IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved K.Mercer/E.Hatch: Resolved that the agenda of a regular meeting held on January 9, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on December 12, 2011 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING


2. Memo from John Comfort, Altus Group re: Bell Mobility Communications Tower. Town staff will circulate to all of Council the presentation from Industry Canada on “Radiocommunication and Broadcasting Antenna Systems”.

3. Tammy Kavanagh re: Appeal. Town staff will contact Robert Cotter, Department of Municipal Affairs to clarify who pays for the advertisement of the Tammy Kavanagh appeal.

4. Jack Byrne Arena re: Municipal Rental. Councillor Power will inquire if a municipality can carry over a free rental that was not used in a calendar year to the next calendar year.
5. Letter from Lorne Tucker, Jack Byrne Arena re: Seniors Skating Sponsorship. Moved K.Todhunter/E.Hatch: Resolved that Council approve the participation in the seniors skating program at the Jack Byrne Arena in an amount of $200.00 as a one-time deal with statistics on the program forwarded to the Town once the program is complete. In favour 7. Carried.

6. Letter from Sean Kavanagh, Kavanagh Associates re: Snow's Lane Development. Town staff will inform Shawn Butler that the cash deposit will be held until all deficiencies have been rectified with the Town pertaining to the Skip’s Place/Ashkay Drive Development.

7. Memo from John Comfort, Altus Group re: Bell Mobility Communications Tower. As previously discussed under #2 January 9, 2012 Council meeting.

8. Letter from Chad Blundon, Department of Municipal Affairs re: Right-of-Ways. Information Only.

9. Letter from Churence Rogers, Municipalities Newfoundland and Labrador re: 2011 MNL Census of Municipalities. Town staff will provide a copy to any member of the Council if they so desire.


12. Letter from Sean Kavanagh, Kavanagh Associates re: Municipal Capital Works 2012-2013. The Public Works Committee will meet and review the “Standard Terms and Conditions” for the “Confirmation of Assignment” document and prior to the meeting, Town staff will obtain clarification from Kavanagh Associates on Section 2.2 of the Standard Terms and Conditions.

13. Letter from Daniel Martin, Kavanagh Associates re: Cadigan’s Road Culvert Replacement and Upsizing. Town staff will obtain clarification from CBCL Limited on the discrepancy between the estimated cost from Kavanagh Associates and CBCL Limited on the Cadigan’s Road Culvert Replacement and Upsizing. Consequently, the Public Works Committee of Council will meet to discuss the aforementioned.
APPLICATIONS

14. Russell Caddigan, 4 Roman’s Drung re: Excavation Permit. Town staff will inform Mr. Caddigan that he must have a development permit in place in order to complete any excavation work on his lot on Roman’s Drung.

15. Gerard Tobin, 74 Red Cliff Road re: Single Family Dwelling. Town staff will contact Mr. Tobin to have his engineer revise the subdivision plan and then the Development and Planning Committee and the East Coast Trail Association will meet with Mr. Tobin to discuss various subdivision items.


FINANCES

17. Cheques issued from December 12, 2011 to January 6, 2012 were reviewed.

18. Quickstat and expense/income reports issued to January 6, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

19. Clarkes Trucking & Excavating Limited re: Snowclearing/Ice Control $ 44849.21. Moved K.Todhunter/E.Hatch: Resolved that Council approve the payment of the invoice in full, but hold the invoices for the tandem in the amount of $ 15036.92 until the tandem is presented to the Town in an operational form. In favour 5. Deputy Mayor Dyer and Councillor Power Against. Carried. Town staff will check with other Towns to inquire of how the snow clearing invoices are verified.


COMMITTEE REPORTS

21. Personnel/Training re: Terms of Reference. The Personnel/Training Committee are drafting a terms of reference and will forward to all of Council when completed.

22. Planning/Development re: Meeting. The Planning/Development Committee will meet on January 16, 2012 at 7:30pm in the Town Hall Committee Room to discuss the Venice Holdings Inc. Subdivision Plan.

23. Policy re: Changes. Town staff will update both policy manuals and forward a new copy of each to all of Council with the approved changes.
24. Public Works re: Tree Trimming. Town staff will contact a local resident Mr. Mulch to inquire if they are interested in completing some tree limbing for the Town.

25. Public Works re: Middle Cove Road. Town staff will check on the end of Middle Cove Road to inquire if the snow is being cleared by the Town's contractor.

26. Public Works re: Garbage Box – Power's Farm Road. Town staff will ask residents to move their garbage boxes in off the road so that the snow clearing contractor does not damage the residents garbage boxes.

27. Tourism/Economic Development re: Washroom Report. Town staff will forward the report on the washroom report for Middle Cove Beach to all of Council.

28. Fire Services re: Letter. Mayor Kennedy will draft a letter to Neil Ryan, former Chief, Deputy Chief and Firefighter thanking him for all his time committed to the Volunteer Fire Department over the years.

29. Northeast Avalon Joint Councils re: January 18, 2012 Meeting. Council may submit any concerns to Councillor Hatch as MHA David Brazil Conception Bay East – Bell Island as Mr. Brazil will be attending the upcoming meeting.

NEW BUSINESS


33. Five Percent Discount re: 2012. Moved C.Dyer/E.Hatch: Resolved that the five percent discount on property and business tax be approved and taxes must be paid in full on or before March 2, 2012. In favour 7. Carried.


35. Property Tax Reduction re: 2012. Moved C.Dyer/E.Hatch: Resolved that a reduction in property taxes for properties with assessed values of $280000.00 or less for the year 2012 and property owners whose combined income for the year 2011 is $20000.00 or less and will remain in effect until the last business day of the year 2012. In favour 7. Carried.


38. Flood Risk Update re: CBCL Limited. Council are invited to attend the Flood Risk Update scheduled for 4:00pm January 11, 2012 in the Town Hall Committee Room with CBCL Limited.

**Moved E.Hatch/K.Todhunter**: Resolved that the meeting be adjourned at 8:04pm. In favour 7. Carried.

Adele Carruthers  
Town Manager

John Kennedy  
Mayor
MINUTES OF AN PUBLIC EMERGENCY MEETING HELD ON JANUARY 10, 2012 COMMENCING AT 7:00 P.M.

IN ATTENDANCE: MAYOR JOHN KENNEDY, DEPUTY MAYOR CRAIG DYER: COUNCILLORS: EILEEN HATCH, KEN MERCER, BRADLEY POWER, JIM ROSE, KAREN TODHUNTER

TOWN MANAGER: ADELE CARRUTHERS
TOWN CLERK/TREASURER: RICHARD ROCHE

AGENDA: SNOWCLEARING INVOICES

Moved: J.Rose/K.Todhunter: Resolved that the outstanding snow clearing invoices for Clarke Trucking be paid in full as per recommendations from Mr. John French, town lawyer. In favour 5. Deputy Mayor Dyer and Councillor Power Against. Carried.

Moved B.Power/E.Hatch: Resolved that the meeting be adjourned at 7:05 P.M.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 23, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGrets

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on January 23, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved K.Mercer/E.Hatch: Resolved that the minutes of a regular meeting held on January 9, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Memo from John Comfort, Altus Group re: Bell Mobility Communications Tower. Town staff will arrange a meeting with Mike Kirkland, Kirkland, Balsom & Associates to discuss the Bell Mobility Communications Tower proposed to be located behind the Town Hall.

2. Jack Byrne Arena re: Municipal Rental. Town staff will book the Jack Byrne Arena for a full day rental as part of the summer program to avail of the Town's free yearly rental.

3. Clarkes Trucking & Excavating Limited re: Snow Clearing/Ice Control. Town staff will print daily temperature reports and check future snow clearing/ice control invoices for accuracy. Town staff will provide Council a complete assessment comparing the cost of contracting out versus purchasing the Town's own snow clearing equipment.

4. Northeast Avalon Joint Councils re: January 18, 2012 Meeting. Councillor Hatch will track down the minutes of all the Northeast Avalon Joint Councils meetings and inform Council where they are posted on the computer if Council wished to read them.

5. Fire Services re: Fire Chief Torbay Meeting. Councillor Power will prepare a report for the Fire Services Committee in relation to his meeting with the Town of Torbay.
6. Tourism/Economic Development re: Washroom Report. The Tourism/Economic Development Committee will meet to discuss the washroom report for Middle Cove Beach.

CORRESPONDENCE


9. Letter from Dennis O'Keefe, City of St. John's re: Downstream Culverts. Mayor Kennedy will respond to Mr. O'Keefe once ownership of McDonald's Bridge is clarified with the provincial government and the flow pattern of Savage Creek is received.

10. Memo from Mr. Mulch re: Price Quote $ 3000.00 Tree Trimming. Moved B.Power/E.Hatch: Resolved that Council approve the quote of $ 3000.00 (plus HST) for tree trimming. In favour 7. Carried. Town staff will check on mulching compared to dumping fees.

APPLICATIONS


12. Michael Griffin, 66-70 Red Cliff Road re: Subdivision Development. It was a decision of Council to refer the request to the Planning/Development Committee. Town staff will provide the latest motion regarding Mr. Griffin's subdivision to Deputy Mayor Dyer.

13. Equity Capital Corp, 150-152 Pine Line re: Pine Ridge Valley Phase Three. It was a decision of Council to forward the rezoning request to Plantech Environment Limited and then discuss with the Planning/Development Committee once documentation from Plantech Environment is received.

FINANCES

14. Cheques issued from January 9, 2012 to January 20, 2012 were reviewed.

15. Quikstat and expense/income reports issued to January 20, 2012 were reviewed.

BILLS FOR REVIEW ONLY

Council Minutes – January 23, 2012 2


COMMITTEE REPORTS

18. Planning/Development re: Meeting. The Planning/Development Committee will meet to discuss the upcoming Town Plan Review.

19. Policy re: Meeting. The Policy Committee will meet to discuss the policy for memorial plaques.

20. Policy re: Logos. The Policy Committee will meet to discuss a policy for logos used throughout the Town.

21. Public Works re: Capital Works Funding. Moved C.Dyer/B.Power: Resolved that Council substitute the refusal of the Doran's Lane for 90/10 Capital Works Funding for a public works compound to be located behind the Fire Hall. In favour 7. Carried.

22. Tourism/Economic Development re: Expropriation. Town staff will inquire on the expropriation process for the ski hill in Logy Bay and Mayor Kennedy will provide the assessment figures to Council.

23. Tourism/Economic Development re: Cellular Tower. Councillor Mercer will notify the Heritage Committee concerning the proposed cellular tower to be located behind the Town Hall.

24. Jack Byrne Arena re: Private Meeting. Councillor Power will forward the proposed constitutional changes to the Jack Byrne Arena Board to Council to discuss at a private meeting of Council.

NEW BUSINESS

25. Open Space re: Gerard Tobin. The Planning/Development Committee will meet to discuss the open space request from Gerard Tobin pertaining to his subdivision development off Red Cliff Road.
26. Staff Salaries re: 2012. **Moved C.Dyer/B.Power:** Resolved that Council approve a three percent or $800.00 whichever is larger salary increase retroactive to January 1, 2012. In favour 7. Carried. The Finance Committee will meet with staff in September 2012 to discuss staff salaries for 2013.

27. Jack Byrne Arena re: Citizens and Council Representatives. **Moved E.Hatch/K.Mercer:** Resolved that Council nominate Wayne King as Citizen’s Representative and Bradley Power as Council’s representative on the Jack Byrne Arena Board for a two year term. In favour 7. Carried. **Moved C.Dyer/K.Todhunter:** Resolved that Council amend the original motion to remove the nomination of Wayne King as Citizen’s Representative and Town staff will advertise the position on local mailboxes. In favour 7. Carried.


29. Barnes Road re: Snow Clearing. Town staff will have B & P Enterprises remove the banks of snow from the intersection of Barnes Road and Outer Cove Road.

30. Town Website: Update. The Personnel/Training Committee will meet to discuss the Town's website.

31. Letter re: Provincial Finance Minister. Town staff will write the Provincial Finance Minister in support of a phased in reduction of the HST. Town staff will copy MHA Kevin Parsons, Cape St. Francis District on the aforementioned letter.

32. Paterno Appeal re: Forced Sale. Town staff will contact the Town Lawyer to inquire about a possible forced sale of the property in question.

**Moved E.Hatch/K.Todhunter:** Resolved that the meeting be adjourned at 8:36pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
February 6, 2012  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Karen Todhunter  

Deputy Mayor Craig Dyer  
Councillor James Rose

Adele Carruthers, Town Manager  
Wayne Langille, Administrative Support Clerk  
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Ken Mercer  
Councillor Bradley Power

Moved E.Hatch/C.Dyer: Resolved that the agenda of a regular meeting held on February 6, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on January 23, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Northeast Avalon Joint Councils re: January 18, 2012 Meeting. Councillor Hatch will track down the minutes of all the Northeast Avalon Joint Councils meetings and inform Council where they are posted on the computer if Council wished to read them.

2. Planning/Development re: Meeting. The Planning/Development Committee will meet to discuss the upcoming Town Plan Review. Town staff will copy all the amendments for all of Council as well as the original Town Plan.

3. Jack Byrne Arena re: Extra Funds. Town staff will meet with a representative of the Royal Bank to withdraw the funds of the St. Francis Recreation Arena Fund and close the account and then forward the funds to the Jack Byrne Arena and send the letter to the board of directors.

5. Letter from Jamie Hunt, Department of Municipal Affairs re: 2012 MCW Program. Moved C.Dyer/E.Hatch: Resolved that Council submit the proposed depot yard (behind the Fire Hall) at an estimated cost of $149354.00 as the substituted project in lieu of the 2011 Capital Works Project of Doran’s Lane paving at the estimated cost of $128353.00 and the difference of $21001.00 between the projects will be the financial responsibility of the Town. In favour 5. Carried.

6. Letter from Don Power, Northeast Eagles re: Donation Request. Moved E.Hatch/K.Todhunter: Resolved that Council donate $500.00 to the Northeast Minor Hockey Association. In favour 5. Carried. Town staff will inform all other individuals requesting donations for their Northeast Eagles team that Council has donated $500.00 to the Northeast Minor Hockey Association and for each individual team to approach the Northeast Minor Hockey Association for a donation.


9. Memo from Jennifer McCreath re: Pride Week Flag Raising. Town staff will inform Ms. McCreath that Mayor Kennedy will take part in the flag raising event at the Town Hall this summer.

10. Memo from Kevin O’Brien, Department of Municipal Affairs re: Project Status Reports. Information Only.


14. Letter from James Gilbert, Veterans Affairs Canada re: Contribution Agreement War Memorial. Town staff will sign the agreement and forward to Mr. Gilbert.

15. Memo from Jim Nixon, Northeast Eagles re: Donation Request. Town staff will inform Mr. Nixon that Council has donated $500.00 to the Northeast Minor Hockey Association and to approach the association for a donation for the atom Northeast Eagles team.


18. Memo from Peter McKay, Northeast Eagles re: Donation Request. Town staff will inform Mr. McKay that Council has donated $500.00 to the Northeast Minor Hockey Association and to approach the association for a donation for the bantam b Northeast Eagles team.

19. Memo from Andy Morgans, Department of Municipal Affairs re: Proclamation of Remaining Amendments to the Municipalities Act, 1999. Town staff will contact Mr. Morgans to inquire if land can be swapped.

20. Memo from Dan Cadigan, Concert Crowd/RNC Police Class of 2012 re: Justina Centre Rental. Town staff will inform Mr. Cadigan that the request to waive the Justina Centre Rental was approved by Council. However, the security deposit in the amount of $500.00 will be required.


23. Memo from Gail Woodfine, MNL re: MHA Template Letter on Tax Relief. Town staff will draft the letter to Kevin Parsons MHA Cape St. Francis District and Mayor Kennedy will sign and town staff will mail on his behalf.


APPLICATIONS

25. Paul Hickey, 183 Lower Road re: 30’ x 40’ Garage. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application for a 30’ x 40’ garage pending compliance with Town regulations. In favour 5. Carried

26. Bell Mobility, 642-644 Logy Bay Road re: Cellular Tower. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a free standing cellular tower to be located behind the Needs Convenience Store on Logy Bay Road because of an inadequate fall zone and public safety. In favour 5. Carried.

27. Darryl Pearcey re: Four Plex Proposal. It was a decision of Council to refer the application back to the Planning/Development Committee for a further review.
28. Jeff Dyer, 600 Logy Bay Road re: Frontage Issue. It was a decision of Council to inform Mr. Dyer that all previous road construction was carried out within the existing right-of-way with no changes to the original road location.

29. Dean Rose, 13 Nageira Crescent re: Change of Garage Use/Second Story Addition. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application for a second story addition above the existing garage and then change the use of the garage into a living space. In favour 5. Carried.

FINANCES

30. Cheques issued from January 23, 2012 to February 3, 2012 were reviewed.

31. Quikstat and expense/income reports issued to February 3, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


35. Special Events re: Labatt Box Donation. Town staff will contact St. Francis of Assisi School regarding the Labatt Box that is available for a St. John’s Ice Caps Hockey Game

36. Northeast Avalon Joint Councils re: Meeting. Council may forward any questions to Councillor Hatch who in turn will relay them to Minister Kevin O’Brien at the an upcoming Northeast Avalon Joint Councils meeting.

NEW BUSINESS


38. Town Vehicles re: Tender. Moved C.Dyer/J.Rose: Resolved that Council approve the advertisement of the tender for one half-ton truck and one utility vehicle. In favour 5. Carried.
39. Green team 2012 re: Living Snow Fences. Town staff will investigate further into the idea of living snow fences to help alleviate snow accumulation on certain roads located within the Town.

40. Town Website re: Kelly Park Sport Association. Town staff will inform the Kelly Park Sport Association that the Town will add their own button to the Town website to use.

41. Recreation Shed re: Kelly Park. Town staff will turn the heat on 15 degrees to help offset mould from forming on town sporting equipment located in the Kelly Park Clubhouse.

Moved C. Dyer/E. Hatch: Resolved that the meeting be adjourned at 8:00pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 20, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy          Deputy Mayor Craig Dyer
Councillor Eileen Hatch      Councillor Ken Mercer
Councillor Bradley Power     Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Moved E.Hatch/B.Power: Resolved that the agenda of a regular meeting held on February 20, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on February 6, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Northeast Avalon Joint Councils re: January 18, 2012 Meeting. Councillor Hatch informed Council that Lucy Stoyles is looking into the matter of where the electronic minutes of the Northeast Avalon Joint Councils meetings are located.

CORRESPONDENCE

2. Memo from Municipalities Newfoundland and Labrador re: MNL Committee Expression of Interest in serving on a committee. Town staff will complete the MNL Committee Expression of Interest form and forward it to Municipalities Newfoundland and Labrador if anyone is interested in serving.

3. Memo from Bob Woodland, 41 Doran’s Lane re: Flooding Concern. Town staff will draft a letter to the property owners residing at 40-46 Doran’s Lane to have their stone driveway on the northeast upper side ditched and the driveway upgraded to acceptable material or paved prior to June 30, 2012. Town staff with Public Works will also write the property owners of 70-78 Doran’s Lane and 48-58 Doran’s Lane to request a meeting with them to discuss flooding prevention initiatives.

5. Letter from Sean Kavanagh, Kavanagh Associates re: Shawn Butler Subdivision. Town staff will contact Canada Post for a copy of the survey to forward to Sean Kavanagh in relation to the Shawn Butler subdivision. Town staff will check the subdivision for garbage and report back to Council. Town staff will check the pot holes located at the intersection of Snow's Lane and Ashkay Drive.


7. Memo from Dennis Kelly, Trio re: TRIO Pension Plan. The Personnel/Training Committee will review the letter from Mr. Kelly and discuss further at a future Council meeting.

8. Memo from Eric Collins, DBI Garbage Removal re: Spring Clean-up Quote. Town staff will seek two additional quotes for the 2012 spring cleanup for the Town.


APPLICATIONS

10. Bell Mobility, 744 Logy Bay Road re: Cellular Tower. It was a decision of Council to refer the application back to the Planning/Development Committee. Town staff to advise the applicant that Council is more favourable for a tower to be located behind the Fire Hall. Town staff will write Mardon Erbland and Lorne Stokes to thank them for their letters to Council.

11. Diana Boland & Raymond Saunders, 11-13 Marine Drive re: Single Family Dwelling. The Planning/Development Committee will meet with Ms. Boland and Mr. Saunders to discuss drainage from their proposed building lot.


FINANCES

13. Cheques issued from February 6, 2012 to February 17, 2012 were reviewed.

14. Town staff will check on the Furnace Oil invoices for the Fire Hall.

15. Quikstat and expense/income reports issued to February 17, 2012 were reviewed.

16. Town staff will check how much was spent on Snow Clearing/ice Control over the last several years.
BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Finance re: Meeting. The Finance Committee will schedule a meeting to discuss various items.

20. Planning/Development re: Municipal Plan Amendments. Town staff will copy all Municipal Plan Amendments for the committee’s upcoming meeting scheduled for February 27, 2012 at 7:30pm, to discuss the Town Plan Review.

21. Planning/Development re: Fall Zone. Mayor Kennedy will check on the distance required for a fall zone for a communication tower.

22. Policy re: Meeting. Town staff will meet with Councillor Hatch to discuss updating the Policy Manuals.

23. Waste Management re: Outreach Program Promotion. Town staff will contact the MMSB to inquire on the Outreach Program Promotions that may be available for municipalities to utilise.

24. Fire Services re: Fire Fighter Medal of Bravery and MNL Hero Award. Moved B.Power/E.Hatch: Resolved that Council nominate the Fire Chief for the Fire Fighter Medal of Bravery and the MNL Hero Award for his courageous selfless act of valour in rescuing City of St. John’s residents while on work duty for the City of St. John’s. In favour 7. Carried.

25. Fire Services re: Medical Calls. Councillor Power will forward a report to Council on Fire Department Medical calls.

27. KPSA re: Meeting. The KPSA will meet on February 22, 2012 to discuss various items.

28. Emergency Planning re: Meeting. An emergency planning meeting will be scheduled in the next few weeks.

29. War Memorial re: Meeting. The War Memorial Committee will meet February 22, 2012 to discuss fundraising initiatives for the memorial monument.

NEW BUSINESS

30. Strategic Planning re: Session. It was a decision of Council to schedule a strategic planning session for April 2012.

31. Snow Ploughing re: Ditches. Town staff will contact the MNL lawyer to inquire if Council can fine property owners for ploughing snow into a ditch and if Council can then invoice the property owner responsible for any flooding or harm done by this blocking of the ditch to other property owners. Town staff will ensure that all problem areas of the Town prone to flooding will be checked by the Public Works Committee prior to a forecasted storm.

32. Barnes Road Farm re: Garbage Collection. Town staff will check with other municipalities to see if a Town collects garbage from an active farm.

Moved E.Hatch/K.Todhunter: Resolved that the meeting be adjourned at 8:15 pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – February 20, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 5, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter (arrived 7:00 pm)

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bradley Power

Moved E.Hatch/J.Rose: Resolved that the agenda of a regular meeting held on March 5, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on February 20, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Letter from Sean Kavanagh, Kavanagh Associates re: Shawn Butler Subdivision. An inspection was carried out by Town staff and it was determined that the Canada Post site is located within the Town's right-of-way — Sean Kavanagh to be notified.


3. Barnes Road Farm re: Garbage Collection. Town staff will write the business owner who is utilising the Town's Garbage Contractor and inform him that the Town does not pick up commercial garbage from business locations as per town practise and to have it removed themselves.

CORRESPONDENCE


Council Minutes – March 5, 2012


APPLICATIONS


10. Raymond Saunders & Diana Boland, 11-13 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to the Department of Government Services approval, Department of Transportation and Works driveway location, Council approval of a drainage ditch and pending compliance of Town regulations under Section 48 of the Town’s development regulations. In favour 5. Carried.

11. Melissa Butler, 644 Logy Bay Road re: Operate Business. It was a decision of Council to refer the application to the Planning/Development Committee.


FINANCES

13. Cheques issued from February 20, 2012 to March 2, 2012 were reviewed.


15. Quikstat and expense/income reports issued to March 2, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

17. Personnel/Training re: Town Maintenance Worker Employment. Moved C.Dyer/K.Todhunter: Resolved that Council have Robert Power, Seasonal Town Maintenance Worker remain employed with the Town for eight additional weeks and for the public works list to be analysed weekly. In favour 6. Carried.

18. Planning/Development re: Town Plan Review Meeting. It was a decision of Council to schedule another Town Plan Review meeting.


20. Special Events/Recreation. Town staff will inform St. Francis of Assisi School that they may organise the Roadside Cleanup if they so desire as per previous years.

21. Special Events/Recreation re: Summer Program. Moved K.Todhunter/K.Mercer: Resolved that registration for the summer program would be on a weekly basis at a cost of $60.00 per week per first and second child and third child half cost and fourth child would be free. In favour 5. Deputy Mayor Dyer Against. Carried.

22. Special Events re: Ice Caps Game. Town staff and Council to inform the Town Manager if you are interested in attending the Ice Caps Game.

23. War Memorial re: Fundraiser. It was a decision of Council to permit the War Memorial fundraising committee to run a poker night fundraiser at the Festival of Friends Golf Social.


25. Special Events/Recreation re: Yoga Fit. Town staff will contact the organisers for the yoga fit program to inquire on the registration numbers.

26. Special Events/Recreation re: Barricades Kelly Park. The Public Works Committee will discuss the request for barricades.

27. Tourism/Economic Development re: Ski Slope. The Tourism/Economic Development Committee will meet to discuss the Ski Slope in Logy Bay.

28. St. Francis of Assisi School re: Principal Retirement. Town staff will provide Gerard Rumsey will a parting gift this spring as he retires from his current position.

NEW BUSINESS

30. Vehicles re: Tender. **Moved J.Rose/K.Todhunter:** Resolved that Council approve the tender in the amount of $19883.00 for a 2012 Jeep Patriot from Hickman Chrysler Dodge Jeep (compact utility vehicle) and $19535.00 for a 2012 Chevy Silverado from Hickman Motors (1/2 ton pick-up). In favour 6. Carried. Town staff to contact Impact Signs to have the Town logo placed on the new vehicles.

31. Public Works re: Branches Laurel Willow Close. **Moved E.Hatch/K.Todhunter:** Town staff to remove branches from the ditch area located at the intersection of Laurel Willow Close and Lower Road.
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
March 20, 2012  
6:30 pm  

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Eileen Hatch (arrived 6:38pm)  
Councillor Ken Mercer  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter  

Adele Carruthers, Town Manager  
Wayne Langille, Administrative Support Clerk  
Richard Roche, Town Clerk/Treasurer  

REGRETS

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on March 20, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.  

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on March 5, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.  

BUSINESS ARISING  
CORRESPONDENCE

1. Memo from Erin Glynn, 95 Middle Cove Road re: Tow Invoice. It was a decision of Council to write Ms. Glynn to inform her that Council will not be responsible for the reimbursement of a tow invoice due to a snowstorm.  

2. Letter from Randy Murphy, East Coast Trail re: 2012 Tely Hike Fundraiser. Information Only.  

3. Memo from Joan Burke, Department of Advanced Education and Skills re: Multiculturalism Week. Information Only.  


5. Letter from Pat King, King’s Enterprises re: Fling-it Garbage Covers. Information Only.  


*Mayor Kennedy left the chambers @ 6:45pm due to a conflict of interest and Deputy Mayor Dyer assumed the chair.*

9. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Development. Mr. Griffin informed Council that he is totally disgusted with the Town Engineer’s lack of professional work ethic holding up subdivision plans for months and then charging excessive amounts for reviewing subdivision development plans. Council will meet with the Town Engineer, Sean Kavanagh to discuss the developers concerns.

*Mayor Kennedy resumed the chair @ 6:55pm*

**APPLICATIONS**

10. Melissa Butler, 644 Logy Bay Road re: Operate Business. Town staff will notify residents in the area of the proposed business and the application will be tabled again at the next regular meeting of Council.

11. Susan & Dennis Knight, 582-596 Logy Bay Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

12. Bell Aliant, 670 Logy Bay Road and 11 Kavanagh’s Lane re: Communication Cabinets. **Moved C.Dyer/B.Power:** Resolved that Council approve the installation of two communications cabinets to be located on existing poles on Logy Bay Road and Kavanagh’s Lane to enable fibre optics to its Bell Aliant customers within the Town. In favour 7. Carried.

13. Dorothy Boland, 44 Outer Cove Road re: Demolish & Replace Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to demolish a single family dwelling and construct a new single family dwelling subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

14. Shannon Sullivan, 115-117 Middle Cove Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that the application to construct a single family dwelling be approved subject to the Department of Government Services approval and compliance with Town regulations. In favour 7. Carried.

15. Aimée Surprenant, NADA President re: Business Permit. Town staff will notify adjacent property owners of the proposed business on Clovelly Lane, Logy Bay.
16. Angela Blagdon, 4 Skip's Place re: 34' x 48' Garage. **Moved C.Dyer/J.Rose**: Resolved that the application to construct a 34' x 48' Garage be rejected as the proposed structure size is not within the Town's development regulation. In favour 7. Carried.

**FINANCES**

17. Cheques issued from March 5, 2012 to March 16, 2012 were reviewed.

18. Winter Carnival re: Expenses vs. Revenue. Town staff will compile a breakdown of the total cost of the winter carnival.

19. Quikstat and expense/income reports issued to March 16, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

21. Planning/Development re: Mapping. Mayor Kennedy will provide a cost estimate for revised mapping of individual properties within the Town.

22. Policy re: Memorial. Councillor Hatch will circulate a policy proposal for memorial donations to be discussed at a future meeting of Council.

23. Policy re: Management Overtime. Council will discuss this policy in fine detail prior to discussing it again at a future meeting of Council.

24. Public Works re: Truck Signage. The Public Works Committee will meet to discuss the signage proposed for the two new vehicles.

25. Fire Services re: Meeting. The Fire Services Committee and the Town Manager will meet to discuss various items.


27. Northeast Avalon Joint Council re: Meeting. The Northeast Avalon Joint Council will meet on March 21, 2012 with one topic being the Bell Aliant surcharge that outlying customers in the Northeast Avalon are charged.

28. St. Francis of Assisi School re: Curling Rocks. Town staff will contact the Curling Club to inquire on purchasing a set of curling rocks for school children to utilise.
29. Emergency Planning re: Review. The Fire Department will review the draft Emergency Plan and suggest any changes to the Town Manager.

30. Fifteen Minute Clean-up. Moved C.Dyer/B.Power: Resolved that Council budget $500.00 to the 15 minute cleanup in partnership with the CBC. In favour 7. Carried.

**NEW BUSINESS**


32. Museum re: Computer. Town staff will get three quotes for an additional computer for the Museum.

33. MNL Workshop re: Bay Roberts. Councillor Hatch will be attending the MNL Workshop in Bay Roberts. Town staff will copy the ICSP for Councillor Hatch.

34. Mailbox re: Flyers. Town staff will remove all Winter Carnival flyers and other outdated advertisements from all Town mailboxes.

35. Town Engineer re: Meeting. Town staff will arrange a meeting with Sean Kavanagh to discuss developers concerns.

Moved J.Rose/B.Power: Resolved that the meeting be adjourned at 8:45pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – March 20, 2012
IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bradley Power

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on April 2, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on March 20, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Angela Blagdon, 4 Skip’s Place re: 34’ x 48’ Garage. Town staff and the Planning/Development Committee will meet with Ms. Blagdon to discuss the Town’s regulations pertaining to accessory buildings.

2. Museum re: Computer. Town staff will purchase the computer for the museum through the Town’s general revenue account. Deputy Mayor Dyer will evaluate the computer in the Museum and town office and report back to Council.

3. Town Engineer re: Meeting. Town staff will arrange a meeting with Sean Kavanagh to discuss developer's concerns.

CORRESPONDENCE

4. Letter from Sandra Barnes, Department of Municipal Affairs re: Amend Regional Plan. Information Only.


8. Kurling Quote re: Set, Mat and Pushers. Town staff will contact Capital One Rocks and Rings to inquire on any financial assistance in purchasing the Kurling Set, Mat and Pushers.


10. Memo from Ruby Kelly, St. John's and District Labour Council re: Annual Wreath Laying Ceremony. Councillor Hatch will attend the ceremony.


13. Letter from Jackie Walbourne, 4 Nageira Crescent re: Speeding Nageira Crescent. It was a decision of Council to refer the letter back to the Public Works Committee for further review.

APPLICATIONS

14. Melissa Butler, 644 Logy Bay Road re: Operate Business. Moved C.Dyer/J.Rose: Resolved that Council approve the application to operate a wholesale warehouse business for online sales with one scheduled day per week for customers to pick up local orders, retail outlet not permitted. In favour 6. Carried.

15. Aimée Surprenant, NADA President re: Business Permit. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application to operate a dog sport business pending documentation from the City of St. John's verifying business registration and business tax exemption being a member based not for profit organization. In favour 6. Carried.

16. Mike Collins, 45-55 Snow's Lane re: Septic Design. It was a decision of Council to inform Mr. Collins that Council will not modify Town infrastructure or block an existing culvert on Snow's Lane in order to facilitate Mr. Collin's request.

17. Robin Short, 716 Logy Bay Road re: Subdivision Proposal. It was a decision of Council for the Planning/Development Committee to meet with Mr. Short to discuss his subdivision proposal.

19. Dana Martin, 671 Logy Bay Road re: Doggie Day Care. Town staff will send a notice to all residents on Cloverdale Close and adjacent property owners and Logy Bay Road regarding the proposed business. Town staff will contact Dawn Chaplin, Town of Torbay to inquire who pays for discretionary advertisements in their Town.

20. JMJ Holdings Inc., 1 Room’s Place re: Single Family Dwelling. It was a decision of Council to refer the application back to the Planning/Development Committee for review.

FINANCES

21. Cheques issued from March 19, 2012 to March 30, 2012 were reviewed.

22. Quikstat and expense/income reports issued to March 30, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

24. Policy re: Memorial. Councillor Hatch will circulate a policy proposal for memorial donations to be discussed at a future meeting of Council.

25. Policy re: Management Overtime. Council will discuss this proposed policy at a future meeting of Council.

26. Public Works re: Meeting. The Public Works Committee will meet to discuss various items of importance.

27. Fire Services re: Meeting. The Fire Services Committee and Town staff will meet with the Fire Chief to discuss emergency planning in the Town and WHSC compliance.

28. Fire Services re: Community Hero. Mayor Kennedy informed Council that the Town’s Fire Chief, Robert Doyle is MNL’s Community Hero for saving the lives of six people in an apartment building in St. John’s.

29. Northeast Avalon Joint Council re: Bank Taxes. The Finance Committee will meet to discuss charging a fee to banks for obtaining residential customers tax status.
NEW BUSINESS

30. Summer Program re: Non-Resident Fees. It was a decision of Council to discuss the aforementioned at a Special Events/Recreation Committee meeting.

31. Intersections re: Sweep. Town staff to sweep all intersections of the Town.

Moved J. Rose/E. Hatch: Resolved that the meeting be adjourned at 8:00pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 16, 2012  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Eileen Hatch  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor James Rose

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Ken Mercer  
Councillor Bradley Power

Moved C.Dyer/J.Rose: Resolved that the agenda of a regular meeting held on April 16, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved E.Hatch/J.Rose: Resolved that the minutes of a regular meeting held on April 2, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

CORRESPONDENCE


4. Memo from Karen Thistle, St. John’s Regional Fire Department re: Blue Peter Drive. It was a decision of Council for the Public Works Committee to compile a list of street names for the JBRC Enterprises Ltd. subdivision and submit them to JBRC Enterprises Ltd. for their consideration.

5. Letter from Lorelei Dean, Town of Paradise re: Proposed Amendment. Information Only.

7. Trio re: Benefits Bulletin. It was a decision of Council to have TRIO meet with town staff and Council to discuss Long Term Disability policies.

8. Letter from Sean Kavanagh, Kavanagh Associates re: O'Leary Estates Subdivision. **Moved C.Dyer/E.Hatch:** Resolved that where all deficiencies have been addressed as per letter from Sean Kavanagh, Kavanagh Associates dated April 19, 2012 that Council release the remaining security deposit to Shawn Butler. In favour 5. Carried.

9. Memo from Aimee Surpremant, NADA re: Business Permit. **Moved C.Dyer/E.Hatch:** Resolved that Council exempt NADA from business tax based on the fact that they are a not-for-profit organization and issue a business permit. In favour 5. Carried.

**APPLICATIONS**

10. Dana Martin, 671 Logy Bay Road re: Doggie Day Care. It was a decision of Council to refer the application and letters of concern back to the Planning/Development Committee for further review.

11. Mike Kirkland, Kirkland Balsom & Associates re: Plot Plan Communication Tower. Town staff will inform Mr. Kirkland that the proposed location of the Communication Tower will be in the north/west corner of the Town's property located on Power's Lane with preferable access from Power's Lane as well. In addition, Council will meet with Mr. Kirkland to discuss the lease agreement.

12. Brenda Dowden, 6 Power's Farm Road re: Pet Vacations. It was a decision of Council to notify adjacent property owners of the proposed business.

13. JMJ Holdings Inc., 1 Room's Place re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

**FINANCES**

14. Cheques issued from April 2, 2012 to April 13, 2012 were reviewed.

15. Quikstat and expense/income reports issued to April 13, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

COMMITTEE REPORTS

17. Planning/Development re: Discretionary Advertisements. The Policy Committee will develop a revised policy for the process of discretionary advertisements.

18. Public Works re: Nageira Crescent Speed Concerns. It was a decision of Council to erect children at play signage and speed signage on Nageira Crescent.

19. Public Works re: Kelly Park No Parking Signage. It was a decision of Council to erect No Parking Signs along the front of Kelly Park between the two access points to the park.

20. Public Works re: Emergency Vehicle Lighting. Town staff will investigate further lighting options for the two new vehicles on order.


22. Public Works re: Clear Rock. Town staff will remove blocked sediment from a culvert located on Laurel Willow Close.

23. Special Events/Recreation re: Bounce House Pricing. It was a decision of Council to obtain pricing to purchase a bounce house for the Town to be utilised for Town and KPSA events.

24. Special Events/Recreation re: Ball Field Rental. The policy committee will develop a policy for single day rentals only for the ball field with a security deposit included.

25. Fire Services re: Internal SOP. Town staff and the Fire Department are developing a revised internal SOP.

26. NEAJC re: Meeting. Councillor Hatch will attend the next meeting scheduled for April 18, 2012.

27. War Memorial re: Meeting. A meeting is scheduled for April 18, 2012 in the Town Hall Committee Room.

NEW BUSINESS

28. Policy re: Memorial. Councillor Hatch circulated a policy proposal for memorial donations to be discussed at a future meeting of Council.

29. Snow's Lane re: Asphalt Patching. Town staff will contact the City of St. John's to request to have the pot holes repaired on Snow's Lane. Town staff will place pot hole warning signs on Snow's Lane until the repair work is completed.
30. Congratulations Letter re: Debby Power. Town staff will write Ms. Power to congratulate her on being elected into the Newfoundland and Labrador Sports Hall of Fame. Town staff will inquire if Ms. Power will present awards at the closing ceremonies of the Killick Coast Games.

Moved J. Rose/E. Hatch: Resolved that the meeting be adjourned at 8:00pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – April 16, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 30, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  Deputy Mayor Craig Dyer
Councillor Eileen Hatch  Councillor Ken Mercer
Councillor Bradley Power  Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on April 30, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on April 16, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

CORRESPONDENCE

1. Ms. Brenda Dowden addressed Council to discuss her business proposal for a pet vacations service. Moved C.Dyer/B.Power: Resolved that Council approve the business proposal “Pet Vacations” to be operated as an animal boarding service, located within her home. In favour 7. Carried.


3. Telelink Price Quote re: Answering Service. It was a decision of Council for Town staff to obtain additional quotes for an answering service for the Town.


5. Memo from Dean Osmond, Department of Transportation and Works re: Ice Control Materials 2012-2013. Town staff to review the original roads agreement regarding salt/sand storage.
6. Memo from Owen and Rosalind Devereaux, 657 Logy Bay Road re: Donation Request. Moved B.Power/E.Hatch: Resolved that Council donate $50.00 each to Renee and Erica Devereaux in support of their gymnastic training and travel while representing the province of Newfoundland and Labrador. In favour 7. Carried.

7. Letter from Dolores Harvey, Service NL re: BizPal. It was a decision of Council to refer the letter to the Finance and Personnel/Training Committees of Council.


9. Memo from Mike Shano, 10 Doran’s Lane re: Donation Request. Moved B.Power/E.Hatch: Resolved that Council donate $50.00 each to Antonio and Miguel in support of their participation with the Newfoundland and Labrador Soccer Association. In favour 7. Carried.

10. Letter from Jackie Walbourne, 4 Nageira Crescent re: Speed Hump. It was a decision of Council to write Ms. Walbourne to inform her of Council’s position on speed hump installations and is willing to meet with her to further discuss any concerns.

APPLICATIONS

11. Dana Martin, 671 Logy Bay Road re: Doggie Day Care. Moved C.Dyer/E.Hatch: Resolved that the application for a Doggie Day Care be rejected because a dog boarding kennel would not qualify as a Permitted Use or Discretionary Use in a Residential Low Density (RLD) Zone as per comments from Mr. Reginald Garland, Town planner, Plan-Tech Environment in an email dated April 16, 2012. In favour 7. Carried.

12. Brenda Dowden, 6 Power’s Farm Road re: Pet Vacations. As discussed under # 1 April 30, 2012 Council minutes.

13. JBRC Enterprises Ltd., 36-54 St. Francis Road re: Delete Lot # 15. It was a decision of Council to inform the developer JBRC Enterprises Ltd. that their request was approved to delete lot # 15 from the subdivision plan subject to: (1) a revised new subdivision concept plan with lot # 15 removed from the original subdivision plan (2) to submit two new surveys for the two new lots along St. Francis Road (3) access to the two building lots will be from St. Francis Road only. (4) no permits will be issued on lot # 15 as its part of the security deposit covering the cost of road construction until the road is constructed with the Town engineer approval.

FINANCES

15. Cheques issued from April 16, 2012 to April 27, 2012 were reviewed.

16. Quikstat and expense/income reports issued to April 27, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


18. Clarkes Trucking & Exc. Ltd. re: Snow Clearing/Ice Control $ 10082.86. It was a decision of Council to inform Clarkes Trucking & Exc. Ltd. to forward a revised invoice with the correct amounts.

COMMITTEE REPORTS

19. Finance re: Credit Card Transactions. Town staff will inquire on the setup cost and transaction fees for credit card transactions for the Town.

20. Personnel/Training re: Meeting. The committee will meet to discuss items of interest.

21. Public Works re: Shoulder Grading. Town staff will obtain quotes for shoulder grading in select areas of the Town.

22. Public Works re: Kelly Park Fence. Town staff will have a contractor remove the fence on the north and east sides (inside fence) of the Justina Centre.

23. Public Works re: Security. Town staff will remove the facility check on the Justina Centre and Town Hall from the security contract as video cameras are now available at both facilities.


25. Public Works re: Bridge Grafitti. The Public Works Committee will discuss options to dealing with the graffiti issue on Outer Cove Bridge.

26. Jack Byrne Arena re: Documents. Town staff will forward arena documents to all of Council as per Councillor Power’s request.

27. Public Works re: Programmable Thermostats Kelly Park Garage. Public Works will meet to discuss installing a programmable thermostat in the Kelly Park Garage.
NEW BUSINESS


29. Management re: Overtime. Moved E.Hatch/B.Power: Resolved that Council revise Section 10-1 of the Policy Wages and Benefits Manual subheading Management Overtime to add the following paragraph: Time spent attending required meetings after the normal work day in excess of weekly hours (summer hours and 37.5 hours) will be compensated at a rate of time and one half hours worked. Time accrued shall not exceed the equivalent of 6 days at any time. Time off can be taken at the discretion of the Town Manager. In favour 7. Carried.


31. Policy re: Discretionary Spending. The Finance Committee will meet to discuss this policy.

32. Policy re: Regulation Amendment (notification to adjacent property owners). Moved E.Hatch/C.Dyer: Resolved that Council create a new policy titled “Regulation Amendment (notification to property owners) for the Policy and Procedures Manual and number it Section 9 Number 5. In favour 7. Carried.


Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 8:25pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – April 30, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 14, 2012
6:30 pm

IN ATTENDANCE

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Mayor John Kennedy

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on May 14, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved E.Hatch/K.Mercer: Resolved that the minutes of a regular meeting held on April 30, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

CORRESPONDENCE

1. Letter from Concerned Residents of Middle Cove Estates re: Nageira Crescent Playground. All items were addressed by Council.


4. Letter from Jackie Walbourne, 4 Nageira Crescent re: Signage/Crosswalk. The contents of the letter will be discussed at a future Public Works Committee meeting.

Council Minutes – May 14, 2012
5. Letter from Ted Kwon, 120 Doran’s Lane re: Pavement. Town staff will write Mr. Kwon to inform him that his request for pavement will be discussed at an upcoming capital works planning session scheduled for June, 2012. Town staff will ensure that the gravel road remains up to acceptable standards.

6. Letter from Ryan O'Leary, JP Morgan Chase & Co. re: Credit Card Transactions. It was a decision of Council to refer the letter to the Finance Committee for further review.

7. Letter from Town of Portugal Cove-St. Phillip’s re: Support Letter – Lifestyle Centre. It was a decision of Council to discuss this letter further at the June 25, 2012 Council meeting.

8. Letter from Review Committee, Department of Tourism, Culture and Recreation re: Tourist Establishments Act and Regulations and Innkeepers Act. Town staff will forward the letter to Cadigan’s B & B.


10. Memo from Trevor Burry, 3 Nageira Crescent re: Safety Reminder. It was a decision of Council to place the safety information provided in the e-mail from Mr. Burry in the next edition of the Town newsletter.

Deputy Mayor Dyer left the chair and Councillor Hatch assumed the chair

APPLICATIONS

11. Town of Torbay, 248 Pine Line re: Sign. Moved C.Dyer/B.Power: Resolved that Council reject the application for the erection of an advertisement sign located at 248 Pine Line, Middle Cove since the proposed location is not suitable with Council and the adjacent property owner expressed concerns of sight distances and possible property devaluation. In addition, the infrastructure previously installed must be removed from Town property by May 22, 2012 at the Town of Torbay’s expense or the Town of Logy Bay-Middle Cove-Outer Cove will have the infrastructure removed and invoice the Town of Torbay and the area must be restored to its original state. In favour 6. Carried. Town staff will write the residents to inform them of the aforementioned.

12. Perry Davis Contracting Limited, 32-42 Roche's Road re: Single Family Dwelling. It was a decision of Council to refer the application back to the Planning/Development Committee for further review.

13. Knights of Columbus, 31-41 Outer Cove Road re: Erect Monument. Moved C.Dyer/B.Power: Resolved that Council approve the application to erect a monument at St. Francis of Assisi Church, 31-41 Outer Cove Road. In favour 6. Carried

**Deputy Mayor Dyer returned to the chair**

**FINANCES**

15. Cheques issued from April 30, 2012 to May 11, 2012 were reviewed.

16. Quickstat and expense/income reports issued to May 11, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

18. Public Works re: Patch Work. Town staff will inventory various patch work jobs that need to be completed throughout the Town.

19. Finance re: Snow Clearing Equipment. The Finance Committee met in Gander to discuss the comparison of purchasing versus leasing snow clearing equipment.

20. Fire Services re: Personal Computer. Town staff will provide the Fire Department with an personal computer that the Town Office staff are currently not using.

21. Fire Services re: Tanker/Pumper Proposal. **Moved B.Power/E.Hatch**: Resolved that approval be granted to apply to the Department of Municipal Affairs for 90 percent provincial and 10 percent municipal funding on a new tanker/pumper for the Fire Department. In favour 6. Carried.

22. NEAJC re: Meeting. A meeting is scheduled May 16, 2012 with Charles Rogers, MNL and MHA Paul Davis.

24. SWASP re: Upgrade. **Moved B.Power/K.Todhunter**: Resolved that Council upgrade the SWASP grants by $25.00 per week per student. In favour 6. Carried.

**NEW BUSINESS**


**Moved E.Hatch/B.Power**: Resolved that the meeting be adjourned at 7:50pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

Craig Dyer
Deputy Mayor

Council Minutes – May 14, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 28, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved E.Hatch/K.Mercer: Resolved that the agenda of a regular meeting held on May 28, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on May 14, 2012 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Website re: Expression of Interest. The Personnel/Training Committee will meet to discuss establishing a terms of reference for a revised Town website.

CORRESPONDENCE


3. Memo from Russell Caddigan, JBRC Subdivision St. Francis Road re: Street Name. Moved C.Dyer/K.Mercer: Resolved that Council approve Killick Drive as the street name for the St. Francis Road JBRC Subdivision subject to St. John's Regional Fire Department approval. In favour 7. Carried.


5. Memo from Mike Nurse, 94 Red Cliff Road re: Turnaround. It was a decision of Council not to make any signage changes at the Red Cliff turnaround. The bussing issue falls under the Eastern School District jurisdiction.
6. Memo from Lawrence Howse, Mask Security Inc. re: Security Quote. **Moved**
   **B.Power/K.Todhunter:** Resolved that Council approve the security quote from Mask Security Inc. as tabled. In favour 7. Carried.


8. Joe McCarthy addressed Council to discuss a proposal to subdivide land and construct a single family dwelling at 1 Room’s Place. Discussed further under # 19 May 28, 2012 Council minutes.

9. Memo from Barry Cadigan, 65 Marine Drive re: Donation Request. **Moved**
   **C.Dyer/E.Hatch:** Resolved that approval be granted to donate $50.00 to Sarah Cadigan in support of her participation on the Under 13 Girls Provincial Soccer team. In favour 7. Carried.


11. Letter from Randy Murphy, East Coast Trail Association re: Tely Hike. **Moved**
    **B.Power/E.Hatch:** Resolved that Council donate $1000.00 to the East Coast Trail Association. In favour 7. Carried. Town staff will obtain registration information for the 12th Annual East Coast Trail Tely Hike scheduled for June 2, 2012 at Pouch Cove.

   **Councillor Todhunter left the chambers at 7:25pm**

12. Letter from Jessica Todhunter, 55 Outer Cove Road re: Donation Request. **Moved**
    **B.Power/E.Hatch:** Resolved that approval be granted to donate $50.00 to Jessica Todhunter in support of her participation on both the U18 and U20 Rock Rugby team. In favour 6. Carried.

   **Councillor Todhunter returned to the chambers at 7:27pm**
   **Councillor Power left the Council meeting at 7:28pm**

**APPLICATIONS**

13. Perry Davis Contracting Limited, 32-42 Roche’s Road re: Single Family Dwelling. **Moved**
    **C.Dyer/K.Todhunter:** Resolved that Council reject the application because the proposal to construct a single family dwelling plus a future dwelling connected to the proposed dwelling is contrary to the Town’s development regulations. In favour 6. Carried.

14. Eldred Holmes, 385 Marine Drive re: Sideyard Variance. **Moved**
    **C.Dyer/K.Todhunter:** Resolved that Council reject the application because to modify the side yard requirement from the required 3m to 1.22m is contrary to the Town’s development regulations. In favour 6. Carried.
15. MAE Design, 246 Pine Line re: Pineridge II Subdivision Proposal. Town staff will write MAE Design to inform them that their client has not finalised open space of their development with Council.


17. Mike Boland, 1 Marine Drive re: Six Foot Fence. Moved C.Dyer/K.Todhunter: Resolved that Council reject the application for a six foot fence because the height of the proposed fence is contrary to the Town’s 2010 Fence Regulations, section 5g, which states: “Properties located on corner lots shall have no fences in excess of 1.22 meters (4’) in height from the front building line forward on the primary street”. In favour 6. Carried.

18. JBRC Enterprises Limited, 36-54 St. Francis Road re: Revised Concept Plan. Moved C.Dyer/J.Rose: Resolved that Council lift the Stop Work Order on the property 36-54 St. Francis Road. In favour 6. Carried. Moved C.Dyer/J.Rose: Resolved that Council permit JBRC Enterprises Limited to commence construction of their subdivision road infrastructure subject to staff verification from the Town lawyer that the Town is the first mortgage position on on lots one, two and civic # 36 and # 40 on St. Francis Road. In favour 6. Carried.

19. JMJ Holdings Inc., 1 Room’s Place re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application to subdivide land and construct a single family dwelling because (1) inadequate road reserve, (2) new proposed subdivided lot not fronting on proposed road, (3) proposed road encroaches on Town property. (3) not enough information on existing lot to determine if it’s substandard or not. In favour 6. Carried.

20. David Paul, 105 Red Cliff Road re: Erect Fence. Moved C.Dyer/J.Rose: Resolved that Council approve the application to erect a four foot fence along the front and side of the property as per diagram submitted. In favour 6. Carried.


22. Alex & Angela Martin, 669-667 Logy Bay Road re: Building Line Setback Variance. It was a decision to refer the application back to the Planning/Development Committee for further discussion. Town staff will inform Mr. Martin of the aforementioned.

23. Marion Nash, 21-23 Kavanagh’s Lane re: 8.54m x 10.98m Garage. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application to construct an 8.54m x 10.98m garage subject to Town regulations. In favour 6. Carried.
FINANCES

24. Cheques issued from May 14, 2012 to May 25, 2012 were reviewed.

25. Matthew Hanlon, Fire Department. Town staff will inquire on the details of the Hazard Materials Courses.

26. Quikstat and expense/income reports issued to May 25, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

28. Personnel/Training re: Bonded Employees. It was a decision of Council to obtain some further details on the procedure for having town employees bonded.


30. Public Works re: Stokes Culvert, 8 Milford Haven Close. Town staff will inform Kirk Stokes to remove the existing culvert and apply to Council for a second access culvert.


32. Special Events/Recreation re: Summer Program Space. **Moved K.Todhunter/C.Dyer**: Resolved that Council approve utilising the upper level of the Justina Centre for the Summer Program and thus offering the Nursing Group the option of using the lower level for the summer free of charge or providing them thirty days' notice to vacant the use of the Justina Centre. In favour 5. Councillor Rose Against. Carried.

33. Special Events/Recreation re: Gerard Rumsey Retirement. Council will notify Town staff if they are attending the retirement function for Gerard Rumsey.

34. Kelly Park Sports Association re: Notice. Town staff will forward a notice to St. Francis of Assisi School in relation to the association seeking new members.
NEW BUSINESS

35. Abandon Dwelling re: 6-14 Murphy’s Lane. Town staff will contact the current owner of the property to have it properly secured. Town staff is not permitted to enter abandon structures within the Town while on active duty.


37. Town Hall re: Rowing Room. Town staff will obtain a list of all individuals using the rowing room and to complete spot checks from time to time.

38. Advertising re: Signs. Town staff will remove all non-approved signage throughout the Town.

39. Nageira Crescent re: Speed Signs. Town staff will obtain quotes for an electronic speed sign.

40. Red Cliff re: Land. Town staff will follow up with Kevin Parsons MHA Cape St. Francis District on the meeting he had with Terry French, Minister of Environment in relation to any environmental studies completed at Red Cliff.

41. Denis Kavanagh re: Beach Cleanup. Moved J. Rose/C. Dyer: Resolved that Council approve the revised wage of $ 12.61 per hour for Dennis Kavanagh for beach cleanup. In favour 6. Carried.

42. Monsignor Walsh re: Gift. Town staff will purchase a gift for Monsignor Walsh for his retirement party.

43. Tower Lease re: Signature. The Mayor, Deputy Mayor and Town staff will sign off on the approved lease agreement.

Moved E. Hatch/C. Dyer: Resolved that the meeting be adjourned at 8:55pm. In favour 6. Carried.

Acle Carruthers
Town Manager

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 11, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Eileen Hatch
Wayne Langille, Administrative Support Clerk

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on June 11, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on May 28, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Mike Boland re: Fence Permit. The Planning/Development committee will meet with Mr. Boland to discuss the refusal of his application to erect a fence.

2. Alex & Angela Martin, 669-687 Logy Bay Road re: Building Line Setback Variance. It was the decision of Council to refer the application back to the Planning/Development Committee for further discussion.

CORRESPONDENCE

3. Letter from Ken Kelly, Eastern Waste Management re: Harmonized Sales Tax. Town staff will contact Mr. Kelly to discuss the proposed changes to the harmonized sales tax regarding tipping fees at the regional facility.

4. Memo from Jody Roach, 4th Torbay Sparks re: Middle Cove Beach Cleanup. Town staff will forward a letter of appreciation to Ms. Roach.
5. Memo from Chris Caddigan, 16A Murphy's Lane re: Land Fill: Councillor Rose carried out an on-site inspection and has no concerns with the quality of fill hauled to the property. Town staff to inform Mr. Caddigan in writing of the aforementioned.

6. Letter from Greg Sheppard, CBCL Limited re: Doran's Lane Driveway Assessment. The Town Council has given CBCL Limited approval to carry out the assessment as per proposal submitted.

7. Letter from Simone Caddigan, 71 Cadigan's Road re: Running/Walking Trail. Town staff to inform Mrs. Caddigan in writing that her suggestion for a running/walking track around the soccer field area at Kelly Park is under consideration.

8. Letter from Sandra Miller, Department of Municipal Affairs re: Operating Grants. Information Only.

9. Letter from Herb Carruthers, 8 Room's Place re: Ditch. The Planning/Development Committee will meet with Mr. Carruthers to further discuss the ditch issue.


APPLICATIONS

11. Kirk Stokes, 8 Milford Haven Close re: Install second culvert for additional driveway. Moved C.Dyer/J.Rose: Resolved that Council approve the application to install a second culvert for an additional driveway pending an on-site meeting with the Public Works Committee to determine the condition of existing culvert and discuss culvert location. In favour 6. Carried.

12. April McGillivray, 642 Logy Bay Road re: Daycare Centre. Ms. McGillivray has concerns with the paved parking lot requirement at the rear of the building. A paved parking plan was recommended by both the town engineer and the town planner and approved by the Town Council. Council has agreed that no revisions will be made to the parking plan requirements. The Planning/Development Committee will meet with Ms. McGillivray to discuss her concerns.

13. Robin Short, 716 Logy Bay Road, re: Four Lot Residential Subdivision. Mr. Short submitted the concept plan for the proposed subdivision. It was the decision of Council to forward the plan to Plan-Tech Environment for review.

14. JBRC Enterprises Ltd, Killick Drive: Revised Fourteen Lot Concept Plan. Moved C.Dyer/J.Rose: Resolved that Council approve the revised fourteen lot concept plan as submitted. In favour 6. Carried. Councillor Todhunter informed the Town Council of the concerns adjacent property owners have with the proposed road reservations. The Town Council is in agreement that no adjacent properties will be landlocked as a result of this residential development.
15. Elizabeth Murphy Interior Design re: Proposed Residential Floor Plan, Killick Drive (JBRC Development). The Town Council approved the floor plans subject to compliance with the development standards in a Residential Low Density (RLD) Zone.

FINANCES

16. Cheques issued from May 28, 2012 to June 8, 2012 were reviewed.

17. Quikstat and expense/income reports issued to June 8, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Finance re: Snow Clearing Equipment. Town staff to review previous snow clearing invoices to determine the total amount of hours worked during the last two snow clearing seasons.

20. Planning/Development re: Meeting. A Capital Works Planning Session has been scheduled for Friday, June 15 commencing at 7:00 PM and Saturday, June 16, 2012 with John Walsh.

21. Public Works re: Nageira Playground. Waiting on delivery of sods but work should be completed within two weeks.

22. Public Works re: Asphalt Patching. Closing date for tenders is Thursday, June 14, 2012 at 4:00 pm.

23. Special Events/Recreation re: Field Trips. Part time staff to be hired for field trips in order to meet the required ratio. Parents may volunteer their time as well.

24. Special Events/Recreation re: Bouncy Castle. Moved B. Power/C. Dyer: Resolved that the Town purchase a bouncy castle as submitted at a total cost of $3600.00 plus HST. In favour 6. Carried.

25. Fire Services re: Flyer. Town staff to mail out a flyer to the residents of the community advertising the recruitment of new volunteer fire fighters.
26. Fire services re: Insurance Non Residents. Town staff will contact Baine Johnston Insurance to determine if volunteer fire fighters who live outside the community would be covered under the Town’s policy and forward response to Town Council.

27. Jack Byrne Arena re: Jack Byrne Arena quarterly meeting to take place in mid July with various items to be discusses.

28. St. Francis of Assisi School re: Retirement. The farewell assembly covering the retirement of Gerard Rumsey and Janet Furey will take place on June 21, 2012. The Town will present their gifts during this event.

NEW BUSINESS

29. Flood Risk Study re: Public. The flood risk study will be available at the town hall for any interested resident to view. The zoning changes relating to this study will be posted in the chambers.

30. Answering Service re: Purchase. Moved C.Dyer/K.Todhunter: Resolved that the Town acquire the services of Telelink to provide an after hour answering service on a six month trial basis. In favour 4. Jim Rose and Ken Mercer Against. Carried.

31. Mapping re: Residential Properties. Town Council to meet with Plan-Tech Environment to further discuss a revised map of residential properties for the town council office.

32. Permit to Burn re: Paddy’s Pond. Town staff will write the Minister of Natural Resources requesting improved service with regard to obtaining a permit to burn. You have to travel to Paddy’s Pond to obtain a permit when it could be emailed or faxed.

33. Summer Hours re: Advertise. Town staff will post a notice advising the public of the summer closing hours for the Town Council office.

34. Justina Centre re: Maintenance. Public Works to compile a priority list of maintenance work to be carried out to the exterior of the Justina Centre.

35. Media re: Notification. Town Councillors to be notified when a request to comment on particular events are received from the media.

Moved J.Rose/B.Power: Resolved that the meeting be adjourned at 8:20pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – June 11, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 26, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch

Moved K.Todhunter/B.Power: Resolved that the agenda of a regular meeting held on June 26, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on June 11, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Special Events/Recreation re: Bouncy Castle. Moved C.Dyer/B.Power: Resolved that Council purchase an additional blower and spikes with the transportation cost included to an amount not to exceed $900.00. In favour 6. Carried.

2. Answering Service re: Purchase. Councillor Power will meet with the Town Manager to discuss the protocol for all incoming calls to the answering service.

CORRESPONDENCE

3. Glen Dowden addressed Council to discuss the use of engine brakes on St. Francis Road. It was a decision of Council to contact Cadillac Construction to inform them not to use engine brakes while breaking on St. Francis Road. In addition, the Public Works Committee will meet to discuss signage for St. Francis Road. Town staff will contact the RNC to be aware of the speeding of trucks on St. Francis Road where it intersects with Outer Cove Road.

Adele Carruthers, Town Manager left the chambers @ 7:05pm due to a conflict of interest
4. Herbert Carruthers addressed Council to discuss the Town drainage ditch. It was a decision of Council to have the town ditch cleared on the front of Mr. Carruthers property.

**Adele Carruthers, Town Manager returned to the chambers @ 7:23pm**

5. Support letter from the Town of Portugal Cove-St. Phillip's re: St. Phillip's Lifestyle Centre. It was a decision of Council to have Mayor Kennedy sign the letter on Council's behalf.


8. Email from Patrick Allison, AXA General Insurance re: Damage Claim. Town staff will inform Constable French, RNC to contact the Town if the name and address of the individual involved in the accident become available.

9. Email from Krista Summers re: Key to Red Cliff Road Gate. **Moved B.Power/K.Mercer:** Resolved that Council permit Ms. Summers to pick up the key to Red Cliff Gate for photo use only on August 11, 2012 subject to: that they enter at their own risk, limit the number of individuals accessing the site and that the gate must be locked behind them after they enter and locked again after they exit. In favour 6. Carried.

10. Memo from Mark Cole and the Outer Cove Visalus Ladies Rowing Crew re: Justina Centre Rental. It was a decision of Council to not allocate the use of the Justina Centre for a donation. However, they may write Council seeking a donation for their rowing crew and utilise the Town rowing room if they so desire.

11. Email from Catherine Murphy, Tobin Development re: Road Name "Ivy's Way". It was a decision to refer the proposed subdivision names back to the Planning/Development Committee for further discussion.

12. Letter from Lesley Burgess, Eastern Health re: Follow the Leader. Information Only.

13. Memo from Municipalities NL re: Annual Convention & Trade Show/Resolutions. Council will notify Town staff if they would like to be registered for the annual convention and trade show scheduled for October 4-6, 2012 in Gander.

14. Municipal Service District Fire Protection Mutual Aid agreement re: Town of Portugal Cove-St. Phillip's/Town of Torbay. The Town of Torbay Mutual Aid Agreement with the Town was referred back to the Fire Services liaison for review. The Town of Portugal Cove-St. Phillip's Mutual Aid Agreement with the Town will be discussed further once the Town of Logy Bay-Middle Cove-Outer Cove's Emergency Plan is completed.
APPLICATIONS

15. Robin Short Development, off Logy Bay Road re: Recommendations from Reg Garland, Plan-Tech Environment. Town staff will inform Mr. Short to contact his engineer concerning the recommendations of the Town planner and to have them addressed and then resubmit a new revised plan containing the detailed information.


17. Lorne Stokes re: Rezoning - Survey. Town staff will inform Mr. Stokes to forward the current survey of the property to Reginald Garland, Town planner in order for the rezoning process to proceed.

18. Dennis & Susan Knight, 582-596 Logy Bay Road re: Building Line Setback. Town staff will measure existing dwellings in the area and forward that information to the Planning/Development Committee for their review. In addition, Town staff will inform Mr. and Mrs. Knight that no further work is to continue until the setback issue is resolved.

FINANCES

19. Cheques issued from June 11, 2012 to June 22, 2012 were reviewed.

20. Quikstat and expense/income reports issued to June 22, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITEE REPORTS


23. Planning/Development re: Greenspace Meeting – Craig Williams. Town staff will meet with Craig Williams's staff to discuss green space for phase one of his subdivision.
24. Planning/Development re: Town Plan Review. Town staff will meet to discuss the Town plan review.

25. Public Works re: Pine River Road Gravel Road. Councillor Rose will visit the site to inspect the road to determine if it needs grading.

26. Public Works re: Nageira Crescent Dirt Bikes. Town staff will inform the residents to contact the police when dirt bikes are assessing the public road.

27. Special Events/Recreation re: St. John’s Pride Inc. Flag Raising Event. The Mayor will attend the upcoming flag raising event.

28. Newfoundland Association of Fire Chiefs re: Award Gala. The Town Manager and Councillor Power will attend to present Fire Chief, Robert Doyle with an award of commendation. Councillor Power will inquire as to why Robert Doyle was not selected with the bravery award and the criteria for the winner.

29. St. Francis of Assisi School re: Meeting. The Special Events/Recreation Committee and Town staff will meet with the new principal of St. Francis of Assisi School to discuss recreation agreements which were currently in place with the last principal.

30. War Memorial re: Council Debriefing Meeting. Town staff will arrange a meeting with the War Memorial Committee to debrief Councillor Power and their current activity.

**NEW BUSINESS**

31. Flood Risk Study re: Draft. Town staff will forward the draft Flood Risk Study to all of Council for their review.

32. Asphalt Tender Results re: Patchwork. Moved J. Rose/K. Todhunter: Resolved that Council accept the tender bid from Pyramid Construction in the amount of $ 46576.00 plus HST. In favour 6. Carried.

33. Fire Department Recruits re: Outside the Town. Moved B. Power/C. Dyer: Resolved that Council permit the Fire Chief to accept residents from outside the Town to volunteer on the Fire Department subject to the Standard Operating Procedure and the development of a policy that residents from outside the Town living in areas with an existing volunteer fire department must first obtain permission from that municipality in order to volunteer with our municipality. In favour 5. Councillor Rose Against. Carried.

34. Butler re: Sign. Town staff will inform Shawn Butler in writing to have the advertisement sign removed within sixty days of the letter that will be forwarded to him.

35. Property Owner re: 56 Barnes Road. Town staff will have the curbing checked for this property and if necessary inform the owner that if a concrete rip wrap is installed it must be flush with the driveway.

Council Minutes – June 26, 2012
36. Oil Tank re: 57-59 Barnes Road. Town staff will write the property owner, John Roche to have the oil tank removed.

37. Property Owner re: 1 Outer Cove Road. Town staff will visit the property to check on the swimming pool fencing.

38. Summer Social re: Justina Centre. Council may consider hosting a summer social at the Justina Centre for Council and Town staff.

Moved B.Power/K.Todhunter: Resolved that the meeting be adjourned at 9:00pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 10, 2012
6:30 pm

IN ATTENDANCE

Deputy Mayor Craig Dyer
Councillor James Rose
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Ken Mercer
Richard Roche, Town Clerk/Treasurer

Moved J.Rose/K.Todhunter: Resolved that the agenda of a regular meeting held on July 10, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

Moved K.Todhunter/B.Power: Resolved that the minutes of a regular meeting held on June 26, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

BUSINESS ARISING

1. Answering Service re: Purchase. Councillor Power will meet with the Town Manager to discuss the protocol for all incoming calls to the answering service.

2. Letter from Stephen Quinton, Tidy Towns NL 2012 re: Participating Communities. Information Only. Town staff will contact Mr. Quinton to inquire about the weather hit with Sharon Snow at Kelly Park, Outer Cove.

3. Email from Krista Summers re: Key to Red Cliff Road Gate. Town staff will inform Ms. Summers that Council has granted her permission to pick up the key to Red Cliff Gate for photo use only on August 11, 2012 subject to: that they enter at their own risk, limit the number of individuals accessing the site and that the gate must be locked behind them after they enter and locked again after they exit.

4. Email from Catherine Murphy, Tobin Development re: Road Name "Ivy's Way". It was a decision to refer the proposed subdivision names back to the Planning/Development Committee for further discussion. Town staff will inform Ms. Murphy of the aforementioned.
5. Planning/Development re: Greenspace Meeting – Craig Williams. Town staff and the Planning/Development Committee will meet with Craig Williams’s staff to discuss green space for phase one of his subdivision.

6. Planning/Development re: Town Plan Review. Town staff and the Planning/Development Committee will meet to discuss the Town plan review.

7. Asphalt Tender Results re: Patchwork. Town staff will contact Pyramid Construction to inquire when the approved tender work will commence.

CORRESPONDENCE

8. Memo from Keith Frost, 71 Doran’s Lane re: Speed Bumps. Town staff will contact Mr. Frost to inform him that Council at the current time is only concentrating on School Zone areas for speed bumps.

9. Memo from John Morrissey, Department of Transportation and Works re: Outer Cove Brook Bridge Replacement. Moved K.Todhunter/B.Power: Resolved that Council accept the Outer Cove Brook Bridge Replacement design, subject to the Flood Risk Analysis report and CBCL Limited approval. In favour 4. Carried. Town staff will forward the final Flood Risk Analysis report to the Department of Transportation and Works for their review once it’s adopted by Council.


11. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Name – Blue Peter Place. The Planning/Development Committee will meet to discuss suggestions for Mike Griffin’s subdivision name and forward them to Mr. Griffin for his choice.

12. Memo from Adele Carruthers re: Hogweed Issue. Town staff will inform the owner of the property where the hogweed is growing and ask them to have it removed.

13. Memo from Bruce Templeton, 28 Doran’s Lane re: Blasting. Town staff will contact the owner of the property adjacent to Jim Templeton’s property to inquire if they have a blasting permit in place.

14. Memo from Fire Department re: Non Resident Recruit Fire-fighter General Operating Guidelines. Councillors will review the document and make comments.

15. Memo from Placida Dooley, 10 Clover Dale Close re: Ditch Issue. Town staff will inform Ms. Dooley that Council will make that area of Town a priority for ditching this fall.


Council Minutes – July 10, 2012
APPLICATIONS

17. Dennis & Susan Knight, 582-596 Logy Bay Road re: Building Line Setback. Moved
   J.Rose/B.Power: Resolved that Council approve the building line setback as submitted. In
   favour 4. Carried.

18. Valerie Green, 51 Middle Cove Road re: Single Family Dwelling. Town staff will contact
   the Town Planner to review the application submitted.

FINANCES

19. Cheques issued from June 26, 2012 to July 6, 2012 were reviewed.

20. Quikstat and expense/income reports issued to July 6, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

   B.Power/K.Todhunter: Resolved that Council approve payment of the invoice in full. In
   favour 4. Carried.

COMMITTEE REPORTS

22. Planning/Development re: Maurice Murphy Property. Town staff will check to inquire if a
    permit was issued for an extension of his dwelling.

23. Nageira Crescent re: Budget. Town staff will inform Council at the next regular meeting of
    Council of the overall budget approved for the Nageira Crescent Playground.

24. Personnel/Training re: Meeting. The Town Manager and Town Clerk/Treasurer will meet
    to discuss the staff salaries for fiscal year 2013 with the Finance and the
    Personnel/Training Committee.

25. Planning/Development re: Stop Work Order. Town staff will visit the property located at 74
    and 86-92 Red Cliff Road daily to ensure that no activity continues on site and that the
    Stop Work Order issued is adhered too.

26. Personnel/Training re: Development Control Officer. Council will discuss the hiring of a
    Development Control Officer for the Town at the 2013 Budget meetings.

27. Public Works re: Boulders. Town staff will contact the property owner on Ashkay Drive
    who has rocks placed on the road right-of-way to have them removed.
28. Public Works re: Kirk Stokes. Town staff will contact Mr. Stokes to ask why his culvert was not moved as per Councillor Rose’s directive.

29. Public Works re: Kelly Park Gate – Soccer Field. Town staff will obtain a quote from W.M. Welding for the development of a gate at the entrance to the Kelly Park Soccer Field to replace the chain currently in place. It was a decision of Council to provide the Soccer Coordinator with keyed access to the chain blocking access to the soccer field.

30. Public Works re: Sand/Gravel/Mulch – Kelly Park. Town staff will have B & P Enterprises remove the sand/gravel/mulch from the temporary depot site located near the softball field in Kelly Park.

31. Fire Services re: Mutual Aid. Council will consider a mutual aid agreement when recruitment numbers have increased.

32. Heritage re: Sign. Council will review the condition of the heritage sign and decide whether it will be posted or not.

33. KPSA re: Safety Netting. Town staff will inquire on the status of funding for the safety netting on the softball field.

34. St. Francis of Assisi School re: Killick Coast Games. Town staff will contact the new principal of the school to ensure that the school gymnasium can be used during the Killick Coast Games.

35. Emergency Planning re: Emergency Plan. Town staff will forward the emergency plan to Councillor Power for his review.

36. War Memorial re: Landscaping. Town staff may have the green team design the landscaping for the war memorial. Council may submit projects to the Town Manager for the greenteam.

**NEW BUSINESS**


38. Dorothy Boland re: Setback. Town staff will measure the building line setback to ensure that it complies with the existing regulations.

39. Public Works re: Parking. Town staff will inform the Day Camp Coordinator to remind the parents that there is no parking permitted beyond the safety cones.

40. O'Rourke’s Lane re: Stop Signs. Town staff will trim the brush around both the Kelly’s Hill/Marine Drive Stop Sign as well as the O’Rourke’s Lane/Outer Cove Road Stop Sign.
41. Wheelchair Zones re: Middle Cove Beach. Town staff will have the handicap wheelchair zones painted blue on Middle Cove Beach.

42. Middle Cove Beach re: Sweep Sand. Town staff will have the Middle Cove Beach parking lot cleared of sand.

43. Public Works re: Snowclearing. The Public Works Committee will meet to discuss the 2012-2013 Snowclearing/Ice Control contract.

Moved B.Power/K.Todhunter: Resolved that the meeting be adjourned at 7:55pm. In favour 4. Carried.

Adele Carruthers
Town Manager

Craig Dyer
Deputy Mayor

Council Minutes – July 10, 2012
IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter (arrived 6:45pm)

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Councillor Eileen Hatch
Councillor Bradley Power

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on July 23, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

Moved C.Dyer/J.Rose: Resolved that the minutes of a regular meeting held on July 10, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

BUSINESS ARISING

1. Key to Red Cliff Road Gate. Town staff will inform any public inquiries that no key will be provided for access to Red Cliff for vehicular traffic.

2. Asphalt Tender Results re: Patchwork. Town staff will obtain a quote from Pyramid Construction for repairs that Gerard Tobin’s contracted equipment had caused to the Town’s existing road infrastructure.

3. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Name – Blue Peter Place. The Planning/Development Committee will meet to discuss suggestions for Mike Griffin’s subdivision name and forward them to Mr. Griffin for his choice.

4. Public Works re: Kirk Stokes. Town staff will write Mr. Stokes to inform him that the culvert may remain in its current location, however the Town will not be responsible for any damages caused by the location of his culvert.
5. Public Works re: Kelly Park Gate – Soccer Field. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the fabrication of a gate to be erected at the entrance to the soccer field to replace the existing chain currently in place. In favour 4. Councillor Rose Against. Carried.

6. St. Francis of Assisi School re: Killick Coast Games. Town staff will contact Mr. Rumsey to contact the new principal of the school to ensure that the school gymnasium can be used during the Killick Coast Games.

7. Middle Cove Beach re: Sweep Sand. Town staff will have the Middle Cove Beach steps leading down to the beach swept of sand.

**CORRESPONDENCE**

8. Letter from Reginald Garland, Plantech Environment re: Cadastral Mapping Proposal. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the development of a Cadastral mapping project for the Town at a cost of $10000.00 plus HST. In favour 5. Carried.

9. Memo from Carmen Mackenzie, 10 O’Brien Place re: Monument. Town staff will inform Ms. Mackenzie that Council followed the procedure for signage within the Town and for her to contact the St. Francis of Assisi Church Parish office for any concerns she has with the message on the erected sign.


11. Memo from Jennie Hennebury, Eat Great and Participate re: Follow the Leader. Information Only.

12. Draft re: St. John’s Regional Fire Department Policy and Operational Guidelines. Town staff will inform Fire Chief, Robert Doyle that no change will be made to the St. John’s Regional Fire Department Policy and Operational Guidelines to permit the Town of Logy Bay-Middle Cove-Outer Cove Fire Department to respond to high angle rescue calls.

13. Memo from John King, Tower Tech Comm re: Safety Netting Kelly Park. **Moved K.Todhunter/C.Dyer:** Resolved that Council approve the purchase of the installation of three 60’ wooden pole structures, two safety nets and the removal of the nets at season end at a cost of $21600.00 plus HST. In favour 5. Carried.

15. Memo from WM Welding Limited re: Repairs to Look Out Points Rails. Moved C.Dyer/K.Todhunter: Resolved that Council accept the quote from WM Welding Limited to repair the rails to both the Outer Cove and Middle Cove lookouts. In favour 5. Carried. Town staff will check the ACOA project file to inquire if any warranty exists on the work that was completed.

16. Letter from Lorelei Dean, Town of Paradise re: Proposed Amendment to the St. John’s Urban Regional Plan Rural to Urban. Information Only.

17. Memo from Patrick Dunne, Department of Municipal Affairs re: Municipal Long Service Grant and Award. Information Only.


20. Memo from Mike Sparrow, Pyramid Construction re: Asphalt Patchwork 2012. The Public Works Committee will meet to discuss the quote.

21. Letter from Adrian Tanner, The Newfoundland and Labrador Volunteer Hall of Fame re: Letter of Support. Town staff will draft a letter of support to Mr. Tanner.

APPLICATIONS

22. Valerie Green, 51 Middle Cove Road re: Single Family Dwelling. Moved C.Dyer/K.Todhunter: Resolved that Council reject the application to construct a single family dwelling because it is contrary to the Town’s development regulations. In favour 5. Carried.

23. James Walsh, 32-34 Stack’s Lane re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service NL approval and compliance with Town regulations. In favour 5. Carried.

24. 10804 Newfoundland Ltd., 246 Pine Line re: Road Connection. It was a decision of Council to refer the request back to the Planning/Development Committee for further discussion and have Town staff visit the site daily to ensure that no work continues on the road infrastructure.

25. Newfoundland Athletic Dog Association re: Advertisement Sign. Moved C.Dyer/J.Rose: Resolved that Council approve the application to erect a 1.22m x 1.22m advertisement sign for the Newfoundland Athletic Dog Association to be located at the intersection of Stick Pond Road and Logy Bay Road.
26. Hu Liu and Lili Wang, 706 Logy Bay Road re: 7.32m x 11.59m Garage. **Moved C.Dyer/K.Todhunter**: Resolved that Council reject the application for a 7.32m x 11.59m garage since the proposed garage does not meet the current RLD development regulations. In favour 5. Carried.

27. Michael Lawlor, 60 Red Cliff Road re: 8.54m x 7.32m Garage. It was a decision of Council for the Planning/Development Committee to meet with Mr. Lawlor onsite to discuss options for his garage location.

28. Jason Noseworthy, 11 Marine Lab Road re: 6.10m x 7.32m Garage. **Moved C.Dyer/J.Rose**: Resolved that Council approve the construction of a 6.10m x 7.32m garage subject to compliance with Town regulations. In favour 5. Carried.

29. Ron Cadigan, 414-416 Marine Drive re: Subdivide Land. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

30. Maurice Murphy, 64 Red Cliff Road re: Dwelling Extension. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

31. James Zaleski, 232-266 Marine Drive re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

32. Robin Short, 716 Logy Bay Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

**FINANCES**

33. Cheques issued from July 10, 2012 to July 20, 2012 were reviewed.

34. Quikstat and expense/income reports issued to July 20, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

36. Public Works re: Middle Cove Beach Signage. Town staff will order a sign that states “No Open Fires in this Area” and place it on the banks of Middle Cove Beach.

37. Public Works re: Shouldering/Ditching. **Moved J.Rose/K.Todhunter**: Resolved that Council approve the tender advertisement for shouldering/ditching. In favour 5. Carried. The Public Works Committee will forward a list of work to be completed to Town staff.
38. Tourism/Economic Development re: Meeting. The Tourism/Economic Development Committee will meet to discuss the Ski Slope.


40. Emergency Planning re: Draft Plan. Town staff will forward the draft emergency plan to both Councillor Power and Councillor Rose.

NEW BUSINESS

41. Lorne Stokes re: Rezoning. Town staff will inform Mr. Stokes that no future permits will be granted to any business located in his property located at 642-644 Logy Bay Road until the zoning change from Residential Low Density to Commercial has been completed.

42. Abandon Vehicles re: Dolly’s Lane. Town staff will contact the property owner to have the old vehicles removed and if not Council will have them removed at the property owner’s expense.

Moved J.Rose/K.Mercer: Resolved that the meeting be adjourned at 8:20pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – July 23, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 6, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Eileen Hatch
Councillor Bradley Power (arrived 6:50pm)
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K. Mercer/E. Hatch: Resolved that the agenda of a regular meeting held on August 6, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K. Mercer/K. Todhunter: Resolved that the minutes of a regular meeting held on July 23, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Key to Red Cliff Road Gate. The Policy Committee will develop a policy for Red Cliff gate access for vehicular traffic.

2. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Name. The Planning/Development Committee will meet to discuss suggestions for Mike Griffin’s subdivision name and forward them to Mr. Griffin for his choice.

3. Public Works re: Kirk Stokes. Town staff will write Mr. Stokes to inform him that the culvert may remain in its current location, however the Town will not be responsible for any damages caused by the location of his culvert.

4. St. Francis of Assisi School re: Killick Coast Games. Town staff will contact Mr. Rumsey to contact the new principal of the school to ensure that the school gymnasium can be used during the Killick Coast Games.

5. Memo from John King, Tower Tech Comm re: Safety Netting Kelly Park. Town staff will contact Mr. King to have the safety netting installed prior to the commencement of the Killick Coast Games.
6. Public Works re: Shouldering/Ditching. Town staff will forward the public works list to all of Council for their review.

7. Tourism/Economic Development re: Meeting. The Tourism/Economic Development Committee will meet to discuss the Ski Slope.

8. Mr. Alex Martin addressed Council to discuss his setback variance request. Council will discuss this further under applications.

CORRESPONDENCE

9. Letter from Sean Martin, Municipal Assessment Agency Inc. re: 2013 Assessment Roll. Town staff will draft a letter to the residents of the Town outlining Council's intentions regarding the increase in property assessments expected for fiscal year 2013. Town staff will write the Minister of the Department of Municipal Affairs (copy MHA Kevin Parsons) concerning the aforementioned and also contact Craig Pollett, Municipalities Newfoundland and Labrador.

10. Letter from Daniel Egl, Kavanagh Associates re: Tobin Residential Development. Town staff will write Mr. Tobin to inform him to pull all advertisements on the subdivision until all conditions of Council and government departments are met.

11. Letter from David Clarke, Department of Municipal Affairs re: 2012 Budget. Information Only.

12. Memo from Kirk Peddle, Hatch Mott McDonald re: Community Infrastructure Improvement Fund (CIIF). Town staff will contact Jack Harris, MP St. John's East for further information on the Community Infrastructure Improvement Fund (CIIF).


15. Letter from Daniel Egl, Kavanagh Associates re: Pineridge II. Town staff will contact Craig Williams to inform him that Council will meet with him when the Flood Risk Analysis Report is approved by the Department of Environment, to discuss open space.


APPLICATIONS

17. Maurice Murphy, 64 Red Cliff Road re: Dwelling Extension. It was a decision of Council to advertise the application in The Telegram.
18. Michael Lawlor, 60 Red Cliff Road re: 8.54m x 7.32m Garage. It was a decision of Council to notify adjacent property owners of the application to construct a garage in front of the building line.


21. Alex & Angela Martin, 669-687 Logy Bay Road re: Building Line Setback. Moved J. Rose/B. Power: Resolved that Council approve the setback of 45 metres as per recommendations from Service NL. In favour 7. Carried.

FINANCES

22. Cheques issued from July 23, 2012 to August 3, 2012 were reviewed.

23. Quikstat and expense/income reports issued to August 3, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

25. Policy re: Noise By Law. The Policy Committee will develop a policy for a noise by-law.

26. Public Works re: Snow Clearing and Ice Control Tender. Moved C. Dyer/B. Power: Resolved that Council approve the advertisement of a tender for Snow Clearing and Ice Control, subject to the contractor agreeing to have GPS units installed at the Town expense. In favour 5. Councillor Mercer and Councillor Rose Against. Carried. Town staff will check on the cost of a feasibility study for the Town to purchase Snow Clearing Equipment.

27. Waste Management re: Recycling Container. Town staff may consider placing a recycling container within Kelly Park, Outer Cove.
Councillor Rose left the chambers and meeting at 8:20pm

28. Jack Byrne Arena re: Wayne King Resignation. Town staff will write Wayne King to thank him for all his work on behalf of the Town as Community Representative on the Jack Byrne Arena Board. Moved B.Power/C.Dyer: Resolved that Council appoint Matthew Byrne as Council’s Community Representative on the Jack Byrne Arena Board for a two-year term effective immediately. In favour 6. Carried. Town staff will draft a letter to the Chair of the Jack Byrne Arena, Bradley Power stating the aforementioned, with a copy to Lorne Tucker, Jack Byrne Arena Manager.


NEW BUSINESS


32. Propane BBQ re: Justina Centre. Moved C.Dyer/B.Power: Resolved that Council approve the purchase of a propane bbq for the Justina Centre with a budgeted amount not to exceed $1200.00 plus HST. In favour 6. Carried.

33. JBRC re: St. Francis Road Damage. The Town Manager will inform the developer of damage to St. Francis Road from the construction of Killick Drive.

34. Town Recreation Facilities re: Explosive Devices. Effective immediately all recreation areas of the Town will have the Town Maintenance Workers visit the sites daily to look for explosive devices and notify the Town Manager if any are discovered.

35. Glass re: Clean-up. The Town Manager will have the Town Maintenance Worker clean up the broken glass on Outer Cove Road next to St. Francis of Assisi School Parking lot.

36. JBRC re: Mortgaged Lots. Town staff will contact JBRC to inquire as to the plans for the stock piled material.

37. Apple iPad re: Cost Estimate. Town staff will obtain a price quote for the purchase of ten iPads for Council use at Council meetings.
Moved E.Hatch/B.Power: Resolved that the meeting be adjourned at 8:50pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 6, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 20, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Hatch
Councillor Power

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on August 20, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on August 6, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Public Works re: Shouldering/Ditching. Town staff will forward the public works list to all of Council for their review.

2. JBRC re: St. Francis Road Damage. The Town Manager will inform the developer of damage to St. Francis Road from the construction of Killick Drive.

CORRESPONDENCE

Mayor Kennedy left the chambers at 6:43pm

3. Memo from Bob Gendron, 49 St. Francis Road re: Quarry Pit. Town staff will contact other Towns to inquire what they do when developers stock pile material and then resell it to customers. Town staff will inform the developer to operate the quarry pit during normal operating hours.

4. Memo from Anne Marie Lewis, 56 St. Francis Road re: Road Construction. As discussed under # 3 August 20, 2012 Council meeting minutes.
Mayor Kennedy returned to the chambers at 6:49pm

5. Memo from Derek Simmons, Fire and Emergency Services re: Request for Financial Assistance. Information Only.


7. Memo from Adele Carruthers, Town Manager re: New Street Names. Town staff may forward the list to all future developers to choose from or suggest their own name, but Council will have the final say and approve the road names.


9. Memo from Michael Colbert, Department of Environment and Conservation re: Flood Risk Mapping Study. Town staff will forward a copy of the study to Craig Williams and Kevin Roche for their review.

10. Letter from Randy Murphy, East Coast Trail Association re: Thank-you. Information Only.

APPLICATIONS

11. Maurice Murphy, 64 Red Cliff Road re: Dwelling Extension. Moved C.Dyer/K.Todhunter: Resolved that Council approve the application for a dwelling extension and shed pending compliance with Town regulations. In favour 5. Carried. Moved C.Dyer/J.Rose: Resolved the Council lift the Stop Work Order in place on Mr. Murphy’s property for the dwelling extension. In favour 5. Carried.

12. Michael Lawlor, 60 Red Cliff Road re: 8.54m x 7.32m Garage. Moved J.Rose/C.Dyer: Resolved that Council approve the application for a 8.54m x 7.32m garage with a maximum 5:12 ratio pitch roof pending compliance with Town regulations. In favour 5. Carried.

13. Gerard Tobin, 86-92 Red Cliff Road re: Open Space Subdivision. It was a decision of Council to refer the application back to the Planning/Development Committee for review.

14. John & Wanda Squires, 25 Cadigan’s Road re: 6.10m x 6.10m Garage. It was a decision of Council to refer the application back to the Planning/Development Committee for review.
15. Katherine Dray, 642B Logy Bay Road re: Massage Therapy Clinic. It was a decision of Council to refer the application back to the Planning/Development Committee for review. Town staff will write Mr. Stokes to inform him that the rezoning process must be commenced in order for Council to consider Ms. Dray's application for a business permit.

16. Melissa Butler, 642 Logy Bay Road re: Advertising Sign. It was a decision of Council to refer the application back to the Public Works Committee for review.

17. Jason & Laura Sharpe, 22 Red Cliff Road re: Dwelling Extension. Moved C. Dyer/J. Rose: Resolved that Council approve the application for a dwelling extension subject to compliance with Town regulations. In favour 5. Carried.

FINANCES

18. Cheques issued from August 6, 2012 to August 17, 2012 were reviewed.

19. Quikstat and expense/income reports issued to August 17, 2012 were reviewed.

BILL FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

21. Finances re: 2013 Discounts/Municipal Operating Grant. Town staff will contact the Department of Municipal Affairs to inquire if the Town reduces its mil rate to counteract the rise in assessments, will that cause the Town's projected Municipal Operating Grants to be reduced.

22. Policy re: Meeting. The Policy Committee will meet to discuss upcoming new policies.


24. Special Events/Recreation re: Killick Coast Games. Moved C. Dyer/K. Todhunter: Resolved that Council approve an extra $ 3000.00 for the Killick Coast Games to be used for food and salaries. In favour 5. Carried.

25. Waste Management re: Justina Centre Donation. It was a decision of Council to permit the War Memorial Committee to use the Justina Centre free of charge for a fundraiser.
NEW BUSINESS

26. Dorothy Boland re: Driveway. It was a decision of Council to inform Ms. Boland in writing that a culvert is not required for her new driveway but a swail must be built into the paving of the driveway.


29. Festival of Friends re: 2013. The Special Events/Recreation Committee may consider alternate dates for the upcoming 2013 Festival of Friends.

Moved K.Todhunter/J.Rose: Resolved that the meeting be adjourned at 8:00pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 20, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 4, 2012
6:38 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter (arrived @ 6:40pm)

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Hatch

Moved K. Mercer/C. Dyer: Resolved that the agenda of a regular meeting held on September 4, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K. Mercer/C. Dyer: Resolved that the minutes of a regular meeting held on August 20, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Public Works re: Shoudering/Ditching/Brush Cutting. Council may forward items to be included on the tender specifications to Town staff prior to 11:00am, September 5, 2012.

CORRESPONDENCE


5. Memo from Atlantic Canada Opportunities Agency re: Community Infrastructure Improvement Fund (CIIF). It was a decision of Council to apply to the Community Infrastructure Improvement Fund for a road infrastructure project for Doran's Lane, Red Cliff Road and Lower Road.

Council Minutes – September 4, 2012
6. Letter from Basil Mahon, 32 Mahon’s Lane re: Benefit Dance Justina Centre. **Moved C.Dyer/J.Rose:** Resolved that Council approve the donation of the Justina Centre as a fundraiser subject to the security deposit of $500.00 being forwarded to the Town prior to the event. In favour 6. Carried.

7. Memo from Colin Decker, Optimum Builders and Renovators Inc. re: 70-76 Marine Drive Accessory Building. **Moved J.Rose/C.Dyer:** Resolved that Council lift the stop work order on the art studio and allow the contractor to make the structure safe. In favour 6. Carried.

**APPLICATIONS**

8. Katherine Dray, 642 Logy Bay Road re: Massage Therapy Clinic. Mr. Lorne Stokes will have to ensure that adequate handicap spaces are located at the front of his retail space located at 642 Logy Bay Road. Town staff will advertise Ms. Dray’s business to adjacent property owners and the Telegram and table her application again at the next regular meeting of Council.

9. Melissa Butler, 642 Logy Bay Road re: Advertising Sign. Town staff will inform the owner of the business that the sign may impede line of sight on the parking lot and to seek an alternative site and forward any alternative sites back to the Council for review.

10. Lorne Stokes, 642 Logy Bay Road re: Fence. **Moved J.Rose/K.Mercer:** Resolved that Council approve the erection of a fence subject to it not impeding the original parking plan. In favour 6. Carried. **Moved C.Dyer/J.Rose:** Resolved that Council will not entertain any further business applications in the Stokes retail space until the proper rezoning is complete and the parking lot conforms to parking plan of asphalt for the rear of the building. In favour 6. Carried.

11. Kenny Walsh, 309 Marine Drive re: 7.32m x 9.15m Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage for Mr. Walsh.

**FINANCES**

12. Cheques issued from August 20, 2012 to August 31, 2012 were reviewed.

13. Quikstat and expense/income reports issued to August 31, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

16. Policy re: Meeting. Effective immediately Councillor Todhunter is now a member of the Policy Committee in the absence of Councillor Hatch. The Policy Committee will meet to discuss outstanding policies.

17. Waste Management re: Tire Drop Off. Town staff will contact the MMSB to confirm the nearest Tire Drop Off site for our citizens.


19. St. Francis of Assisi School re: Letter. Town staff will write the administration of St. Francis of Assisi School to thank them for the use of the school gymnasium during the Killick Coast Games.

**NEW BUSINESS**

20. Server re: Town Office. Town staff will obtain a quote for a new server from Triware.


22. McDonald’s Bridge re: Repairs. Town staff will check with MHA Kevin Parsons Cape St. Francis District on the status report for bridge repairs.

23. Marine Drive re: Culverts. A meeting is scheduled for Thursday September 12, 2012 with representatives of the Department of Transportation and Works and Kevin Parsons, Cape St. Francis district.

**Moved J.Rose/K.Mercer:** Resolved that the meeting be adjourned at 7:37pm. In favour 6. Carried.

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Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

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Council Minutes – September 4, 2012
IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Councillor Hatch

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on September 17, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on September 4, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Marine Drive re: Culverts. Town staff will contact Kevin Parsons, MHA Cape St. Francis District to check on the status of the replacement of the culverts on Marine Drive.

CORRESPONDENCE

2. Memo from Gerry Tobin re: Red Cliff Road Proposed Street Names. It was a decision of Council to refer the memo to the Public Works Committee for further review. Town staff will contact Shawn Fuge to forward a letter stating that lot # 1 was inspected by the Department of Environment and Conservation for water testing. The Planning/Development Committee will complete another site visit to Mr. Tobin’s property.


4. Memo from Joe Stokes, 13A O’Rourke’s Lane re: Vehicle Removal. It was a decision of Council to refer the letter back to the Public Works Committee.
5. Memo from Glynn Andrews, Triware Technologies Inc. re: Server Quote. **Moved** C.Dyer/B.Power: Resolved that Council approve the purchase and installation of a new server not to exceed $12000.00 including HST. In favour 6. Carried.

6. Letter from Edwina Connors, St. Francis of Assisi School re: Donation Request. **Moved** B.Power/C.Dyer: Resolved that Council donate bottled water, yogurt tubes and granola bars (nut free) for all school participants in the Terry Fox Run to an amount not to exceed $250.00 including HST. In favour 6. Carried.

7. Letter from Mylene Freeman, MP re: Private Members Motion (M-400). Town staff will contact Municipalities Newfoundland and Labrador to clarify any issue with perceived partisan support.


9. Letter from Cliff Johnston, City of St. John's re: St. John's Municipal Plan Review. Mayor Kennedy will write Mayor O'Keefe, City of St. John's to request a meeting pertaining to the replacement of infrastructures at risk due to increased run-off.

**Mayor Kennedy left the chambers at 6:52pm**

10. Letter from Connie Lewis, 56 St. Francis Road re: Donation Request. **Moved** B.Power/K.Todhunter: Resolved that Council donate $50.00 to Ms. Lewis in support of her soccer competition in Sydney, NS this fall. In favour 5. Carried.

**Mayor Kennedy returned to the chambers at 6:54pm**


**APPLICATIONS**

12. Katherine Dray, 642 Logy Bay Road re: Massage Therapy Clinic. **Moved** C.Dyer/J.Rose: Resolved that Council accept the parking plan from Lorne Stokes for his building located at 642 Logy Bay Road for all upper level business units only. **Moved** C.Dyer/B.Power: Resolved that Council approve the application for a massage therapy clinic to be operated from 642 Logy Bay Road. In favour 6. Carried.

13. Kenny Walsh, 309 Marine Drive re: 7.32m x 9.15m Garage. **Moved** C.Dyer/B.Power: Resolved that Council approve the application for a 7.32m x 9.15m garage. In favour 6. Carried.
14. Gerard Doran, 184 Doran's Lane re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council reject the application for a single family dwelling since the proposed residential development does not meet the development regulations in a Residential Medium Density (RMD) Zone. The regulations require a minimum frontage of 38m at the front lot line or 25.91m at the front lot line with a minimum frontage of 38m at the building line. In favour 6. Carried.

15. Donald Deibel, 854 Marine Drive re: 24'x 30' Garage. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to demolish existing shed and replace with a 24'x 30' garage pending compliance with town regulations, if not replacing shed, notify residents of proposed location in front of building line. In favour 6. Carried.

16. Louis Pine, 58 O'Rourke's Lane re: Development Permit. **Moved C.Dyer/B.Power:** Resolved that Council approval be granted under section 10 of the Town's Development Regulations for Mr. Pine to construct a single family dwelling subject to Services NL approval and compliance with town regulations. In favour 5. Councillor Rose Against. Carried.

**FINANCES**

17. Cheques issued from September 4, 2012 to September 14, 2012 were reviewed.

18. Quikstat and expense/income reports issued to September 14, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

Councillor Power left the chambers and meeting at 7:45pm


**COMMITTEE REPORTS**

20. Public Works re: Culvert. Town staff will inform the property owner at 179 Pine Line that any future culvert replacement will be in accordance with Town Policy.

21. Public Works re: Red Cliff Road Culverts. Town staff will inform the property owner that the Culvert must be HDPE and not metal and to replace it accordingly.
22. Special Events/Recreation re: Concert Crowd. Town staff will inform the Concert Crowd that Sunday is the only day available to them for practise space. Additionally, they may rent the Jack Byrne Arena room for $25.00 per hour, if required.

NEW BUSINESS

23. Snow Clearing/Ice Control re: 2012-2013 Tender. Moved C.Dyer/K.Todhunter: Resolved that Council accept the tender from Gladney’s Trucking, subject to all vehicles required by the tender be available for inspection on or before October 15, 2012 and that all vehicles have GPS units installed prior to contract commencement. In favour 5. Carried.

24. Road Shouldering/Ditch Cleaning/Brush Cutting re: 2012 Tender. It was a decision of Council to discuss the tender further at the next regular meeting of Council.

25. Public Works re: Brick Work/Rocks in Town Ditches. It was a decision of Council to discuss the brick work/rocks in Town ditches at the next regular meeting of Council.

26. JBRC Enterprises re: Conveyances Killick Drive. Town staff will inquire if JBRC has any conveyances can state conveyances in their deeds to individuals and if they are legal regulations.

27. Christmas Party re: Bally Hally. It was a decision of Council to book the Bally Hally for the Council/Staff Christmas party.

Moved J.Rose/K.Mercer: Resolved that the meeting be adjourned at 8:15pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 17, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 1, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                                      Deputy Mayor Craig Dyer (arrived 6:38pm)
Councillor Ken Mercer                                       Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch
Councillor Bradley Power

Moved K.Mercer/J.Rose: Resolved that the agenda of a regular meeting held on October 1, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on September 17, 2012 be adopted as circulated, corrected or amended. In favour 4. Carried.

BUSINESS ARISING

1. Marine Drive re: Culverts. Mayor Kennedy will write Tom Hedderson, Minister of the Department of Transportation and Works to discuss the replacement of culverts located on Marine Drive, Logy Bay.

2. Letter from Mylene Freeman, MP re: Private Members Motion (M-400). Town staff will add the request by Ms. Freeman to the agenda at the next regular meeting of Council scheduled for October 15, 2012.

3. Mr. Joseph Hartery, 6 Red Cliff Road will address Council at 6:45pm to discuss subdivision development drainage. Mr. Hartery will forward photos of ditch cleaning. Council will look into future measures that may alleviate excessive water runoff.

CORRESPONDENCE

4. Letter from Joseph Hartery, 6 Red Cliff Road re: Subdivision Development Drainage. As previously discussed under #3 October 1, 2012 Council meeting.
5. Letter from Lucy Stoyles, City of Mount Pearl re: Avalon Director. Information Only.

6. Circular from the Department of Municipal Affairs re: Proposed 2013/2014 Capital Works Program. The Public Works Committee will meet to discuss future projects for the 2013/2014 Capital Works Program.

7. Memo from Jim Nixon, St. Francis of Assisi Chess Club re: Justina Centre Request. Moved C.Dyer/J.Rose: Resolved that Council waive the rental of the upper and lower level of the Justina Centre for a chess tournament. In favour 5. Carried.

8. Memo from Mike Griffin, 66-70 St. Francis Road re: Subdivision Street Names. It was a decision of Council to have the Planning/Development Committee meet with Mike Griffin to discuss alternative names for his proposed subdivision.


10. Memo from Councillor Power re: New Blue Zone Parking Regulations Come into Force. Town staff will ensure all accessibility spaces are painted blue and install permanent signage at all the Town’s accessibility spaces.


14. Memo from Andy Morgans, Department of Municipal Affairs re: Municipalities Act 1999. Town staff will add the request by Mr. Morgans to the agenda at the next regular meeting of Council scheduled for October 15, 2012.

15. Letter from Torsten Wasmeier, Wasmeier Property re: Reject Rezoning. It was a decision of Council to further discuss the rezoning of the Wasmeier Property located at 2-44 Marine Lab Road at the next regular meeting of Council.

16. Letter from Cyril Lynch, 46 Outer Cove Road re: Culvert Replacement. It was a decision of Council to re inspect Mr. Lynch’s culvert and report back to the Council.
APPLICATIONS

17. Donald Deibel, 854 Marine Drive re: 7.32m x 9.15m Garage. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application for a 7.32m x 9.15m garage pending compliance with Town regulations. In favour 5. Carried.

18. Gerard Tobin, 74, 86-92 Red Cliff Road re: Subdivision Development Phases. Town staff will write Mr. Tobin to inform him that roads A, B, C would have to be constructed as per the subdivision development standards before any lots are to be developed.

19. Rodney Squires, 103 Lower Road re: Single Family Dwelling. It was a decision of Council to forward the application to Plantech Environment for review.

20. Hu Liu, 706 Logy Bay Road re: Fish Pond. Town staff will forward the request for a backyard fish pond to the Department of Environment and Conservation, Water Resources Division for their review.

21. Ronald & Barbara Cadigan, 416 Marine Drive re: Single Family Dwelling. It was a decision of Council to forward the application to Plantech Environment for review.

22. Perry Davis Construction Limited, 32-36 Roche’s Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and pending compliance with Town regulations. In favour 5. Carried.

23. Mike & Tanya O’Neil, 77 Barnes Road re: Dwelling Extension/Second Story. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application for a dwelling extension and second story addition subject to Service Newfoundland and Labrador approval and pending compliance with town regulations. In favour 5. Carried.

24. Shawn Fudge, Pinnacle Engineering Limited re: Sandalwood Drive Extension. Town staff will arrange a meeting with Gibraltar Development to discuss open space lot allocation.

25. Shawn Fudge, Pinnacle Engineering Limited re: Tobin Subdivision. **Moved C.Dyer/J.Rose**: Resolved that Council convey lot # 1 to the Town as open space pending final approval of the subdivision. In favour 5. Carried.

FINANCES

26. Cheques issued from September 17, 2012 to September 28, 2012 were reviewed.

27. Quikstat and expense/income reports issued to September 28, 2012 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

Council Minutes – October 1, 2012

**COMMITTEE REPORTS**

29. Finance re: Meeting. The Finance Committee will meet to discuss the 2013 budget.

30. Policy re: Meeting. The Policy Committee will meet to discuss the development of new policies for the Town.

31. Public Works re: GPS. The Public Works Committee will meet to discuss having the GPS systems to remain in the two town trucks as well as installing a GPS in the town jeep.

32. Special Events/Recreation re: Meeting. The Special Events/Recreation Committee will meet to discuss special events.

33. Fire Services re: Radio Control Centre. Town staff will meet with both provincial businesses involved in radio control for fire departments and obtain a quote to replace the existing temporary system in place at the fire hall.

34. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet to discuss sporting events.

35. Emergency Planning re: Meeting. The Emergency Planning Committee will meet to discuss the emergency plan.

**NEW BUSINESS**

36. Digital Recording System re: Town Hall Chambers. Town staff will obtain quotes to replace the existing analog system with a new digital system.


**Moved C.Dyer/J.Rose**: Resolved that the meeting be adjourned at 8:05pm. In favour 6. Carried.

[Signatures]

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 1, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 15, 2012
6:35 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on October 15, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on October 1, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Public Works re: GPS. Moved C.Dyer/K.Todhunter: Resolved that Council have GPS units installed in all contracted snow clearing equipment and not to install the GPS units in town vehicles. In favour 5. Councillor Power Against. Carried.

2. Fire Services re: Radio Control Centre. Moved C.Dyer/B.Power: Resolved that Council repair the radio control centre at the Fire Hall to an amount not to exceed $ 800.00 plus HST. In favour 6. Carried.

CORRESPONDENCE

3. Memo from Tom Hudson, Hudson’s Excavating Ltd. re: Logy Bay Road Ditching. Moved J.Rose/K.Todhunter: Resolved that Council contract Hudson’s Excavating Ltd. to complete ditching along Logy Bay Road as per the quote submitted in the amount of $ 5146.00 plus HST. In favour 6. Carried.

4. Letter from Cluney Mercer, Department of Municipal Affairs re: 2012-2013 Municipal Capital Works Program. Town staff will have Sean Kavanagh, Kavanagh Associates complete a cost estimate to replace identified culverts that need replacement throughout the Town.
5. Letter from Karen Leibovici, Federation of Canadian Municipalities re: Medal Program. Town staff will discuss the possibility of becoming a member of the Federation of Canadian Municipalities for fiscal year 2013.


8. Memo from Shannon Willcott, 3 Skip’s Place re: O’Leary Estates Play Area. Town staff will inform Mr. Willcott that Council has no immediate plans for a play area or to landscape the lot in question.


10. Memo from Andy Morgans, Department of Municipal Affairs re: Municipalities Act 1999. Council may discuss this memo as part of the 2013 budget meetings.

11. Memo from Mylene Freeman, MP re: M-400 Petition. Moved C.Dyer/K.Mercer: Resolved that Council support M-400 which reads “That, in the opinion of the House, the government should study the possibility of establishing, in cooperation with the provinces and territories, one or more financial support programs, inspired by the one proposed by the Federation of Canadian Municipalities, that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure urban/rural balance, lake protection, water quality and public health”. In favour 6. Carried.

12. Memo from Shawn Fudge, Pinnacle Engineering re: JBRC Enterprises Subdivision. Moved C.Dyer/J.Rose: Resolved that Council take legal ownership of Killick Drive subject to a ten percent surety from the developer for road construction, and an additional surety from the developer that would cover the value of the remaining deficiencies and that all deficiencies are completed within thirty days. In favour 6. Carried.


APPLICATIONS

15. Gavin Murphy, 40 St. Francis Road re: Single Family Dwelling. Moved
C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

16. Rodney Squires, 103 Lower Road re: Single Family Dwelling. It was a decision of Council to have the Planning/Development Committee meet with the applicant Mr. Squires to discuss his proposed single family dwelling.

17. Ronald & Barbara Cadigan, 416 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

18. Glenn Curtis, 5 Killick Drive re: Single Family Dwelling. Moved
C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and subdivision agreement. In favour 6. Carried.

19. David Boland, 15 Killick Drive re: Single Family Dwelling. Moved
C.Dyer/B.Power: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and subdivision agreement. In favour 6. Carried.

20. Sara Mior, 4 Killick Drive re: Single Family Dwelling. Moved
C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and subdivision agreement. In favour 6. Carried.

C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and subdivision agreement. In favour 6. Carried.

22. Jim Moores, 37 Pine River Road re: 7.32m x 7.32m Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage to be located in front of Mr. Moore’s dwelling.

FINANCES

23. Cheques issued from October 1, 2012 to October 12, 2012 were reviewed.

24. Quikstat and expense/income reports issued to October 12, 2012 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


COMMITTEE REPORTS


27. Planning/Development re: Tobin Development. It was a decision of Council for town staff to visit Mr. Tobin’s development to verify work performed is not beyond the scope outlined in a letter by the Town’s engineer regarding grading, erosion, and flooding.


29. Public Works re: Ed Cadigan Property. Town staff will contact the Department of Transportation and Works to lobby support to have Mr. Cadigan’s property ditched.

30. Special Events/Recreation re: Festival Schedule. Town staff will ensure that the 2013 Festival of Friends brochure is mailed to all residents earlier due to the event day changes.

31. Fire Services re: Expression of Interest. Town staff will table any interested expressions at the next regular meeting of Council, if they are submitted.

32. Emergency Planning re: Meeting. The Emergency Planning Committee will meet on October 18, 2012 to discuss the 2012 Emergency Plan.

NEW BUSINESS

33. Website re: Terms of Reference. Town staff will develop a terms of reference in consultation with Council.

Moved B.Power/C.Dyer: Resolved that the meeting be adjourned at 8:08pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 15, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 29, 2012
6:35 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Eileen Hatch
Councillor Bradley Power

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on October 29, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Todhunter/C.Dyer: Resolved that the minutes of a regular meeting held on October 15, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Memo from Tom Hudson, Hudson's Excavating Ltd. re: Logy Bay Road Ditching. Town staff will contact Mr. Hudson to inquire about the commencement of the ditching project.

2. Letter from Cluney Mercer, Department of Municipal Affairs re: 2012-2013 Municipal Capital Works Program. Town staff will have Sean Kavanagh, Kavanagh Associates complete a cost estimate to replace identified culverts that need replacement throughout the Town. Town staff will forward the estimate to the Public Works Committee.

3. Letter from Curtis Mercer, Cabot Community Business Development Corporation re: Annual General Meeting. Councillor Mercer will forward the information to Town staff to place on file and/or upload on the website.

4. Public Works re: Ed Cadigan Property. Town staff will contact the Department of Transportation and Works to lobby support to have Mr. Cadigan's property ditched.
5. Mr. Martin Roff, Klondyke Road, Outer Cove addressed Council at 6:45pm to discuss the Rodney Squires application for development. Council assured Mr. Roff that all adjacent property owners will be notified prior to any development permit issued.

CORRESPONDENCE


8. Memo from Todd Whelan, 518 Logy Bay Road re: Parking Issue. Town staff will inform Mr. Whelan to contact the owner of the property, the Department of Transportation and Works, to discuss his parking/snow clearing issue.

9. Letter from Julia Mullaley, Department of Municipal Affairs re: Amendment. Information Only.

10. Letter from Daniel Erl, Kavanagh Associates re: Tobin Residential Development. Town staff will notify Mr. Erl that item number 11 of his letter dated October 18, 2012 has been provided.

11. Letter from Gail Dempsey, Epilepsy Newfoundland and Labrador re: Donation Request. It was a decision of Council not to donate to Epilepsy Newfoundland and Labrador as per Town policy.

12. Memo from Leanne Martin, Department of Municipal Affairs re: 2011 PSAB Financial Statements. Town staff will draft letter to approve changes to the 2011 PSAB Financial Statements.


14. Proposal from Frederick Hollett and Richard Murphy re: Fire Department Strategic Review. It was a decision of Council to discuss the Fire Department Strategic Reviews at the next regular meeting of Council.

APPLICATIONS

15. Rodney Squires, 103 Lower Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a single family dwelling because no information is provided to suggest that the residence would be in conjunction with a permitted use in the Rural Zone. In favour 5. Carried.
16. Jim Moores, 37 Pine River Road re: 7.32m x 7.32m Garage. **Moved C.Dyer/J.Rose:** Resolved that Council reject the application to construct a 7.32m x 7.32m garage to construct the garage in front of the building line because the lot has no physical features that prohibit the development in the rear or side yard of the lot. In favour 5. Carried.

17. Ronald & Barbara Cadigan, 416 Marine Drive re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to providing a legal survey of the existing dwellings (Cadigan, Hartery) and the proposed dwelling showing a minimum of 25.91m frontage on the front line and 45m on the building line with a minimum of lot area of 4050m2, subject to approval from Service NL and compliance with Town regulations. In favour 5. Carried.

18. Vicki Talmage, Marine Drive (off) re: Single Family Dwelling or Bed & Breakfast. It was a decision of Council to refer the application to the Town Planner for review.

19. Valerie Green, 73-77 Middle Cove Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to a survey submitted of the remaining subdivided land, subject to approval from Service NL, and compliance with Town regulations. In favour 5. Carried.

20. Jeffrey & Lesley Quinlan, 7 Killick Drive re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to approval from Service NL, compliance with Town regulations and subdivision agreement. In favour 5. Carried.

21. Jeff Dyer, 600 Logy Bay Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject approval from Service NL, compliance with Town regulations. In favour 5. Carried.

**FINANCES**

22. Cheques issued from October 15, 2012 to October 26, 2012 were reviewed.

23. Quikstat and expense/income reports issued to October 26, 2012 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**

24. Personnel/Training re: Assessment Seminar. Councillor Rose and Councillor Mercer may attend the assessment seminar along with the Administrative Support Clerk which is scheduled for December 4, 2012 at the Holiday Inn St. John's.

26. Policy re: Meeting. The Policy Committee will meet to discuss various on-going draft policies.


**NEW BUSINESS**

28. Facebook re: Town Page. It was a decision of Council to engage in the communication tool Facebook.

29. Open Space re: Wording. It was a decision of Council to rename **Open Space** in any planning policy, regulation or agreement to a more suitable name. Council to forward any suggested names for the next Council meeting.

30. Development Regulations re: House Height. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the public consultation advertisement of the proposed amendment to change the maximum building height from 8m to 11m for the entire Town. In favour 4. Councillor Rose Against. Carried.

31. Barnes Road re: Dumping. Town staff will contact the owner of the unoccupied dwelling to properly secure the house because it is accessible.


33. Driveway re: Culverts. Town staff and members of the Public Works Committee will make onsite inspections to ditches along St. Francis and Cemetery Road to assess the depth of the ditches.

**Moved C.Dyer/K.Todhunter:** Resolved that the meeting be adjourned at 8:18pm. In favour 5. Carried.

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – October 29, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 13, 2012
6:35 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS
Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on November 13, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on October 29, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING
1. Letter from Cluney Mercer, Department of Municipal Affairs re: 2012-2013 Municipal Capital Works Program. Mayor Kennedy will meet with Minister Kevin O'Brien, Department of Municipal Affairs to discuss the replacement of identified culverts through the 2012-2013 Municipal Capital Works Program. The Public Works Committee will meet prior to the meeting with Mr. O'Brien to establish a priority list of the aforementioned work.

2. Open Space re: Wording. It was a decision of Council to rename Open Space in any planning policy, regulation or agreement to Municipal Asset.

3. Facebook re: Town Page. Deputy Mayor Dyer will contact the Community Program Coordinator to discuss the imaging for the Facebook page.

CORRESPONDENCE
4. Letter from Michael Dwyer, St. John's Regional Fire Department re: Proposed Meeting. Deputy Mayor Dyer as well as Councillor Rose would like to attend the meeting when it is scheduled.

5. Letter from Julia Mullaley, Department of Municipal Affairs re: Regional Plan Amendment. Information Only.


8. Letter from Bill Collins, Fire and Emergency Services NL re: Emergency Management Plan. Town staff will forward the emergency plan to all of Council for their review.


10. Fire Department Strategic Review re: Three Proposals. Moved B.Power/C.Dyer: Resolved that Council approve the proposal by Richard Murphy and Fred Hollett as per the terms provided to them, to complete a Fire Department Strategic Review for a cost of $6000.00. In favour 4. Councillor Mercer and Rose Against. Carried.


12. Memo from Delores Wheeler, Heritage Committee re: Budget Submissions. Town staff will inform Ms. Wheeler that Town staff will continue to look after the museum accounts and any additional funds should be noted in the 2013 Budget submission.


14. Letter from the Residents of Walsh’s Road re: Construct Berm and Plant Trees. Town staff will forward the letter to Don Brennan, Department of Transportation and Works for their review.

15. Letter from Kevin O’Brien, Department of Municipal Affairs re: Amendment. Moved C.Dyer/B.Power: Resolved that a copy of the letter be forwarded to Town Planner and Town staff will notify all adjacent property owners of the proposed amendment. In favour 6. Carried.

16. Letter from Daniel Martin, Kavanagh Associates re: General Advice. The Public Works Committee will meet November 15, 2012 to discuss the culvert estimates.

APPLIEDS


19. Jim Moores, 37 Pine River Road re: 7.32m x 7.32m Garage. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a 7.32m x 7.32m garage to be constructed in front of the building line pending compliance with Town regulations. In favour 6. Carried.

20. Bernard Murphy, 571 Logy Bay Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling subject to approval from Service Newfoundland and Labrador and compliance with Town regulations and subject to the existing dwelling demolished within sixty days of occupancy into the new dwelling. In favour 6. Carried.

21. David Steele, 40 St. Francis Road re: Rear Yard Variance. It was a decision of Council to advertise the rear yard variance request to the adjacent property owners and then the application will be tabled at the next regular meeting of Council for a decision.

FINANCES

22. Cheques issued from October 29, 2012 to November 9, 2012 were reviewed.

23. Quickstat and expense/income reports issued to November 9, 2012 were reviewed.

BILL FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

25. Finance re: Meeting. The Finance Committee will meet to commence the 2013 Budget. Town staff will notify the Department of Municipal Affairs concerning the now vacant Councillor seat. Mayor Kennedy has appointed Councillor Todhunter to replace the late, Councillor Eileen Hatch on the Finance Committee.


29. Policy re: Vacant Seat. Mayor Kennedy has appointed Councillor Todhunter to replace the late, Councillor Eileen Hatch on the Policy Committee. Moved J. Rose/C. Dyer: Resolved that Council donate $2000.00 to the Janeway’s Children’s Hospital in memory of the late, Eileen Hatch. In favour 6. Carried. Council has decided to close the Town Hall from 10:00am – 1:00pm on November 15, 2012 so that all staff can attend the late, Eileen Hatch’s funeral and gathering afterwards. Town staff will place a notice on the website and front door advising the public of the closure.


31. Fire Services re: 2013 Budget. Town staff will inform the Fire Department to submit their 2013 budget.

32. Bell Tower re: One Time Payment. Town staff will contact Bell Mobility to inquire as to when the Town would receive its one-time payment.

33. Northeast Avalon Joint Councils re: Vacant Seat. Mayor Kennedy has appointed Councillor Rose to replace the late, Councillor Eileen Hatch as Council’s representative on the Northeast Avalon Joint Councils with Councillor Mercer as an alternate.


35. Justina Gardens re: Committee Restructuring. Moved C. Dyer/B. Power: Resolved that Council dissolve the Justina Gardens Ad Hoc Committee and create the Standing Committee “Town Beautification” with members Councillor Todhunter (chairperson), and the Town Manager. In favour 6. Carried.

36. War Memorial re: Provincial Donation. Be it noted that the Government of Newfoundland and Labrador has donated $17000.00 to the War Memorial Committee to help with the erection of a monument.
NEW BUSINESS

37. Snow's Lane Resident re: House Flood Light. Town staff will contact the owner of the resident on Snow's Lane to adjust the flood light away from Snow's Lane.

38. Streetlights re: Town. Town maintenance staff will complete a sweep of the entire town and will report any streetlights out to Town office staff to submit to Newfoundland Power.

39. Signage re: Marine Drive. Town staff will have the signage replaced at the entrance to the land owned by the Department of Transportation and Works.

41. Cameras re: Dumping. Town staff will contact area municipalities to obtain the cost and Supplier information about battery operated cameras utilised in their municipalities.

42. Facebook re: Photo Release. Town staff will ensure that a photo release was provided for all children located on the Town Facebook page.

43. Signage re: St. Francis Road. Town staff will order another five ton sign to be placed at the top of St. Francis Road and another sign that states "Access via Sandalwood Drive Only" for all Trucks over the five ton weight restriction. Town staff will have the aforementioned signs gazetted in order for ticketing to occur through the RNC.

Moved B.Power/C.Dyer: Resolved that the meeting be adjourned at 8:35pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 26, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on November 26, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on November 13, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Cluney Mercer, Department of Municipal Affairs re: 2012-2013 Municipal Capital Works Program. Moved C.Dyer/J.Rose: Resolved that Council approve the 2012-2013 Capital Works Program in the amount of $821,500.00 under the 90/10 Provincial/Municipal ratio for the replacement of six culverts within the Town. In favour 6. Carried.


3. Letter from the Residents of Walsh’s Road re: Construct Berm and Plant Trees. Council will meet with the residents of Walsh’s Road subsequently, when a response from the Department of Transportation and Works is received by the Town.


5. War Memorial re: Provincial Donation. The War Memorial Committee will meet on November 27, 2012 in the Town Hall Committee Room.
CORRESPONDENCE

6. Memo from Todd Whelan, Logy Bay Road re: Parking Issue. Town staff will inform Mr. Whalen that he may park in the right-of-way as long as it is not on the landscaped area that the Town had completed.

7. Memo from Barry Lawlor, Lower Road re: Electronic Billboard. Town staff will inform Mr. Lawlor that Council will not be investing in the foreseeable future in an electronic billboard but may be investing in a new website for the Town.

8. Letter from Dwight and Santana May, Marystown re: Donation Request. Moved B.Power/C.Dyer: Resolved that Council donate $ 50.00 to Dwight and Santana May to help offset their costs for new home construction. In favour 6. Carried.

9. Memo from Russell Caddigan, Cadigan's Road re: Lot Release – Killick Drive. Moved C.Dyer/J.Rose: Resolved that Council release lot # 15 and lot # 16 and hold lot # 2 subject to Service Newfoundland and Labrador inspection approval otherwise Council will hold lot # 1 as security for the road. In favour 6. Carried.

10. Bushnell HD Bone Collector Trophy Cam HD Game/Trail Camera re: Price Quote. It was a decision of Council to obtain further information on the HD Cameras from the Town of Conception Bay South and then the Public Works Committee will meet to discuss.


APPLICATIONS


FINANCES

15. Cheques issued from November 13, 2012 to November 23, 2012 were reviewed.

16. Quikstat and expense/income reports issued to November 23, 2012 were reviewed.
BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Finance re: Meeting. A Finance Committee meeting is scheduled for November 29, 2012, with the time to be determined.

20. Policy re: Meeting. The Policy Committee will meet to draft a policy requiring all surveys submitted to Council meetings to be current with NAD-83, survey projection.

21. Public Works re: Rental Damage. Town staff will write Sobeys Howley Estates Management to inform them of the damage that occurred at the upper level of the Justina Centre on November 24, 2012 during their Christmas social.

22. Policy re: Rental Agreement. The Policy Committee will meet to discuss modifying the damage deposit which currently is $ 500.00 for any upper or lower level rentals at the Justina Centre.

23. Town Beautification re: 2013 Budget. The Town Beautification Committee will meet to discuss submitting a budget for fiscal year 2013.

24. Fire Services re: Meeting. The Fire Services Committee will meet with the Fire Department Executive to a variety of items.

NEW BUSINESS


27. Tobin Development re: Street Name "Ivy's Way". Moved C.Dyer/B.Power: Resolved that Council approve the street name "Ivy's Way" for Street "C" subject to the verification that "Way" is a suitable street type for a cul-de-sac. In favour 6. Carried.
28. Taxi Stand re: East End Taxi. Town staff will contact East End Taxi to inquire about the parked taxi at Murphy’s turn.

29. Ditch re: 649 Logy Bay Road. Town staff will investigate the request for ditching once an official concern is submitted to the Town.

Moved K. Mercer/B. Power: Resolved that the meeting be adjourned at 7:43pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 26, 2012
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
December 10, 2012
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on December 10, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on November 26, 2012 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Letter from the Residents' of Walsh’s Road re: Streetlight Request. Councillor Rose and the Town Manager will meet onsite on Walsh’s Road to discuss the need for an additional streetlight for Walsh’s Road.

CORRESPONDENCE

2. Letter from Daniel Erl, Kavanagh Associates re: #12 Flood Risk Plan. It has been suggested that Shawn Fudge, Pinnacle Engineering and Daniel Erl, Kavanagh Associates meet onsite to discuss the flood risk plan for Soldiers Pond Brook.

4. Letter from Daniel Erl, Kavanagh Associates re: Mike Griffin Subdivision Proposal. **Moved C.Dyer/J.Rose:** Resolved that Council take over road ownership of Tantam Place subject to the developer supplying a $2500.00 surety and subject to the developer paying the open space agreement of $12000.00 cash in lieu of land. In favour 5. Carried.

**APPLICATIONS**

5. Vicki Talmage, Marine Drive (off) re: Single Family Dwelling or Bed & Breakfast. **Moved C.Dyer/J.Rose:** Resolved that Council reject the application for a single family dwelling or bed and breakfast because the proposed residential development and bed and breakfast do not comply with the Rural Land Use Zone Table of the Development Regulations. In favour 5. Carried.

6. JBRC Enterprises Limited, Marine Drive (off) re: Subdivision Proposal. The Planning/Development Committee will meet with JBRC Enterprises Limited to discuss their subdivision proposal.

7. Jim Walsh, 8-12 Stack's Lane re: Fence. **Moved C.Dyer/J.Rose:** Resolved that the application be rejected because the proposal does not meet the Town's Fence Regulations. In favour 5. Carried.

8. Morgan McDonald, 70-76 Marine Drive re: Stop Work Order. **Moved C.Dyer/J.Rose:** Resolved that Council lift the stop work order for Morgan McDonald’s artist studio subject to the occupancy permit being issued prior to the business permit. In favour 5. Carried.

**FINANCES**

9. Cheques issued from November 26, 2012 to December 7, 2012 were reviewed.

10. Quikstat and expense/income reports issued to December 7, 2012 were reviewed.

11. Cheque #015436 re: Matthew Alcock $848.74. The Town Clerk/Treasurer will investigate further into the aforementioned cheque.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


Councillor Todhunter left the chambers at 7:10pm

Councillor Todhunter returned to the chambers at 7:12pm


COMMITTEE REPORTS

15. Finance re: Meeting. A Finance Committee meeting is scheduled for December 14, 2012 with the time to be determined.

16. Personnel/Training re: Christmas Bonus. Moved C.Dyer/K.Todhunter: Resolved that Council issue a Christmas bonus to staff equivalent to two days of pay for employees with over three years’ service and one day of pay of employees with less than three years service and $ 50.00 for part-time employees. In favour 5. Carried.


19. Policy re: Section 9 Number 3a. It was a decision of Council to refer the proposed policy to the Planning/Development Committee for further review.

20. Policy re: Section 16 Number 1. It was a decision of Council to refer the proposed policy to the Planning/Development Committee for further review.


22. Fire Services re: Fire Services Review. Council will meet with the Fire Services Consultants to discuss the review. The date and time will be determined.

NEW BUSINESS


26. Policy re: Section 9 Number 3a. As discussed under # 19 December 10, 2012 Council minutes.

27. Policy re: Section 16 Number 1. As discussed under # 20 December 10, 2012 Council minutes.


30. Knight Property Kinsella’s Lane re: Second Driveway. Town staff will inform the Knights to remove the temporary access to their property from Logy Bay Road.

31. Snow’s Lane re: Double Driveway. The Policy Committee will draft a policy for double driveways where no culvert is needed.

**Moved K.Todhunter/J.Rose**: Resolved that the meeting be adjourned at 8:05pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor