome Caddigan, 16-18 Murphy’s Lane re: Proposed Access. Moved C.Dyer/B.Power:
Resolved that Council approve Mr. Caddigan’s request to access his property from
the cul-de-sac at Skip’s Place subject to the review of the letter from Lisa Daly, Cox Palmer
by the Town lawyer and subject to conditions set out by the Town engineer and Council
being that the Mr. Caddigan is responsible for the cost of constructing the proposed access
and to repair any damage to the cul-de-sac at Skip’s Place that may occur during
construction and the proposed access must not impede vehicular traffic accessing adjacent
properties. In favour 6. Carried.

Councillor Hatch left the chambers at 7:40pm

18. Kevin Anderson and Karla Furey, 58 O’Rourke’s Lane re: 30’ x 50’ Barn. It was a decision
of Council to refer the application to the Planning/Development Committee for further
review.

FINANCES

19. Cheques issued from October 18, 2010 to October 29, 2010 were reviewed.

20. Quickstat and expense/income reports issued to October 29, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

21. Hickman Motors re: Replace Accelerator/Knocking Noise $ 860.25/Roche’s Sales &
    Services Ltd. re: Dump Truck Rental $ 4098.51. Moved C.Dyer/J.Rose: Resolved that
    Council approve the payment of the invoices in full. In favour 5. Carried.

COMMITTEE REPORTS

    Council re-classify the position of Cleaner 1 to a permanent part-time designation for a
    minimum of fifteen hours per week and the basic cleanup for the Justina Centre be
    increased from two hours to three hours and health benefits will become available
    after the six month probationary period. In favour 5. Carried.

    that payroll expenses for all Town facilities be posted to the Town’s general account. In
    favour 5. Carried.

    Town staff contact the St. Francis Recreation Association to request all the supporting
    financial documentation of St. Francis Recreation Association in order for Council to
    reconcile their income statement. In addition, effective January 1, 2011 the programs
    that St. Francis Recreation Association will be responsible for are Soccer, Softball and
    Ball Hockey programs. In favour 5. Carried.
25. Finance re: 2011 Budget. Town staff will commence budget preparation in order to adopt by December 1, 2010.

26. Waste Management re: Waste Disposal Permits. Town staff will contact the City of St. John’s to inquire if permits will be issued at the Robin Hood Bay facility throughout the week and on the weekends.

27. Special Events/Recreation re: Council/Staff Christmas Supper. Council must decide if the event will be a buffet or full dinner served. The event is scheduled for November 26, 2010 and a menu will be forthcoming by Town staff.

28. Public Works re: Marine Drive/Logy Bay Road Intersection. Town staff will have a local contractor place large rocks to prevent vehicular traffic from crossing the landscaped area at the intersection of Marine Drive and Logy Bay Road.

29. St. Francis Recreation Association re: 2011 Budget. The St. Francis Recreation Association will meet November 2, 2010 in the Town Hall Committee room to discuss their 2011 budget.

30. Emergency Planning re: Hurricane Igor. The Emergency Planning Committee will meet to discuss the impact of the storm on the Town.

NEW BUSINESS

31. Town Signs. Moved B.Power/J.Rose: Resolved that Council purchase six signs (four gateway, one fire hall and one town hall) to an amount that will not exceed $2000.00 including HST. In favour 5. Carried.

32. Recycling Issue re: Unloading at Robin Hood Bay. Councillor Power will contact Ken Kelly, Eastern Waste Management to discuss concerns with the Town contractor’s truck and procedure for off loading recyclables.

33. Mike Griffin Development re: St. Francis Road. Moved C.Dyer/B.Power: Resolved that Council will mortgage lot #2 to cover the security deposit for the road construction. In favour 5. Carried.

34. Town Celebration re: 25th Anniversary. The Town will commence planning for the 25th Anniversary Celebrations.

35. Butler Subdivision re: Topsoil/Equipment. It was a decision of Council to write Shawn Butler to inform him that he must remove the topsoil and equipment from the Town’s green space within the subdivision and return the site back to its original state within seven days of the date of the letter. If the aforementioned is not followed then Council will take further action. In addition, Council would like all construction debris and other material removed from the subdivision area. Town staff will contact Town lawyer regarding third party liability.
36. Barn & Cellar re: 5-11 McDonald's Road. Town staff and the chairperson of Public Works will check the progress of demolishing barn and filling in of cellar.

Moved B. Power/K. Todhunter: Resolved that the meeting be adjourned at 8:45 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 1, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 15, 2010
6:40 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Bradley Power

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on November 15, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved B.Power/K.Todhunter: Resolved that the minutes of a regular meeting held on November 1, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Planning/Development re: Planning Session. Council will meet in November 2010 to have a planning session regarding open space.

2. Public Works re: Lower Road Culvert. Councillor Rose will inquire on the status of the culvert installation.

3. Butler Subdivision re: Topsoil/Equipment. Town staff will have B & P Enterprises open up the ditch on the Town’s green space located on the O’Leary Estates subdivision. Councillor Rose will review the site on behalf of Council.

CORRESPONDENCE


5. Letter from Leonard Butler, Plan-Tech Environment Ltd. re: Proposed St. John’s Urban Region Regional Plan Amendment. Mayor Kennedy will write Mr. Butler in relation to the proposed amendment to inform him that Council has no concern with the proposed amendments.

7. Letter from Andre Loder, Logy Bay Development Association Inc. re: Zoning Concern, Marine Lab Road. Town staff will write Mr. Loder to inform him that the Planning/Development Committee of Council will review the request.


11. Letter from Jerome Caddigan, 16-18 Murphy’s Lane re: Garbage Concern. Previously discussed under # 3 November 15, 2010 Council Minutes.


13. Letter from Rita Roach, 96 Lower Road re: Garbage Collection. Town staff will write Ms. Roach to inform her that the garbage contractor was contacted regarding this issue and town staff will monitor the garage collection on a weekly basis to ensure that the garbage and recycling is collected properly.

14. Letter from Kathy Dunderdale, Status of Women re: Provincial Purple Ribbon Campaign. Councillor Power will inform the Women’s Policy Office that he will attend the launch of the Provincial Purple Ribbon Campaign.
APPLICATIONS

15. JBRC Enterprises Limited, 36-54 St. Francis Road re: Subdivision Proposal. **Moved C.Dyer/B.Power**: Resolved that Council approve the subdivision proposal subject to a subdivision agreement and subdivision standards and subject to the Town engineer approving engineering drawings before road construction commences and that the open space that the Town will convey is what was outlined in the plan as well as an extra access for future development. Construction of the new road from St. Francis Road to Sandalwood Drive to be completed by June 30, 2011. In favour 7. Carried.

16. Geoff and Doug Pike, 838-850 Marine Drive re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

17. Russell Caddigan, 36A Red Cliff Road re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

18. Gerard Tobin, 82-92 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

FINANCES

19. Cheques issued from October 18, 2010 to October 29, 2010 were reviewed.

20. Quikstat and expense/income reports issued to October 29, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

24. Policy re: Pellet Guns. **Moved E.Hatch/C.Dyer**: Resolved that Council amend the airgun-by law to include "pellet guns" within the Town boundary as per section 414 (2) subsection (ee) of the Municipalities Act. In favour 5. Carried.

25. Finance re: Meeting. The Finance Committee will meet to discuss the 2011 budget.
26. Personnel/Training re: Town Cleaner 1. Moved E.Hatch/C.Dyer: Resolved that Council hire Debbie Osmond for the permanent part-time position of Town Cleaner 1 at a rate of $12.00 per hour with a minimum of fifteen hours per week with six month probation. In favour 7. Carried.


28. Special Events/Recreation re: Festival of Friends. The Special Events/Recreation Committee will meet to discuss the 2010 Festival of Friends finances.

29. Public Works re: Snowclearing. Town staff and the Public Works Committee will meet with Shawn Roche, Roche's Sales and Services Limited to discuss the upcoming snow clearing/ice control season.

30. Public Works re: Road Shouldering/Pot Holes. Town staff will review and repair local roads and shoulders where necessary.

31. Public Works re: 70-78 Doran's Lane. Town staff will contact the contractor completing site work at 70-78 Doran's Lane to have them open up the ditch that is currently blocked with fill.

32. Public Works re: Speed Bumps/Humps. Town staff will remove all removable speed bumps and humps from local roads.

33. Public Works re: Trees. Town staff will write Mr. and Mrs. Caddigan to inform them that Council will not remove the trees adjacent to the brook on their property and Town staff will take photos of the downed tree to have on file.

34. Public Works re: Asphalt Dumping. Town staff will write the Environment Division of the Department of Government Services to investigate the dumping of asphalt on Marine Drive near civic number 232-266 Marine Drive.

35. Public Works re: Climate Change. Town staff will arrange another climate change session in early 2011 to discuss various climatic topics.

36. Planning/Development re: Meeting. A Planning/Development meeting will be scheduled with Kevin Roche in relation to his subdivision proposal and area concept plan.

37. Fire Services re: Fire Department Tower. Town staff will search the archives for the business who installed the communication tower at the Fire Hall.

38. Fire Services re: Funding Application. Town staff will apply for funding to Fire and Emergency Services on a 90/10 Provincial/Municipal ratio for personal protective equipment.
39. Heritage Committee re: Winch. Town staff will inform Delores Wheeler, Heritage Committee that Council is not interested in acquiring the winch in Logy Bay.

40. St. Francis Recreation Association re: Constitution. A meeting is scheduled for December 7, 2010 to discuss their new constitution and their Facebook site.

41. War Memorial re: Meeting. A meeting is scheduled in the near future to discuss the war memorial project.

NEW BUSINESS

42. Recycling re: 2011 Contract. The recycling contract will be discussed at a Waste Management meeting.


Moved K.Todhunter/C.Dyer: Resolved that the meeting be adjourned at 9:11 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 29, 2010
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch
Councillor Bradley Power

Moved K.Mercer/J.Rose: Resolved that the agenda of a regular meeting held on November 29, 2010 be adopted with additions as circulated, corrected or amended. In favour 5. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on November 15, 2010 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Planning/Development re: Planning Session. Council will meet in early 2011 to have a planning session regarding open space.

2. Letter from Leonard Butler, Plan-Tech Environment Ltd. re: Proposed St. John’s Urban Region Regional Plan Amendment. Mayor Kennedy will write Mr. Butler in relation to the proposed amendment to inform him that Council has no concerns with the proposed amendments.

3. Letter from Andre Loder, Logy Bay Development Association Inc. re: Zoning Concern, Marine Lab Road. Moved K.Mercer/J.Rose: Resolved that Council would consider rezoning such areas as Red Cliff and the Ski Slope area of Marine Drive and other desired areas at the next Town Plan Review from Rural to Open Space/Conservation. In favour 5. Carried.


6. Public Works re: Asphalt Dumping. Town staff will contact the property owner to obtain the name of the company of the paving project which occurred on Red Cliff Road and the Town will inform the company to clean up the excess pavement that was dumped nearby.

7. Fire Services re: Fire Department Tower. Councillor Rose will inquire on the cost to install a stand-alone tower with a whip communication device. Deputy Mayor Dyer will inform the Fire Department of the aforementioned and to question them who did repairs on the Tower a few years ago. Town staff will contact Bell Mobility to inquire on the cost to remove the old tower.

CORRESPONDENCE


9. Letter from Alan Bell, 33 Stack’s Lane re: Recycling Programs. Information Only.


11. Letter from Reginald Garland, Plan-Tech Environment Ltd. re: Pike and Tobin Proposals. It was a decision of Council to refer the letter back to the Planning/Development Committee for review.

12. Letter from Jack Harris, MP St. John’s East re: Flood Risk Mapping Study. It was a decision of Council to discuss this letter at a private meeting of Council scheduled for December 2, 2010.


APPLICATIONS

14. JBRC Enterprises Limited, 36-54 St. Francis Road re: Subdivision Proposal. Moved C.Dyer/J.Rose: Resolved that Council accept the revised concept plan dated November 22, 2010 changing the location of the reserved roads for the St. Francis Road subdivision proposal from between lots # two and three to between lots # three and four. In favour 5. Carried.
15. Venice Holdings Inc., 119A Outer Cove Road re: Subdivision Proposal. It was a decision of Council to refer the application to Plantech Environment and to the Planning/Development Committee for further review.

FINANCES

16. Cheques issued from November 15, 2010 to November 26, 2010 were reviewed.

17. Quikstat and expense/income reports issued to November 26, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


22. Personnel/Training re: Community Program Coordinator. Moved C.Dyer/K.Todhunter: Resolved that Council hire April Kenny as the Community Program Coordinator on a permanent full-time basis with a salary of $ 39000.00 retroactive to her one-year anniversary date of employment with the Town. In favour 5. Carried.

23. Public Works re: Clearing of Building Lot. Town staff will inform the property owner that he must apply for a building permit prior to any future clearing of the building lot located on Red Cliff Road.

24. Planning/Development re: Mike Griffin Subdivision Proposal. The Planning/Development Committee will meet with Mr. Griffin to discuss his subdivision proposal.

25. Policy re: Meeting. The Policy Committee will meet to discuss various outstanding policies that need amending.

26. Public Works re: Roadwork. Town staff will have various site locations repaired in conjunction with B & P Enterprises.

28. Fire Services re: Meeting. Deputy Mayor Dyer will meet with the Fire Department on December 1, 2010 to discuss their 2011 Budget.

29. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet December 7, 2010 at 7:00pm in the Town Hall.

30. Emergency Planning re: Generator. Deputy Mayor Dyer will contact the Fire Department on the status of their generator. Councillor Rose will contact Councillor Power regarding the purchase of a generator.

NEW BUSINESS

31. Outer Cove Beach re: Access. It was a decision of Council not to have rocks placed at the entrance to Outer Cove Beach.

32. Mobile Environmental Monitoring Platform re: River Water Testing. It was a decision of Council to have monitoring equipment on the Savage Creek River. The Town Manager will determine the location of the Mobile Environmental Monitoring Platform.

33. Northeast Avalon Times re: Christmas Advertisement. It was a decision of Council to approve a Christmas advertisement in the Northeast Avalon Times.

34. Destination St. John’s re: Christmas Function. Town staff will inform Councillor Power and Councillor Hatch of Destination St. John’s Christmas function scheduled for December 3, 2010 from 4:30 pm – 7:00 pm at the Narrows Sheraton Hotel Newfoundland.

Moved K. Mercer/K. Todhunter: Resolved that the meeting be adjourned at 8:29 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 29, 2010
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
December 13, 2010
6:44 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on December 13, 2010 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on November 29, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet December 15, 2010 at 8:00 pm in the Town Hall.

2. Mobile Environmental Monitoring Platform re: River Water Testing. It was a decision of Council to write the provincial government thanking them for the use of the Mobile Environmental Monitoring Platform.

CORRESPONDENCE

3. Letter from John Leonard, Hatch Mott Macdonald re: Marshall Property Site Plan. It was a decision of Council to forward a copy of the aforementioned letter to the property owner’s developer, Ron Fougere Associates Limited.

4. Letter from Mary Smyth, 99 Barnes Rd re: Outer Cove Bridge. It was a decision of Council to have Town staff contact Ms. Smyth to inform her that the pooling of water issue on the bridge will be corrected in the spring of 2011 by the bridge contractors, Trident Construction Limited.
5. Letter from Vic Toews, Minister of Public Safety re: Flood Risk Mapping Project. It was a decision of Council for Town staff to contact Paul Peddle or Dennis Shea concerning funding for the Joint Emergency Preparedness Program and to inquire if the flood risk mapping project would qualify for the aforementioned funding project.


7. Letter from Michael and Barbara Cadigan re: Well Concern. It was a decision of Council for Town staff to write Mr. and Mrs. Cadigan to inform them that an environmental assessment was completed in the area and has passed with acceptable results. In addition, Town staff will contact the Town of Holyrood regarding how they respond to well water complainants. Consequently, Town staff will forward the letter from the Cadigan’s to the environment division of the Department of Government Services.

8. Letter from Eric Collins and Richard Harding, DBI – Garbage Removal re: 2011 Garbage Collection Contract. It was a decision of Council to contact Mr. Collins to inquire if DBI – Garbage Removal will continue garbage collection service until January 10, 2011 which is the first meeting of Council in 2011 whereby a decision on their request for an increase will be discussed. DBI to forward a copy of the increase in insurance costs.

APPLICATIONS


10. Brad Boland, 2A Outer Cove Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Engineer, Sean Kavanagh in order to verify sight distances for driveway access off Outer Cove Road.

11. David and Christine Hiscock, 135 Lower Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Planner, Plan-tech Environment Ltd.

12. Ryan Lane, 208 Middle Cove Road re: Home Based Business. It was a decision of Council to notify the adjacent property owners of Mr. Lane’s proposed business.

13. William Houston, 82-84 Red Cliff Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

14. Russell Caddigan, 4 Roman’s Drung re: Crown Land. Moved C.Dyer/J.Rose: Resolved that Council reject Mr. Caddigan’s request for Crown Land located adjacent to lot four on Roman’s Drung because the parcel of land is part of a Crown Road Reservation. In favour 7. Carried.

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15. Doug and Geoff Pike, 838-850 Marine Drive re: Subdivision Proposal. It was a decision of Council to inform Mr. Pike that he may either vary the area size of lot one or vary the length of the road for the subdivision to a maximum of ten percent, as currently both do not fulfill the regulations for subdivision development.

16. Gerard Tobin, 86-92 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to inform Mr. Tobin that he must redesign his subdivision proposal as outlined by the Town Planner, Plan-Tech Environment Limited.

17. Venice Holdings Inc., 119A Outer Cove Road re: Subdivision Proposal. It was a decision of Council to forward a copy of the letter from the Town Planner, Plan-tech Environment Limited to Venice Holdings Inc. for their review.

FINANCES

18. Cheques issued from November 29, 2010 to December 10, 2010 were reviewed.

19. Quikstat and expense/income reports issued to December 10, 2010 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

21. Personnel/Training re: 2011 Salary Increase. Moved B.Power/E.Hatch: Resolved that Council approve a salary increase of two percent or $ 800.00 whichever is larger to all permanent full-time employees. In favour 7. Carried.


24. Personnel/Training re: 2011 Salary Increase. Moved B.Power/E.Hatch: Resolved that Council approve a salary increase to the Town Cleaner 1 position of two percent or $ 800.00 prorated whichever is larger pending successful completion of the probationary period of six months with no retroactive pay. In favour 7. Carried.
25. Public Works re: Foley Culvert – Pine River Road. It was a decision of Council to permit a driveway extension to Peter Foley’s new dwelling and to sell a steel culvert to him at a cost of $ 100.00.

26. Waste Management re: Concerns . It was a decision of Council to accept the letter drafted by the Town Manager in relation to concerns that the Town has in relation to waste management to be forwarded to the Minister of the Department of Municipal Affairs.


28. Waste Management re: Recycling Depot. It was a decision of Council to have additional signage at the recycling depot to inform residents that the depot only accepts beverage containers that are refundable. In addition, Town staff will contact St. Francis of Assisi School to inform them of the aforementioned and in turn inform all parents of children attending the school.

29. Fire Department re: Operating Funds. Moved B.Power/C.Dyer: Resolved that Council approve $ 500.00 for their operating expense account. In favour 7. Carried.

30. Fire Department re: Communication Tower. It was a decision of Council to discuss the communication tower replacement at the Fire Hall.


32. Emergency Planning re: Propane Stove. It was a decision of Council to purchase a propane stove for the committee room to be used for emergencies only.

33. War Memorial re: Letter. Moved B.Power/K.Todhunter: Resolved that Council approves permission to apply for federal funding on behalf of the War Memorial Committee. In favour 7. Carried.

NEW BUSINESS

34. MCE Developers Inc. re: Drainage. It was a decision of Council to permit the installation of the culvert located adjacent to the Nageira Crescent Playground subject to written verification from the Town engineer that the drain was constructed as per plans submitted.


38. Five Percent Discount re: 2011. **Moved C.Dyer/B.Power**: Resolved that the five percent discount on property and business tax be approved and taxes must be paid in full on or before March 2, 2011. Invoices will be mailed on/or before the end of January 2011. In favour 7. Carried.


40. Property Tax Reduction re: 2011. **Moved C.Dyer/B.Power**: Resolved that a reduction in property taxes for properties with assessed values of $280000.00 or less for the year 2011 and property owners whose combined income for the year 2010 is $20000.00 or less and will remain in effect until the last business day of the year 2011. In favour 7. Carried.


42. Businesses re: Non-Taxing. It was a decision of Council to send a notice to all residents to inform the Town if they are operating or planning to operate a business so that Municipal Assessment Agency Inc. can properly assess them and compliance with Town regulations with regard to approvals and business taxes.

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**Moved K.Mercer/K.Todhunter**: Resolved that the meeting be adjourned at 8:29 pm

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor

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