Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 10, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on January 10, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried. Councillor Power was out of the chambers at the time of the vote.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on December 13, 2010 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will forward a request in writing for additional funds needed to operate their 2011 programs.

2. Letter from Eric Collins and Richard Harding, DBI – Garbage Removal re: 2011 Garbage Collection Contract. The Public Works Committee will meet to discuss DBI – Garbage Removal’s request for additional funds in relation to increased fuel and insurance costs.

3. Louis Pine, 469 Logy Bay Road re: Addressed Council. Mr. Pine addressed Council to discuss a proposed road access to his property at 147-161 Outer Cove Road. Council informed Mr. Pine that once the comprehensive development plan is completed in the St. Francis Road area all adjacent property owners will be notified and welcome to view it. In addition, Council informed Mr. Pine that no property owner will be land locked by any subdivision development.

CORRESPONDENCE

5. Letter from Dave Francis, Canada Post re: Community Mail Boxes. Information Only.

6. Memo from Conservation Corps Newfoundland and Labrador re: Green Team. Moved B.Power/E.Hatch: Resolved that Council apply for the green team funding and allocate $3000.00 as per condition of program. In favour 7. Carried.


10. Memo from Lesley Clarke, Department of Municipal Affairs re: URock Volunteer Awards. Information Only.

11. Memo from Jim Nixon, 100 Doran's Lane re: Middle Cove Beach Wave. It was a decision of Council to place signage on Outer Cove Beach warning visitors of unpredictable waves. Town staff will write Mr. Nixon to inform him of the aforementioned.

APPLICATIONS


13. Venice Holdings Inc., 119A Outer Cove Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee of Council for review.

14. Venice Holdings Inc., 119A Outer Cove Road re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee of Council for review.


17. Paul Marino, 84 Doran’s Lane re: Dwelling Extension. Moved C.Dyer/J.Rose: Resolved that Council approve the dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

FINANCES

18. Cheques issued from December 13, 2010 to January 7, 2011 were reviewed.

19. Quikstat and expense/income reports issued to January 7, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

25. Planning/Development re: Meeting. Council will meet January 17, 2011 in the Town Hall Committee Room to discuss the open space policy for new subdivision developments.

Mayor Kennedy left the chambers @ 7:58pm


Mayor Kennedy returned to the chambers @ 8:14pm

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27. Policy re: Meeting. A Policy Committee Meeting is scheduled for January 11, 2011 at 9:30am in the Town Hall Committee Room.

28. Public Works re: Second Driveway –Doran’s Lane. It was a decision of Council for Town staff to write the property owner to request him to have his second driveway repaired so that it does not cause any further damage or maintenance expense to Town infrastructure. In addition, it was suggested that perhaps a drain/ditch constructed on the upper side of the second driveway would direct excess water directly to the roadside ditch. Professionals should be consulted to correct the problem. Consequently, if any further damage occurs or maintenance is required to be completed on Town infrastructure which was caused by the property owner’s second driveway then Council would invoice the resident for any work incurred.

29. Public Works re: Extra Lights. Town staff will complete a site visit to Snow’s Lane to inquire if new lights were installed.

30. Public Works re: Hunting. The East Coast Trail will meet with Council regarding hunting along trails and discuss alternatives to action.

31. Special Events/Recreation re: Meeting. The Special Events/Recreation Committee will meet January 11, 2011 in the Town Hall Committee Room.

32. Special Events/Recreation re: Sunday Skate. The Special Events/Recreation Committee will be hosting a Community Skate on Sunday January 16, 2011 at the Jack Byrne Arena.

33. Tourism/Economic Development re: Cold Ocean Aquarium Association. A meeting is scheduled for January 18, 2011 at 5:00 pm in the Town Hall Committee Room.

34. Heritage re: Winch. It was a decision of Council to write Memorial University to inform them that Council does not support the winch being moved to Crown Land near the Ocean Sciences Centre and that Council supports the outright disposal of the winch. Town staff will copy the Heritage Committee on the letter to Memorial University.

35. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet on January 17, 2011 in the Town Hall Committee Room.


NEW BUSINESS


40. Animal Control re: Torbay. It was a decision of Council not to pay any interest charges in relation to animal control invoices that are not overdue.

41. Municipal Symposium re: Hotel Rooms. Town staff will book rooms for those who will be attending the symposium.

42. Committees of Council and Decorum. Mayor Kennedy informed all of Council that all Committees of Council are to meet regularly and that proper decorum will be held in both Committee and Council meetings at all times.

Moved K. Mercer/K. Todhunter: Resolved that the meeting be adjourned at 9:02 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Councillor Eileen Hatch (arrived 6:35pm)
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Deputy Mayor Craig Dyer

Moved B.Power/K.Mercer: Resolved that the agenda of a regular meeting held on January 24, 2011 be adopted with additions as circulated, corrected or amended. In favour 5. Carried. Councillor Hatch was absent from the meeting when the vote was cast.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on January 10, 2010 be adopted as circulated, corrected or amended. In favour 5. Carried. Councillor Hatch was absent from the meeting when the vote was cast.

BUSINESS ARISING

1. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association has re-scheduled their meeting to January 31, 2011 in the Town Hall Committee Room.

2. Mr. Sean Goulding and Mrs. Rhonda Goulding, 4 Glenwood Place addressed Council to discuss snow clearing in the community. Council advised Mr. and Mrs. Goulding that the snow clearing issue on Glenwood Place will be addressed with the snow clearing contractor.

3. Mr. Brad Boland addressed Council to discuss his development application which was tabled at the Council meeting. Council discussed Mr. Boland's application further under applications at the Council meeting.
4. Letter from Barry Cadigan, 65 Marine Drive re: Donation Request. Moved E.Hatch/B.Power: Resolved that Council donate $50.00 to Sarah Cadigan to help offset costs of travel to Ottawa in the summer of 2011 to train with the Under 12 Provincial Female Soccer Team. In favour 6. Carried.

5. Letter from John Dicks, Hospitality Newfoundland and Labrador re: Tourism Session. It was a decision of Council that if any Councillor would like to attend this session to contact Town staff to be registered.


10. Letter from Marg Ryan, Baine Johnston Insurance re: Municipal General Insurance Policy. Town staff will request that the Fire Department submit an inventory list of all their portable equipment.

11. Copied letter from Dawn Chaplin, Town of Torbay re: Potential Regional Cooperation. Town staff will clarify with MHA Kevin Parsons, Cape St. Francis District on whether more than three Councillors may attend the regional cooperation meeting.


13. Letter from Patrick O'Rourke, 55 O'Rourke's Lane re: Property North of Cemetery Road. It was a decision of Council to draft a new policy pertaining to notifying adjacent property owners in writing in addition to advertising in a local paper of any future subdivisions.

APPLICATIONS

15. Richard Cook, 1 Skip's Place re: Single Family Dwelling. Moved J.Rose/E.Hatch: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with town regulations. In favour 6. Carried.

Mayor Kennedy left the chambers at 7:34pm, Councillor Hatch assumed the chair

16. Venice Holdings Inc., 119A Outer Cove Road re: Subdivision Proposal. Moved K.Todhunter/B.Power: Resolved that Council approve the re-zoning of a parcel of land located at 119A Outer Cove Road, Outer Cove owned by Venice Holdings Inc. from Residential Subdivision Area (RSA) to Residential Low Density (RLD). All costs associated with this re-zoning would be the responsibility of the property owner/developer. This is not an “approval in principal” to develop a residential subdivision on this parcel of land. In favour 5. Carried.

17. Venice Holdings Inc., 119A Outer Cove Road re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee of Council for review.

Mayor Kennedy returned to the chambers at 7:45pm

18. Dave and Christina Hiscock, 135 Lower Road re: Single Family Dwelling. It was a decision of Council to notify adjacent property owners of the proposed single family development.

19. Gerard Tobin, 86-92 Red Cliff Road re: Subdivision Proposal. Moved K.Todhunter/B.Power: Resolved that Council approve the re-zoning of a parcel of land located at 86-92 Red Cliff Road, Logy Bay owned by Gerard and Ivy Tobin from Residential Subdivision Area (RSA) to the south and rural to the north portion to Residential Low Density (RLD). All costs associated with this re-zoning would be the responsibility of the property owner/developer. This is not an “approval in principal” to develop a residential subdivision on this parcel of land. In favour 5. Councillor Mercer Against. Carried.

20. Rick Roskin, 131-153 Doran’s Lane re: Single Family Dwellings. It was a decision of Council to refer the application to the Planning/Development Committee for review.

21. Rick Roskin, 131-153 Doran’s Lane re: Doran’s Lane Extension. It was a decision of Council to refer the application to the Planning/Development Committee for review.

FINANCES

23. Cheques issued from January 10, 2010 to January 21, 2011 were reviewed.

24. Quikstat and expense/income reports issued to January 21, 2011 were reviewed.

Councillor Power left the meeting at 8:18pm

25. Finances re: Community Events. Town staff will provide Council with a detailed financial summary of all 2010 Community Events.

26. B & P Enterprises re: Invoicing. Town staff will inform B & P Enterprises to forward invoices to the Town immediately following work completed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

30. Public Works re: Driveway. Town staff will write Brian and Claudia Davis, 40 Doran’s Lane to inform them that Council will have the road and ditches repaired along their property and invoice them for the amount of the repairs.

31. Public Works re: Rock Barrier. It was a decision of Council to place large rocks at the entrance to Outer Cove Beach preventing vehicular traffic from accessing the beach.

32. Fire Services re: Communication Tower. Councillor Rose and Deputy Mayor Dyer will meet with Fire Chief, Neil Ryan to discuss the location of the communication tower.

33. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet on January 31, 2011 in the Town Hall Committee Room.

34. Northeast Avalon Joint Councils re: Meeting. The next meeting is scheduled for February 16, 2011 at the Town Hall Committee Room.
NEW BUSINESS

35. Flood Risk Study re: Motion. Moved E.Hatch/K.Todhunter: Resolved that Council approve the submission of a Capital Investment Plan application package to the Gas Tax Secretariat for the Gas Tax Committee’s consideration, approval and subsequent funding under the Gas Tax Agreement. The Capital Investment Plan would be for a Flood Risk Study as outlined in the Terms of Reference: Flood Risk Mapping Project for Logy Bay-Middle Cove-Outer Cove and is independently cost estimated at $165000.00 plus HST. In favour 5. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the meeting be adjourned at 8:02 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – January 24, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 7, 2011
6:30 pm

IN ATTENDANCE
Mayor John Kennedy                Deputy Mayor Craig Dyer
Councillor Eileen Hatch            Councillor Ken Mercer
Councillor James Rose              Councillor Karen Todhunter

Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS
Adele Carruthers, Town Manager
Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on February 7, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on January 24, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING
1. Copied letter from Dawn Chaplin, Town of Torbay re: Potential Regional Cooperation. Town staff will clarify with MHA Kevin Parsons, Cape St. Francis District on whether more than three Councillors may attend the regional cooperation meeting. Councillors may submit topics for the agenda for this cooperation meeting to the Town Manager who will in turn submit the list to MHA Kevin Parsons, Cape St. Francis District.

2. Fire Services re: Communication Tower. Councillor Rose and Deputy Mayor Dyer will meet with Fire Chief, Robert Doyle to discuss the location of the communication tower.

CORRESPONDENCE
3. Memo from Robert Doyle, 65 Old Pine Line re: Speeding Snow Clearing Equipment. Town staff will write Mr. Doyle to inform him that his concerns of excessive speeding will be forwarded to the snow clearing contractor to resolve the issue.

5. Letter from Charmaine Barney, Department of Environment re: Letter of Interest. Town staff will contact Ms. Barney to inform her that the Flood Risk Study will be completed by March of 2012.

6. Letter from Sean Hickey, 480 Marine Drive re: Outer Cove Beach. Town staff will contact Mr. Hickey to inform him that the road access to Outer Cove Bridge is still under construction and the issue of access with be discussed further once Trident Construction Ltd. has completed the bridge project.


8. Memo from Trevor Burry, 3 Nageira Crescent re: Snow Clearing. Town staff will write Mr. Burry to inform him that his concern will be forwarded to the snow clearing contractor to resolve the issue.


10. Letter from Angela Piercey, 11 Biddiscombe’s Road re: Snowclearing Issue. Town staff will write Ms. Piercey to inform her that her concern will be forwarded to the snow clearing contractor to resolve the issue. In future, all snow clearing concerns will be forwarded to the public works committee for review and any action will be directed to the Town Manager to implement.

APPLICATIONS

11. Dave and Christina Hiscock, 135 Lower Road re: Single Family Dwelling. Moved C.Dyer/E.Hatch: Resolved that Council approve the application to construct a single family dwelling in an Rural Zone utilising Council’s discretion, subject to the Department of Government Services approval, subject to town regulations, subject to a private right-of-way agreement based on Town solicitor’s comments. In favour 3. Councillor Mercer, Councillor Rose and Councillor Todhunter Against. Rejected.


13. Rick Roskin, 131-153 Doran’s Lane re: Doran’s Lane Extension. It was a decision of Council to refer the application to the Planning/Development Committee for review.

14. Tammy Kavanagh, 33 Snow’s Lane re: Subdivide Land. It was a decision of Council to refer the application to the Town Planner, Plan-Tech Environment for review.
15. Scott Winsor, 2 Sandalwood Drive re: Single Family Dwelling. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried. Town staff will inform Mr. Winsor in writing that no development is permitted within the 15m reservation on both sides of the brook that runs through the rear of the property.

16. Geoffrey Pike, 838-850 Marine Drive re: Subdivision Proposal. It was a decision of Council to refer the subdivision proposal back to the Planning/Development Committee for further review.

FINANCES

17. Cheques issued from January 24, 2010 to February 4, 2011 were reviewed.

18. Quikstat and expense/income reports issued to February 4, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


22. Planning/Development re: February 14, 2011 Open Space Meeting. Town staff will forward the draft document to all of Council and remind them of the scheduled meeting.


25. Special Events/Recreation re: Stage. It was a decision of Council to have the Special Events/Recreation Committee check on whether the Town should replace or rent the stage.
26. Fire Services re: Bunker Gear. Fire Services Committee will check on the bunker gear to determine where the old bunker gear ends up.

27. Jack Byrne Arena re: Exits Blocked. Deputy Mayor Dyer will inform Councillor Power on having the emergency exits cleared of snow at all times.

28. Jack Byrne Arena re: Helmets. Deputy Mayor Dyer will inform Councillor Power of his concerns that some children are skating on the ice utilising only bike helmets and not CSA approved hockey helmets.

29. Northeast Avalon Joint Council Meeting re: February 16, 2011. Town staff will order food and have beverages accessible for the meeting.

NEW BUSINESS

30. Envirofest re: Letter of Support. It was a decision of Council for Mayor Kennedy to write a letter of support stating that the town works with the school and supports there environmental efforts and recycling program and that the town feels the Envirofest would be a wonderful community event which would not only be good for the school but also the community.

Moved E.Hatch/K.Mercer: Resolved that the meeting be adjourned at 9:02 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 21, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on February 21, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on February 7, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Fire Services re: Communication Tower. The Fire Department will forward additional information in relation to a communication tower that they have proposed to purchase to replace the existing tower located at the Fire Hall.

2. Jack Byrne Arena re: Exits Blocked. Town staff will contact the manager of the Jack Byrne Arena to ensure that all exits are kept clear at all times of snow and ice.

3. Robert Renouf and Martin Roff addressed Council to express their displeasure with snow clearing operations. Town staff assured them both that the Public Works Committee will meet with the Snow Clearing Contractor to discuss their concerns.

CORRESPONDENCE

4. Letter from Ashley Gover, Department of Municipal Affairs re: Gas Tax Project Approval. Information Only.

5. Letter from Donald Quigley, Northeast Avalon ACAP re: Watershed Benefits. Town staff will contact Mr. Quigley to setup a meeting regarding watershed benefits.

7. Letter from Kevin O'Brien, Department of Municipal Affairs re: Special Grant Bunker Gear Fire Department. Town staff will write Minister O'Brien to thank him for the special grant funding.

8. Memo from Municipalities Newfoundland and Labrador re: Municipal Symposium. Council will contact Town staff if they are interested in attending the Municipal Symposium in Gander.


11. Letter from Ron Collins, Holy Trinity Regional High School re: Donation Request. Moved E.Hatch/K.Todhunter: Resolved that Council donate $50.00 to all residents who are part of the Holy Trinity Regional High School Band to a maximum of $250.00, to help offset travel costs to Anaheim, California. In favour 6. Carried.


APPLICATIONS


FINANCES

16. Cheques issued from February 7, 2010 to February 18, 2011 were reviewed.

17. Quickstat and expense/income reports issued to February 18, 2011 were reviewed.
BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Personnel/Training re: Meeting. The Personnel/Training Committee will meet to discuss various issues.

Mayor Kennedy left the chair and chambers at 7:39pm

20. Planning/Development re: Flood Risk Study. Moved J.Rose/K.Mercer: Resolved that Council approve future developers request to complete their own flood risk study as per terms of reference to be approved by the business that is awarded the tender for a complete flood risk study for the entire Town. In favour 5. Carried.

Mayor Kennedy returned to the chair and chambers at 7:58pm

21. Planning/Development re: Open Space Meeting. The Planning/Development Committee will meet 5:30pm March 7, 2011 to discuss open space.

22. Public Works re: Meeting. The Public Works Committee will meet February 24, 2011 to discuss various issues including Snowclearing/Ice Control with the contractor.

23. Public Works re: Trees and Shoulders. It was a decision of Council to review all intersections and roads and remove trees and increase the shoulder width where needed to be implemented in the spring of 2011.

24. Public Works re: Kelly Park Gates. It was a decision of Council to leave the gates to Kelly Park open until the spring of 2011.

25. Public Works re: Kelly Park Markers –Rock Wall. It was a decision of Council to purchase markers to place near the rock wall at Kelly Park.

26. Public Works re: Magnetic Softball Bases. It was a decision of Council to purchase magnetic bases for the softball field in Kelly Park.

27. Public Works re: Lower Road Sign Damage. It was a decision of Council to have Town staff contact the owner of the trailer that destroyed the Department of Transportation and Works sign to provide him with the option of utilising his insurance company for payment to replace the sign or pay the cost himself.
28. Public Works re: Snowclearing Damage. It was a decision of Council to inform the Snowclearing Contractor that all damages incurred on Town property will be repaired by the Town and then invoiced to the Snow Clearing Contractor.

29. Public Works re: Road Signage. It was a decision of Council to inform the Department of Transportation and Works to have the road sign located near the intersection of Marine Drive and Cadigan’s Road replaced.

30. Public Works re: Spring Cleanup. It was a decision of Council to contact area businesses to submit a bid on the spring cleanup.

31. Policy re: Discretionary Spending. **Moved E.Hatch/K.Mercer**: Resolved that Council amend, policy section one number four to now include (b) expenditures shall only be for essential purchase of equipment, supplies, work or anything **required** for the carrying on of the business of the Council; the Manager may enter into contracts for these expenditures on behalf of the Council. In favour 6. Carried.

32. Policy re: Discretionary Spending. **Moved E.Hatch/K.Mercer**: Resolved that Council amend, policy section one number four to now include (c) a detailed list of expenditures shall be tabled at each regular Council meeting. In favour 6. Carried.

33. Policy re: Paving of Drive Ways. **Moved E.Hatch/K.Mercer**: Resolved that Council add, policy section seven number 4 titled Paving of Drive Ways, a security deposit of $100.00 shall be required for a permit to pave a driveway. The property owner shall be responsible for such deposit. This deposit will be refunded on satisfactory disposal of unused material. In favour 6. Carried.

34. Policy re: Haul Fill. **Moved E.Hatch/K.Mercer**: Resolved that Council amend, policy section ten to now include number 2, a refundable deposit of $100.00 shall accompany a permit to haul fill to a site in the Town. Following satisfactory inspection by Town staff of all property involved, the deposit will be refunded. In favour 6. Carried.

35. Policy re: Haul Fill. **Moved E.Hatch/K.Mercer**: Resolved that Council amend, policy section ten to now include number 3, the hauling of fill shall between the hours of 7am and 7pm. Any exception to these times shall be with the approval of Council. In favour 6. Carried.

36. Policy re: Storm Days. **Moved K.Mercer/E.Hatch**: Resolved that the Town Manager may use discretion for staff dismissal for extra ordinary circumstances with reference to storm days. In favour 6. Carried.

37. Policy re: Town Plan Amendments. **Moved E.Hatch/C.Dyer**: Resolved that Council amend, policy section 9 number 2 to now include (b) any amendments to the Town Plan that are proposed by a developer(s) shall be paid in full by the developers prior to Council approving the development. In favour 6. Carried.
38. Policy re: Second Story Addition. Moved E.Hatch/K.Mercer: Resolved that Council add, policy section nine number 3b titled Applications for renovations that include an Additional Story, the applicant shall supply a letter from a qualified person, acceptable to the Town, stating that the existing foundation meets the requirements to accommodate the addition before the application is entertained by Council. In favour 6. Carried.

39. Policy re: Town Clerk/Manager and Manager. Moved E.Hatch/K.Mercer: Resolved that select areas of the Policy Manual which were identified by the Policy Committee be modified to replace Town Clerk/Manager with Town Manager. In favour 6. Carried.


41. Policy re: Inventory. Moved E.Hatch/K.Mercer: Resolved that Council amend, policy section six number one to remove the word Town Clerk/Manager and insert Town Manager. In favour 6. Carried.

42. Policy re: High Density Polyethylene Culverts. Moved E.Hatch/K.Mercer: Resolved that Council amend, policy section seven number one to now include all culverts located in driveways within the jurisdiction of the Council must be High Density Polyethylene Culverts and installed to Council's specifications. In favour 6. Carried.

43. Policy re: Street Naming. Moved E.Hatch/K.Mercer: Resolved that Council amend, policy section nine number four to remove "The Public Works Committee will be responsible for the naming of Town streets as required and to replace with "the developer(s) may submit the proposed names of streets in their new subdivision to Council for consideration. In favour 6. Carried.

44. Policy re: Land Fill. Moved E.Hatch/K.Mercer: Resolved that Council amend, policy section ten number one to remove "Town Clerk/Manager" and replace with "The Manager or designate". In favour 6. Carried.

45. Fire Services re: Budgeted Spending. It was a decision of Council to allow the Town Manager to approve the purchase from three quotes submitted.

46. Northeast Avalon Joint Council re: Meeting. The next regular meeting of the Northeast Avalon Joint Council is scheduled for March 16, 2011 in Conception Bay South.

**NEW BUSINESS**

47. Justina Centre re: Table/Chair Replacement. Moved E.Hatch/C.Dyer: Resolved that Council approve the purchase of twelve new tables from Dicks and Company Inc. as tabled. In favour 6. Carried.
48. Snow Clearing re: Priority Route. It was a decision of Council to have the Public Works Committee submit a priority route for Snow clearing/Ice control to the Town Manager to forward to the Snow Clearing contractor for town roads only.


50. Tourism re: Master Plan. It was a decision of Council to forward a copy of the Comprehensive Tourism Plan to the Town of Torbay as per their request.

Moved E. Hatch/K. Todhunter: Resolved that the meeting be adjourned at 9:34 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – February 21, 2011
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on March 7, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on February 21, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Fire Services re: Communication Tower. The Fire Services and Public Works Committee will meet to discuss the installation of a communication tower.

CORRESPONDENCE

Mayor Kennedy vacated the chair at 6:45pm; Deputy Mayor Dyer assumed the chair

2. Memo from Mike Griffin, 135 Outer Cove Road re: Address Council. The Planning/Development Committee will meet to discuss Mr. Griffin’s deficiency list and have his subdivision proposal tabled at the next regular meeting of Council for discussion regarding if his contractor can commence road construction. Town staff will contact the Town Engineer to inquire as to why it has taken so long for the Town Engineer to review his subdivision proposal and what items on the deficiency list are directly related to road construction.

Mayor Kennedy reassumed the chair at 7:00pm

3. Letter from Shane Kennedy, Triware Technologies Inc. re: Town Website. Information Only.


7. Letter from Lori Anne Companion, Department of Municipal Affairs re: Training and Professional Development Opportunities 2011. Information Only.


9. Letter from Ashley Gover, Department of Municipal Affairs re: Gas Tax Program. Information Only.

10. Annual General Meeting Fire Department re: Meeting Minutes February 1 2011. Moved C.Dyer/B.Power: Resolved that Council accepts the new executive of the Fire Department with Robert Doyle – Fire Chief, Deputy Chief – Neil Ryan, Gerard Croke/Dave Murrin – Captains, Aubrey Freebourne/Liam Walsh – Lieutenants, Adam Feehan – Training Officer, Arthur Hamlyn – Fire Prevention Officer, Ward Kinsella – Secretary/Treasurer elected on February 1, 2011 at their annual general meeting. In favour 7. Carried. Town staff will request the constitution from the Fire Department to be circulated to all of Council for their review. Town staff will forward a congratulatory note to the new executive on behalf of staff and Council.

11. Memo from Karen Thistle, St. John’s Regional Fire Department re: Hillock Passage – JBRC Development St. Francis Road. It was a decision of Council to meet with the developer JBRC Enterprises Limited to discuss an alternate road name for their subdivision.


APPLICATIONS


15. Ron Walsh, 138 Middle Cove Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Planner for further review.

16. Tammy Kavanagh, 33 Snow’s Lane re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application since the application does not meet the current regulations for development in the Residential Medium Density zone. In favour 7. Carried.

17. Dave and Christine Hiscock, 135 Lower Road re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling in a Rural Zone utilising Council’s discretion, subject to the Department of Government Services approval, subject to town regulations, subject to a private right-of-way access agreement. In favour 4. Councillor Mercer, Councillor Rose and Councillor Todhunter Against. Carried.

18. Pat and Anne Power, 786 Marine Drive re: Fence. It was a decision of Council to refer the application to the Planning/Development Committee for review. Town staff will contact Mr. Power to have him forward a sketch of the proposed fence.

FINANCES

19. Cheques issued from February 21, 2010 to March 4, 2011 were reviewed.

20. Quikstat and expense/income reports issued to March 4, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

Councilor Power left the chambers at 7:30pm


Councilor Power returned to the chambers at 7:32pm

22. B & P Enterprises re: Public Works $ 1525.50. Moved C.Dyer/E.Hatch: Resolved that Council approve payment of the invoices in full. In favour 7. Carried. Council will discuss the installation of a gate at the entrance to Outer Cove Beach when all construction work on the bridge is completed.
23. Roche's Services Ltd. re: Snowclearing/Ice Control $ 23030.34. Moved C.Dyer/B.Power: Resolved that Council approve payment of the invoices in full. In favour 7. Carried. Councillor Rose will review the aforementioned snowclearing invoices with the Town Manager.

COMMITTEE REPORTS

24. Public Works re: Damaged Road Sign – Lower Road. It was a decision of Council to refer the sign issue back to Public Works. Town staff will obtain a quote on a metal sign.

25. Public Works re: Projects. It was a decision of Council to provide the Public Works Committee with a complete list of all ongoing public works projects bi-weekly.

26. Snowclearing re: Garbage Box Damage. It was a decision of Council to follow the Snow Clearing Contract and Town regulations in relation to any damages that may occur on Town property.

27. Public Works re: Cold Patch. Town staff will ensure all potholes that are reported are filled.

28. Public Works re: Shoulders. Town staff will ensure all damage to shoulders that are reported are repaired.

29. Special Events/Recreation re: 25th Anniversary. The Special Events/Recreation Committee will meet to discuss ideas for the 25th Anniversary of the Town.

30. Waste Management re: Statistics. Town staff will ride-along with our recycling contractor to obtain the statistics as to who is recycling within the Town. Town staff will provide a report to Council on the tippage fees comparing recycling and garbage collection.

31. Kelly Park Sport Association re: Meeting. A meeting is scheduled for Tuesday March 8, 2011 in the Town Hall Committee Room.

32. Northeast Avalon Joint Council re: Meeting. A meeting is scheduled for Wednesday March 16, 2011 in at the Conception Bay South. Councillor Hatch cannot attend this meeting. In her absence, Councillor Rose may attend.

33. Emergency Planning re: Meeting. A meeting will be scheduled in the next few weeks.

34. War Memorial re: Meeting. A meeting will be scheduled for Thursday March 10, 2011 in the Town Hall Committee Room.

NEW BUSINESS

35. Doran's Lane re: Flooding. Town staff and Council members will evaluate the issue in the spring of 2011.

37. Middle Cove and Outer Cove Lookouts re: Ice Control. Town staff will ensure that sanding/salting will be completed on both lookouts.

38. Councillors re: Directing Contractors/Staff. Town staff will check with the Town lawyer regarding liability of the Council.

39. Snow clearing re: 2011-2012 Cost Analysis. Town staff will complete a cost analysis comparing the current snow clearing costs to the Town purchasing or leasing their own equipment.

40. Council Meetings re: Length of Meetings. Town staff through discussion with other Councillors and Town staff will forward suggestions of alleviating the length of Council meetings and report back to Council.

41. Website re: Review. Councillor Power will forward to Council the name of the business that is completing the Jack Byrne Arena website.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:50pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – March 7, 2011
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Ken Mercer
Councillor Bradley Power

Moved E.Hatch/C.Dyer: Resolved that the agenda of a regular meeting held on March 21, 2011 be adopted with additions as circulated, corrected or amended. In favour 5. Carried.

Moved E.Hatch/C.Dyer: Resolved that the minutes of a regular meeting held on March 7, 2011 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Memo from Karen Thistle, St. John’s Regional Fire Department re: Hillock Passage – JBRC Development St. Francis Road. It was a decision of Council to contact the developer JBRC Enterprises Limited to have them submit additional name preferences for their subdivision.

2. Councillors re: Directing Contractors/Staff. Town staff will contact Municipalities Newfoundland and Labrador lawyer to inquire about the liability of Councillors directing staff and/or contractors to complete tasks and/or projects.

CORRESPONDENCE


4. Letter from Denis Walsh, St. Francis of Assisi Parish re: Letter of Thanks. Information Only.

6. Letter from Sonja Smith, Health Care Foundation re: Donor Consent Form. It was a decision of Council to permit the Healthcare Foundation to place the Town’s name in the Leader recognition level on the donor wall.


8. Letter from Harry Hallett, Municipalities Newfoundland and Labrador re: Regional Government Workbooks. Town staff will place a copy of the Regional Government Workbook in each Councillor slot in the chambers, to be discussed further at a private meeting of Council to be scheduled prior to the Municipal Symposium.

9. Memo from Rick Rowe, Impact Signs & Graphics Ltd. re: Entrance Signs. Moved C.Dyer/E.Hatch: Resolved that Council approve the purchase of one Fire Hall sign, one Town Hall sign and four entrance signs as per quote submitted, $1225.00 plus HST. In favour 5. Carried. Town staff will inquire if the Town Hall sign cost includes double siding.

10. Letter from Bob Eustace, Provincial Fence Products re: Chain Link Gate – Kelly Park. Moved J.Rose/C.Dyer: Resolved that Council accept the cost to replace the chain link gate and post as per quote tabled, $835.00 plus HST. In favour 5. Carried.

APPLICATIONS


12. Nell Cadigar, 91 Cadigan’s Road re: Demolish and Replace Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to demolish the existing dwelling and construct a new single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 5. Carried.

Mayor Kennedy vacated the chair at 7:14pm; Deputy Mayor Dyer assumed the chair


Mayor Kennedy reassumed the chair at 7:18pm
14. Gerard Doran, 60-68 Doran's Lane re: Reverse Lot Positions. Moved C.Dyer/J.Rose: Resolved that Council approve the reversal of lot positions as per letter/plot plan tabled. In favour 5. Carried.


16. Gibraltar Developments Ltd., 14A Sandalwood Drive re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

17. Gus and Caroline Power, 19-27 Stick Pond Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review. Town staff will check with the developer’s engineer to submit the plan to the Department of Natural Resources for their perusal.

18. John Kendall, Pine River Road re: 230 Metre Setback. Town staff will write Mr. Kendall to inform him that Council may, in its discretion, vary the applicable development standard to a maximum of ten percent as per the Town’s General Development Regulations. This would increase the maximum building line setback to thirty three metres.

FINANCES

19. Cheques issued from March 7, 2010 to March 18, 2011 were reviewed.

20. Quikstat and expense/income reports issued to March 18, 2011 were reviewed.

BILLS FOR REVIEW ONLY


BILLS TO BE PAID

22. Roche’s Services Ltd. re: Snowclearing/Ice Control $ 12934.02. Moved E.Hatch/C.Dyer: Resolved that Council approve payment of the invoice with the cost of the sign replacement deducted from the invoices. In favour 5. Carried.

COMMITTEE REPORTS

23. Public Works re: Pothole. Town staff will fill in the pothole located on Logy Bay Road near O’Leary’s driveway.

24. Public Works re: Culvert. Town staff will check on the Glenn Byrne culvert on Red Cliff Road the next time it rains heavy.
25. Special Events/Recreation re: Summer Program Pricing. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the following prices for the Summer Program at Kelly Park: during registration, priority for registration acceptance will be given to residents first, children attending St. Francis of Assisi School second and non residents third. For Residents: From the Same Family, 1st child - $250.00, 2nd child - $250.00, 3rd child - $50.00, 4th child and more free. For Non-Residents: From the Same Family, 1st child - $325.00, 2nd child - $325.00, 3rd child - $50.00, 4th child and more free. In favour 4. Councillor Rose Against. Carried.

26. Waste Management re: Recycling. Town staff will ride along with the recycling contractor to obtain statistics of households participating in the recycling program.

**NEW BUSINESS**

27. Streamline re: Council Meetings. Council will meet privately to discuss the suggestions to streamline the Council meetings.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 7:48pm

______________________________  _______________________________
Richard Roche                        John Kennedy
Town Clerk/Treasurer                    Mayor

Council Minutes – March 21, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 4, 2011
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGrets
Wayne Langille, Administrative Support Clerk

Moved E.Hatch/C.Dyer: Resolved that the agenda of a regular meeting held on April 4, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/C.Dyer: Resolved that the minutes of a regular meeting held on March 21, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Councillors re: Directing Contractors/Staff. Town staff will contact Municipalities Newfoundland and Labrador lawyer to inquire about the liability of Councillors directing staff and/or contractors to complete tasks and/or projects. To be discussed at a meeting of Council scheduled for April 13, 2011 at 7:30pm.

2. Letter from Harry Hallett, Municipalities Newfoundland and Labrador re: Regional Government Workbooks. Town staff will place a copy of the Regional Government Workbook in each Councillor's slot in the chambers. To be discussed at a meeting of Council Scheduled for April 13, 2011 at 7:30pm

3. Streamline Council Meetings re: To be discussed at a meeting of Council scheduled for April 13, 2011 at 7:30pm
CORRESPONDENCE

4. Memo from Russell Caddigan, 71 Cadigan's Road re: St. Francis Road Subdivision. Mr. Caddigan addressed Council regarding the comments received from Mr. Trever Moore, Kavanagh Associates, as a result of his review of JBRC development plans for the subdivision off St. Francis Road. Council advised Mr. Caddigan that any issues regarding changes to the development plans must be agreed to by both engineers.

5. Letter from Trever Moore, Kavanagh Associates re: JBRC St. Francis Road Subdivision. Previously discussed under # 2 April 4, 2011 Council meeting minutes.

6. Memo from Shawn Roche, Roche's Sales and Services Ltd. re: Snowclearing Contract. It was the decision of Council to refer the memo to the Public Works Committee for further review.

7. Memo from City Sand & Gravel re: Flag Person Equipment Quote. Moved C.Dyer/B.Power: Resolved that Council purchase the flag person equipment as per quote submitted in the amount of $897.00 + tax. In favour 7. Carried.

8. Letter from Elaine Mitchell, Town of Conception Bay South re: Proposed St. John's Urban Region Regional Plan Amendment No. 6, 2011, Proposed Conception Bay South Municipal Plan Amendment No. 33, 2011, Proposed Conception Bay South Development Regulation Amendment No. 39, 2011. Council does not have any concerns with these amendments.

9. Letter from F.A. Brennan, First Battalion The Royal Newfoundland Regiment re: Annual Commemorative Parade and Opening of Trail of the Caribou Park. Town staff will forward the letter to the War Memorial Committee.


11. Letter from Irene and Adrian O’Brien re: 2011 Property Taxes. It was the decision of Council to refuse the request for Council to grant a 5% discount on their 2011 property taxes after the discount date as per the motion of minute # 38 December 13, 2010 Council meeting.


14. Letter from Rebecca O'Leary, 8 Doran's Lane re: Bingo Night Fundraiser for the Free the Children Brick by Brick Organization. Moved C.Dyer/J.Rose: Resolved that the Town wave the rental fee for the Justina Centre on May 26, 2011 in order to hold the Bingo Night fundraiser. In favour 7. Carried.

APPLICATIONS

15. Trever Clark, 868 Marine Drive re: 5.49m x 7.32m Dwelling Extension. Moved C.Dyer/B.Power: Resolved that Council approve the application to add a 5.49m x 7.32m extension to the dwelling subject to compliance with Town regulations. In favour 7. Carried.

16. Nell Cadigan, 91 Cadigan’s Road re: Change Use of Existing Dwelling to Garage or Storage area. It was the decision of Council to refer the application to the Planning & Development Committee for further review.

Deputy Mayor Dyer left the chambers at 7:06pm

17. After School Academy, 642 Logy Bay Road re: Change Business Location. Motion J.Rose/K.Todhunter: Resolved that Council approve the request to relocate After School Academy from 642 Logy Bay Road to the St. Francis of Assisi Church Annex at 31-41 Outer Cove Road, Outer Cove. In favour 6. Carried.

Deputy Mayor Dyer returned to the chambers at 7:10pm

FINANCES

18. Cheques issued from March 21, 2011 to April 4, 2011 were reviewed.

19. Quikstat and expense/income reports issued to April 4, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

23. Public Works re: Car at Beach. Town staff will contact RNC to find out owner or the Town to tow car from beach.

24. Special Events/Recreation re: Finance Committee to discuss the dollar amount that requires three quotes before purchasing items for the Kelly Park Sport Association programs.

25. Waste Management re: The committee will review the report from the Town Manager regarding the number of residents participating in the recycling program. The committee will also review the cost of the program and report back to Council.

26. Jack Byrne Arena: The Annual General Meeting will take place after the auditor’s report is completed.

27. Kelly Park Sport Association re: The committee is in the final stages of drafting the Constitution and is waiting on Council’s position with regard to purchase procedure.

28. Kelly Park Sport Association re: The committee is asking Council’s approval to purchase the following (a) Survey Monkey – feedback on programs cost $300.00 + tax and (b) Constant Contacts – electronic newsletter cost $300.00 + tax. It was the decision of Council to refer these items to the Personnel/Training Committee for further review.

29. Kelly Park Sport Association re: The committee is requesting that repairs be carried out to the pitching machine (replace tire) at a cost of $150.00 + tax. It was the decision of Council to carry out the repairs as this was pre-approved in the budget.

30. St. Francis of Assisi School re: Town Manager informed Council that the Newfoundland Hydro Envirofest application was approved for St. Francis of Assisi School. It was suggested that Council and/or staff attend the meetings with representatives of Hydro and the school.

31. St. Francis of Assisi School re: Town Manager informed Council that May 18, 2011 is Municipal Awareness Day and suggested that St. Francis of Assisi Grade 6 students hold a mock Council meeting in the chambers. Pizza would be available after the meeting.

Mayor Kennedy vacated the chair at 7:35pm and Deputy Mayor Dyer chaired the remainder of the Council meeting.

32. War Memorial re: Councillor Power informed Council that a meeting is scheduled for next week and once the proposal is completed it will be submitted to Council for review.
NEW BUSINESS


34. Street Names re: Councillor Todhunter suggested that the Town compile a list of street names (connected to the community) to be submitted by the residents and Heritage Committee and to be used to name future streets constructed for residential subdivision development.

35. Kelly Park re Bleachers. Town staff to obtain three quotes for the purchase of a set of bleachers for Kelly Park.

36. Kelly Park re: Softball Field. Grubbing to be carried out along the warning track of the softball field when weather permits.

Moved E.Hatch/K.Mercer: Resolved that the meeting be adjourned at 7:48pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor James Rose  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on April 18, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on April 4, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Memo from Shawn Roche, Roche's Sales and Services Ltd. re: Snowclearing Contract. It was the decision of Council to refer the memo to the Public Works Committee for further review.

2. Public Works re: Car at Beach. Town staff will contact A & A Towing to inform them that towing charges must be paid by registered owner prior to the vehicle impounded being released.

CORRESPONDENCE


4. Letter from Owen & Rosalind Devereaux re: Donation Request. Moved E.Hatch/K.Todhunter: Resolved that Council approve $50.00 each for Renee and Erica Devereaux to provide assistance for their travels in relation to gymnastics training and competitions. In favour 6. Carried. Town staff will check whether Renee and/or Erica Devereaux received a donation in fiscal year 2011 to date.
5. Email from Joseph Hartery re: Water Running Into Driveway. Town staff will write Mr. Hartery to inform him that the issue of water running into his driveway will be addressed when Red Cliff Road is reconstructed and repaved.

6. Letter from Kevin O'Brien, Department of Municipal Affairs re: Special Assistance Grant. Councillors may submit ideas to use the Special Assistance Grant to the Special Events/Recreation Committee.

7. Letter from Jerome Kennedy, Department of Health & Community Services re: Provincial Wellness Grant. Information Only.

8. Letter from Dawn Chaplin, Town of Torbay re: Animal Control Officer. Town staff will forward an updated phone listing to all of Council which would include the contact information for the new Animal Control Officer.

9. Letter from Douglas Tibbo, Mask Security Junior Celtics Hockey Team re: Donation Request. Moved E.Hatch/J.Rose: Resolved that Council donate $100.00 to the Mask Security Junior Celtics on behalf of two residents who are team members being Matthew Roche and Dan Cadigan. In favour 6. Carried.


13. Memo from Stewardship Association of Municipalities re: Spring Conference. Council will notify the Town Manager if interested in attending the conference.

14. Letter from Chris Ricketts, Clean Sweep Property Maintenance Ltd. re: Repaint all Lines and Markings. Moved J.Rose/K.Mercer: Resolved that Council contract Clean Sweep Property Maintenance Ltd. to repaint all lines and markings as outlined on the quote attached in the amount of $5458.00 (plus HST). In favour 6. Carried.

15. Letter from Andrew Boland, 21 St. Francis Road re: Future Residential Development on St. Francis Road. Town staff will contact Mr. Boland to regarding his request for a public meeting to discuss the St. Francis Road residential developments.

APPLICATIONS

16. Nell Cadigan, 91 Cadigan's Road re: Change use of Existing Dwelling to Garage/Storage Building. It was a decision of Council to request a plot plan from the applicant showing the location of the dwelling on the lot.
17. Ashkay Holdings Ltd, 2 Skip's Place re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and pending compliance with town regulations. In favour 6. Carried.

18. April McGillivray, 642 Logy Bay Road re: Facilitate Childcare and Early Childhood Development in a Daycare Type Setting. Town staff will contact the owners of the proposed location of the Daycare Centre to inform them to submit a schematic of parking spaces and location/dimensions of the fenced play area for the children.

19. Chris Devereaux, 663 Logy Bay Road, re: 40' x 44' Detached Garage. Town to have the dwelling and garage plotted on a plot plan to be submitted to the next regular meeting of Council with the application for review.

20. Nick Vinicombe, Lot Nos. 12, 13, & 14, Motion Estates Phase 3 re: Requesting a letter from the Town giving the Town of Torbay the authority to administer building permits and collect property tax on the three lots noted. Moved C.Dyer/E.Hatch: Resolved that Council write the Town of Torbay providing them with authority to administer building permits and collect property taxes on lots 12, 13, 14 on Motion Estates and informing them that no development to take place within the conservation zone. In favour 6. Carried.

21. Morgan MacDonald, 70-76 Marine Drive re: Single Family Dwelling & 40' x 100' Garage. It was a decision of Council to refer the application to the Planning/Development Committee and Plantech Environment.

22. Pinnacle Engineering Limited re: Gibraltar Developments Stage 2 Sandalwood Drive. It was a decision of Council to refer the application to the Planning/Development Committee. Town staff will contact Pinnacle Engineering to have the DWG file forwarded to the Town Planner.

FINANCES

23. Cheques issued from April 4, 2011 to April 15, 2011 were reviewed.

24. Quikstat and expense/income reports issued to April 15, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


28. Roche’s Services Limited re: Snowclearing/Ice Control $ 12092.66. **Moved J.Rose/K.Mercer:** Resolved that Council approve the invoice minus $ 1596.42 for bridge repairs to McDonald’s Bridge. In favour 5. Deputy Mayor Dyer Against. Carried.

**COMMITTEE REPORTS**

29. Policy re: Meeting. The Policy Committee will meet to discuss proposed policies.

30. Public Works re: Snow Clearing Damage. Town staff will contact Shawn Roche, Roche’s Services Limited to provide him with two options: (1) repair all the snowclearing damage himself or (2) have the Town repair the damages and deduct the amount from his last snow clearing invoice.

31. Public Works re: Culverts. The Policy Committee will meet to discuss a revised culvert policy for the Town.

32. Waste Management re: Clear Blue Bags. Town staff will send a notice to all residents informing them of the change to curb side recycling that clear blue bags are the only bags that will be accepted by the City of St. John’s depot.

33. Fire Services re: Backup Voice System. Town staff will contact Triware Technologies Inc. to inquire if the Fire Department’s Voice System can be backed up on the Town’s server.

34. Emergency Planning re: Extension Cords. Town staff will purchase two extension cords for use in an emergency.

**NEW BUSINESS**

35. Bleacher Quotes re: Soccer Field – Kelly Park. Town staff will contact Kelly Park Sport Association Inc. regarding the cost of bleachers and if they would rather purchase other items.

36. Kelly Park re: Gate. Town staff will inform the Snow clearing contractor that the old gate for Kelly Park was recycled.

37. Kelly Park re: Animal Control. Town staff will forward a copy of the Town of Paradise’s animal control regulations to Council for review.

38. Electrical Services re: Soccer Field. Town staff will acquire a quote for electrical service for the Kelly Park Soccer Field.

39. Klondyke Road re: Tree Trimming. Town staff will have trees limbed on Klondyke Road to help alleviate Snow clearing issues.
40. Kelly Park re: Gates. Town staff will ensure that the gates to Kelly Park are closed nightly effective immediately.

41. Keyin College re: Workterm Student. It was a decision of Council to approve an Occupation Health and Safety Student to complete his/her workterm at the Town Office at no cost to the Town.

42. Trident Construction re: Outer Cove Beach Access. Town staff will contact Trident Construction to ensure the rocks are placed back to the entrance to Outer Cove Beach.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:30pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – April 18, 2011
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
May 2, 2011  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Eileen Hatch (arrived 6:45 pm)  
Councillor Ken Mercer  
Councillor James Rose  
Councillor Karen Todhunter  

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk  

REGRETS

Councillor Bradley Power  

Moved C.Dyer/K.Todhunter: Resolved that the agenda of a regular meeting held on May 2, 2011 be adopted with additions as circulated, corrected or amended. In favour 5. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on April 18, 2011 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

CORRESPONDENCE

1. Letter from Suzanne Brake, Department of Health and Community Services re: Age-Friendly Newfoundland and Labrador Community Grant. Information Only.

2. Memo from Todd Whalen, 518 Logy Bay Road re: Right of Way. Town staff will inform Mr. Whalen that he must park on his own driveway and not on the landscaped area where the Town sign is located.

3. Memo from Shawn Roche, Roche’s Services Limited re: Snowclearing Damage. It was a decision of Council to refer the memo to the Public Works Committee for review.

4. Letter from Sean Kavanagh, Kavanagh Associates re: Power/Venice Holdings Inc. Subdivision Development Proposal. Town staff will request a copy of their most recent subdivision plan and then the Planning/Development Committee will meet to discuss it.

Councillor Hatch attended the Council meeting at 6:45 pm
5. Memo from Corey Malone, 93 Red Cliff Road re: Water Concerns. Councillor Rose will contact Mr. Malone to discuss his water concern.


7. Memo from Robert Doyle, Fire Department re: Two Way Radio & Furnace Room. The Fire Services Committee will contact Robert Doyle, Fire Chief concerning moving the radio from the office to the entrance to the Fire Hall as an alternative to adding an additional radio to the entrance to the Fire Hall. In addition, Town staff will contact Robert Doyle, Fire Chief concerning placing cabinets in the storage room instead of dividing the room into two spaces.

APPLICATIONS


9. Chris Devereaux, 663-667 Logy Bay Road re: 40' x 44' Garage. Moved C. Dyer/J. Rose: Resolved that Council reject the application to construct a 40' x 44' Garage since the floor area of 163.6m² exceeds the maximum floor area of 90m² in a Residential Low Density Zone. In favour 6. Carried.

10. Bradley Power, 3 O'Brien Place re: New Culvert Access. It was a decision of Council to grant approval for the installation of a temporary culvert on your property located at 3 O'Brien Place.

11. April McGillivray, 642 Logy Bay Road re: Business Permit – Day-Care. It was a decision of Council to forward the application to the Town Planner, Plan-Tech Environment Ltd. for their review. It was also a decision of Council to notify adjacent property owners in writing and the general public through an advertisement in The Telegram of the proposed business.

12. Morgan McDonald, 70-76 Marine Dr re: Single Family Dwelling & 40' x 100' Garage. It was a decision of Council to notify adjacent property owners in writing of the proposed single family dwelling and a 40' x 100' garage and the general public through an advertisement in The Telegram.

FINANCES

13. Cheques issued from April 18, 2011 to April 29, 2011 were reviewed.

14. Quikstat and expense/income reports issued to April 29, 2011 were reviewed.

BILLS FOR REVIEW ONLY

Council Minutes – May 2, 2011 2
BILLS TO BE PAID


17. Bell Mobility re: Fire Department $ 1604.60. It was a decision of Council to defer the invoice for payment until it’s clarified with the Fire Department.


19. Roche’s Services Limited re: Snowclearing/Ice Control $ 7223.42. Moved C. Dyer/E. Hatch: Resolved that Council approve payment of $ 3692.00 of the invoice with the remainder deferred until further clarification is received from the snowclearing contractor. In favour 6. Carried.

COMMITTEE REPORTS

20. Policy re: Culverts. Moved E. Hatch/K. Mercer: Resolved that any repairs or replacements to extended culverts (culverts greater than twenty feet in length will be cost-shared between the property owner and the Town). In favour 6. Carried.

21. Public Works re: Unsafe Area – Sand and Gravel Kelly Park. The Public Works Committee will meet to discuss the option of fencing the area where salt and sand is stored near the club house or just move it towards the batting cage area.

22. Public Works re: Beach Security. It was a decision of Council to have the Public Works Committee review the requirements for beach and town property security.

23. Public Works re: Streetlight – Middle Cove Beach. Moved C. Dyer/K. Todhunter: Resolved that Council have a new pole and streetlight installed on the Middle Cove Beach parking lot at a cost not to exceed $ 2500.00. In favour 5. Councillor Rose Against. Carried.

24. Public Works re: Road Patching. The Public Works Committee will meet to discuss areas of the Town that need road patching.

25. Public Works re: Speed Hump. Town staff will have the temporary speed hump placed down on Outer Cove Road. Town staff will obtain a quote on the installation of a speed hump similar to the one used on Karwood Drive in Paradise near the new school. Town staff will contact the Eastern School District concerning the identity of the contractor to obtain more information.

Council Minutes – May 2, 2011
26. Northeast Avalon Joint Council re: Safety Presentation. Councillor Hatch will provide a copy of the safety presentation that was presented at a previous Northeast Avalon Joint Council meeting to all of Council for their review.

NEW BUSINESS

27. Tidy Towns re: Pesticides. Town staff will contact other Towns concerning information on pesticide use regulations in their municipality and then the Policy Committee will draft a proposed policy on pesticide use.

28. Donation re: 50 Plus Seniors Grant. Town staff will forward a thank-you card to the 50 Plus Seniors Grant organisers for the donation to the Town.

29. Outer Cove Beach re: Six Foot Berm. Town staff will contact the Department of Transportation and Works to solidify proper ownership of the land where the berm is currently located.

Moved E.Hatch/K.Mercer: Resolved that the meeting be adjourned at 8:00 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – May 2, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 16, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved B.Power/E.Hatch: Resolved that the agenda of a regular meeting held on May 16, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on May 2, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

CORRESPONDENCE

1. Memo from Simone Caddigan, 71 Cadigan’s Road re: Attend Meeting Request. Ms. Caddigan addressed Council concerning the possibility of a walking track around the soccer field. It was a decision of Council to obtain three quotes for walking track to be located within Kelly Park.

Mayor Kennedy left the chambers at 7:10pm and Deputy Mayor Dyer assumed the chair

2. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Proposal. It was the decision of Council that the Town Engineer, Development and Planning Committee and Mike Griffin and his engineer meet to discuss outstanding deficiencies.

Mayor Kennedy returned to the chambers and to the chair at 7:16pm

3. Memo from Shawn Roche, Roche’s Services Limited re: Single Axle Hours. Discussed further under # 22 May 16, 2011 Town Council Minutes.

4. Letter from Sean Kavanagh, Kavanagh Associates re: Development Reviews. It was a decision of Council to obtain two additional quotes for engineering services.

Council Minutes – May 16, 2011
5. Letter from George Tilley, Heart and Stroke Foundation Newfoundland and Labrador re: Mayor’s March for Heart and Stroke. It was a decision of Council to forward the letter to the local running group for their information.

6. Letter from Bob Gendron and Helene Paradis, 49 St. Francis Road re: St. Francis Road Developments. It was a decision of Council to have the Development and Planning Committee meet with Ms. Gendron and Ms. Paradis to discuss the St. Francis Road Developments.

7. Letter from Kevin O'Brien, Department of Municipal Affairs re: 2011 Municipal Operating Grant. Information Only.


9. Memo from Delores Wheeler, St. Francis of Assisi Church Anniversary Committee re: Justina Centre Donation. It was a decision of Council to waive the rental fee of the Justina Centre for the 90th Anniversary of St. Francis of Assisi Church.

10. Letter from Brian Winter, Town of Torbay re: Proposed St. John’s Urban Region Regional Plan Amendment. Town staff will write Mr. Winter to inform them that Council has no concerns with the proposed amendment.

APPLICATIONS

11. Morgan McDonald, 70-76 Marine Dr re: Single Family Dwelling & 40’ x 100’ Garage. It was a decision of Council for the Development and Planning Committee to meet with Mr. McDonald to discuss his artist studio proposal.

12. April McGillivray, 642 Logy Bay Road re: Business Permit – Day-care. It was a decision of Council for the Development and Planning Committee to meet with Ms. McGillivray and the property owner to discuss their Business proposal.

13. Gary Rumbolt, 27 Roche’s Road re: 26’ x 24’ Garage. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a 26’ x 24’ garage since it does not currently meet the Town development regulations sideyard requirements for the Residential Low Density Zone and no legal survey of the shed proposal was provided. In favour 7. Carried.


15. Ray Cadigan, 32-34A Red Cliff Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a single family dwelling since it does not currently meet the Town development regulations rear yard requirement for the Residential Low Density Zone. In favour 7. Carried.

Council Minutes – May 16, 2011
16. Wayne Holmes, 19 Cadigan's Road re: 20' x 24' Garage. It was a decision of Council to refer the application back to the Planning/Development Committee for further review.

*Mayor Kennedy left the chambers at 7:50pm and Deputy Mayor Dyer assumed the chair*

17. Venice Holdings Inc., 119A Outer Cove Road re: Environmental Engineering Study. It was a decision of Council to permit Venice Holdings Inc. to proceed with the environmental engineering study as required by the Department of Government Services.

*Mayor Kennedy returned to the chambers and to the chair at 7:59pm*

18. Bradley Boland, 2A Outer Cove Road re: Driveway Access – Laurel Willow Close. **Moved C.Dyer/J.Rose:** Resolved that Council approve the relocation of Mr. Boland’s driveway from Outer Cove Road to Laurel Willow Close as per original Laurel Willow Close subdivision plan. In favour 7. Carried.

19. Angela Blagdon, 4 Skip's Place re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application subject to the Department of Government Services approval and pending compliance with Town regulations. In favour 7. Carried.

**FINANCES**

20. Cheques issued from May 2, 2011 to May 13, 2011 were reviewed.

21. Quikstat and expense/income reports issued to May 13, 2011 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


23. Bell Mobility re: Fire Department $ 1604.60. **Moved B.Power/E.Hatch:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried. Town staff will contact the Fire Department to inquire on the number of working radios currently in use at the Fire Department.


**COMMITTEE REPORTS**

25. Planning/Development re: Ray Cadigan Fence. It was a decision of Council to inform the property owner to remove a portion of the fence (decrease the height) to conform to the proper regulated size.
26. Public Works re: Beach and Lookout Cleaning. Moved C. Dyer/J. Rose: Resolved that Council approve Denis Kavanagh to commence the annual spring/summer cleaning of Middle Cove Beach, Outer Cove Beach and both lookouts. In favour 7. Carried.


28. Public Works re: Lower Road Boulder. Town staff will have the boulder moved from the Slater's Hill area of Lower Road to Town property.

29. Special Events/Recreation re: Meeting. The Special Events/Recreation Committee will meet on May 17, 2011.

30. Waste Management re: Recycling. Town staff to inform DBI Garbage Removal that under no circumstances should they leave the recycling line-up when at Robin Hood Bay.

31. Heritage Committee re: Job Advertisement. Town staff will inform the Heritage Committee that university degrees will no longer be required when advertising for any position located in the Town Museum.


NEW BUSINESS

33. Security re: Cameras. Town staff will obtain quotes from security companies for cameras to be located at the Town Hall and Justina Centre.

34. Backhoe re: Services. Town staff will advertise a request for proposals for backhoe services for public works projects of the Town.

35. Shelby Pottle re: Car Insurance. Moved E. Hatch/B. Power: Resolved that Council approve additional car insurance for Ms. Pottle to use while conducting Town business in the amount of $160.40 per month for a period of two and half months. In favour 7. Carried.

36. Permit re: Open Burning. Town staff will advertise the requirement for a permit from the Department of Natural Resources on the Town website, advertisement sign and local community mailboxes.

37. Erica Devereaux re: Letter of Congrats. Town staff will write Ms. Devereaux to offer congratulations on winning the gold medal at the Canadian Eastern Gymnastics meet.
Moved E. Hatch/B. Power: Resolved that the meeting be adjourned at 9:02 pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – May 16, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 30, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGrets

Richard Roche, Town Clerk/Treasurer

Moved B.Power/E.Hatch: Resolved that the agenda of a regular meeting held on May 30, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/B.Power: Resolved that the minutes of a regular meeting held on May 16, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

1. Temporary Assignment re: Staff. Moved E.Hatch/B.Power: Resolved that Council modify policy section eleven of the Staff Benefits and Wages Policy Manual to now read: "an employee required to perform duties and responsibilities in a position which is classified as being higher than the employee's own classification, shall be reimbursed for the entire period of the temporary assignment provided that he/she has occupied the higher position for the period of at least one day, by an increase of 10% in salary provided that the rate does not exceed the maximum salary. In favour 7. Carried.

BUSINESS ARISING

Mayor Kennedy left the chambers at 6:38pm and Deputy Mayor Dyer assumed the chair


Mayor Kennedy returned to the chambers and to the chair at 6:50pm

Councilor Hatch left the chambers at 6:51pm
CORRESPONDENCE

3. Memo from Heather Warren, 18 Marine Drive re: Rats. Town staff will contact the City of St. John’s regarding Robin Hood Bay and if there is any impact with construction there and the increase in rats in the adjacent residential areas of Robin Hood Bay. In addition, Town staff will contact area municipalities to inquire how they handle residential rat issues if one would exist.

4. Letter from Randy Murphy, East Coast Trail Association re: Annual Tely Hike. Moved B.Power/K.Todhunter: Resolved that Council approve a donation of $1000.00 to the East Coast Trail to be withdrawn from the Capital Works budget. In favour 6. Carried.


7. Memo from Jennifer McCrea, St. John’s Pride Inc. re: Bonfire Event Middle Cove Beach. Town staff will contact Ms. McCrea to inform her that the Town will partner with them with a flag raising at the Town Hall and that they may utilise Middle Cove Beach on their own. In addition, Town staff will inform them that the Justina Centre is available for rental if inclement weather occurs.

8. Memo from Provincial Fence Products re: Chain Link Fence. Moved B.Power/K.Todhunter: Resolved that Council approve the chain link fence for Kelly Park, adjacent to the maintenance shed, with weaving to a maximum of $3000.00. In favour 6. Carried.

9. Memo from Stephen Marshall, Roebothan, McKay, Marshall re: Clover Dale Close. It was a decision to defer this letter until the next regular meeting of Council until further information is obtained from the Town Clerk/Treasurer.

10. Memo from Russell Caddigan, JBRC Enterprises Inc. re: Street Name. It was a decision of Council to forward the street name “Nine Thirteen Drive” to St. John’s Regional Fire Department for clearance as an acceptable street name.
11. Letters from Corrie Davis, Department of Municipal Affairs re: Open Space Amendment/Pike Subdivision Amendment/Tobin Subdivision Amendment. Moved C.Dyer/B.Power: Resolved that the following amendments be adopted: Town of Logy Bay-Middle Cove-Outer Cove Municipal Plan Amendment No.6, 2011, and Development Regulations Amendment No.10, 2011, an amendment to change Open Space Requirements; and Municipal Plan Amendment No.7, 2011, and Development Regulations Amendment No. 12, 2011, an amendment for the Pike Subdivision proposal off Marine Drive; and Municipal Plan Amendment No.8, 2011, and Development Regulations Amendment No. 13, 2011, an amendment for the Tobin Subdivision proposal of Red Cliff Road; having being released from Provincial review by the Department of Municipal Affairs, and a Public Hearing scheduled. In favour 6. Carried.


13. Memo from Mike Shano, 10 Doran’s Lane re: Antonio Shano and Miguel Shano. Moved B.Power/K.Todhunter: Resolved that Council donate fifty dollars each to Antonio and Miguel Shano in support of their NLSA tournaments this summer. In favour 6. Carried.

14. Letter from Glenn Parsons re: Chip Wagon - Middle Cove Beach. It was a decision of Council to refer the letter to the Planning/Development Committee for further review.


APPLICATIONS

17. Gary Rose, 48 Cadigan’s Road re: 40’ x 50’ Accessory Building. Town staff will check with the Town Planner concerning the application.


19. Joe Hanlon, 18 St. Francis Road re: Shed Extension. It was a decision of Council to notify Mr. Hanlon’s two neighbours concerning the shed extension proposal and table the application at the next regular meeting of Council.

20. Anne Stapleton and Norm Dimmell, 9 Ashkay Drive re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried. Town staff will contact the Town Engineer to complete a final inspection of Ashkay Drive and Skip’s Place roadwork.
21. Maurice Murphy, 64 Red Cliff Road re: Crown Land. Town staff will contact Mr. Murphy to setup a meeting with himself and the Planning/Development Committee and have him forward a survey of all his property and a subdivision plan for any future development.

22. Dave Sheppard, 10 Sandalwood Drive re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried.

23. Morgan McDonald, 70-76 Marine Drive re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried.

24. Morgan McDonald, 70-76 Marine Drive re: Artist Studio. **Moved C.Dyer/J.Rose:** Resolved that Council approve the artist studio subject to conditions as outlined in the letter to Mr. McDonald dated May 31, 2011. In favour 6. Carried.

25. Wayne Holmes, 19 Cadigan’s Road re: 20’ x 24’ Garage. **Moved C.Dyer/J.Rose:** Resolved that Council reject the application to construct a 20’ x 24’ garage since the proposed location of the garage is located in front of the dwelling which is contrary to the development regulations in a Residential Low-Density Zone. In favour 5. Councillor Power Against. Carried.

*Councillor Power left the chambers at 7:45pm*

**FINANCES**

26. Cheques issued from May 16, 2011 to May 27, 2011 were reviewed.

27. Quikstat and expense/income reports issued to May 27, 2011 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


COMMITTEE REPORTS


34. Special Events/Recreation re: 25th Anniversary. It was a decision of Council to reserve August 28, 2011 as the date to hold the 25th Anniversary Celebrations. Details on the event will be forthcoming in the next few months.

35. Special Events/Recreation re: Spring Social. It was a decision of Council to host the Town Spring Social at the Justinia Centre either June 10 or June 17, 2011.

NEW BUSINESS

36. Triware Technologies Inc. re: Support Block. Town staff will check with Triware Technologies Inc. if the amount of support can be reduced from $ 3000.00. Town staff will check how much was budgeted in 2011 for Information Technology support.

37. Middle Cove Road re: Road Asphalt Cutting. Town staff will contact the construction supervisor to have that cut in Middle Cove Road addressed to alleviate vehicle damage.

38. Car Wreck re: Lower Road. Town staff will write the resident with wrecked vehicles on their property to inform him that there are businesses that will remove the vehicles.

Moved J.Rose/C.Dyer: Resolved that the meeting be adjourned at 8:25pm

Acele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – May 30, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 13, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved E.Hatch/K.Todhunter: Resolved that the agenda of a regular meeting held on June 13, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/J.Rose: Resolved that the minutes of a regular meeting held on May 30, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

1. Mr. Peter Morris, 14 St. Francis Road addressed Council with his concerns of increased traffic, noise, and pollution from all subdivisions located off St. Francis Road. Council assured Mr. Morris that St. Francis Road will be upgraded at some point in the future to handle increased traffic from new residential subdivisions off St. Francis Road.

BUSINESS ARISING

2. Memo from Heather Warren, 18 Marine Drive re: Rats. Town staff will inform Ms. Warren that the entire City of St. John’s currently has a rat issue and that there is activity at Robin Hood Bay that would cause the rodents to move to other areas. In addition, Town staff will inform Ms. Warren that any rat issue on her own property is her responsibility and not the Town.

3. Memo from Stephen Marshall, Roebothan, McKay, Marshall re: Clover Dale Close. It was a decision of Council to write Mr. Marshall to inform his client’s that no further permits will be granted on any remaining lots on Clover Dale Close until his client’s account is paid in full.

4. Letter from Glenn Parsons re: Chip Wagon - Middle Cove Beach. It was a decision of Council to refer the letter to the Public Works Committee for further review.

Council Minutes – June 13, 2011
5. Maurice Murphy, 64 Red Cliff Road re: Crown Land. Town staff will contact Mr. Murphy and Gerard Tobin to setup a meeting with the Planning/Development Committee to discuss both their subdivision plans.

6. Public Works re: Beach Security. Town staff will send a reminder to all community groups to ensure that all windows and doors are closed and the alarm activated prior to departing the Justina Centre.


CORRESPONDENCE


9. Memo from Lucy Stoyles, Municipalities Newfoundland and Labrador re: Avalon Regional Meeting, Saturday June 18, 2011 9:00am-3:00pm Fong’s Motel Carbonear. Councillor Hatch will attend on behalf of Council.

10. Letter from Tina Auchinleck-Ryan, Town or Torbay re: Northeast Killick Coast Games Regional Operations Manual. Town staff will review and discuss at the next regular meeting of Council.

11. Memo from Randy Dillion, Department of Municipal Affairs re: Standard Form of Agreement between Client and Prime Consultant. Information Only.

12. Memo from Epilepsy Newfoundland and Labrador re: Information Session. Town staff will review the memo and book an information session if necessary.

13. Memo from Karen Thistle, St. John’s Regional Fire Department re: JBRC Proposed Street Name. It was a decision of Council to refer the name of the proposed JBRC subdivision to the Public Works Committee for further review.

Councillor Todhunter left the chambers at 7:20pm

14. Memo from Jessica Todhunter, 55 Outer Cove Road re: Donation Request. Moved C.Dyer/E.Hatch: Resolved that Council approve a donation of $100.00 to Jessica Todhunter to offset the cost of travel to separate competitions across the country. In favour 4. Councillor Rose Against. Carried.

Councillor Todhunter returned to the chambers at 7:30pm

Council Minutes – June 13, 2011 2
15. Copied letter from Denis Galway, Canadian Home Builders' Association Eastern Newfoundland re: Meeting Request with Minister Kevin O'Brien. Councillor Power will brief Council on the aforementioned letter at a later date.

16. Letter from Eugene Nippard, Save Our People Action Committee re: Resolution Request. Town staff will write Mr. Nippard to inform him that Council cannot support the current motion since the Town does not support fencing as an alternative to moose population control.


Mayor Kennedy left the chambers at 7:36pm and Councillor Hatch assumed the chair

18. Letter from John Goodland, Registrar of the Supreme Court re: Estate of the Late William Nugent. Town staff will forward all correspondence pertaining to a ditch diverting water to the Nugent property from the Mike Griffin subdivision to Mr. Goodland.

Mayor Kennedy returned to the chambers and to the chair at 7:40pm

19. Letter from Paula Moyse, 569 Marine Drive re: NLSA Donation Request. Moved E.Hatch/K.Todhunter: Resolved that Council donate $ 50.00 each to Jonathon Taylor, 11 Room's Place and Peter Moyse, 569 Marine Drive in support of their soccer competitions this summer. In favour 6. Carried.

20. Letter from Mehrdad Mackey, 10 Room's Place re: NLSA Donation Request. Moved K.Todhunter/E.Hatch: Resolved that Council donate $ 50.00 to Komran Mackey, 10 Room's Place in support of a soccer competition this summer in Ottawa. In favour 6. Carried.

APPLICATIONS


24. John Kendall, Pine River Road re: 76.22m Setback. **Moved C.Dyer/K.Mercer:** Resolved that Council approve a setback of 76.22m as per letter from Frank Connors, Department of Government Services. In favour 6. Carried.

*Mayor Kennedy left the chambers at 7:57pm and Councillor Hatch assumed the chair*

25. Venice Holdings Inc., 119A Outer Cove Road re: Approval in Principal. Town staff will inform Venice Holdings Inc. to submit a subdivision application and Council will schedule a private meeting to discuss the application.

*Mayor Kennedy returned to the chambers and to the chair at 8:07pm*

26. Gerard Tobin, 86-92 Red Cliff Road re: Crown Land Application. It was a decision of Council to refer the application to the Planning/Development Committee for review.

27. Ray Cadigan, 76 Red Cliff Road re: Fence Variance. It was a decision of Council to refer the application to the Planning/Development Committee for review. The Public Works Committee will discuss the other issues outlined by Mr. Cadigan.

*Deputy Mayor Dyer left the chambers at 8:10pm*

28. Dolores Harvey, 18A Murphy's Lane re: Access to Property. **Moved K.Todhunter/J.Rose:** Resolved that Council approve the access to her property located off Skip’s Place subject to the same conditions that Jerome Caddigan was approved for and suggest she contact Mr. Caddigan for a possible cost share the construction of the access. In favour 5. Carried.

*Deputy Mayor Dyer returned to the chambers at 8:14pm*

29. Steve Finney, 149 Pine Line re: Dwelling Extension. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried.

30. April McGillivray, 642 Logy Bay Road re: Daycare. **Moved C.Dyer/E.Hatch:** Resolved that Council approve the daycare subject to the Town engineer reviewing the designated parking spaces and the one-way signage, and subject to the Department of Government Services approval and under section ten of the Town’s general regulations. In favour 6. Carried.

31. Mike Nurse, 94 Red Cliff Road re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council approve the dwelling extension subject to the Department of Government Services approval and compliance with Town regulations. In favour 6. Carried.
32. Theresa Cook, 179 Pine Line re: Dwelling Extension. Moved C.Dyer/J.Rose: Resolved that Council reject the dwelling extension since the proposed extension does not meet the minimum side yard length of three metres in a Residential Low Density (RLD) zone. In favour 6. Carried.

FINANCES

33. Cheques issued from May 30, 2011 to June 10, 2011 were reviewed.

34. Quikstat and expense/income reports issued to June 10, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

35. Finance re: Cold Ocean Aquarium Meeting. The Finance Committee will meet to discuss the Cold Ocean Aquarium Proposal.

36. Planning/Development re: Stop Work Order. Moved C.Dyer/J.Rose: Resolved that Council issue a stop work order to JBRC Enterprises Ltd. for commencing construction of a road without a permit and levy a fine as outlined within the Municipalities Act, to be lifted only when all deficiencies and outstanding fees and the fine is paid in full. In favour 6. Carried.

37. Planning/Development re: Signage. Council will investigate the possibility of weight restriction signage to be located on St. Francis Road preventing heavy vehicles from accessing St. Francis Road.

38. Policy re: Residential Pesticide Use. Moved E.Hatch/K.Mercer: Resolved that Council create a new policy Section 13 Number 1 which states: "The Town of Logy Bay-Middle Cove-Outer Cove does not use pesticides on Town property. The Town does not advocate nor support residential use of pesticide on private properties within the Town boundaries. In favour 6. Carried.

Councillor Todhunter left the chambers at 8:40pm

39. Public Works re: Backhoe Services. Moved C.Dyer/J.Rose: Resolved that Council accept the expression of interest from Andrew Boland, 21 St. Francis Road to be placed on the availability list for on-call backhoe services at a rate of $ 60.00 per hour plus HST. In favour 5. Carried.

Councillor Todhunter returned to the chambers at 8:42pm

40. Public Works re: Culvert. It was a decision of Council to approve the installation of an additional culvert on the property located at 9 Clover Dale Close.
41. Public Works re: Parked "For Sale" Vehicles. Town staff will write Seaview Services to inquire if they know who is parking vehicles across the street from their business and ask them to remove the vehicles immediately because of the safety concern they impose.

42. Public Works re: 50 Plus Goldenrods Shed. It was a decision of Council to accept the shed from the 50 Plus Goldenrods at no cost to the Town to be utilised within Kelly Park for storage.

43. Public Works re: Beach Lighting. Moved C.Dyer/K.Todhunter: Resolved that Council approve the purchase of two poles with two street lights on the poles to be located on the Middle Cove Beach parking lot. In favour 5. Councillor Rose Against. Carried.

44. Public Works re: Nageira Crescent Playground. Moved J.Rose/K.Todhunter: Resolved that Council write MCE Developers Inc. to have them remove all the excess material, in two weeks from the date of the letter and if not removed then Council will remove the material and invoice MCE Developers Inc and subject to the Town engineer approval of the aforementioned regarding the removal of all the excess material. In favour 6. Carried.

45. Public Works re: Eight Foot Norway Spruce. Moved C.Dyer/K.Todhunter: Resolved that Council approve the purchase of an eight foot Norway spruce from CD Trees at a cost of $ 785.00 to be planted for the 25th Anniversary of the Town and located in an area that can be decorated for the Christmas season annually. In favour 6. Carried.

46. Public Works re: Garbage Lids. Town staff will obtain quotes for garbage lids to be located at both lockouts, Middle Cove Beach and Kelly Park and table them at the next regular meeting of Council.


NEW BUSINESS

48. Ball Hockey Referees re: Cheques. Town staff will issue cheques to the referees.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 9:10pm

Adele Carliethers
Town Manager

John Kennedy
Mayor

Council Minutes – June 13, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 28, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Adele Carruthers, Town Manager
Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on June 28, 2011 be adopted with additions as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on June 13, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING


2. Memo from Lucy Stoyles, Municipalities Newfoundland and Labrador re: Avalon Regional Meeting, Saturday June 18, 2011 9:00am-3:00pm Fong’s Motel Carbonear. Councillor Hatch will provide a verbal report to Council.

3. Ray Cadigan, 76 Red Cliff Road re: Fence Variance. Town staff will write Mr. Cadigan to inform him that Council has approved the present height of the fence. In future, permits must be issued before construction commences.

CORRESPONDENCE


5. Letter from Bruce Cooper, Department of Health and Community Services re: Vehicle Smoking. Information Only.

Council Minutes – June 28, 2011

7. Letter from Fred Best, Municipal Assessment Agency Inc. re: Clar Simmons Scholarship Award. Information Only.


APPLICATIONS

9. Gerard Tobin, 86-92 Red Cliff Road re: Crown Land Application. It was a decision of Council to refer the application to the Planning/Development Committee.

10. Maurice Murphy, 64 Red Cliff Road re: Crown Land Application. It was a decision of Council to refer the application to the Planning/Development Committee.

11. Kenny Walsh, 309 Marine Drive re: 24’ x 28’ Garage. Moved C.Dyer/J.Rose: Resolved that Council reject the application to construct a 24’ x 28’ garage since the proposed location of the garage is located in front of the dwelling which is contrary to the development regulations in a Residential Low-Density Zone. In favour 6. Carried.


13. Paul Squires, 41 Snow’s Lane re: Change Use Sheet Metal Shop. Town staff will notify the adjacent property owners of the change use sheet metal shop and table the application again at the next regular meeting of Council for a decision.

FINANCES

14. Cheques issued from June 13, 2011 to June 24, 2011 were reviewed.

15. Quikstat and expense/income reports issued to June 24, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

17. Planning/Development re: Meeting. Town staff will contact Rick Roskin, 131-153 Doran’s Lane to schedule a meeting with the Planning/Development Committee to discuss a road extension on Doran’s Lane.

18. Policy re: Culverting Private Properties. Moved E.Hatch/K.Mercer: Resolved that Council create a policy titled “Culverting Private Properties”, culverting shall be through an application process and the culverting must be completed within six months and a fee of $10.00 shall accompany the application. In favour 6. Carried.

19. Public Works re: 6 Milford Haven Close Culverts. Town staff will write Aiden Green, 6 Milford Haven Close to remove the additional culverts in the ditch near his property as no prior approval from the Council was provided and the ditch must be restored to its original state.

20. Public Works re: 4 Milford Haven Close Culverts. Moved C.Dyer/K.Todhunter: Resolved that Council write Chris Marsh, 4 Milford Haven Close to remove the culverts in the ditch near his property as no prior approval from the Council was provided and the ditch must be restored to its original state. In favour 6. Carried.

NEW BUSINESS


Councillor Hatch left the Council meeting at 7:35pm


23. Town Buildings re: Lighting Retrofit. Town staff will have all town buildings retrofitted with new lighting that meets Occupational Health and Safety Standards.


25. Gibraltar Development Limited re: Rezoning. It was a decision of Council to meet with Gibraltar Development Limited regarding their subdivision proposal.

26. Venice Holdings Inc. re: Approval in Principle. It was a decision of Council to meet with Venice Holdings Inc. regarding their subdivision proposal.
27. Outer Cove Beach re: Access. Town staff will contact Thomas Hickey to ask him to place a private property sign on his gate and ensure that it's locked.

28. Tidy Towns re: Wrecked Vehicles. Town staff will forward a notice to all residents of the Town informing them to remove their wrecked vehicles to improve the overall beauty of the Town.

29. 1885 Regatta Crew re: Hall of Fame. Moved C.Dyer/K.Todhunter: Resolved that Council hire a limo for all family of the crew members as well as the Mayor and Town Manager to attend the ceremony scheduled for July 27, 2011. In favour 5. Carried.

30. Town Sign re: Atlantic Canadian Under 16 Soccer Champions. Town staff will place a notice on the Town Sign congratulating Connie Lewis, 56 St. Francis Road on winning the Atlantic Canadian Under 16 Soccer Championship.

31. Rocks re: Devereaux Property. Town staff will contact Chris Devereaux, 663-667 Logy Bay Road to ensure that all rock is removed immediately from the road subsequent to any equipment entering or leaving the construction site.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 9:10pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
MINUTES OF A REGULAR MEETING HELD ON JULY 12, 2011 COMMENCING AT 6:30 P.M.

IN ATTENDANCE: DEPUTY MAYOR CRAIG DYER; COUNCILLOR: BRADLEY POWER, KAREN TODHUNTER

TOWN MANAGER: ADELE CARRUTHERS
TOWN CLERK/TREASURER: RICHARD ROCHE
ADMINISTRATIVE SUPPORT CLERK: WAYNE LANVILLE

At the regular meeting of Council held July 12, 2011 a quorum was not present within 15 minutes after the time appointed for holding a meeting. As a result the meeting shall stand adjourned until the next regular meeting of Council.
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 25, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on July 25, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on June 28, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING


CORRESPONDENCE

2. Memo from Robert Cotter, Department of Municipal Affairs re: Appeal Decision 58 O'Rourke's Lane. Information Only.


5. Memo from Paul Marino, 84 Doran's Lane re: Water Concern. Mayor Kennedy will arrange a meeting with the Water Resources Division of the Department of Government Services to provide Council with an overview of drilled wells in Residential areas.

7. Memo from Professional Municipal Administrators re: Western/Northern Regional Meeting. Information Only.


9. Memo from Barry Roberts, MCE Developers Inc. re: Nageira Playground. Moved C.Dyer/J.Rose: Resolved that the land (playground) be transferred to the Town from MCE Developers Inc. In favour 7. Carried. Town staff will obtain quotes for fencing, trees and crushed stone to be utilised on the playground. Town staff will have a professional check out the stone on the playground area.


14. Memo from Lorne Stokes, 664 Logy Bay Road re: Business Operating/Backyard Mess. Town staff will contact Peter Jones, 24 Cadigan’s Road to clean up the mess at the rear of his property and inquire if he is operating a business from the residence.


17. Letter from Terry French, Department of Tourism, Culture and Recreation re: Community Development Grant Application. Information Only.

18. Letter from Daniel Erl, Kavanagh Associates re: Day Care Centre 642 Logy Bay Road. The Planning/Development Committee will meet with the Town Engineer to discuss the Day Care Centre parking lot proposal.

19. Letter from Sean Kavanagh, Kavanagh Associates re: Snow’s Lane Development. The Planning/Development Committee will meet with the Town engineer to discuss the development.
20. Memo from Logy Bay Green Team re: Middle Cove Beach Cleanup Day. Information Only.

21. Letter from Kevin O'Brien, Department of Municipal Affairs re: 2011 Municipal Capital Works Program Doran's Lane. Moved C.Dyer/J.Rose: Resolved that Council approve 90/10 funding provincial/municipal in the total amount of $ 128353.00 for Doran's Lane upgrading. In favour 7. Carried.

22. Paul Squires, 41 Snow's Lane addressed Council to answer any questions Council may have regarding his proposed sheet metal business.

23. John Waterman, 11 Tucamore Heights addressed Council to discuss his concern of damage to his property from vandals utilising Middle Cove Beach. Council informed Mr. Waterman to contact the R.N.C. and Town security when these vandals are active. In addition, Mr. Waterman should contact the Fire Department when a camp fire gets out of control. Town staff will contact the R.N.C. to increase patrols. Council may consider adding a gate to Middle Cove Beach limiting access to some vehicles.

APPLICATIONS


26. Paul Squires, 41 Snow's Lane re: Change Use Sheet Metal Shop. Moved C.Dyer/J.Rose: Resolved that the application to change the use of a garage to a sheet metal shop be rejected as per section 19(5) of the Town development regulations. In favour 7. Carried.


29. Shawn Cull, 18 Cadigan’s Road re: Demolish and Construct Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that the application be approved to demolish and construct a new single family dwelling subject to the department of government services and compliance with town development regulation 7. In favour 7. Carried.
Councillor Todhunter left the chambers at 7:44pm

30. Andrew Boland, 21 St. Francis Road re: Business License. It was a decision of Council to notify adjacent property owners of the proposed backhoe business and the application will be tabled at the next regular meeting of Council for a decision.

Councillor Todhunter returned to the chambers at 7:46pm


FINANCES

32. Cheques issued from June 27, 2011 to July 22, 2011 were reviewed.

33. Quikstat and expense/income reports issued to July 22, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

35. Special Events/Recreation re: Killick Coast Games. Town staff will organise a function for the Town’s Killick Coast participants to include pizza and awards for top athletes.

36. Fire Services re: Meeting. Mayor Kennedy and Deputy Mayor Dyer will meet with the Fire Department.

37. Heritage Committee re: Car Show Fundraiser. It was a decision of Council to permit the Heritage Committee to utilise the town hall for a car show fundraiser.

38. Jack Byrne Arena re: Vandalism. Councillor Power will forward the quotes received from security businesses regarding security cameras at the Jack Byrne Arena to the next public works committee for review.

NEW BUSINESS

39. Credit Card re: Fire Department. The Fire Department will remain with their current business credit card.
40. Justina Centre re: Chairs. **Moved C.Dyer/B.Power**: Resolved that Council purchase new chairs in the amount not to exceed $2500.00 (including tax). In favour 7. Carried. Town staff will check the condition of tables in the lower level of the Justina Centre and have the damaged tables repaired. Town staff will check the condition of the heaters in the lower level of the Justina Centre and replace any damaged ones.


42. Asphalt Tender re: Results. **Moved C.Dyer/B.Power**: Resolved that Council approve the quote of $39750.00 (+HST) for asphalt tender patching on select roads as per quote submitted by Modern Paving Ltd. to Council. In favour 6. Councillor Rose Against. Carried.

43. Snow Lane re: Grass Obstruction. Town staff will remove excess high grass from properties adjacent to the intersection of Logy Bay Road and Snow's Lane as well as Cadigan's Road.

44. Name Plates re: Mayor & Council. Town staff will order name plates for the mayor and council to be utilised in the council chambers for meetings.

45. Beach Security re: Middle Cove Beach. Town staff will adjust the hours of security on Middle Cove Beach to one hour later than the current arrangement.


**Moved E.Hatch/K.Todhunter**: Resolved that the meeting be adjourned at 9:00pm

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Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – July 25, 2011
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
August 8, 2011  
6:30 pm  

IN ATTENDANCE  
Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Bradley Power  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor James Rose  
Adele Carruthers, Town Manager  
Wayne Langille, Administrative Support Clerk  

REGRETS  
Richard Roche, Town Clerk/Treasurer  

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on August 8, 2011 be adopted with additions as circulated, corrected or amended. In favour 7. Carried.  

Moved E.Hatch/B.Power: Resolved that the minutes of a regular meeting held on July 25, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.  

BUSINESS ARISING  
1. Flood Risk Mapping Project re: Proposal Evaluation. Mayor Kennedy, Councillor Rose and the Town Manager will meet with CBCL Limited on August 9, 2011 to discuss the flood risk analysis being carried out for the Town.  

2. Letter from Sean Kavanagh, Kavanagh Associates re: Snow’s Lane Development. The Planning/Development Committee will meet with the Town engineer to discuss the development.  

3. Memo from Logy Bay Green Team re: Middle Cove Beach Cleanup Day. Town staff will add, sweeping the decking at Middle Cove Beach, as a regular item for the Town Maintenance staff to complete on a regular basis.  

4. John Waterman, 11 Tucamore Heights re: Vandalism. Council may obtain a legal opinion from the Town lawyer with reference to access to Middle Cove Beach.  

5. Special Events/Recreation re: Killick Coast Games. Town staff will organise a function for the Town’s Killick Coast participants to include pizza and awards for top athletes which is scheduled for August 19, 2011 at the Justina Centre at 5:30pm.
6. Heritage Committee re: Antique Car Show Fundraiser. The car show fundraiser has been postponed until August 20, 2011 at the Town Hall Parking lot.

7. Justina Centre re: Chairs. Councillor Rose and Town staff will review the heaters in the lower level of the Justina Centre to investigate if they need replacing or not.

CORRESPONDENCE

8. Mr. Mark Coughlin and Mrs. Cerrine Coughlin addressed Council pertaining to their application to construct a single family dwelling located on Marine Drive, Logy Bay. Council informed them to seek additional land from an adjacent property owner to make up the required area size for section 48 of the Town’s Development Regulations.

9. Mr. Renald Belley, 80 Marine Drive addressed Council pertaining to his application for a shed located at 80 Marine Drive. Council informed Mr. Belley to contact Newfoundland Power to obtain a clearance letter to construct a shed within the Newfoundland Power easement and Council would consider the application at a future Council meeting.

10. Letter from Jessica Ford, Newfoundland and Labrador Sexual Assault Crisis & Prevention Centre Inc. re: Proclamation Request. Council have agreed to sign the proclamation request when the official documents are forwarded to the Town.


Councillor Rose left the meeting at 7:10pm

12. Memo from the Supreme Court of Newfoundland and Labrador re: Laura Gillespie and Gary Paterno Appeal. Moved C.Dyer/E.Hatch: Resolved that Council have the Town lawyer, John French represent the Town in relation to the Supreme Court appeal with the cost borne to the applicant, Louis Pine. In favour 6. Carried.


APPLICATIONS


Councillor Todhunter left the chambers at 7:30pm

Councillor Tochunter returned to the chambers at 7:32pm

16. Lorne Stokes, 642 Logy Bay Road re: Daycare Parking and Signage. Moved C.Dyer/B.Power: Resolved that Council approve a parking plan and signage plan which includes asphalt parking spaces at the rear of the building to be submitted by the property owner and be acceptable to the Town engineer. In favour 6. Carried. Moved B.Power/E.Hatch: Resolved that Council rezone the property located at 642-644 Logy Bay Road from RLD (residential low density) to COM (commercial) at the expense of the owner, Lorne Stokes. In favour 6. Carried. Council may meet with the owner of the property to discuss the aforementioned.

17. Mark & Cerrine Coughlin, 11-13 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Development and Planning Committee for review.

18. Gibraltar Development Limited, 14A Sandalwood Drive re: Development Permit. Moved C.Dyer/B.Power: Resolved that Council reject the application since lot # 20 does not meet the frontage requirements of the Residential Low Density Zone as well as the lot in question has been allocated as an open space lot as part of phase one of the subdivision. In favour 6. Carried.

19. Renald and Christian Belley, 80 Marine Drive re: 10' x 12' Shed. It was a decision of Council to refer the application to the Development and Planning Committee for review.

FINANCES

20. Cheques issued from July 25, 2011 to August 5, 2011 were reviewed.

21. Quikstat and expense/income reports issued to August 5, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


25. Fire Services re: Defibrillator. Councillor Power will forward information on defibrillators to town staff to place on a future agenda of Council for the Justina Centre and the Fire Department.


NEW BUSINESS

27. War Memorial re: Location. Moved B.Power/K.Mercer: Resolved that Council approve the location of Outer Cove Point for the War Memorial with the condition that the application include the installation of lighting, fencing and signage. In favour 4. Deputy Mayor Dyer and Councillor Todhunter Against. Carried.

28. Scanner re: Trial Basis. It was a decision of Council to scan all the Council documents located on the agenda to Councillor Power and Councillor Todhunter.

29. Kelly Park re: Land. Moved E.Hatch/B.Power: Resolved that Council contact the adjacent property owner to Kelly Park who has vacant land, to inquire if they will swap land with Council to allow for an extension of Kelly Park. In favour 6. Carried.

Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 8:50pm

Adele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – August 8, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 22, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                       Deputy Mayor Craig Dyer
Councillor Eileen Hatch                   Councillor Ken Mercer
Councillor Bradley Power                 Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on August 22, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on August 8, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Sean Kavanagh, Kavanagh Associates re: Snow's Lane Development. Moved C.Dyer/J.Rose: Resolved that Council return the security deposit to Shawn Butler, the developer for the O'Leary States subdivision and retain the $10000.00 for the subdivision deficiencies. In favour 7. Carried. Town staff will arrange a meeting with the Town Engineer, Sean Kavanagh to discuss the O'Leary Estates subdivision.

2. Fire Services re: Defibrillator. Councillor Power will forward information on defibrillators to town staff to place on a future agenda of Council for the Justina Centre and the Fire Department.

CORRESPONDENCE

Mayor Kennedy left the chambers at 6:52pm

3. Mr. Mike Griffin addressed Council to voice his displeasure in the length of time that his subdivision is being held up due to deficiencies. It was a decision of Council for town staff to contact the Supreme Court representative to seek a speedy decision on the drain issue. Town staff will contact the Town and/or Municipalities Newfoundland and Labrador lawyer to inquire if a property owner can drain water onto another property through a natural water source.
Mayor Kennedy returned to the chambers at 7:09pm
Councillor Power left the meeting at 7:10pm

4. Proclamation Request re: Sexual Violence Awareness Week. The proclamation will be presented and signed by Mayor Kennedy at 6:30pm September 6, 2011 prior to the commencement of the Council meeting.


6. Memo from City of St. John's re: Liquid Waste Disposal Plan. Town staff will contact the Government of Newfoundland and Labrador to inquire where waste removal businesses will be required to offload their liquid waste from septic tanks following the February 1, 2012 deadline banning liquid waste from the City of St. John's Robin Hood Bay Landfill.

7. Memo from Andy Morgans, Department of Municipal Affairs re: Disclosure of Personal Information at Council Meetings. Town staff will ensure that consent is obtained on any correspondence that is tabled at a Council meeting or a person or persons addressing Council.

8. Memo from Renald Belley, 80 Marine Drive re: Address Council-Shed. Mr. Belley decided not to address Council on the shed issue.


11. Letter from Doug Jackman, Newfoundland Power re: JBRC Enterprises Subdivision. The Public Works Committee will review the Newfoundland Power Streetlight Design and forward any changes to Town staff.

12. Memo from Dolores Harvey, 405 Marine Drive re: Emergency Access – Skip's Place. Town staff will contact the Town Engineer, Sean Kavanagh to inquire on the emergency vehicle access standards and then town staff will forward the response from Mr. Kavanagh to Mrs. Harvey.

13. Letter from Sean Kavanagh, Kavanagh Associates re: Nageira Crescent Playground. Town staff will have Bill Dyer, B&P Enterprises meet with Public Works to discuss drainage from the Nageira Crescent subdivision.

14. Letter from Jessica Barbour, NL Sexual Assault Crisis and Prevention Centre re: Open House. Town staff will contact Ms. Barbour to inform her that the Town's current Mayor is John Kennedy.
APPLICATIONS

15. Bruce Blackwood, 6 Roman's Drung re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval, subject to obtaining the frontage on the building line and compliance with all other town regulations. In favour 6. Carried.


17. Renald and Christian Belley, 80 Marine Drive re: 10' x 12' Shed. Town staff will notify adjacent property owners of the application to place the shed in front of the building line on his property. Town staff informed Mr. Belley to contact the Town Council Office to review the National Building Code in relation to plastic sheds.

FINANCES

18. Cheques issued from August 8, 2011 to August 19, 2011 were reviewed.

19. Quikstat and expense/income reports issued to August 19, 2011 were reviewed.

BILL FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

23. Public Works re: Speeding Dump Trucks. Town staff will contact the RNC to increase patrols in the area.

24. Special Events/Recreation re: 25th Anniversary Party. The event is scheduled for September 1, 2011 at Kelly Park, Outer Cove. Food and Beverages as well as children’s activities will be provided at no cost to the residents.
NEW BUSINESS


26. Bench Plaque re: Judie Smith. The Policy Committee will develop a policy on plaques erected on Town property.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:32pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 22, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 6, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on September 6, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Todhunter: Resolved that the minutes of a regular meeting held on August 22, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Sean Kavanagh, Kavanagh Associates re: Snow’s Lane Development. The Public Works Committee, Town Manager, Town Engineer and Shawn Butler will meet onsite on September 8, 2011 at Ashkay Drive to discuss the remaining Snow’s Lane Development deficiencies.

2. Snow Clearing/Ice Control re: 2011-2012 Tender. The Snowclearing/Ice Control tender will be opened on September 9, 2011 at 2:00pm at the Town Hall.

3. Mr. Renald Belley, 80 Marine Drive addressed Council relating to his shed application on the agenda. Moved C.Dyer/J.Rose: Resolved that Council approve the construction of an attached 2.44m x 3.05m shed to the dwelling extension to the existing dwelling and compliance with the National Building Code. In favour 7. Carried.

CORRESPONDENCE

4. Letter from Mayor Churence Rogers re: Support for Nomination as President of MNL. Information Only.


Mayor Kennedy left the chambers at 7:09pm

7. Memo from Mike Griffin re: Request for a Response from Council Regarding a Development Permit for his Proposed Subdivision off St. Francis Road. It was a decision of Council to write Mr. Griffin to inform him that the drainage issue has to be resolved with the adjacent property owners before any work commences and that the adjacent property owners are meeting September 8, 2011 and this drainage item will be discussed.

Mayor Kennedy returned to the chambers at 7:14pm

8. Letter from Robert Cotter, Newfoundland Regional Appeal Board re: Appeal from Kenny Walsh, 309 Marine Drive, Logy Bay - Garage In Front of Building Line. Information Only.

9. Quotation from Provincial Fence Products re: Fence - Nageira Playground. Information Only


11. Quotation from W M Welding Limited re: Garbage Can Cover Plates. It was a decision of Council to purchase one garbage can cover plate as a trial basis.


13. Letter from Terry French, Minister of Tourism, Culture and Recreation re: $2500 Seniors Community Recreation Grant. Information Only.


**APPLICATIONS**

15. Renald and Christian Belley, 80 Marine Drive re: 10' x 12' Shed. Discussed under # 3 September 6, 2011 Council minutes.
16. Ron Walsh, Country Living Homes re: Construct Cul-De-Sac. It was a decision of Council to refer the application to the Planning and Development Committee.

FINANCES

17. Cheques issued from August 22, 2011 to September 2, 2011 were reviewed.

18. Quikstat and expense/income reports issued to September 2, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS


20. Development and Planning re: Meeting. The committee will meet to discuss the Geoff and Doug Pike Subdivision proposal.

21. Torbay Traffic re: Marine Drive/Logy Bay Road Temporary Traffic Light. Town staff will write the resident to inform her that the Torbay Road By-Pass is the reason for the traffic which should be completed soon which in turn will relieve the traffic congestion.

22. Fire Services re: Fire Hall Leak. Councillor Rose will inspect the Fire Hall roof for the leak in question in consultation with Town staff.

23. Public Works re: Lower Level Heaters. Town staff will purchase heaters for the lower level of the Justina Centre.

24. Emergency Planning re: Meeting. A meeting is scheduled for September 13, 2011 at 6:30pm in the Town Hall Committee Room with Paul Peddle, Fire and Emergency Services.

25. Northeast Avalon Joint Councils re: Meeting. The next regular meeting is scheduled for September 21, 2011.

26. Skip's Place re: Garbage. The Public Works Committee will meet onsite to discuss the garbage situation on Skip's Place.
NEW BUSINESS

27. Paving re: Letter. Town staff will write a local paving business to inform them not to dump asphalt on town property as well as all local concrete product suppliers. Effective immediately all pavement permits must state on the receipt issued to the customer the name of the pavement businesses completing the work.

28. Ditching re: Brush. The Public Works Committee will meet September 15, 2011 to discuss having the brush removed from roadside ditches.

29. Signage re: Unauthorised. Town staff will have all unauthorised signage erected within the Town removed.

Councillor Rose left the meeting at 8:00pm

30. MNL Workbook re: Meeting. Council will meet to discuss the MNL Workbook and have it completed. Town staff will forward the workbook to all of Council electronically.

31. Town Hall re: Bank Landscaping. Moved K.Todhunter/B.Power: Resolved that Council allot an amount of $ 5000.00 for the landscaping adjacent to Town Hall. In favour 6. Carried.


33. Ashkay Drive re: Bridge. Mayor Kennedy, MHA Kevin Parsons and Minister Kevin O’Brien met with Shawn Butler to discuss the bridge funding.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:32pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 19, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch

Moved K. Todhunter/B. Power: Resolved that the agenda of a regular meeting held on
September 19, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K. Todhunter/B. Power: Resolved that the minutes of a regular meeting held on
September 6, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Quotation from W M Welding Limited re: Garbage Can Cover Plates. The Public Works
Committee will meet to discuss the garbage can cover plates.

2. Fire Services re: Fire Hall Leak. Councillor Rose will inspect the Fire Hall roof for the leak
in question in consultation with Town staff.

CORRESPONDENCE

3. Letter from Juan Edwards, 62 Outer Cove Road re: Donation Request. Moved
B. Power/K. Todhunter: Resolved that Council approve $ 50.00 each to David and

4. Letter from Patricia Lee, 53 Doran’s Lane re: Flooding. Town staff will write Ms. Lee to
inform her that a flood risk study is currently underway for the entire Town, including
Doran’s Lane and that ditching was completed on Doran’s Lane to alleviate flooding.

5. Memo from Frederick Hollett/Dennis Shea re: Fire and Emergency Services Training
School. Councillor Power may attend the Emergency Operations Centre Management
training.

Council Minutes – September 19, 2011
6. Letter from Myrtle Stagg, Elliston Heritage Foundation re: Letter of Support. Town staff will write a letter of support to Ms. Stagg in support of the Sealers Memorial in Elliston project.


APPLICATIONS


9. Ron Walsh, 136-140 Middle Cove Road re: Cul-De-Sac. Moved C.Dyer/K.Mercer: Resolved that Council reject the application as per section 46(1) "no lot shall be reduced in area, either by the conveyance or alienation of any portion thereof or otherwise, so that any building or structure on such lot shall have a lot coverage that exceeds, or a front yard, rear yard, side yard, frontage or lot area that is less than that permitted by these regulations for the zone in which such lot is located" of the Town's Development regulations. In favour 6. Carried.

FINANCES

10. Cheques issued from September 5, 2011 to September 16, 2011 were reviewed.

11. Quikstat and expense/income reports issued to September 16, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

13. Personnel/Training re: Beach Cleaning. It was a decision of Council to have Denis Kavanagh continue cleaning the beach on the weekends until October 2, 2011.

14. Planning/Development re: Pike Subdivision Meeting. The Planning/Development Committee will meet regarding the Pike Subdivision once the rezoning is approved by the Department of Municipal Affairs.

15. Policy re: Hard Copy Manuals. Town staff will copy for each Councillor, a copy of the "Policy Manual" as well as the "Policy Wages and Benefits Manual" and place in a binder.
16. Tourism/Economic Development re: ACOA Middle Cove Beach Funding Proposal. Town staff will contact Andre Loder, Logy Bay Tourism Association Inc. to discuss a funding proposal for Middle Cove Beach through ACOA.

17. Waste Management re: Composters. Effective immediately C.D. Trees will be referring out of town customers to the Town to purchase composters.

18. Fire Services re: Bunker Gear. Town staff will apply for funding under the 90/10 ratio for eighteen sets of bunker gear for the Fire Department.

19. Fire Services re: Radios. It was a decision of Council to reject the Fire Departments request for additional radios as this account would be over budget for fiscal year 2011.

Deputy Mayor Dyer left the meeting at 7:20pm

20. War Memorial re: Fundraising. The Veterans Memorial Committee will meet to discuss fundraising for their proposed project.

NEW BUSINESS


23. Community Mailboxes re: Vandalism. Town staff will contact Canada Post to have the mailboxes that were vandalised restored to their original painted colour.

24. Gate re: Outer Cove Beach. Town staff will have a gate installed at the entrance to Outer Cove Beach.

Moved K.Mercur/K.Todhunter: Resolved that the meeting be adjourned at 7:37pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 19, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 3, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/B.Power: Resolved that the agenda of a regular meeting held on October 3, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved B.Power/K.Mercer: Resolved that the minutes of a regular meeting held on September 19, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Tourism/Economic Development re: ACOA Middle Cove Beach Funding Proposal. Councillors will discuss the funding proposal for Middle Cove Beach with ACOA representatives at the upcoming MNL Convention in November.

2. Community Mailboxes re: Vandalism. Town staff will contact Canada Post again to have the mailboxes that were vandalised restored to their original painted colour.

3. Geoff Gallant addressed Council to discuss his campaign message to Council as part of the NDP in the Cape St. Francis District.

4. Quotation from W M Welding Limited re: Garbage Can Cover Plates. The Public Works Committee will meet to discuss the garbage can cover plates.

5. Fire Services re: Fire Hall Leak. Councillor Rose will inspect the Fire Hall roof for the leak in question in consultation with Town staff.
CORRESPONDENCE

6. Letter from Tom Hedderon, Department of Transportation and Works re: Outer Cove Bridge. Town staff will write the property owner to inform him that the berm will be removed if need be in the future and the cost will be invoiced to the property owner.

7. Circular from the Department of Municipal Affairs re: Proposed 2012/2013 Municipal Capital Works Program. Town staff will inquire if other projects outside of road upgrading can be included as part of the 2012/2013 Municipal Capital Works Program.


11. Letter from Sean Kavanagh, Kavanagh Associates re: Emergency Vehicle Access. Mayor Kennedy will visit the site to determine the location of the survey pins and Town staff will inform Delores Harvey of the aforementioned. Town staff will have the area ditched in order to prevent traffic from dumping waste.

12. Letter from Winston Howell, 75 Barnes Road re: Marine Drive Construction. Information Only.

13. Letter from Chad Blundon, Department of Municipal Affairs re: 2011 Training and Professional Development Opportunities. Information Only.

APPLICATIONS

14. Lorne Stokes, 642-644 Logy Bay Road re: Parking Lot Layout (Daycare). Town staff will inform Lorne Stokes that the parking lot layout has been forwarded to the Town Engineer, Sean Kavanagh for his review.

15. Sophie Roch, 80 Marine Drive re: Childcare Business. Town staff will notify adjacent property owners of the proposed Childcare Business.
16. Colin Moss, 101-115 Middle Cove Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling with the frontage being obtained at the building line and pending compliance with town regulations and approval from the Department of Government Services. In favour 7. Carried.

17. Blair McNiven, 6 Sandalwood Drive re: Single Family Dwelling. Town staff will inform the adjacent property owners of Mr. McNiven’s request for a ten percent variance on his minimum building line setback.

FINANCES

18. Cheques issued from September 19, 2011 to September 30, 2011 were reviewed.

19. Quikstat and expense/income reports issued to September 30, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

21. Finance re: 2012 Budget. Town staff will inform all stakeholders involved to forward their proposed budget for fiscal year 2012 to Council prior to October 31, 2011.

22. Policy re: Meeting. The Policy Committee will meet to discuss a policy regarding plaques on benches at Kelly Park.

23. Public Works re: Alternate Driveway. Town staff will contact Kirk Stokes to have the alternate driveway removed and that he may approach Council with a revised location.

24. Public Works re: Tree Trimming. Town staff will forward a notice to all residents informing them of tree trimming that will be occurring on public property to improve sight lines throughout the Town.

25. Public Works re: Signage. Town staff will have a “bump ahead” sign placed on Murphy’s turn to warn the motoring public of the dangerous pot hole.

26. Special Events/Recreation re: Soccer Coordinator Grant. Moved K.Todhunter/C.Dyer: Resolved that Council approve the hiring of a soccer coordinator for an indoor soccer program to be located at St. Francis of Assisi School. In favour 7. Carried.
27. Special Events/Recreation re: Kelly Park Tree Planting. Moved B. Power/K. Todhunter: Resolved that Council approve the purchase of a tree for Kelly Park to use for Christmas functions such as the Tree Lighting Ceremony and Breakfast with Santa. In favour 7. Carried.

28. Fire Department re: First Responder. Mayor Kennedy and Deputy Mayor Dyer will meet with the Fire Department to discuss their request for first response training.

29. War Memorial re: Document. Town staff will forward the war memorial document to all of Council for their review.

30. Personnel/Training re: Meeting. The Personnel/Training Committee will meet to discuss long term disability ease back for Town staff.

NEW BUSINESS

31. Justina Centre re: Rental. Council will consider adding a section to the Justina Centre Rental Agreement to reference the cleanup that is required after functions.

32. Security re: Cameras. Moved C. Dyer/B. Power: Resolved that Council approve the quote submitted by Blueshield Security for the installation of cameras, DVR and a monitor in both the Town Hall and the Justina Centre at a cost not to exceed $6500.00. In favour 7. Carried.

33. Jack Byrne Skating re: Volunteers. It was a decision of Council to permit volunteers from the Duke of Edinburgh program to volunteer on the ice commencing the next skate day scheduled for the Town on October 15, 2011.

34. Flag Pole re: Town Hall. Town staff will have an extra pole fabricated in order to support all three flags being the Canadian, Newfoundland and Labrador, and the Town.

35. Doran’s Lane re: Grading. Town staff will have the gravel section of Doran’s Lane graded to remove the hazardous pot holes.

Moved C. Dyer/K. Todhunter: Resolved that the meeting be adjourned at 8:30pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 3, 2011
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 17, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                  Deputy Mayor Craig Dyer
Councillor Eileen Hatch              Councillor Ken Mercer
Councillor Bradley Power             Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on October 17, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on October 3, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Quotation from W M Welding Limited re: Garbage Can Cover Plates. The Public Works Committee will meet to discuss the garbage can cover plates.

2. Fire Services re: Fire Hall Leak. Councillor Rose will inspect the Fire Hall roof for the leak in question in consultation with Town staff.

3. Letter from Sean Kavanagh, Kavanagh Associates re: Skip’s Place Cul-De Sac Vehicle Access. Mayor Kennedy will visit the site to determine the location of the survey pins and Town staff will inform Delores Harvey of the aforementioned. Town staff will check Ashkay Drive for debris and have it removed.

4. Policy re: Meeting. The Policy Committee will meet to discuss a policy regarding plaques on benches at Kelly Park.

5. Fire Department re: First Responder. Mayor Kennedy and Deputy Mayor Dyer will meet with the Fire Department to discuss their request for first response training.
CORRESPONDENCE

6. Letter from John and Debbie Harvey, 70 Pine River Road re: Light Pole. Councillor Rose will make an onsite visit to Pine River Road to determine if a new light and pole is required.


10. Memo from Alison Greene, Building Healthy Communities re: Conference. Information Only.

11. Letter from Lorne Stokes, 664 Logy Bay Road re: Culvert – 10 Milford Haven Close. Moved J.Rose/E.Hatch: Resolved that Council inform Kirk Stokes to apply for a second driveway culvert installation and then the application will be referred to the Town engineer at Mr. Stokes expense and if the culvert application is rejected the cost of removal will be at Mr. Stokes expense. In favour 6. Carried. Mr. Stokes addressed Council to discuss his second driveway culvert.

APPLICATIONS


13. Blair McNiven, 6 Sandalwood Drive re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application for a single family dwelling subject to the Department of Government Services approval, subject to a ten percent variance on minimum building line setback, subject to doorstep grade exemption and compliance with town regulations. In favour 6. Carried.

14. George Furey, 94-98 Marine Drive re: Single Family Dwelling. It was a decision of Council to notify the adjacent property owners of the frontage variance request. In addition, Town staff will contact the Department of Transportation and Works for an onsite meeting regarding the driveway location.

15. Roger Green, 21-29 Walsh's Road re: Single Family Dwelling. Town staff will contact Mr. Green to provide him with options on the subdivision of his property.
16. Cerrine and Mark Coughlin, 11-13 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application back to the Planning/Development Committee and to meet with the applicant onsite to discuss their proposal.

FINANCES

17. Cheques issued from October 3, 2011 to October 14, 2011 were reviewed.

18. Quikstat and expense/income reports issued to October 14, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

Councillor Power left the meeting at 7:37pm

20. Personnel/Training re: Town Maintenance Worker. Moved E. Hatch/K. Mercer: Resolved that Council extend the full-time seasonal maintenance position to a date to be determined by the Town Manager. In favour 5. Carried.


22. Public Works re: Speed Bump. Moved J. Rose/C. Dyer: Resolved that Council approve the installation of a speed bump to a cost not to exceed $1200.00 plus HST to replace the existing one located south of St. Francis of Assisi School. In favour 5. Carried. Town staff will revitalize the Pace Car Program. Town staff will contact the Town of Torbay for a loan of their speed display sign.

23. Fire Services re: Open House. The Fire Department has rescheduled the Fire Hall Open House to October 22, 2011.

24. Policy re: Meeting. The Policy Committee will meet to discuss the policy manuals.

25. Justina Gardens re: Meeting. Mayor Kennedy will meet with a Steele Communications Inc. representative regarding the damage to the Justina Gardens, Kelly Park related to a contest on HITS FM.
NEW BUSINESS

26. Snowclearing Regulations re: 2011-2012. Moved C. Dyer/E. Hatch: Town staff will contact the MNL lawyer first and then the Town Lawyer, John French, if need be, to review the wording of the regulations and then have them gazetted so that the RNC can ticket on Town roads for parking offences. In favour 5. Carried.

27. MNL re: Questionnaire. A meeting is scheduled for October 30, 2011 to discuss and complete the questionnaire.

28. MNL re: Convention Accommodations. Council will discuss accommodations regarding the convention at the conclusion of the public Council meeting.

29. Snowclearing Equipment re: Review. The Town Manager and Councillor Rose will meet with Clarke’s Trucking to review all their snowclearing equipment.

30. Butler Subdivision re: Deficiencies. The Public Works Committee will visit the site and complete an onsite inspection and report back to Council.

31. Hearing re: Stavanger Drive Area. Mayor Kennedy will attend the hearing to be held at the City of St. John’s on October 19, 2011.

32. Kevin Parsons MHA re: Letter. Mayor Kennedy will write Mr. Parsons to congratulate him on his election win and to setup a meeting with him to discuss outstanding municipal issues.

Moved E. Hatch/K. Mercer: Resolved that the meeting be adjourned at 8:30pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 1, 2011
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                  Deputy Mayor Craig Dyer
Councillor Eileen Hatch             Councillor Ken Mercer
Councillor James Rose (arrived 6:54pm) Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved K.Mercer/E.Hatch: Resolved that the agenda of a regular meeting held on November 1, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on October 17, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Lorne Stokes, 664 Logy Bay Road re: Culvert – 10 Milford Haven Close. It was a decision of Council to defer the letter to the Public Works Committee for further discussion.

CORRESPONDENCE

2. Letter from Jenna Clark, Veterans Affairs Canada re: War Memorial. Information Only.

3. Letter from Mike Murphy, Steele Communications re: Justina Gardens Vandalism. It was a decision of Council to write the CRTC to complain about the contest that had been run on HITS FM that resulted in damage to town property. In addition, Council will copy the letter to City Honda, the prime sponsor of the contest.


6. Memo from David Thompson, Atlantic Path re: Health Study. Information Only.

7. Memo from Dean Wiseman, Newfoundland Vegetation re: Tree Trimming. Moved C.Dyer/E.Hatch: Resolved that Council contract Newfoundland Vegetation to complete tree trimming throughout select areas of the Town at a cost of $8100.00 (HST included), with the mulch produced returned to the Town. In favour 6. Carried.

8. Memo from Kevin Cadigan, 359 Marine Drive re: Manure Stench. It was a decision of Council to write Mr. Cadigan to inform him that his concern would be forwarded to the Department of Environment and Department of Natural Resources of the provincial government.


10. Letter from Frederick Hollett, Fire and Emergency Services re: Guidance Document for the Use of Automated External Defibrillators. It was a decision of Council to question Fire and Emergency Services on the aforementioned letter at the upcoming MNL Convention.

11. Memo from Robert Cotter, Department of Municipal Affairs re: Appeal Public Notice. Information Only.


14. Letter from Jamie Hunt, Department of Municipal Affairs re: Doran’s Lane Upgrading. Town staff will contact Mr. Hunt and Kevin Parsons, MHA Cape St. Francis District, concerning submitting another capital works project.

APPLICATIONS

15. April McGillivray, 642 Logy Bay Road re: Daycare Business. Moved C.Dyer/E.Hatch: Resolved that Council approve the parking plan for the proposed daycare subject to the exemption of # 9 (town engineer letter dated July 18, 2011) and subject to an onsite inspection by the Town Engineer to alleviate any drainage concerns. Any recommendations from Town Engineer to be adhered to. In favour 6. Carried.

16. Albert Williams, 28 Liam Drive re: Nugent Property Development. The rezoning request was sent to Plantech Environment for review.
17. George Furey, 94-98 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to the Department of Government Services approval and a variance on the frontage Requirement from 45m to 42.03m and compliance with all other town regulations. In favour 6. Carried.

FINANCES

18. Cheques issued from October 17, 2011 to October 28, 2011 were reviewed.

19. Quikstat and expense/income reports issued to October 28, 2011 were reviewed.

20. Property Owner, 39-43 Snow’s Lane re: Stop Work Order. It was a decision of Council to place a stop work order on the property 39-43 Snow’s Lane until a permit is issued for completing renovations to structures, paving driveway and erecting a fence.

21. Property Owner, 1 Room’s Place. It was a decision of Council for Town Staff to carry out an onsite inspection of the aforementioned residence concerning dwelling renovations.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

23. Finance re: Vehicle Purchase. It was a decision of Council to discuss purchasing additional vehicles to the Town fleet as part of the 2012 fiscal year budget.

24. Special Events/Recreation re: Christmas Dinner. It was a decision of Council to have the 2011 Christmas Dinner for Council and staff at the Justina Centre on November 25, 2011. The meal/caterer will be decided at a later date.

25. Special Events/Recreation re: Community Christmas Events. Council may forward ideas relating to Christmas Community Events to the Community Program Coordinator.

26. Tourism/Economic Development re: Middle Cove Beach ACCA Project. Town staff will forward a budget, type of bathroom/canteen structures and a concept plan to ACCA.

27. Fire Services re: Open House/Honorarium. Councillor Rose will meet with Deputy Mayor Dyer to discuss the honorariums.
NEW BUSINESS


29. Staff re: Hiring. Moved K.Todhunter/J.Rose: Resolved that Council may avail of the part time employee on staff to assist Robert Power on an as need basis for special circumstances authorised by the Town Manager until the maintenance worker returns to work. In favour 6. Carried.

30. Patchwork re: Asphalt. Town staff will contact Modern Paving Limited regarding any damage that may occur to any of the patch work completed during snow clearing operations.

31. Curbside Recycling re: Shared Services Study. It was a decision of Council to participate in a curbside recycling study with the Town of Bauline, Pouch Cove and Flatrock.

Moved K.Mercer/E.Hatch: Resolved that the meeting be adjourned at 8:19pm

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 14, 2011
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Bradley Power
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS
Councillor Eileen Hatch
Wayne Langille, Administrative Support Clerk

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on November 14, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/C.Dyer: Resolved that the minutes of a regular meeting held on November 1, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING
1. Letter from Mike Murphy, Steele Communications re: Justina Gardens Vandalism. It was a decision of Council to write the Canadian Broadcast Standards and the CRTC to complain about the contest that had been run on HITS FM that resulted in damage to town property.

2. Letter from Jamie Hunt, Department of Municipal Affairs re: Doran’s Lane Upgrading. The Public Works Committee of Council will meet to discuss submitting a revised Capital Works project.

CORRESPONDENCE
3. Letter from Deborah Breen, 40 Old Pine Line re: Speed Bump. Town staff will write Ms. Breen to inform her that Council is only testing the speed bumps located within the Town especially in the school areas and Council will not entertain any additional speed bumps at this time. Town staff will obtain a price for the purchase of a speed sign.

4. Letter from Joan Butler, Cabot Community Business Development Corporation re: Annual General Meeting. Council members may attend the Annual General Meeting scheduled for Tuesday November 29, 2011 at Ocean Quest, Long Pond, CBS from 1:00pm to 2:00pm in the Mayor’s absence.


APPLICATIONS

11. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 4) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

12. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 5) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

13. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 6) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

14. Roger Green, 21-29 Walsh's Road re: Single Family Dwelling. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application for a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations and conditions of approval from the Department of Government Services for a 40m dwelling setback. In favour 6. Carried.

FINANCES

15. Cheques issued from October 31, 2011 to November 10, 2011 were reviewed.

16. Quikstat and expense/income reports issued to November 10, 2011 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


COMMITTEE REPORTS

18. Finance re: Meeting. The Finance Committee will meet in the coming weeks to discuss the 2012 Municipal Budget.

19. Personnel/Training re: Town Maintenance Worker. Moved C.Dyer/B.Power: Resolved that the salary of the Acting Town Maintenance Worker be increased to the entrance level of the Town Maintenance Worker scale retroactive to when the Maintenance Worker commenced leave. In favour 6. Carried.

20. Public Works re: Meeting. The Public Works Committee will meet to discuss the Lorne Stokes culvert.

21. Special Events/Recreation re: Christmas Dinner. The Christmas Dinner for Council and staff is scheduled for November 25, 2011 at the Justina Centre.

22. Fire Services re: Repeater. Town staff will contact the Fire Chief to submit a map of the dead radio signal areas of the Town. In addition, Town staff will contact the Amateur Radio Club to request if they would confirm dead radio signals within the Town and for them to submit their findings to the Council.

23. Fire Services re: Meeting. Council will meet with the Fire Department to discuss medical calls.

24. Fire Services re: Pager. Town staff will check with the Fire Department to inquire if the fire-fighters forget their pagers while on call.

NEW BUSINESS

25. Property Owner Lower Road re: Property Taxes. It was a decision of Council to have the property owner in question on Lower Road back taxed for seven years for a parcel of vacant land that was never assessed and taxed.

26. Outer Cove Beach re: Gate. Moved B.Power/K.Todhunter: Resolved that Council approve a budget up to $1200.00 for the design and construction of a gate for the entrance to Outer Cove Beach. The Public Works Committee will meet to discuss the design of the particular gate. In favour 6. Carried.

28. Paperless Agenda re: Councillor Power. Councillor Power will no longer need an electronic copy of the agenda and will revert back to a hard paper copy.


30. Snow Clearing re: Equipment. Town staff and the Public Works Committee will inspect the snow clearing equipment.

Moved B.Power/K.Todhunter: Resolved that the meeting be adjourned at 8:00pm

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – November 14, 2011  
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IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on November 28, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on November 14, 2011 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Mike Murphy, Steele Communications re: Justina Gardens Vandalism. It was a decision of Council to write the Canadian Broadcast Standards and the CRTC to complain about the contest that had been run on HITS FM that resulted in damage to town property.

2. Public Works re: Meeting. The Public Works Committee will meet to discuss the Lorne Stokes culvert.

3. Fire Services re: Meeting. Council will meet with the Fire Department to discuss medical calls.

4. Snow Clearing re: Gas Tank Storage. Town staff will inform Clarke’s Trucking and Excavating that they may store a gas tank behind the Town Hall for their snow clearing equipment but the Town has requested a letter from them indicating the Town is not responsible for any spill that may occur from the gas tank and that they would be solely responsible for the cleanup.
CORRESPONDENCE

5. Memo from Jamie Hunt, Department of Municipal Affairs re: Hurricane Igor Claim. Information Only.

6. Memo from WM Welding Limited re: Outer Cove Beach Security Gate. Town staff and members from the Public Works Committee of Council will visit the site at the entrance to Outer Cove beach with Wayne Mahon to select an appropriate location for the gate.

7. Letter from Michael Kirkland, Kirkland Balsom and Associates re: Telecommunications Tower. The Public Works Committee of Council will meet with Mr. Kirkland to discuss the tower.

8. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Level One Groundwater Supply Assessment for Red Cliff Road Proposed Sub-Division. Town staff will inform Gerard Tobin that he may upgrade the existing crown right-of-way in order for equipment to access his property to carry out the study.


10. Memo from George Tilley, Heart and Stroke Foundation of Newfoundland and Labrador re: Automated External Defibrillator Justina Centre. Town staff will inquire about the last sentence in the memorandum of agreement and to have it clarified and another memo drawn up prior to any town signatures.


APPLICATIONS

12. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 4) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

13. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 5) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

14. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 6) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

FINANCES

16. Cheques issued from November 14, 2011 to November 25, 2011 were reviewed.

17. Quikstat and expense/income reports issued to November 25, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Finance re: Meeting. The Finance Committee will meet to discuss the 2012 budget.

20. Planning/Development re: Red Cliff Property. Town staff will write the Department of Environment and Conservation to inquire on having an environmental audit completed on the Red Cliff area.

21. Policy re: Committee. The Policy Committee will meet prior to the next Council Meeting.

22. Waste Management re: Participation. Town staff will contact DBI Garbage Removal to inquire on how many households are participating in the Curbside Recycling Program on a monthly basis.

23. Fire Services re: Training Hoses. Town staff will contact the Fire Department to submit three quotes on a second set of hoses to be utilised for training to the Council.

NEW BUSINESS

24. Culverting re: Private Properties. It was a decision of Council to refer the policy back to Public Works and the Policy Committee of Council.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:42pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
December 12, 2011  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Bradley Power  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor James Rose

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on December 12, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on November 28, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Finance re: Meeting. The Finance Committee will meet with the Community Program Coordinator to discuss recreation programs for fiscal year 2012.

2. Fire Services re: Medical Calls. Councillor Power will contact the Torbay Fire Department to inquire about their requests to respond to medical calls.

CORRESPONDENCE

3. Memo from the Town of Portugal Cove-St. Phillips Fire Department re: Mutual Aid Agreement. Town staff will contact the Logy Bay-Middle Cove-Outer Cove Fire Department to inquire what other Towns have committed to the Town of Portugal Cove-St. Phillip’s Mutual Aid Agreement request.


5. Memo from John Comfort, Altus Group re: Bell Mobility Communications Tower. The Public Works Committee will meet with an Industry Canada representative to discuss the Bell Mobility Communications Tower in January, 2012 in the Town Hall Committee Room.

Council Minutes – December 12, 2011

7. Letter from Sean Kavanagh, Kavanagh Associates re: Confirmation of Assignment Agreement. The Public Works Committee and the Town Clerk/Treasurer will review the document.


12. Memo from Trevor Bridger, 50 Red Cliff Road re: Water Problem. Town staff will contact Mr. Bridger and inform him to contact the manager of the Department of Environment and Conservation, Water Resources Management Division to assist him in his water issue.

**APPLICATIONS**

13. Alex and Angela Martin, 669-687 Logy Bay Road (lot # 4, # 5, # 6) re: Single Family Dwelling. **Moved C.Dyer/J.Rose**: Resolved that on March 10, 2010, Council gave (conditional) approval for Lot No. 1 for a residential dwelling to front onto Stick Pond Road. Council also adopted the Concept Plan, as part of the approval process. The Concept Plan, as adopted by Council, is more clearly defined in Drawing 09-777, prepared by William Doyle and Associates, dated November 19, 2009. The application for lot nos 4, 5, 6 has been approved by Council subject to the conformity of the adopted concept plan. As part of this approval, Council requires that the 50 foot road reservation between lot nos. 4 and 5 on Logy Bay Road and between lot nos 1 and 6 on Stick Pond Road be held in reserve and not form part of any of the proposed lots, subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

14. Russell Caddigan, 4 Roman’s Drung re: Excavation Permit. It was a decision of Council to refer the request to the Planning/Development Committee for further review.
FINANCES

15. Cheques issued from November 28, 2011 to December 9, 2011 were reviewed.

16. Tammy Kavanagh re: Appeal. Town staff will contact Robert Cotter, Department of Municipal Affairs to clarify who pays for the advertisement of the Tammy Kavanagh appeal.

17. Quikstat and expense/income reports issued to December 9, 2011 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Finance re: Meeting. Council will meet on January 4, 2012 at 7:00pm in the Town Hall Committee Room to finalize the 2012 Municipal Budget.

20. Personnel/Training re: Christmas Bonus. Moved C.Dyer/B.Power: Resolved that Council issue a Christmas bonus to staff equivalent to two days of pay for employees with over three years' service and one day of pay of employees with less than three years service and $50.00 for part-time employees (i.e. cleaner, bar tenders). In favour 7. Carried.


22. Special Events/Recreation re: Killick Coast Games. Council has accepted that the 2012 Killick Coast Games hosted by the Town will be held on the last week of August.

23. Special Events/Recreation re: Seniors Dinner. Town staff will ensure that no dinners leave the Justina Centre for consumption as it violates the Town licence for food and beverages at the Justina Centre.
24. Jack Byrne Arena re: Municipal Rental. Councillor Power will inquire if a municipality can carry over a free rental that was not used in a calendar year to the next calendar year.

NEW BUSINESS

25. Council Meeting re: 2012 Schedule. The first Council meeting of 2012 has been scheduled for January 9, 2012. Town staff will complete a draft Council meeting schedule to Council for discussion at the next regular meeting of Council.

26. Town Hall Closure During Christmas re: Notice. Town staff will place a notice on the front door of the Town Hall to inform residents of the Town Hall Closure during Christmas.

Moved B.Power/J.Rose: Resolved that the meeting be adjourned at 8:12pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor