Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 14, 2013
6:45 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on January 14, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/C.Dyer: Resolved that the minutes of a regular meeting held on December 10, 2012 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from the Residents’ of Walsh’s Road re: Streetlight Request. Town staff will order a streetlight to be placed on the pole located within Walsh’s Road.

2. Letter from Daniel Erl, Kavanagh Associates re: # 12 Flood Risk Plan – Sandalwood Drive Phase 2. It has been suggested that Shawn Fudge, Pinnacle Engineering and Daniel Erl, Kavanagh Associates meet onsite to discuss the flood risk plan for Soldiers Pond Brook. The Planning/Development Committee will meet to discuss the aforementioned.

3. Letter from Daniel Erl, Kavanagh Associates re: Mike Griffin Subdivision Proposal. Town staff will contact Mike Griffin to inquire if he would like the Town to install the road sign to his subdivision.

4. Planning/Development re: Flood Plain Rezoning. Mayor Kennedy will obtain the older Provincial flood plain mapping and then meet with the Planning/Development Committee to discuss.
CORRESPONDENCE

5. Memo from Charmaine Barney, Department of Environment and Conservation re: Update on Proposal. Town staff will forward the Flood Risk Study to Ms. Barney when Plantech Environment has the mapping project complete.

6. Memo from Delores Wheeler, Heritage Committee re: Museum Items. Town staff will inform the Heritage Committee to contact the Winterton Heritage Centre to inform them that they may have the winch located at the Ocean Sciences Centre.

7. Letter from Paul Davis, Department of Transportation and Works re: Culverts. Mayor Kennedy will speak to Kevin Parsons, MHA Cape St. Francis District to ask him to meet with Paul Davis, Minister of the Department of Transportation and Works and inquire if a cost sharing of culverts on Marine Drive would be an option if the culverts needed to be upgraded in size as recommended by the Town's Flood Risk Study.

8. Letter from Darlene Thomas, Hospitality Newfoundland and Labrador re: Conference. Councillor Power may attend. Town staff will obtain the agenda for the conference and forward it all of Council for their review.

9. Letter from Joe Murley, Northeast Minor Hockey Association re: Donation Request. Town staff will write Mr. Murley to inform him to have the president of the entire Northeast Minor Hockey Association to request a donation from Council by September of each year.

10. Letter from Paul Tucker, Department of Municipal Affairs re: Capital Investment Plan. Moved B. Power/K. Todhunter: Resolved that Council utilize the gas tax amount of $179843.08 for the paving of Doran’s Lane, not including the turn around. In favour 6. Carried.


12. Memo from Kathryn Welbourn, Northeast Avalon Times re: Discretionary Use Ads. Town staff will inform Ms. Welbourn that Council will remain with the current procedure of advertising in The Telegram since once a month would be too long a period between decisions at Council meetings.

13. Memo from Shannon Willcott, Skip’s Place re: O’Leary Estates Play Area. Town staff will inform Mr. Willcott that Council has no intention currently to sell the lot in question and the land would have to be sold at a public auction.

14. Memo from Placida Dooley, Clover Dale Close re: Ditch Maintenance. Town staff will write a response to Ms. Dooley’s e-mail, pertaining to the ditch located near her residence on Clover Dale Close.
APPLICATIONS

15. Jillian Morris, 66424 Newfoundland and Labrador Limited re: Rezoning Request. Town staff will refer to Plantech Environment for review.

16. Killick Drive re: Canada Post Easement – Open Space Lot. Town staff will inform Canada Post that Council does not want a postal box easement on the Town open space lot.

17. Gerard Tobin Residential Development re: Temporary Turning Circle. Town staff will refer the application to Plantech Environment for clarification.

18. JBRC Enterprises Ltd. re: Marine Drive (off) Subdivision. Town staff will refer the application to Plantech Environment for clarification.


20. Newfoundland Power re: Distribution & Lighting Layout Tantam Place. Councillor Rose will review the layouts and if approved, Town staff will forward copy to Newfoundland Power.

21. Bell Mobility Inc. re: Communication Tower Jack Byrne Arena. Town staff will contact Mike Kirkland about advertising.

22. Geoffrey Pike, 838 Marine Drive re: Subdivision Development. Town staff will arrange a meeting with the East Coast Trail Association concerning the trail buffer needed for the Pike subdivision development.

FINANCES

23. Cheques issued from December 10, 2012 to January 10, 2013 were reviewed.

24. Quikstat and expense/income reports issued to January 10, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


**COMMITTEE REPORTS**

31. Emergency Management re: Justina Centre Generator. Councillor Rose will speak to a local electrician on the cost to install a generator at the Justina Centre.

32. Personnel/Training re: Bar Tenders Wage Increase. **Moved C.Dyer/K.Todhunter:** Resolved that Council increase the base wage for the all bar tenders at the Justina Centre to $ 2.00 above minimum wage retroactive to January 1, 2013. In favour 6. Carried. **Moved B.Power/K.Todhunter:** Resolved that the base wage for the bar tenders at the Justina Centre be maintained at $2.00 above minimum wage as per town policy. In favour 6. Carried.

33. Planning/Development re: Municipal Affairs. Town staff will check on the zoning amendment to be changed from Rural to Open Space for the property located at 2-44 Marine Lab Road.

34. Policy re: Meeting. The Policy Committee will meet to discuss the proposed policy for ditching.

35. Public Works re: Culvert. The public works committee will review the culvert located at the intersection of Lower Road and Barnes Road and report back to Council.

36. Special Events/Recreation re: Seniors Dinner. **Moved B.Power/K.Todhunter:** Resolved that Council finance two seniors dinners each fiscal year, one in the summer and one at Christmas. In favour 4. Councillor Rose and Councillor Mercer Against. Carried.

37. Tourism/Economic Development re: Red Cliff Property. Town staff will write the Minister of Environment to seek an update on acquiring the land at Red Cliff.

38. Fire Services re: Meeting. The Fire Services Committee will meet with the Fire Department to provide them with an update on the budget.
39. Northeast Avalon Joint Councils re: Next Meeting. Town staff will contact the Northeast Avalon Joint Councils to inquire when and where the next regular meeting is and being held.

Councillor Power left the chambers at 8:45pm and returned at 8:47pm.

NEW BUSINESS


42. Walsh’s Road re: Light Pole. As discussed previously under # 1 January 14, 2013 Council minutes.


45. Property Tax Reduction re: 2013. Moved C.Dyer/K.Todhunter: Resolved that property owners with a total combined income of $ 25000.00 or less with a total residential assessed value of $ 400000.00 or less may avail of the property tax reduction. In favour 6. Carried.


47. Ten Percent Discount re: 2013. Moved C.Dyer/K.Todhunter: Resolved that the ten percent discount on property and business tax be approved and taxes must be paid in full on or before March 1, 2013. In favour 6. Carried.

49. Tapes re: Council Meetings. Town staff will check if the Council tapes should be destroyed after each Council meeting.

50. Culverts re: Letter. Mayor Kennedy will draft a follow up letter to Mayor O'Keefe to provide an update on the culvert replacement request on Logy Bay Road.

Moved B.Power/K.Mercer: Resolved that the meeting be adjourned at 8:55pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – January 14, 2013
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
January 28, 2013  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Ken Mercer  
Councillor James Rose

Deputy Mayor Craig Dyer  
Councillor Bradley Power  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on January 28, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on January 14, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Darlene Thomas, Hospitality Newfoundland and Labrador re: Conference. Subsequently, the agenda did not provide any points of interest to any Councillor in attending the conference.

2. Geoffrey Pike, 838 Marine Drive re: Subdivision Development. Town staff will contact Geoff Pike concerning the trail buffer needed for the Pike subdivision development.

3. Emergency Management re: Justina Centre Generator. Councillor Rose will speak to a local electrician to obtain a quote on the cost to install a generator at the Justina Centre.

4. Northeast Avalon Joint Councils re: Next Meeting. The next regular meeting of the Northeast Avalon Joint Councils will be hosted by our Town in the Town Hall Committee Room which is scheduled for February 20, 2013 at 7:30pm. Moved B.Power/K.Todhunter: Resolved that Council appoint Councillor James Rose as the representative from our Town with Councillor Ken Mercer as the alternate on the Northeast Avalon Joint Councils. In favour 6. Carried.
5. Letter from Kevin O'Brien, Department of Municipal Affairs re: Requested Amendment. Information Only.

6. Letter from Robert Codner, Town of Torbay re: Proposed Amendment Urban Plan. Town staff will check if the proposed amendments border Middle Cove.


8. Memo from Municipalities Newfoundland and Labrador re: Call for Members. Information Only.

9. Letter from Jason Brake, JBRC Enterprises Ltd. re: Kavanagh and Associates Limited. Town staff will write Mr. Brake to inform him that Council have received the letter and Council will take his comments into consideration.

10. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Level II Groundwater Supply Assessment, Venice Holdings Ltd. and Gibraltar Development Ltd. Town staff will arrange a meeting with Ms. Hanchar to discuss well monitoring, developmental conditions and any question that Council may have in relation to water supply in residential developments.

11. Memo from Mike Nurse, 94 Red Cliff Road re: Turnaround Red Cliff Road. Mr. Nurse addressed Council to discuss his concern with parking and snow clearing on the turnaround near his residence. Council informed Mr. Nurse to contact the East Coast Trail in relation to placing a garbage container near the gate at the Red Cliff Road turnaround. Town staff will order additional signage “No parking beyond this point” to be placed at the entrance to the Red Cliff Road turnaround.

12. Letter from Lori Evoy, Department of Municipal Affairs re: 2013 Budget. Information Only.


14. Memo from Don Brennan, Department of Transportation and Works re: Berm/Tree Planting. The Public Works Committee will meet to discuss the berm request for Walsh’s Road.

15. Memo from Ashley Burke, MMSB re: Backyard Composting Program. Council has decided not to purchase composters this year.

17. Letter from Beverly King, Wooden Boat Museum NL re: Community Membership. It was a decision of Council to forward the letter to the Policy Committee while Town staff will contact area municipalities to inquire if enlisting as a Community Member through a donation.

18. Memo from Lynn Cadigan, Department of Natural Resources re: Animal Health and Protection Act. The request has been forwarded to the Policy Committee for review. Town staff will contact the Town of Torbay to inquire if they are having Dana Kelly, Animal Control Officer, enforce the Animal Health and Protection Act.


20. Letter from Reginald Garland, Plan-Tech Environment re: JBRC Planning Advice Marine Drive. Town staff will arrange a meeting with JBRC Enterprises Ltd. to discuss their proposed development off Marine Drive.

**APPLICATIONS**

21. Gerard Tobin, 74, 86-92 Red Cliff Road re: Subdivision Project. It was a decision of Council to refer the letter to the Planning/Development Committee and to have Mr. Tobin meet with the Planning/Development Committee. **Moved B.Power/C.Dyer:** Resolved that Council name Street “A” and Street “B” of the Tobin subdivision Cobbler Crescent subject to St. John’s Regional Fire Department approval. In favour 6. Carried.

22. Venice Holdings Inc., 119a Outer Cove Road re: Open Space. It was a decision of Council to have the open space proposal plotted on a topographical Town map.

_Councillor Power left the chambers at 7:00pm_

23. Bradley Power, 3 O’Brien Place re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and pending compliance with town regulations. In favour 5. Carried.

_Councillor Power returned to the chambers at 7:05pm_
24. Dale Bickford, Pine Line re: Approval in Principle Pine Ridge Valley. **Moved C.Dyer/B.Power:** Resolved that Council approve the in principle Phase One of the proposed residential subdivision subject to the Town’s subdivision standards, agreement and regulations, flood risk mapping study, open space requirements, approved engineering drawings, and approval from Service NL and the Department of Environment and Conservation. In favour 6. Carried.

25. Municipal Plan Amendment # 14, 2013 and Development Amendment # 20, 2013 re: Add Open Space/Recreation Land Use Table “Rural” to Open Space/Recreation. **Moved C.Dyer/K.Todhunter:** Resolved that Council adopt Development Regulations Amendment No. 20, 2013 to Add Open Space/Recreation as a new Land Use Zone Table and rezone the Logy Bay Ski Hill area from “Rural” to Open Space/Recreation. In favour 6. Carried. **Moved C.Dyer/K.Todhunter:** Resolved that Council adopt Municipal Plan Amendment No. 14, 2013 Add Open Space/Recreation as a new Land Use Zone Table and rezone the Logy Bay Ski Hill area from “Rural” to Open Space/Recreation”. In favour 6. Carried.

**FINANCES**

26. Cheques issued from January 14, 2013 to January 25, 2013 were reviewed.

27. Policy re: Memorial Donations. Councillor Mercer expressed concerns about the lack of Policy concerning memorial donations. The Policy Committee will develop a policy for memorial donations.

28. Quickstat and expense/income reports issued to January 25, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**


33. Fire Services re: 2011/2012 Invoicing. Town staff will have invoices tabled at the next regular meeting of Council pertaining to service calls from St. John’s Regional Fire Department that include the 2011 and 2012 fiscal year.

34. Kelly Park Sport Association re: Recreation Shed Shelving. Councillor Rose will meet with Harold Kelly, KPSA regarding extra shelving within the recreation side of the Kelly Park Garage.

35. Kelly Park Sport Association re: Coordinator Advertisement. Deputy Mayor Dyer would like clarification on the budgeted wage for the coordinator of the Soccer and Softball Coordinator.

36. Public Works re: Snow Clearing – Lookouts. Effective immediately the Town contracted the Snow Clearing Contractor to plough out both the Outer Cove and Middle Cove lookouts.

NEW BUSINESS


38. O’Rourke’s Lane re: Culvert Replacement and Ditch Maintenance. The Public Works Committee will meet to discuss culvert replacement and ditch maintenance on O’Rourke’s Lane.


Mayor Kennedy left the Council meeting at 8:55pm


41. Snowshoes re: Donation. It was a decision of Council to donate eight sets of snowshoes to St. Francis of Association School.

42. Website re: Terms of Reference. Deputy Mayor Dyer will forward a questionnaire to Council regarding input for development of the terms of reference for a new Town website.
Moved B.Power/K.Mercur: Resolved that the meeting be adjourned at 9:10pm. In favour 5. Carried.

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
February 11, 2013  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Councillor Ken Mercer  
Councillor James Rose  
Deputy Mayor Craig Dyer  
Councillor Bradley Power  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGrets

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on February 11, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on January 28, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Geoffrey Pike, 838 Marine Drive re: Subdivision Development. Town staff will contact Geoff Pike concerning the trail buffer needed for the Pike subdivision development and setup a meeting with him and the Planning/Development Committee.

2. Emergency Management re: Justina Centre Generator. Councillor Rose will speak to a local electrician to obtain a quote on the cost to install a generator at the Justina Centre.

3. Gladney's Bus Limited re: Snow Clearing/Ice Control $ 23060.03. Town staff will contact Gladney's Bus Limited to inform them of pedestrian/vehicular traffic concerns.


CORRESPONDENCE

8. Letter from Daniel Erl, Kavanagh Associates (February 5, 2013) re: Venice Holdings. Town staff will contact Mr. Erl to obtain clarification on item # 13 (3).

9. Letter from Daniel Erl, Kavanagh Associates (February 5, 2013) re: Sandalwood Drive Stage Two. Town staff will contact Mr. Erl to obtain clarification on item # 12 regarding the 100 year flood plain.

10. Memo from Patrick Dunne, Department of Municipal Affairs re: 2013 Training. Information Only.


12. Memo from Mike Hawco, 4 Clover Dale Close re: 2013 Property Taxes. Deputy Mayor Dyer will draft a letter of response to the memo from Mr. Hawco.

13. Letter from Corrie Davis, Department of Municipal Affairs re: Amendments. Town staff will check with the Town Planner, Reginald Garland on the advertisements for the rezoning for the property located at 642-644 Logy Bay Road, Logy Bay.

14. Memo from Derek Simmons, Fire and Emergency Services re: Training School. Town staff will forward a copy to the Fire Department.


APPLICATIONS

16. Gregory Boyle, 7 Roman's Drung re: Restrictive Covenants. Town staff will inform Mr. Boyle that the restrictive covenant is between the developer and the owner and that the Town is not involved.

17. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Proposal. Town staff will contact the developer to inform him to add an alternative exit to the subdivision proposal and then submit a new subdivision plan.
18. Venice Holdings Inc., 119a Outer Cove Road re: Open Space. It was a decision of Council to refer the open space concept plan to the Planning/Development Committee for further review.

19. Gerard Tobin, 74, 86-92 Red Cliff Road re: Subdivision Project. Moved C.Dyer/B.Power: Resolved that Council approve the surety to cover the cost of the street ("A" and "B") construction with a deadline of August 31, 2013 to have it completed after which Council will have the option to activate the surety and construct the road themselves as per concept plan dated December 11, 2012 submitted by Pinnacle Engineering. In favour 6. Carried.

20. JBRC Enterprises Limited re: Marine Drive Subdivision Proposal. Town staff will contact the developer to inform him to add an alternative exit to the subdivision proposal and then submit a new subdivision plan.

FINANCES

21. Cheques issued from January 28, 2013 to February 8, 2013 were reviewed.

22. Quikstat and expense/income reports issued to February 8, 2013 were reviewed.

BILLS FOR REVIEW ONLY


BILLS TO BE PAID


COMMITTEE REPORTS

25. Emergency Management re: Report. Town will inquire as to why the Town's recently adopted emergency plan is not listed on the Fire and Emergency Services website.

26. Planning/Development re: Gas Tax Funding. Moved J.Rose/B.Power: Resolved that Council utilise gas tax funding for Stick Pond Road upgrading as well as the culvert replacement at the intersection of Lower Road and Barnes Road. In favour 6. Carried.


29. Policy re: Meeting. The Policy Committee will meet to discuss proposed new or revised policy amendments.

30. Public Works re: Tower Cheque. Town staff will inquire if the cheque from Bell was received and deposited into the Town’s general account.

31. Waste Management Committee re: Draft. Town staff will forward the magnet draft to Councillor Power prior to the order placement.

32. NEAJC re: Meeting. Town staff will remind all of Council of the next regular NEAJC meeting being hosted by the Town which is scheduled for February 20, 2013 at 7:30pm in the Town Hall Committee Room.

**NEW BUSINESS**

33. Council Resolution re: Gas Tax Stick Pond Road. As previously discussed under # 27 February 11, 2013 Council meeting minutes.


35. Fire Hall re: Equipment Inventory. Town staff will request an inventory of all supplies, as well as equipment onboard the tanker, pumper and rescue vehicle.

36. GPS Tracking re: Snow Clearing Software. Town staff will provide Councillor Power with access to the software and web link for GPS tracking for the Snow Clearing equipment.

37. Open Space re: Selling Municipal Asset. Town staff will check with the Department of Municipal Affairs to inquire if the Town can receive a legal opinion in writing from the Department of Municipal Affairs to clarify if land is procured from a developer and designated as Open Space can it then subsequently be sold for residential housing.

**Moved B.Power/C.Dyer**: Resolved that the meeting be adjourned at 8:40pm. In favour 6. Carried.

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 25, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/B.Power: Resolved that the agenda of a regular meeting held on February 25, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on February 11, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Geoffrey Pike, 838 Marine Drive re: Subdivision Development. Town staff will contact the Town Planner to inquire about another digital file needed to plot the cliff on the subdivision concept plan.

2. Emergency Management re: Justina Centre Generator. Councillor Rose will speak to a local electrician to obtain a quote on the cost to install a generator at the Justina Centre.

CORRESPONDENCE


6. Letter from Gordon Woodland, Smyth Woodland Del Rizzo & Ledrew re: Pine Line Access Road. Town staff will contact Craig William's engineer to submit a revised subdivision plan for phase one of their development indicating a road width charge.

7. Letter from Ashley Gover, Department of Municipal Affairs re: Capital Investment Plan. Town staff will check with Ms. Gover to inquire if the Town can utilise the existing Economic Action Plan sign located on Lower Road and move it to Doran's Lane.

8. Memo from Municipalities Newfoundland and Labrador re: Avalon Regional Meeting. Town staff will register Councillor Mercer and Councillor Power for the meeting.


14. Memo from Lori Collins, 529 Marine Drive re: Snow Clearing – Marine Drive. Town staff will contact other Northeast Avalon towns about a joint letter regarding reduced snow clearing service.


APPLICATIONS

19. JBRC Enterprises Limited re: Marine Drive Subdivision Proposal. Town staff will contact JBRC Enterprises Limited to have their engineering firm submit a revised set of drawings showing a temporary hammerhead turnaround.
20. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Proposal. Town staff will contact Trevor Morris to have his engineering firm submit a revised set of drawings showing a temporary hammerhead turnaround.

21. Michael Griffin, Lot # 4 Tantam Place re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval, subject to the dwelling being located within the RLD zone and compliance with all other Town regulations. In favour 5. Councillor Mercer Against. Carried.


FINANCES

23. Cheques issued from February 11, 2013 to February 22, 2013 were reviewed.

24. Quikstat and expense/income reports issued to February 22, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

26. Personnel/Training re: Town Maintenance Substitute. Moved B.Power/C.Dyer: Resolved that Council permit the Town Manager the full authority to have Robert Power, Seasonal Town Maintenance Worker called in at any time to cover sick leave of the existing Town Maintenance Worker and if the need arises for any public works projects that require additional staff. In favour 5. Councillor Rose Against. Carried.

27. Special Events/Recreation re: Recreation Needs Assessment. The Town Manager, Councillor Power and Deputy Mayor Dyer will meet to discuss a recreation needs assessment for the Town.
28. Special Events/Recreation re: Festival of Friends. It was a decision of Council to approve a schedule change for the adult dance during the festival from Saturday to Friday night and Council may avail of TicketPro to sell advance tickets for the Festival of Friends Folk Festival.

29. Bell Aliant Mobility re: Town Beautification. Town staff will ensure that the Bell Tower funds deposited, are transferred to the Town Beautification fund to be utilised for town beautification.

30. Fire Services re: Mutual Aid. Council agreed that a minimum of one fire fighter can respond to a mutual aid request from the City of St. John’s, Town of Torbay or the Town of Portugal Cove-St. Phillip’s Fire Departments for water from the Town’s tanker.

31. Jack Byrne Arena re: Table Loan. Councillor Power will check if a municipality can avail of the arena tables if the need arises.

32. Kelly Park Sport Association re: Meeting. The Kelly Park Sport Association will meet to discuss various items.

**NEW BUSINESS**

33. Council Resolution re: Gas Tax. **Moved C.Dyer/B.Power:** Resolved that the total project cost to complete the Flood Risk Mapping was $143001.50 and the estimated cost to complete the project was $178200.00 approved by the Gas Tax Committee. In favour 6. Carried. **Moved C.Dyer/B.Power:** Resolved that the Town received a cheque in the amount of $11342.58 from Modern Paving Limited covering a Liquid Asphalt Cost Adjustment on the Cadigan’s Road Upgrading Project.

34. Town Website re: Terms of Reference. The Personnel/Training and Special Events/Recreation Committee will meet to discuss the development of the terms of reference for the Town website.

35. Logy Bay Wellness Centre re: Advertisements. Town staff will check with the Municipal Assessment Agency Inc. to inquire if a business can be assessed within another operating business.

**Moved B.Power/K.Todhunter:** Resolved that the meeting be adjourned at 8:50 pm. In favour 6. Carried.

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor

Council Minutes – February 25, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 11, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved K. Mercer/K. Todhunter: Resolved that the agenda of a regular meeting held on March 11, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K. Mercer/K. Todhunter: Resolved that the minutes of a regular meeting held on February 25, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Geoffrey Pike, 838 Marine Drive re: Subdivision Development. The Planning/Development Committee will meet with Mr. Pike to discuss open space for his proposed subdivision.

2. Emergency Management re: Justina Centre Generator. Councillor Rose, an electrical contractor and the Town Manager will meet to discuss options for the installation of a generator at the Justina Centre.

3. Letter from Ashley Gover, Department of Municipal Affairs re: Capital Investment Plan. Town staff will check around the Northeast Avalon for other Capital Investment Plan signage and compare it to the existing signage located currently on Lower Road. If there are no changes then Council may consider utilising the existing signage for the Doran’s Lane project.

4. Special Events/Recreation re: Recreation Needs Assessment. The Town Manager, the Special Events/Recreation Committee will meet to discuss the recreation needs assessment for the Town. Councillor Power will be advised of the meeting as well.
5. Logy Bay Wellness Centre re: Advertisements. Town staff will notify the owner of the Logy Bay Wellness Centre that if additional professionals are offering separate services within the Logy Bay Wellness Centre then each professional would need to be assessed separately as a commercial business.

CORRESPONDENCE


7. Memo from Cluney Mercer, Department of Municipal Affairs re: Municipal Infrastructure Programs Year End Claims March 31, 2013. Information Only.

8. Letter from Dianne Stamp, Town of Flatrock re: Donation Received. Information Only.


APPLICATIONS

10. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Proposal. It was a decision of Council to refer the revised plan to the Planning/Development Committee for a meeting to discuss further.

FINANCES

11. Cheques issued from February 25, 2013 to March 8, 2013 were reviewed.

12. Deputy Fire Chief re: Cell Phone Stipend. Effective immediately, the Deputy Fire Chief will receive the cell phone stipend that the Fire Chief was receiving prior to his leave of absence from the Fire Department.

13. Quikstat and expense/income reports issued to March 8, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


Council Minutes – March 11, 2013 2

**COMMITTEE REPORTS**

17. Personnel/Training re: Recreation Conference and Course. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the recreation course for the Community Program Coordinator to attend to an amount up to $ 1200.00 with the use of the Town Jeep as transportation to and from the training course in Corner Brook. In favour 5. Carried.

18. Planning/Development re: Meeting Request. The Planning/Development Committee will meet with JBRC Enterprises Ltd. to discuss their proposed subdivision located off Marine Drive, Logy Bay.

19. Policy re: Meeting. The Policy Committee will meet to discuss on-going proposed policies.

20. Public Works re: Culverts. Town staff will contact Glenn Hickey to have him meet with the Public Works Committee to discuss the need to have his culverts upgraded.

21. Public Works re: Stack’s Lane Development. Town staff will contact the owner of the development to inform him to inform his contractor’s truck driver to slow down while driving within the Town’s jurisdiction. In addition, Town staff will contact the Department of Environment and Conservation, Water Resources Division regarding the development.

22. Special Events/Recreation re: 2013 Day Camp. **Moved C.Dyer/K.Todhunter:** Resolved that Council accept only residents, St. Francis of Assisi students and grandchildren of residents to register for the 2013 Day Camp. In favour 5. Carried. The Policy Committee will develop a policy concerning the aforementioned.

23. Special Events/Recreation re: 2013 Day Camp. **Moved K.Mercer/C.Dyer:** Resolved that town staff determine the fee structure for the 2013 Day Camp based on 2012 registered participants in order to break even financially with the program, with the cost of the field trips to be excluded from the base registration fees but to be charged extra and costs to be in accordance with specific weekly field trips. In favour 5. Carried.

**NEW BUSINESS**

24. Tree Cutting re: Donald Murrin. Town staff will inform Mr. Murrin that Council has agreed to permit him to cut dead tree debris from the Town’s open space within the O’Brien Place subdivision subject to a liability waiver being signed. Town staff will contact the owner of trees that are leaning in the Town’s right-of-way along Middle Cove Road to check if they would remove them or have the Town remove them at no expense.
25. Policy re: Poles in Ditches. The Policy Committee will meet to discuss the development of a policy regarding poles in ditches. Town staff will check with other Towns to inquire what policy they would follow pertaining to poles in ditches.


27. Nageira Crescent re: Playground. Town staff will visit the park to complete an onsite inspection for water drainage issues.


Moved K.Todhunter/C.Dyer: Resolved that the meeting be adjourned at 8:00pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 25, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on March 25, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on March 11, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING


CORRESPONDENCE

2. Letter from Robert Woodland, 41 Doran’s Lane re: Flooding Issue. Town staff will forward examples of grading policies to the Policy Committee for review. Councillor Rose will check on drainage alternatives to prevent flooding to the property.

3. Letter from Dorothea Hanchan, Department of Environment and Conservation re: Development Using Individual Groundwater Wells, Torbay, Logy Bay-Middle Cove-Outer Cove. Moved C.Dyer/B.Power: Resolved that Council approve a regional-scale groundwater assessment incorporating all areas around the Jack Byrne Arena proposed for development, both commercial and residential within the jurisdiction of both the Town of Torbay and Town of Logy Bay-Middle Cove-Outer Cove. In favour 6. Carried.
4. Letter from Paula Manning, Department of Transportation and Works re: Ice Control Materials 2013-2014. **Moved B.Power/K.Todhunter:** Resolved that Council order 1000 tonnes of Ice Control Materials (75% Sand, 25% Salt) and Town staff will investigate other storage options. In favour 6. Carried.

5. Letter from Michael Dwyer, St. John’s Regional Fire Department re: Schedule of Fees for Backup Fire and Emergency Services. **Moved B.Power/J.Rose:** Resolved that Council accept the schedule of fees as outlined on the letter from Michael Dwyer, St. John’s Regional Fire Department dated March 13, 2013 with the noted correction under 911 allocations for the Town and not Town of Torbay. In favour 6. Carried.

6. Letter from Randy Power and Colleen Galloway-Butler, St. Francis of Assisi School Auction re: Donation Request. **Moved B.Power/J.Rose:** Resolved that Council donate a 2013 Festival of Friends Package as the donation to the upcoming bi-annual dinner and auction. In favour 6. Carried.


**APPLICATIONS**

8. Gregory Boyde, 7 Roman’s Drung re: Development Standards. **Moved J.Rose/C.Dyer:** Resolved that Council approve the plot plan as tabled which will utilise the side of his lot as frontage therefore the plan will now meet the Town’s development standards. In favour 6. Carried.

9. Mark Warren, 18 Power’s Farm Road re: Dwelling Extension. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the application to construct a dwelling extension subject to Service NL regulations and compliance with Town regulations. In favour 6. Carried.

10. John Hill, 32-36 Roche’s Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to Service NL regulations and compliance with Town regulations. In favour 6. Carried.

11. JBRC Enterprises Limited, 411-425 Marine Drive re: Subdivision Proposal. Town staff will check with Kavanagh Associates to inquire whether the aforementioned subdivision proposal should have a temporary turnaround or hammerhead.

12. Perry Boland, 3 Smart’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application back to the Planning/Development Committee for review and to meet with Mr. Boland.


14. Daniel Martyn, Lot #2 Tantam Place re: Single Family Dwelling. **Moved C.Dyer/B.Power:** Resolved that Council approve the application to construct a single family dwelling subject to Service NL regulations and compliance with Town regulations. In favour 6. Carried.
15. Shawn Fudge, Pinnacle Engineering Limited re: Sandalwood Drive Stage 2. Town staff will inform Mr. Fudge that once the Town engineer signs off with the development, only then will any road construction commence. Town staff will write the developer’s surveyor to permit them to complete surveying work for the flood risk study on private properties along Pine Line.

FINANCES

16. Cheques issued from March 11, 2013 to March 22, 2013 were reviewed.

17. Quikstat and expense/income reports issued to March 22, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Emergency Planning re: Generator. The Emergency Planning Committee will meet to discuss the purchase of a generator for the Justina Centre.


21. Policy re: Meeting. The Policy Committee will meet to discuss various on-going proposed policies.

22. Public Works re: HDTV Mount. Councillor Rose will mount the HDTV and design and install a cabinet for it.

23. Fire Department re: Pumper Lights. Town staff will inform the Fire Department to not have their spot lights activated for non-emergency calls.

24. Kelly Park Sport Association re: Residents vs. Non-Residents. Councillor Todhunter will contact the association to inquire about any registration restrictions.
NEW BUSINESS

25. Draft Policy re: Justina Centre Damage Deposit. Town staff will check with the Newfoundland and Labrador Liquor Corporation to inquire on whether or not alcohol can be consumed in the lower level of the Justina Centre. Town staff will contact area Towns to inquire as to how they handle security deposits for their facilities that are rented.


**Moved C.Dyer/K.Mercer**: Resolved that the meeting be adjourned at 8:35pm. In favour 6. Carried.

[Signatures]

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – March 25, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 8, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Wayne Langille, Administrative Support Clerk

Moved K. Todhunter/K. Mercer: Resolved that the agenda of a regular meeting held on April 8, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K. Mercer/J. Rose: Resolved that the minutes of a regular meeting held on March 25, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Robert Woodland, 41 Doran’s Lane re: Flooding Issue. Town staff will check with Sean Kavanagh, Kavanagh Associates, regarding options to alleviate the flooding issue.

2. Letter from Paula Manning, Department of Transportation and Works re: Ice Control Materials 2013-2014. Town staff informed Council that the Town of Torbay is receptive to storing Ice Control Materials at their location with a 67% sand – 33% salt ratio.

3. Draft Policy re: Justina Centre Damage Deposit. Town staff advised Council that as per conversation with the Newfoundland and Labrador Liquor Corporation alcohol is permitted in the lower level of the Justina Centre during private parties.

CORRESPONDENCE


5. Email from Lorne Stokes re: Children at Play Sign. Council refused the request.
6. Letter from Mayor John Kennedy to Mayor Dennis O'Keefe, City of St. John's re: Storm Water Infrastructure. Information only.

7. Email from Carissa Davis, NL Heart and Stroke Foundation re: Mayor's March. Town staff will arrange an Inter-Community softball game scheduled for June 8, 2013.


10. Letter from Tom Hederson, Minister, Department of Environment & Conservation re: Red Cliff, Logy Bay. Town staff will ask Mr. Jack Harris, MP, St. John's East, to contact Minister Rona Ambrose, PC, MP, Public Works and Government Services Canada to forward further information on this issue to the Town Council.


APPLICATIONS


14. Venice Holdings, Proposed Residential Development, Phase 1 re: Permit to Alter Body of Water and Revised General Plan. Council will review when approval from Service NL is received.

15. Tobin Development re: email regarding Proposed Residential Development off Red Cliff Road, Logy Bay. a) Council will accept Performance Bond for security covering road construction. b) Council has not received a response from Sean Kavanagh, Kavanagh Associates, regarding road quotes. c) Sean Kavanagh, Kavanagh Associates, will carry out a road inspection once the snow is out of the drains. d) Council suggested that Mr. Tobin submit a development application for Lot # 3 requesting the 60m setback and the Planning/Development Committee will review.
FINANCES

16. Cheques issued from March 25, 2013 to April 5, 2013 were reviewed.

17. Quikstat and expense/income reports issued to April 5, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

19. Planning/Development re: Perry Boland. Town staff will schedule a meeting with Perry Boland to discuss his proposed residential development.

20. Planning/Development re: Culvert. Town staff will inform Jim Walsh to install a culvert in his driveway at 8-12 Stack’s Lane, Outer Cove.

21. Planning /Development re: Meeting. Town staff will schedule a meeting with Scott Porter and Linda Sagmeister to discuss their concerns with residential development in the area.

22. Public Works re: Winch. Town staff will have the winch removed from Outer Cove Beach to a recycling depot.

23. Fire Services re: Tanker Box. Moved C.Dyer/B.Power: Resolved that Council approve the construction of a box mounted to the back of the tanker to carry the portable pump. In favour 5. Councillor Rose Against. Carried.

24. Fire Services re: First Aid Certificates. Town staff will advise LBMCOC Volunteer Fire Department to carry out the necessary training to renew First Aid Certificates for the Volunteer fire-fighters.

NEW BUSINESS

25. Middle Cove Beach Damage: Town staff informed Council that the work to repair the damage to the infrastructure has been completed.
Moved B. Power/K. Todhunter: Resolved that the meeting be adjourned at 8:15 pm. In favour 6. Carried,

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – April 8, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 23, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power (arrived 6:41pm)
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/K.Mercer: Resolved that the agenda of a regular meeting held on April 23, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on April 8, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Mayor John Kennedy to Mayor Dennis O’Keefe, City of St. John’s re: Storm Water Infrastructure. Mayor Kennedy and the Town Manager will meet with Mayor Dennis O’Keefe, City of St. John’s to discuss the possibility of cost sharing culvert upgrades on Logy Bay Road and McDonald’s Bridge.

2. Email from Carissa Davis, NL Heart and Stroke Foundation re: Mayor’s March. Town staff would like to remind all Councillors, Staff and their spouses of the Inter-Community Softball game scheduled for June 8, 2013 and if interested to notify the Community Program Coordinator.

3. Planning/Development re: Ditch. Town staff and the Public Works Committee will check the ditch near James Walsh’s property, 8-12 Stack’s Lane, Outer Cove to inquire if ditching and/or culvert replacement is required.

CORRESPONDENCE


6. Memo from Harold Burton, 760 Logy Bay Road re: Safety Concern. Town staff will inform Mr. Burton that the safety concern with the sign placed near his driveway is the responsibility of the province and the contractor Farrell’s Contracting and not the Town. Town staff will erect a 30km sign just past the construction end zone on Outer Cove Road.


8. Memo from Colin Harder, Clean Sweep Property Maintenance Ltd. re: Line Painting Quote 2013. **Moved B.Power/K.Todhunter:** Resolved that Council approve the line painting quote as tabled in the amount of $6169.00 + HST. In favour 6. Carried. Councillor Power will discuss with the Town Manager a parking issue on the Middle Cove Beach parking lot.

9. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Road Protection Photos. Councillor Power and Councillor Todhunter will draft a response to Mr. Caddigan.

10. Letter from David Noseworthy, 52 O'Rourke's Lane re: Pavement over Culvert. Town staff will inform Mr. Noseworthy that his letter will be placed on file and the Public Works Committee will complete an onsite inspection later in the spring of 2013. If the Public Works Committee determines that the culvert and pavement need replacement then it will be placed on the list of public works projects.


14. Letter from David Clarke, Department of Municipal Affairs re: 2013 Budget Submission. Information Only.

15. Letter from Paul Davis, Department of Transportation and Works re: Marine Drive. Information Only.


APPLICATIONS

19. Volker Meja, 33A Doran's Lane re: Access to Property. Town staff will inform Mr. Meja that there is no access to his property.

20. Frances Vander-Reyden, 759-765 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service NL approval and subject to an access permit from the Department of Transportation and Works and compliance with Town regulations. In favour 6. Carried.

21. Steve Melbourne, 482-498 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service NL approval and subject to the demolition of the existing dwelling, access permit from the Department of Transportation and Works and compliance with Town regulations. In favour 6. Carried.


23. Randy Biddiscombe, 544 Logy Bay Road re: Automotive Repair Facility. It was a decision of Council to advertise the proposed automotive repair facility in The Telegram and to notify adjacent property owners of the proposed business and then table the business application at the next regular meeting of Council for discussion.


26. JBRC Enterprises Inc. re: Marine Drive Subdivision Development. Moved C.Dyer/B.Power: Resolved that Council have JBRC Enterprises Ltd. submit a new concept plan which displays the turning circle to the end of their property. In favour 6. Carried.
FINANCES

27. Cheques issued from April 8, 2013 to April 19, 2013 were reviewed.

28. Quikstat and expense/income reports issued to April 19, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

31. Emergency Management re: Propane Backup Power. Town staff will contact Mike Griffin to submit a quote for a propane backup power system for the upper level of the Justina Centre.


33. Public Works re: Patch Work. Town staff and the Public Works Committee will complete an inventory of all asphalt patch work that needs to be completed this spring.

34. Public Works re: Shoulder Tender. Town staff and the Public Works Committee will complete an inventory of all shouldering that needs to be completed and tendered this spring.

35. Public Works re: BBQ. Town staff will no longer have the charcoal bbq available for functions at the Justina Centre and the Town will place it up for sale.

36. Special Events/Recreation re: Bleachers. Moved K.Todhunter/B.Power: Resolved that Council approve the purchase of bleachers for the softball field in the amount of $3500.00 which includes a $1000.00 grant from the province. In favour 5. Councillor Rose Against. Carried.

37. Special Events/Recreation re: Bleacher Maintenance. Town staff will have landscape fabric and stone placed under the existing bleachers and the new one that will be purchased at the softball field.
38. Fire Services re: Dry Hydrant. Town staff will obtain quotes for the installation of a dry hydrant.


40. Kelly Park Sports Association re: Meeting Minutes. Councillor Todhunter will forward all future minutes of the Kelly Park Sports Association to Town staff to distribute to all of Council.


42. Northeast Avalon Joint Councils re: Minutes. Town staff will contact the secretary of the Northeast Avalon Joint Councils to obtain the minutes for the Northeast Avalon Joint Councils meetings and forward them to Council.

43. Kelly Park re: Girl Guide Clean-up. Town staff will write the local Girl Guide group to thank them for completing the clean-up.

NEW BUSINESS

44. Speed Bump re: O’Neill’s Road. It was a decision of Council to not place the speed bump on O’Neill’s Road while Savage Creek Bridge is under construction, and the speed bump signs to be removed temporarily.

45. Speed Sign re: Quotes. Town staff will obtain quotes for the purchase of a speed sign for the Town.

46. Snow Clearing Contract re: 2013-2014. Town staff will contact Gladney’s Bus Limited to inform them to place into writing their intention to provide snow clearing and ice control services for the 2013-2014 fiscal year. Town staff will contact Hi-Tech Communications to have the GPS units removed from Gladney’s snow clearing equipment.

Moved J.Rose/B.Power: Resolved that the meeting be adjourned at 9:00 pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – April 23, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 6, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved K. Mercer/J. Rose: Resolved that the agenda of a regular meeting held on May 6, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved J. Rose/K. Mercer: Resolved that the minutes of a regular meeting held on April 23, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Planning/Development re: Ditch. Town staff will notify James Walsh that no culvert is required where the current driveway is located but if moved the culvert be placed in a location determined by the Public Works Committee of Council.

2. Speed Sign re: Quotes. Town staff will obtain quotes for the purchase of a speed sign for the Town.

CORRESPONDENCE

3. Letter from Fred Best and Betty Moore, Municipal Assessment Agency Inc. re: Clar Simmons Scholarship Award. Information Only.


5. Letter from Susan Sullivan, Department of Health and Community Services re: Provincial Health and Wellness Grant Program. Information Only.


10. Letter from Christine Morgan, Ronald McDonald House Newfoundland and Labrador re: Donation Request. Town staff will contact the 50+ Goldenrods to inform them of the volunteer opportunities with Ronald McDonald House.


13. Letter from Susan George, Department of Environment and Conservation re: Identification of Sensitive Areas showing on a 1:50,000 topographic map as outlined in the Town of Logy Bay-Middle Cove-Outer Cove's 2012 Flood Risk Map Study. Town staff will contact Ms. George to request a digital PDF as well as a DWG drawing file of the wetland sensitive areas showing on a 1:50,000 topographic map as outlined in the Town of Logy Bay-Middle Cove-Outer Cove's 2012 Flood Risk Map Study.

15. Memo from Ros and Owen Devereaux, Logy Bay Road re: Donation Request. Moved C.Dyer/K.Todhunter: Resolved that Council approve a donation of $50.00 each to Erica and Renee Devereaux in support of their gymnastic competitions in 2013. In favour 5. Carried.

16. Letter from Edwina Connors, St. Francis of Assisi School re: Perpetual Awards. Town staff will have Ms. Connors submit a quote for the perpetual awards as outlined in her letter.


APPLICATIONS


20. Ian O'Leary, 5 Nageira Crescent re: In Ground Pool/Pool House/Tennis Court Shed/Fence. Moved C.Dyer/J.Rose: Resolved that Council approve the in ground pool, pool house, tennis court shed and fence around pool under section 10 of the town's development regulations. In favour 5. Carried.

21. Michael Griffin, 66-70 St. Francis Road re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

22. Gerard Gosse, 66-70 St. Francis Road re: Crown Land. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

23. Ray Cadigan, 348-352 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the Service NL approval, any development not impeding the natural flow of water on the proposed building lot and pending compliance with Town regulations. In favour 5. Carried.

24. Vic and Linda Doody, 213 Lower Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Department of Environment and Conservation’s Water Resources Division.
FINANCES

25. Cheques issued from April 22, 2013 to May 3, 2013 were reviewed.

26. Quikstat and expense/income reports issued to May 3, 2013 were reviewed.

BILL FOR REVIEW ONLY

BILL TO BE PAID


COMMITTEE REPORTS

29. Fire Services re: Tanker Speeding. Town staff will inform the Fire Department when using the water tanker to exercise caution.

30. War Memorial re: Meeting. The War Memorial Committee will meet to discuss the construction of the monument.

31. National Building Code re: 2010. Moved C.Dyer/J.Rose: Resolved that Council adopt the latest National Building Code (2010), which supersedes the 2005 edition, as a standard of house/commercial building condition of approval with the understanding that it’s the sole responsibility of the applicant to ensure that construction is in accordance with the NBC (2010). In favour 5. Carried.

Moved K.Mercer/J.Rose: Resolved that the meeting be adjourned at 8:20 pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – May 6, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 21, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved K.Mercer/B.Power: Resolved that the agenda of a regular meeting held on May 21, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Mercer: Resolved that the minutes of a regular meeting held on May 6, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Speed Sign re: Quotes. Town staff will obtain quotes for the purchase of a speed sign for the Town.

2. Letter from Susan George, Department of Environment and Conservation re: Identification of Sensitive Areas showing on a 1:50,000 topographic map as outlined in the Town of Logy Bay-Middle Cove-Outer Cove’s 2012 Flood Risk Map Study. Town staff will contact Ms. George to inquire on the status of the request for a digital PDF as well as a DWG drawing file of the wetland sensitive areas showing on a 1:50,000 topographic map as outlined in the Town of Logy Bay-Middle Cove-Outer Cove’s 2012 Flood Risk Map Study.

3. Vic and Linda Doody, 213 Lower Road re: Single Family Dwelling. Town staff will contact Susan George, Department of Environment and Conservation to inquire on the status of the request for their department to comment on the aforementioned application.

5. Mr. Martin Roff addressed Council to discuss the speed bump along O'Neil's Road that was not reinstated this spring due to the Savage Creek Bridge construction. Mr. Roff submitted a copy of a petition of residents who would like the speed bump reinstated as soon as possible. Council has decided to review the petition and the Public Works Committee will have a second review of the residents request to reinstate the speed bump along O'Neil's Road. Town staff will notify the Royal Newfoundland Constabulary of the speeding concern along O'Neil's Road.

6. Mr. Dean Rose addressed Council to discuss his pool application to inquire if Council will consider amending the fence regulations in relation to pools.

7. Mr. Kevin Roche addressed Council to discuss the Venice Holdings Inc. letter of commitment which was tabled at the Council meeting of May 21, 2013. Moved C.Dyer/K.Todhunter: Resolved that Council approve the subdivision in principle subject to the Town's subdivision standards, agreement and regulations, Service Newfoundland and Labrador approval, Department of Environment and Conservation approval and security in place prior to June 7, 2013. In favour 6. Carried.

CORRESPONDENCE

8. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Level I Groundwater Assessment Residential Development, Marine Drive. Town staff to place the letter on file to be included in any lot development permit for the JBRC Enterprises Ltd. Marine Drive development.


12. Memo from Edwina Connors, St. Francis of Assisi School re: Plaques and Engraving. Moved B.Power/K.Todhunter: Resolved that Council approve the plaques as listed in the amount of $478.54 as well as an annual average cost of $140.00 for engraving and the individual plaques namely "St. Francis of Assisi School Geography Challenge" Gerard Rumsey Spelling Bee Contest". In favour 5. Councillor Mercer Against. Carried.


15. Letter from Dennis O'Keefe, City of St. John's re: Transportation Plan. Town staff will write Mayor O'Keefe to inform him that the Town will partner with the City of St. John's on their proposed transportation plan.

16. Letter from Bob Gendron, 49 St. Francis Road re: Quarry Operations. Town staff and the Planning/Development Committee will visit the site of the quarry type business operation located on lot's # 1 and # 2 Killick Drive and make a recommendation to Council on whether a stop work order is needed for operating without a business license.

17. Letter from Bob Gendron and Helene Paradis and Bob and Anne Marie Lewis re: Area Construction. As previously discussed under # 16 May 21, 2013 Council meeting.

18. Memo from Martin Roff, 8 Klondyke Road re: Address Council – Speed Bump. As previously discussed under # 5 May 21, 2013 Council meeting.

19. Letter from Kevin Roche, Venice Holdings Inc. re: Letter of Commitment. As previously discussed under # 7 May 21, 2013 Council meeting.


21. Letter from Dr. Laura Dominguez, 642 Logy Bay Road re: Business Application Request. Moved C.Dyer/B.Power: Resolved that Council accept applications for the rear of the Needs Commercial Business owned by Lorne Stokes subject to Service Newfoundland and Labrador approval, Town Engineer recommendations, and Town Planner recommendations regarding paving and parking lot designated painting. In favour 6. Carried. Town staff will notify Mr. Stokes of the aforementioned in written form.

22. Letter from Sean Kavanagh, Kavanagh Associates re: Tobin Development. Moved C.Dyer/J.Rose: Resolved that Council takeover Road "C" based on a report from Shawn Fudge, Pinnacle Engineering Limited that all of the Sean Kavanagh’s deficiencies have been addressed with no safety concerns, and subject to the surety of $ 56200.00 payable by cash or certified cheque, plus ten percent of the cost of the road. In favour 4. Councillor Power and Councillor Todhunter Against. Carried.
23. Memo from Wayne Morrissey, 427 Marine Drive re: JBRC Marine Drive Development. Town staff will inform Mr. Morrissey that he may address his concerns with the proposed development when advertised in The Telegram in the future. Town staff will contact Russell Caddigan, JBRC Enterprises Inc. to contact Mr. Morrissey pertaining to the aforementioned.


APPLICATIONS


27. Wilf and Linda Collier, 100 Marine Drive re: Garage. Moved C.Dyer/B.Power: Resolved that Council approve the application for a 7.32m x 9.15m garage pending compliance with Town regulations. In favour 6. Carried.


31. Mike Carrigan, 593 Logy Bay Road re: Demolish and Construct Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to demolish existing dwelling and construct a new single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and the existing dwelling must be demolished sixty days following the occupancy of the new dwelling. In favour 6. Carried.

32. Martin Roche, 90 Middle Cove Road re: Single Family Dwelling (section 48). Moved C.Dyer/B.Power: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and pending compliance of Town regulations under Section 48 of the Town's development regulations. In favour 6. Carried.
33. Irene Barnable, 782-806 Marine Drive re: Single Family Dwelling (section 48). It was a decision of Council to refer the application to the Planning/Development Committee for further analysis.

34. Diane Roche, 782-806 Marine Drive re: Single Family Dwelling (section 48). It was a decision of Council to refer the application to the Planning/Development Committee for further analysis.

FINANCES

35. Cheques issued from May 6, 2013 to May 17, 2013 were reviewed.

36. Quikstat and expense/income reports issued to May 17, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

42. Planning/Development re: Perry Boland Application. Town staff will forward this original approval to all of Council and the Planning/Development will meet on the aforementioned.

43. Planning/Development re: Green Space/Town Asset. Moved C.Dyer/B.Power: Resolved that Council approve the payment of all subdivision lots up front and then the green space/town asset lot fee of $ 250.00 would be then refunded back to the developer. In favour 6. Carried.
44. Fire Services re: Drafting Water from Soldier's Pond. **Moved B.Power/K.Todhunter:** Resolved that Council approve a drafting area for water, with no parking spaces to an amount not to exceed $ 500.00 located on Soldier's Pond. In favour 6. Carried.

45. Public Works re: Culvert Replacement Policy. **Moved B.Power/K.Todhunter:** Resolved that effective immediately town staff can approve the replacement of metal pipes with HDPE pipes as the need arises. In favour 6. Carried.

46. Waste Management re: Garbage Lids. Town staff will obtain prices for garbage lids for Middle Cove Beach.

47. CD Tree's re: Junior Forest Wardens. Town staff will contact Don Brennan, Department of Transportation and Works concerning the parking issue for the event scheduled for June 8, 2013.

**NOTICE OF MOTION**

48. Councillor Power gave a verbal notice of motion of the following to be tabled at the next regular meeting of Council scheduled for June 3, 2013 for a decision: that council secure two lots for open space from Gibraltar Development on Sandalwood Drive (council's choice) and combine this with the Town Asset (1 lot) on Killick Drive for a total of three lots and offer to swap these lots for the three building lots adjacent to Kelly Park: Civic address: 124-138 Outer Cove Rd Road currently owned by Michael and Lynn Hickey with the Town bearing the legal cost for the transfer.

**Moved B.Power/K.Todhunter:** Resolved that the meeting be adjourned at 9:30pm. In favour 6; Carried.

[Signatures]

Council Minutes – May 21, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 3, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                         Deputy Mayor Craig Dyer
Councillor Ken Mercer                      Councillor Bradley Power
Councillor James Rose                     Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Moved K.Mercer/B.Power: Resolved that the agenda of a regular meeting held on June 3, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Mercer/K.Todhunter: Resolved that the minutes of a regular meeting held on May 21, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Speed Sign re: Quotes. Town staff will obtain quotes for the purchase of a speed sign for the Town and forward them to a future meeting of Council.


3. Letter from Bob Gendron, 49 St. Francis Road re: Quarry Operations. Moved C.Dyer/K.Todhunter: Resolved that Council lift the stop work order on the quarry operation located on civic # 1 and civic # 3 issued to Fastpath Snowclearing and Lawncare Ltd. subject to the screening of topsoil from 7am – 8pm Monday through Friday, with all material removed from the aforementioned site by June 20, 2013. No activity is permitted on the weekends and no material is permitted to be brought onto the site. In favour 6. Carried.

4. Planning/Development re: Perry Boland Application. The Planning/Development Committee will arrange a meeting with Mr. Boland to discuss his application.

5. Planning/Development re: Green Space/Town Asset. The Planning/Development Committee will review the aforementioned motion to decide if it will be retroactive to all current developers with subdivisions active.

Council Minutes – June 3, 2013
6. CD Tree’s re: Junior Forest Wardens. Town staff will contact the Royal Newfoundland Constabulary concerning the event scheduled for June 8, 2013 concerning the parking enforcement of Marine Drive.

7. Mr. Gerard Tobin, 74, 86-92 Red Cliff Road will address Council at 6:45pm to discuss a request of a 60 metre setback and an update regarding the East Coast Trail. Council informed Mr. Tobin to submit photos to the Town relating to the dumping that is happening near his property at Red Cliff. Council also informed Mr. Tobin that his request for a 60 metre setback would only be further considered if Service Newfoundland and Labrador approved the setback based on the placement of his septic system.

8. Mr. James Walsh, 22 Stack’s Lane will address Council at 7:00pm to discuss his fence applications. Council informed Mr. Walsh that both applications would be rejected, but provided him with contact information for Dana Kelly, Animal Control, Town of Torbay for further information on erecting kennels on his property.

9. Notice of Motion re: Land Swap Outer Cove Road. Council will meet at 6:00pm June 17, 2013 in the Town Hall Committee Room to discuss the land swap proposal for property located at 124-138 Outer Cove Road.

CORRESPONDENCE


12. Letter from Tim and Leigh Thorne, 34 Waverley Place re: Proposed Cell Tower. Councillor Power will draft a response letter to the Thorne’s in response to the Bell Tower proposed near the Jack Byrne Arena and forward it to all of Council for their review.

13. Letter from Carissa Davis, Heart and Stroke Foundation re: 2013 Mayor’s March. The Community Program Coordinator will forward the full softball tournament schedule to all participants on June 5, 2013.


15. Stop Work Order re: Killick Drive. As previously discussed under # 3 June 3, 2013 Council minutes.

16. Letter from Ken O’Brien, City of St. John’s re: Proposed Amendment to the St. John’s Urban Regional Plan. Information Only.


APPLICATIONS


21. Irene Barnable, 782-806 Marine Drive re: Single Family Dwelling (section 48). It was a decision of Council to refer the application to the Planning/Development Committee for further review.

22. Diane Roche, 782-806 Marine Drive re: Single Family Dwelling (section 48). It was a decision of Council to refer the application to the Planning/Development Committee for further review.

23. James Walsh, 12 Stack’s Lane re: Erect Fence. Moved C.Dyer/J.Rose: Resolved that Council reject the application to erect a fence as the application is contrary to the Town’s 2010 Fence regulations. In favour 6. Carried. Town staff will check with other municipalities on whether they have fence regulations relating to domestic animals.

24. James Walsh, 22 Stack’s Lane re: Replace Fence Section. Moved C.Dyer/J.Rose: Resolved that Council reject the application to erect a fence as the application is contrary to the Town’s 2010 Fence regulations and is considered a non-conforming use. In favour 6. Carried.

25. Loyola Mackey, 11 Killick Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and pending compliance with Town regulations. In favour 6. Carried.

26. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Concept Plan. Moved C.Dyer/J.Rose: Resolved that Council approve the concept plan for the subdivision. The floodplain conservation zone to be completed before the rezoning is approved by Council and subject to approval from the Water Resources Division of the Department of Environment and Conservation. In favour 6. Carried.
27. Anwer Sawed, 642B Logy Bay Road re: Grocery Store. Moved C.Dyer/K.Mercer: Resolved that Council approve the application for the rear location of the commercial business owned by Lorne Stokes subject to Service Newfoundland and Labrador approval, Town Engineer recommendations, and Town Planner recommendations regarding paving and parking lot designated painting. In favour 6. Carried. The approval letter will be copied to the building owner Lorne Stokes.

Councillor Power left the meeting at 7:50pm


29. JMJ Holdings Ltd., lot # 13 Ivy’s Way re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 5. Carried.

30. JMJ Holdings Ltd., lot # 14 Ivy’s Way re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 5. Carried.


32. Gerard Tobin, lot # 3 Ivy’s Way re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval (engineered septic system) and compliance with town regulations. In favour 5. Carried.


FINANCES

34. Cheques issued from May 21, 2013 to May 31, 2013 were reviewed.

35. Quikstat and expense/income reports issued to May 31, 2013 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID

36. City of St. John's re: St. John's Regional Fire Department $ 4930.30. Moved C.Dyer/J.Rose: Resolved that Council approve payment of the invoice in full. In favour 5. Carried. Town staff will write the manager of facilities management at the Ocean Sciences Centre to inform them of their ongoing security system issue which results in the Town paying for false alarms.


COMMITTEE REPORTS

39. Emergency Management re: Backup Power System. Town staff will forward the quote to install a backup power system within the Justina Centre at a future meeting of Council.

40. Planning/Development re: Artist Studio. Moved C.Dyer/J.Rose: Resolved that Council issue a cease and desist order to Morgan MacDonald, 70-76 Marine Drive for operating a business without a permit and occupying the artist studio without an occupancy permit. In favour 5. Carried.

41. Public Works re: Culvert Replacement. The Public Works Committee will meet onsite to discuss the need to replace a second driveway culvert located on Ashkay Drive.

42. Public Works re: Shouldering/Patch Work. The Public Works Committee will meet to compile a list of roads that need shouldering and/or patch work completed this summer.

43. Special Events/Recreation re: Bar Service – Mayor's March Softball Tournament. It was a decision of Council to have the bar open at the Justina Centre during the event scheduled for June 8, 2013.

44. Special Events/Recreation re: BBQ June 14, 2013. Town staff and Council members are to inform the Community Program Coordinator if attending the upcoming Spring Social at the Justina Centre scheduled for June 14, 2013.

45. Fire Services re: Drafting Hydrant. It was a decision of Council to reject the Fire Department's proposal to draft water at Soldier's Pond, Middle Cove by digging a deep hole due to the safety risks involved.

46. War Memorial re: Meeting. A meeting is scheduled for June 4, 2013 in the Town Hall Committee Room.
NEW BUSINESS

47. Venice Holdings Inc. re: Open Space. **Moved C.Dyer/J.Rose**: Resolved that Council accept two lots that require no altering for well or septic field development in phase one of the Venice Holdings Inc. development that are approved by Service Newfoundland and Labrador and ready for construction and well and septic ready. In addition, Council will take five percent cash of the assessed value of land after development which is determined by the Municipal Assessment Agency Inc. for the remainder of the 0.4 of an acre. In favour 5. Carried.


49. Fastpath Snowclearing and Landscaping re: Business. Town staff will write the owner of Fastpath Snowclearing and Landscaping to inform him to contact the Town to apply for a business permit.

50. Town Municipal Sign re: Logy Bay Road. Town staff will review the sign and make a recommendation of material to replace the upper fading section.

51. Mayor Kennedy re: September Election. Mayor Kennedy will once again run for the position of Mayor in the next regular municipal election scheduled in September 2013.

NOTICE OF MOTION

**Moved C.Dyer/K.Todhunter**: Resolved that the meeting be adjourned at 8:50pm. In favour 5. Carried.

[Signatures]
Richard Roche
Town Clerk/Treasurer
John Kennedy
Mayor

Council Minutes – June 3, 2013
IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Moved K.Mercer/B.Power: Resolved that the agenda of a regular meeting held on June 17, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/K.Mercer: Resolved that the minutes of a regular meeting held on June 3, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Bob Gendron, 49 St. Francis Road re: Quarry Operations. Town staff will contact Fastpath Snowclearing and Lawncare Ltd. and JBRC Enterprises Ltd. regarding the quarry operations to verify if all material will be removed by the June 20, 2013 deadline.

2. Development Applications – Ivy’s Way. Town staff will contact Service Newfoundland and Labrador to inform them that Council approved a maximum setback of 30m from the front building line.

3. Letter from Tim and Leigh Thorne, 34 Waverley Place re: Proposed Cell Tower. Councillor Power will draft a response letter to the Thornes in response to the Bell Tower proposed near the Jack Byrne Arena and forward it to all of Council for their review.


5. Town Municipal Sign re: Logy Bay Road. Town staff will obtain a quote for the replacement of the upper section of the Town Municipal Sign located on Logy Bay Road.
6. Mr. Bryon Power addressed Council to discuss his development application. Council informed Mr. Power that a meeting will be setup with himself, Diane Roche and Irene Barnable with the Planning/Development Committee to discuss options for their land development.

7. Memo from Mike Shano, 10 Doran’s Lane re: Financial Assistance Request. Moved C.Dyer/B.Power: Resolved that Council approve a donation of $ 50.00 to Antonio Shano in support of his travel to Prince Edward Island representing the province of the NLSA U14 Soccer team. In favour 6. Carried.

8. Memo from Patrick Dunne, Department of Municipal Affairs re: Long Service Awards. Information Only.


10. Memo from Maria Medioli, Bell re: Public Consultation, Proposed Bell Mobility Tower. Moved B.Power/K.Mercer: Resolved that Council approve the construction of the Bell Telecommunications Tower located on Town property adjacent to the Jack Byrne Arena, letter of concurrence to Bell to include access to the Tower for Fire Department communication. In favour 6. Carried.

APPLICATIONS

11. Byron Power, 782-806 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

12. Diane Roche, 782-806 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

13. Irene Barnable, 782-806 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

14. Mark Abrahams & Cheryl Cline Abrahams, 7 Doran’s Place re: Single Family Dwelling. Town staff will contact Mrs. Abrahams to submit the drawing file (DWG) to the Council Office to be forwarded to the Town Planner, Reginald Garland to display the zoning overlay. Town staff will contact the East Coast Trail concerning the aforementioned property.

15. Kavanagh Construction Ltd., 25 St. Francis Road re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval, a minimum lot area of 0.47A and compliance with all other Town regulations. In favour 6. Carried.
16. Donna Kinsella & Yvonne O’Brien, 642 Logy Bay Road re: Day-Care Centre. **Moved C.Dyer/B.Power**: Resolved that Council approve the application for a Day-Care Centre subject to the rear parking lot to be paved as per parking plans submitted by Mr. Lorne Stokes and approved at a previous Council meeting held November 1, 2011, any recommendations from Kavanagh Associates Town Engineering firm, Town Planner, Reginald Garland be adhered to, approval from the Department of Child Youth Services, approval from Service NL, applicant must apply to Council for permission to erect an advertisement sign. In favour 6. Carried.

**FINANCES**

17. Cheques issued from June 3, 2013 to June 14, 2013 were reviewed.

18. Quikstat and expense/income reports issued to June 14, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

21. Planning/Development re: 70-76 Marine Drive. Town staff will contact the Fire Commissioner’s Office, Town lawyer and Occupational Health and Safety regarding the aforementioned property regarding Council’s concern that the property owner is operating a business without any occupancy permits from the Council.

22. Planning/Development re: Phase Two Gibraltar Developments Sandalwood Drive Extension. Town staff and Gibraltar Development will meet to discuss obtaining permits for building lots to Killick Drive intersection.

23. Planning/Development re: Killick Drive Weeping Tile. Councillor Rose and Town staff will make an onsite visit to inspect a water drainage concern.

24. Special Events/Recreation re: Meeting. A meeting is scheduled to discuss on-going various upcoming events.

25. Heritage re: Winter Months Museum Staffing. It was a decision of Council to reject the Heritage Committee’s request to staff the Museum through a grant for the winter months allowing the museum to become a year round operation.

NEW BUSINESS

27. Election re: Nomination Day. Town staff will forward election 2013 information to all of Council for their review.

NOTICE OF MOTION

28. Land Swap re: Outer Cove Road. Moved B.Power/C.Dyer: Resolved that the Town Manager, on behalf of Council, open negotiations with the land owner of the vacant land adjacent to Kelly Park to swap his parcel of land for town building lots located within new subdivisions. In favour 6. Carried.

Moved K.Mercer/B.Power: Resolved that the Council meeting be adjourned at 8:30pm. In favour 6. Carried.

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Richard Roche  
Town Clerk/Treasurer

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Mayor

Council Minutes – June 17, 2013
IN ATTENDANCE

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Tadhunter

Councillor Ken Mercer
Councillor James Rose

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGRETS

Mayor John Kennedy

Moved B.Power/K.Tadhunter: Resolved that the agenda of a regular meeting held on July 2, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved B.Power/K.Mercer: Resolved that the minutes of a regular meeting held on June 17, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Letter from Tim and Leigh Thorne, 34 Waverley Place re: Proposed Cell Tower. Councillor Power will draft a response letter to the Thornes in response to the Bell Tower proposed near the Jack Byrne Arena and forward it to all of Council for their review.

2. Gemma Giovannini addressed Council regarding Walsh’s Road and the noise and speeding on the Outer Ring Road, lack of public consultation and the replacement of an unsightly berm with one more esthetically pleasing. Councillor Rose to conduct a site visit.

CORRESPONDENCE

3. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Topsoil Removal Extension. It was a decision of Council to extend the original agreement with regards to the removal of topsoil and equipment from the lot until July 16, 2013.

Councillor Todhunter left the chambers at 7:27pm

5. Letter from Jessica Todhunter, 55 Outer Cove Road re: Donation Request. **B.Power/K.Mercer**: Resolved that Council approve a donation of $150.00 to the Provincial Women's Rugby team on behalf of three residents who have been selected to the team Erin Boland, Jessica and Holly Todhunter. In favour 4. Carried.

Councillor Todhunter returned to the chambers at 7:29pm


8. Memo from Robert Cotter, Eastern Newfoundland Regional Appeal Board re: Appeal. The Mayor and Town staff will attend on the Town's behalf.

9. Letter from Kevin O'Brien, Department of Municipal Affairs re: Bridge on Ashkay Drive. Information Only.

APPLICATIONS

10. Byron Power, 782-806 Marine Drive (lot # 1) re: Single Family Dwelling. **Moved K.Todhunter/J.Rose**: Resolved that Council reject the application to construct a single family dwelling since the proposed lot does not meet the minimum area size requirements of the Town's Development Regulations for the RLD zone. In favour 5. Carried.

11. Diane Roche, 782-806 Marine Drive (lot # 4) re: Single Family Dwelling. **Moved K.Todhunter/J.Rose**: Resolved that Council reject the application to construct a single family dwelling since the proposed lot does not meet the minimum area size requirements of the Town's Development Regulations for the RLD zone. In favour 5. Carried.

12. Irene Barnable, 782-806 Marine Drive (lot # 5) re: Single Family Dwelling. **Moved K.Todhunter/J.Rose**: Resolved that Council reject the application to construct a single family dwelling since the proposed lot does not meet the minimum area size requirements of the Town's Development Regulations for the RLD zone. In favour 5. Carried.

13. Mark Abrahams & Cheryl Cline Abrahams, 7 Doran's Place re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee and the Planning/Development Committee would then meet with the applicants to discuss their proposal.

14. Melissa Butler, 642 Logy Bay Road re: Erect Advertisement Sign. It was a decision of Council to refer the application to the Public Works Committee.

15. Leslie Brake re: Mobile Food Service Trailer Middle Cove Beach. It was a decision of Council to refer the application to the Policy Committee.

17. Marcel Billard, Stick Pond Road (lot # 6) re: Single Family Dwelling with In-Law Apartment. **Moved K.Todhunter/J.Rose**: Resolved that Council approve the request to change use from a Single Family Dwelling to a Single Family Dwelling with In-Law Apartment subject to Service Newfoundland and Labrador approval and compliance with the Town’s development regulations. In favour 5. Carried.


19. Judy Myers & Andrea Kavanagh, Tantam Place re: Single Family Dwelling with In-law. **Moved K.Todhunter/J.Rose**: Resolved that Council approve the application to construct a single family dwelling with In-Law apartment subject to Service Newfoundland and Labrador approval and compliance with town development regulations. In favour 5. Carried.


21. Perry Boland, 3 Smart’s Lane re: Single Family Dwelling. It was a decision of Council to refer the application to a private meeting of Council to discuss further.

**FINANCES**

22. Cheques issued from June 17, 2013 to June 28, 2013 were reviewed.

23. Quikstat and expense/income reports issued to June 28, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**

25. Personnel/Training re: Skills Enhancement. The Town Manger will advise all staff that funds are available for skills enhancement.

26. Special Events/Recreation re: Insurance. It was a decision of Council to not purchase cancellation insurance for the 2013 Festival of Friends.

27. Special Events/Recreation re: Outdoor Film. It was a decision of Council to host an outdoor film this summer.

28. Special Events/Recreation re: Justina Centre Rental. The Special Events/Recreation Committee will meet to discuss the opportunity to rent the upper level of the Justina Centre on the day of the Festival of Friends Folk Festival.

29. Fire Services re: Honorariums. Deputy Mayor Dyer will meet with the Fire Department Executive to discuss the 2013 honorariums.

30. Kelly Park Sports Association re: Kelly Park Netting. Town staff will have the netting checked at Kelly Park to ensure its tightened properly.

31. Northeast Avalon Joint Council re: Committee Members. Town staff will contact the Northeast Avalon Joint Council to inform them that Councillor Rose is the current representative with Councillor Mercer as the alternate.

NEW BUSINESS


33. Justina Centre re: Rowing Function. Moved B.Power/K.Mercer: Resolved that Council approve a rental within the upper level of the Justina Centre to Rita Roach as a rowing social for all Newfoundland and Labrador from members and families participating in the 2013 Canada Summer Games. In favour 5. Carried.

34. Beach Ranking re: Middle Cove Beach. Town staff will purchase a copy of the Downhome Magazine which highlighted Middle Cove Beach, in a category of best 25 beaches in Newfoundland.

35. Emergency Services re: Push Button. Councillor Power will provide more information on an emergency access button on Middle Cove Beach.

NOTICE OF MOTION
Moved K. Todhunter/B. Power: Resolved that the Council meeting be adjourned at 8:38pm. In favour 5. Carried.

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Richard Roche
Town Clerk/Treasurer

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Craig Dyer
Deputy Mayor

Council Minutes—July 2, 2013
IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Wayne Langille, Administrative Support Clerk

Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on July 16, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved B.Power/J.Rose: Resolved that the minutes of a regular meeting held on July 2, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Topsoil Removal Extension. It was a decision of Council to further extend the original agreement with regards to the removal of topsoil and equipment from the lot to July 29, 2013.

2. Fire Services re: Honorariums. Deputy Mayor Dyer will meet with the Fire Department Executive to discuss the 2013 honorariums.

3. Emergency Services re: Push Button. Councillor Power will provide more information on an emergency access button on Middle Cove Beach.
CORRESPONDENCE

4. Letter from Michelle Craig & Renee Blake, Service NL re: Gibraltar Development. Moved C.Dyer/J.Rose: Resolved that Council approve the subdivision development from Gibraltar Development for phase two as per concept plan and engineering drawings approved by Kavanagh Associates and subject to compliance with town subdivision regulations, compliance with town subdivision development agreement, agreement with the Town on open space requirements, approval from Service Newfoundland and Labrador and the Department of Environment and Conservation, and compliance with the towns development regulations. In favour 6. Carried. Moved C.Dyer/K.Todhunter: Resolved that Council approve the land swap with three town municipal assets in exchange for three building lots located at 124-138 Outer Cove Road including all legal fees to be paid by Council. In favour 6. Carried.


8. Letter from Matthew Cooper, Pouch Cove- Flatrock Recreation re: Invitation to the Opening & Closing Ceremonies of the 2013 Killick Coast Games. Mayor Kennedy will attend the opening ceremonies while Deputy Mayor Dyer will attend the closing ceremonies.


10. Memo from John Harvey, Marine Drive re: Lot Layout, JBRC Development. Town staff will forward Mr. Harvey all the conceptual lot layouts that were submitted to date and inform him that Council has no concerns with the location of the road on the property. The only stipulation is that the road shall be open ended to allow future expansion.

APPLICATIONS

12. Mark Abrahams & Cheryl Cline Abrahams, 7 Doran's Place re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee. Town staff will contact the Town Planner, Reginald Garland on whether the septic lines can run onto the Open Space/Conservation zone.

13. Melissa Butler, 642 Logy Bay Road re: Erect Advertisement Sign. Moved C.Dyer/B.Power: Resolved that Council approve the erection of an advertisement sign subject to the public works committee determining the location of the sign. In favour 6. Carried. Town staff will inform the Needs Convenience Store management to have the lottery and Newfoundland and Labrador Liquor Corporation signs removed from the utility pole located on the parking lot.

14. Leslie Brake re: Mobile Food Service Trailer Middle Cove Beach. Moved C.Dyer/B.Power: Resolved that Council reject the application by Ms. Brake to operate a mobile food service trailer on Middle Cove Beach. In favour 6. Carried.

15. Ben (Benrong Miao), 63030NL Limited re: Personal Care Home. Moved C.Dyer/B.Power: Resolved that Council reject the application by Mr. Benrong to operate a personal care home since the application does not meet the development regulations in a residential medium density zone. The use class is limited to a residential home for the aged. In favour 6. Carried.

16. Perry Boland, 3 Smart's Lane re: Single Family Dwelling. Moved J.Rose/B.Power: Resolved that Council reject the application for a single family dwelling with a finished driving surface of at least 15cm of class "A" road gravel since it does not meet the development regulations in a residential low density zone and the road standards have changed since 1992 to include a minimum of 6.0m wide pavement surface. In favour 5. Deputy Mayor Dyer Against. Carried.

FINANCES

17. Cheques issued from July 2, 2013 to July 12, 2013 were reviewed.

18. Quikstat and expense/income reports issued to July 12, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

24. Planning/Development re: Gerard Tobin Subdivision. Town staff will inform Kavanagh Associates that Ivy's Way is the only road that should be inspected at the current time.

25. Public Works re: Barnes Road. Councillor Rose will visit the site of the temporary access to Mr. Doody's property and report back to the Council.

26. Public Works re: Paul Hickey 181-183 Lower Road. It was a decision of Council to approve Mr. Hickey’s request for a second access to his property off O'Rourke’s Lane.


29. Special Events/Recreation re: Festival Beer Contract. Town staff will investigate the possibility of another beer sponsor, but failing that, the contract signed with Labatt Breweries will have to be adhered to.

NEW BUSINESS

31. Town Beautification re: Middle Cove Beach. Moved C.Dyer/B.Power: Resolved that Council modify the services that are currently in place to include two extra hours per day, on weekends for clean-up, two portable toilets (with regular cleaning), extra lighting. Town staff will meet with beach security to discuss the aforementioned. Town staff will contact the Royal Newfoundland Constabulary concerning the selling of fireworks on beaches within the Town. In favour 6. Carried.

32. Town Beautification re: East Coast Trail Parking Lot. Town staff will inquire about the clean-up of debris located on the Marine Lab Road, East Coast Trail parking lot.


34. Fire Services re: Dry Hydrant – Clovelly Golf Clubhouse. Town staff will inquire about having the dry hydrant repaired at the Clovelly Golf Course.

35. Fire Services re: Remotes Fire Hall Doors. The request to upgrade Fire Hall doors with automatic door closing timers was rejected.

NOTICE OF MOTION

Moved C.Dyer/K.Todhunter: Resolved that the Council meeting be adjourned at 8:45pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – July 16, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 29, 2013
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Bradley Power
Councillor Karen Todhunter
Councillor Ken Mercer
Councillor James Rose
Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS
Deputy Mayor Craig Dyer

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on July 29, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Todhunter/K.Mercer: Resolved that the minutes of a regular meeting held on July 16, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING
1. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Topsoil Removal Extension. Moved J.Rose/K.Mercer: Resolved that Council further extend the original agreement with regards to the removal of topsoil and equipment from the lot to August 12, 2013 and if not Council will remove and invoice applicable parties. In favour 5. Carried. Town staff will remind the operator to operate under the original agreement.

2. Letter from Kevin O’Brien, Minister, Department of Municipal Affairs re: Capital Works. Moved B.Power/J.Rose: Resolved that Council approve the 2013 Municipal Capital Works Program, Project No. 17-MCW-14-14029 Hydraulic Structure Upgrading on a 90/10 Provincial/Municipal ratio with the Municipal contribution being $ 40142.00 with the funds withdrawn from the Town’s general account. In favour 5. Carried.

3. Letter from Bertha Fowler, Department of Municipal Affairs re: Depot Yard Construction. Moved B.Power/J.Rose: Resolved that Council approve the prime consultant agreement fee for DMA No. 1157 - Depot Yard Construction in the amount of $ 29279.53 with the funds withdrawn from the Town’s general account if necessary. In favour 5. Carried.
4. Melissa Butler, 642 Logy Bay Road re: Erect Advertisement Sign. The policy committee will develop a policy relating to commercial signage.


**CORRESPONDENCE**


8. Memo from Kevin Roche, Eaglewood Estates re: Street Names. It was a decision of Council to accept: all three roads names: Middle Ledge Drive (street a), Old Bog Road (street b) and Eagan’s Rock Road (street c) for the Eaglewood Estates development.

9. Memo from Mary Skinner, Savage Creek Road re: Street Lighting. It was a decision of Council to wait until the bridge construction is complete prior to public works completing an onsite visit to determine whether an additional street light is required on Savage Creek Road.


12. Letter from Katie James re: Annual 50/50 Fund Raising Draw Proposal. It was a decision of Council to reject Ms. James request for an annual 50/50 fund raising draw proposal at the Festival of Friends.

13. Letter from Sean Kavanagh, Kavanagh Associates re: Road Upgrading. **Moved J.Rose/K.Todhunter**: Resolved that Council accept the tender bid from Modern Paving Limited in the amount of $187377.28 under the gas tax program with any overages to be withdrawn from the Town’s general account. In favour 5. Carried.

14. Letter from Sean Kavanagh, Kavanagh Associates re: Tobin Residential Development. Town staff and the Public Works Committee will visit the site and discuss items numbers 1, 3, and 9 from the aforementioned letter.

APPLICATIONS

16. John French, French, Noseworthy and Associates re: Stick Pond Road Development. It was a decision of Council to refer the application to the Planning/Development Committee for further information.


FINANCES

18. Cheques issued from July 16, 2013 to July 26, 2013 were reviewed.

19. Quikstat and expense/income reports issued to July 26, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

22. Public Works re: Bar Cooler – Justina Centre. Moved B.Power/K.Todhunter: Resolved that Council approve the purchase of a bar cooler for the Justina Centre to an amount not to exceed $ 2600.00 plus HST. In favour 5. Carried.

23. Public Works re: Town Sign – Logy Bay Road. Moved B.Power/K.Todhunter: Resolved that Council approve the repair of the upper section of the Town sign located on Logy Bay Road at a cost of $ 390.00 plus HST. In favour 5. Carried.

24. Special Events/Recreation re: Time Swap, The Once and Repartee. It was a decision of Council to swap the times allocated to the bands for the upcoming Festival of Friends.

Councillor Mercer left the meeting at 7:48pm
25. War Memorial re: Landscaping. Town staff will contact Landscape Newfoundland and Labrador concerning contractors for a stone walkway. Town staff will contact the Department of Transportation and Works concerning replacing the key to the gate at Logy Bay.

NEW BUSINESS


27. Beer Sponsor re: Festival of Friends. It was a decision of Council to refer the decision regarding the beer sponsor for the 2013 Festival of Friends until the next regular meeting of Council.

28. Artist Studio re: 70-76 Marine Drive. Town staff will contact Mr. Macdonald for an update of the construction of his single family dwelling.

NOTICE OF MOTION

Moved J.Rose/B.Power: Resolved that the Council meeting be adjourned at 8:03pm. In favour 4. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – July 29, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 12, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved K.Mercer/J.Rose: Resolved that the agenda of a regular meeting held on August 12, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved K.Mercer/J.Rose: Resolved that the minutes of a regular meeting held on July 29, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Topsoil Removal Extension. Town staff will check if the topsoil was removed from the site.

2. Letter from Kevin O'Brien, Minister, Department of Municipal Affairs re: Capital Works. All Council and staff are welcome to attend the 10:00am press conference at the Justina Centre for the awarding of the capital works funding to the Town.

CORRESPONDENCE

3. Memo from Gerald Power and Anna Coady, 238 Pine Line re: Address Council. Gerard Power and Anna Coady addressed Council to discuss their property in relation to the proposed Pine Ridge Valley Subdivision (Phase One). Town staff will inform Craig Williams that the proposed road access off Pine Line will have to line up with the existing road structure being 15 metres in width as well the open space needs to be agreed to by all parties involved and issues resolved with the Department of Environment and Conservation prior to Council lifting the stop work order in place.

5. Memo from David Bradshaw, Wills Ridge Development re: Release Letter. Town staff will write Mr. Bradshaw to inform him that there is a bond in place for the Will's Ridge Development and that the road currently has asphalt.

6. Memo from Gerry Boland, 8 Outer Cove Road re: Business Taxes. It was a decision of Council to forward the memo to the Municipal Assessment Agency Inc. for their opinion on whether or not Gerry Boland Studio Productions is considered a business.

7. Memo from Derek Simmons, Fire and Emergency Services re: Fire Protection Officer. Information Only.

APPLICATIONS

8. Paul and Sandra Moores, 3 Killick Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval, compliance with Town regulations, first mortgage on the lot as security or ten percent of the road construction costs must be paid prior to any permit issued. In favour 5. Carried. Moved C.Dyer/J.Rose: Resolved that in order for the soil screening to further operate, approval must be obtained by the Town. In favour 5. Carried.

FINANCES

9. Cheques issued from July 29, 2013 to August 9, 2013 were reviewed.

10. Quikstat and expense/income reports issued to August 9, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

13. Public Works re: Will’s Ridge Development. In accordance with the deficiencies listed on the July 5, 2013 correspondence from Kavanagh Associates the following decisions were made: (1) Public Works is in agreement that the culvert needs to be extended to provide adequate shoulder width and specified turn out radius. (3) Public Works agree that the landscaping of the berm could be done at a later date (9) Public Works is in agreement that this rock face needs to be addressed to the satisfaction of our engineer, regardless if this is private land or still in the developer’s possession.

14. Public Works re: Kelly Park Swail. It was a decision of Council to have a swail installed within the Kelly Park Complex to alleviate water build-up.

15. Public Works re: 66-78 Doran’s Lane Second Driveway. Town staff will have the upper driveway dredged. In addition, Town staff will request from the project engineer a copy of the driveway and landscape design and then forward it to the Town’s alternate engineer. Town staff will also have the developer of the project make an application for a second driveway and paving permit. If there is an issue with the engineered plans then Council may have the second driveway removed or modified.

16. Special Events/Recreation re: Golf/Horseshoes. It was a decision of Council to not permit any beer onto the bus travelling to the Wilds Golf Course. In addition, it was a decision of Council to purchase beer for the Festival of Friends horseshoe tournament.

17. Special Events/Recreation re: Tent Setup. Councillor Todhunter will inform the Kelly Park Sports Association that the softball field will be unavailable for sport play on Thursday August 15, 2013.

18. Special Events/Recreation re: Festival of Friends Beer Price. Moved K.Todhunter/K.Mercer: Resolved that Council change the beer price from $4.00 beer/liquor to $5.00 beer/liquor (Adult Dance/Folk Festival) and $2.00 beer/liquor to $3.00 beer/liquor (horseshoes). In favour 5. Carried.

19. War Memorial re: Meeting. The War Memorial Committee is scheduled to meet on Tuesday August 13, 2013 to discuss the concept design for the stone work as part of the landscaping plan.

NEW BUSINESS


21. Portable Toilets re: Middle Cove Beach. Town staff will have the cleaning increased for the portable toilets located on the Middle Cove Beach parking lot.

NOTICE OF MOTION
Moved J.Rose/K.Todhunter: Resolved that the Council meeting be adjourned at 8:10pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 12, 2013
IN ATTENDANCE

Mayor John Kennedy          Deputy Mayor Craig Dyer
Councillor Ken Mercer       Councillor Bradley Power
Councillor James Rose       Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/K.Todhunter: Resolved that the agenda of a regular meeting held on August 26, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/K.Mercer: Resolved that the minutes of a regular meeting held on August 12, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. War Memorial re: Meeting. Moved B.Power/K.Todhunter: Resolved that Council advance $ 25000.00 to the War Memorial Committee for rock work located adjacent to the War Memorial Monument.

CORRESPONDENCE


4. Letters from Juan and Mary Ellen Edwards re: Donation Requests. Moved B.Power/K.Todhunter: Resolved that Council donate $ 50.00 each to David and Christopher Edwards in support of their respective baseball teams competing in tournaments located out of the province. In favour 6. Carried.

5. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Groundwater Study Requirements for all development in the vicinity of Jack Byrne Arena, Torbay Road, and Pine Ridge Valley. Information Only.

7. Letter from Sean Kavanagh, Kavanagh Associates re: Road Upgrading 2013. Moved J.Rose/B.Power: Resolved that Council approve $27000.00 plus HST from general account for the extension of Doran's Lane a distance of 66m to provide service to two additional residential lots that are currently approved for development. In favour 6. Carried.

8. Memo from Patrick Dunne, Department of Municipal Affairs re: Professional Development Opportunities. Town staff will table the aforementioned at the first meeting of the new Council.

9. Letter from Reginald Garland, Plantech Environment Ltd. re: Compilation of Land Ownership onto Digital Map Base. Moved B.Power/K.Todhunter: Resolved that Council approve payment of the invoice for $10000.00 as previously approved and approve the additional $6000.00 needed to complete the digital mapping project. In favour 6. Carried.

APPLICATIONS

10. Brenda Dyer and Barrie Classon, 48 Marine Drive re: 7.32m x 6.10m Garage. It was a decision of Council to notify the adjacent property owners of 48 Marine Drive to inform them of the request to construct a garage in front of their dwelling and then the application will be tabled again at a September 9, 2013 Council meeting for a decision.

11. Raymond Saunders and Diana Boland, 11-13 Marine Drive re: 61m Setback. Moved C.Dyer/J.Rose: Resolved that Council approve the building line setback to 61 metres as per established building line. In favour 6. Carried.


13. Greg Sheppard, CBCL Limited re: Robin Short Development. Town staff will arrange a meeting with Robin Short and the Planning/Development Committee to discuss open space for the four lot subdivision.

14. Toby Bristow, 582-596 Logy Bay Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval, compliance with Town regulations and the driveway access must be located a safe distance from the Snow's Lane intersection. In favour 6. Carried.
15. Richard Eddy, 2 Power's Farm Road re: Dwelling Extension. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a dwelling extension subject to Service Newfoundland and Labrador approval and compliance of town regulations. In favour 6. Carried.

**FINANCES**

16. Cheques issued from August 12, 2013 to August 23, 2013 were reviewed.

17. Quikstat and expense/income reports issued to August 23, 2013 were reviewed.

18. Budgeted Items re: 2013. Councillor Power would like a detailed listing of all accounts currently over budget.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**


**NEW BUSINESS**

23. O'Leary Estates re: Bridge. Town staff will write Shawn Butler to inform him that the Town will not cover any cost of the bridge that was constructed on Ashkay Drive.

24. Outer Cove Beach re: Lighting. Town staff and members of the Public Works Committee will visit Marine Drive/Outer Cove Bridge to check whether additional lighting would assist in visibility on Outer Cove Beach.

25. Alder Removal re: Town Infrastructure. Council members will inform the Town Manager of areas within the Town that may interfere with sight distances and/or overgrown and should be dealt with immediately.
26. Sandalwood Drive re: Traffic. Town staff will order “Children at Play” signage for Killick Drive and Sandalwood Drive and order “30 km/h” signage for both aforementioned roads and have the reduced speed gazetted.

NOTICE OF MOTION

Moved J.Rose/B.Power: Resolved that the Council meeting be adjourned at 7:55pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 26, 2013

4
IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Ken Mercer  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on September 9, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on August 26, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Outer Cove Beach re: Lighting. Town staff and members of the Public Works Committee will visit Marine Drive/Outer Cove Bridge to check whether additional lighting would assist in visibility on Outer Cove Beach.

CORRESPONDENCE


4. Letter from Dennis O’Keefe, City of St. John’s re: Regional Transportation Plan. Town staff will table the request again once the new Council is formed.


7. Memo from Dave O'Reilly, 11178 Newfoundland Limited re: Signage. The Public Works Committee will visit the sites outlined in the letter with Mr. O'Reilly to determine whether the signage is in a suitable area.

**APPLICATIONS**

8. Brenda Dyer and Barrie Classon, 48 Marine Drive re: 7.32m x 6.10m Garage. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a 7.32m x 6.10m garage in front of the building line pending compliance with town regulations. In favour 6. Carried.

9. Greg Sheppard, CBCL Limited re: Robin Short Development. **Moved C.Dyer/J.Rose:** Resolved that Council approve the subdivision in principle subject to the Town's subdivision standards, agreement and regulations, 300m maximum length of cul-de-sac and a ten percent variance on lot # 3 area size and applicable government departments. In favour 6. Carried.

10. Ashley Stead and Michael Gough, 5 Red Cliff Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the demolition (sixty days after occupancy) of an existing dwelling and the construction of a new dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

11. Kevin English, 3 Roman's Drung re: 28' x 36' Garage. **Moved C.Dyer/B.Power:** Resolved that Council approve the construction of a 28' x 36' Garage pending compliance with town regulations. In favour 6. Carried.

**FINANCES**

12. Cheques issued from August 26, 2013 to September 6, 2013 were reviewed.

13. Quikstat and expense/income reports issued to September 6, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**

14. Personnel/Training re: Community Program Coordinator Course. The Committee will meet to discuss whether the Town will cover the cost of the course.
15. Personnel/Training re: New Councillor Training. Town staff will table the agenda for the upcoming Roles and Responsibilities of Councillors training at the first meeting of the new Council.

16. Planning/Development re: Stick Pond Development. Town staff will contact the owners and the adjacent property owners and seek their feedback on rezoning options.

17. Public Works re: Mapping Project. Town staff will forward the names of the land owners of Killick Drive, Nageira Crescent and Sandalwood Drive to the Town Planner, Reginald Garland.

18. Public Works re: Shoulder Tender. Council may inform the Town Manager of any areas within the Town that need shoulder work prior to the tender documents being drawn up.

Mayor Kennedy left the chair at 7:15pm while Deputy Mayor Dyer assumed the chair

NOTICE OF MOTION

19. Mayor Kennedy gave a verbal notice of motion of the following to be tabled at the next regular meeting of Council scheduled for September 23, 2013 for a decision: that the Town agrees to enter into discussions to finalize a formal agreement with St. John’s Regional Fire Department providing 100% Fire and Emergency Services for the Town based on the previous quotation provided on August 26, 2013 and the independent consultant’s Strategic Review and Report of Fire and Emergency Services for the Town.

Mayor Kennedy assumed to the chair at 7:18pm

20. Northeast Avalon Joint Councils re: Meetings. Town staff will contact the Northeast Avalon Joint Councils to inquire as to when the meetings commence in the fall of 2013.

21. Fire Services re: Report. Town staff will have hard copies made available to the public of the Fire Department Strategic Review completed by independent consultants.

NEW BUSINESS

22. Election Candidate re: Mixer. It was a decision of Council not to host a mixer for all candidates running in the upcoming municipal election.
23. Marine Drive & Cadigan’s Road re: Foundry Businesses. Councillor Power requested that Council immediately send the Fire Chief or a qualified individual from within the Fire Service to complete a Fire and Life Safety inspection on both structures located at 70-76 Marine Drive and 58-74 Cadigan’s Road yearly to ensure they pose no risk to adjacent property owners or to the owners and/or occupants themselves. Morgan MacDonald is in contravention of the development approval and Councillor Power encourages the Town to pursue all options to enforce the cease and desist order currently in place which will remain in effect until such time that the home is constructed and occupancy permits are issued for both the business and dwelling.

Moved C.Dyer/K.Todhunter: Resolved that the Council meeting be adjourned at 7:30pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 9, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 23, 2013
6:40 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Ken Mercer
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/C.Dyer: Resolved that the agenda of a regular meeting held on September 9, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on August 26, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Robert Doyle, Fire Chief (administration) addressed Council to discuss current fire services within the Town and to inform the Town that new recruits have been added to the Fire Department. Robert Doyle stated that St. John’s Regional Fire Department has been responding to the Town with four members as well and that the cost for St. John’s Regional Fire Services may increase to $166,000.00 by 2016.

Mayor Kennedy left the chair at 6:45pm while Deputy Mayor Dyer assumed the chair

2. Fire Services re: Town. Moved J.Kennedy/K.Mercer: Resolved that the Town agrees to enter into discussions to finalize a formal agreement with St. John’s Regional Fire Department providing 100% Fire and Emergency Services for the Town based on the previous quotation provided on August 26, 2013 and the independent consultant’s strategic review and report of Fire and Emergency Services for the Town. In favour 5. Councillor Power Against. Carried.

Mayor Kennedy assumed to the chair at 7:00pm
3. Personnel/Training re: Community Program Coordinator Course. **Moved K.Todhunter/K.Mercer:** Resolved that Council approve the Community Program Coordinator to attend the Project Management Course on Council time and the Policy Committee will investigate the creation of a policy on attending courses. In favour 6. Carried.

4. Planning/Development re: Stick Pond Development. Town staff will contact all property owners that are included in the agriculture rezoning and seek their feedback on rezoning options.

5. Marine Drive and Cadigan’s Road re: Foundry Businesses. Town staff will forward the Life Safety report for Morgan MacDonald’s Artist Studio to Councillor Power.

**CORRESPONDENCE**


7. Memo from Brett Fennell, 10 Room’s Place re: Development Plans. Town staff will forward the development plans to Mr. Fennell as requested.

8. Letter from Ed Grant, Eastern Waste Management re: Municipal Representatives. Town staff will table the request again at the first Council meeting of the new Council scheduled for October 7, 2013.


**APPLICATIONS**

12. Kevin English, 3 Roman’s Drung re: Garage Extension and Gated Entrance. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a garage extension as per application tabled. In favour 6. Carried.

13. Pinnacle Engineering Limited, Gus and Caroline Power - Stick Pond Road. It was a decision of Council to refer the subdivision proposal back to the Planning/Development Committee.


FINANCES

16. Cheques issued from September 9, 2013 to September 20, 2013 were reviewed.

17. Quickstat and expense/income reports issued to September 20, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

22. Special Events/Recreation re: Fall Program. Town staff will email a copy of the newsletter to all of Council as well as place the newsletter on the Town website.

23. Town Sign re: Election. Town staff will place a message on the Town sign informing residents of the location of the polling station for the municipal election.

NOTICE OF MOTION

NEW BUSINESS
Moved C.Dyer/B.Power: Resolved that the Council meeting be adjourned at 7:45pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 23, 2013
IN ATTENDANCE

Mayor John Kennedy                                      Deputy Mayor Craig Dyer
Councillor Ken Mercer                                    Councillor Bradley Power
Councillor James Rose                                    Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved K.Mercer/B.Power: Resolved that the agenda of a regular meeting held on October 7, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on September 23, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Personnel/Training re: Community Program Coordinator Course. Councillor Power will forward a proposed policy to the Policy Committee for discussion. Councillor Mercer left the chambers, as new Council to be sworn in.


3. Deputy Mayor  Councillor Craig Dyer was acclaimed Deputy Mayor.

CORRESPONDENCE


7. Professional Municipal Administrators re: Fall Training Forum Agenda. The Town Manager will attend this forum.

8. Recycling Calendar re: 2014. Town staff will have this item re-tabled at the next regular meeting of Council.

9. Letter from Dennis O'Keefe, City of St. John's re: Regional Transportation Plan. Town staff will contact the City of St. John's to inquire if the majority of representatives from area municipalities are Mayors or Councillors, and report that information back to Council.

10. Memo from Patrick Dunne, Department of Municipal Affairs re: Councillor Orientation. Councillors interested will inform the Administrative Support Clerk.

11. Letter from Alma Lake, Municipal Assessment Agency Inc. re: Call for Nominations. Any one Councillor interested in being nominated for the board will notify the Administrative Support Clerk.


15. Disclosure Statements re: Councillors & Staff. All Councillors, Town Manager, Town Clerk/Treasurer and the Mayor must complete the statement and return to the Council office not more than 60 days after the new Council has taken office.

16. Memo from Andre Loder, Logy Bay Development Association Inc. re: ACUREN Contract. Town staff will forward the drawings to the next Council meeting for review.

APPLICATIONS

17. Bernice and Wayne West, 6 Ashkay Drive re: Culvert Installation. It was a decision of Council to reject Mr. and Mrs. West's request for an additional culvert installation.

19. Mark Abrahams and Cheryl Cline Abrahams, 7 Doran's Place re: Single Dwelling. Town staff will forward the application and additional information to the Town planner for his review.

20. Doreen Galway and Mary Eustace re: Doran's Lane Cahill/Roche Land Rezoning. The Town Clerk/Treasurer will contact Ms. Galway and Ms. Eustace to submit a current survey of the property to the Council Office to be forwarded to the Town Planner.

21. Chris Kavanagh, 25-27 St. Francis Road re: Storm Sewer. Moved C.Dyer/K.Todhunter: Resolved that Council approve the request for Kavanagh Construction Ltd. (current owner) to tie in weeping tile to the Town’s storm sewer for a dwelling under construction located at 25-27 St. Francis Road subject to inspection by Town engineer prior to the work commencement and signing a waiver stating that the Town is not responsible for any water damage. In favour 7. Carried.

22. Andrea Rowe, 76 Doran’s Lane re: Second Entrance/Stonewall Gateway. Town staff will table the request when a policy is developed and approved by the Council.

23. Pinnacle Engineering Limited, Gus and Caroline Power - Stick Pond Road. Town staff will forward the application to the Planning/Development Committee for review.

24. Newfoundland Power Inc. re: Venice Holdings Subdivision. The Town Clerk/Treasurer and Councillor Rose will review the plans and complete an onsite visit to the site.

FINANCES

25. Cheques issued from September 23, 2013 to October 4, 2013 were reviewed.

26. Quikstat and expense/income reports issued to October 4, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

28. Public Works re: Road Shouldering and Ditching Tender. Moved J.Rose/R.Stack: Resolved that Council reject the lone tender bid of $ 226500.00 (hst extra) received for road shouldering and ditching since it was over the budgeted amount. In favour 7. Carried. Town staff will have serious areas addressed this fall and Council will re-tender again in the spring of 2014.
29. Waste Management re: Recycling/Garbage. Town staff will contact DBI Waste Removal to inquire if they would like to submit a quote for fiscal year 2014 for recycling and garbage services.

30. Personnel/Training/IT re: Paperless Meetings. Town staff will forward quotes for tablets for use of all Council and staff for onsite and offsite Council duties.

NOTICE OF MOTION

31. Councillor Power gave verbal notice of motion of the following to be tabled at the next regular meeting of Council scheduled for October 21, 2013 for a decision: that effective immediately all approved Council minutes be placed on the Town’s website for public review.

NEW BUSINESS

32. Cell Phone re: Council Usage. Councillor Stack and Councillor Hickey will notify Town staff if they would like a Council issued cell phone or receive the $ 100.00 stipend from the Town and use their own cell phone.

33. Council re: Photo. Town staff will arrange a Council photo shoot with the new Council and Photographer Janet Roff to be scheduled for later this fall.

34. Committee re: Standing/Liaison/Ad Hoc. Mayor Kennedy will appoint all committee members and Town staff will forward the list to all of Council and Town staff and update the website accordingly.

Moved J. Rose/B. Power: Resolved that the Council meeting be adjourned at 9:00pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 7, 2013
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 21, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor James Rose
Councillor Ryan Stack

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer
Councillor Bert Hickey
Councillor Karen Todhunter

Moved J.Rose/C.Dyer: Resolved that the agenda of a regular meeting held on October 21, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved J.Rose/K.Mercer: Resolved that the minutes of a regular meeting held on October 7, 2013 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Letter from Dennis O'Keefe, City of St. John's re: Regional Transportation Plan. The Town Manager will attend the meetings of the regional transportation plan committee on behalf of the Council.

2. Andrea Rowe, 76 Doran's Lane re: Second Entrance/Stonewall Gateway. Moved B.Power/R.Stack: Resolved that Council approve the gate design and second entrance to the property located at 76 Doran's Lane subject to the revised 2010 Fence Regulations. In favour 5. Carried.

3. Pinnacle Engineering Limited, Gus and Caroline Power - Stick Pond Road. Town staff will mail out the notice of agricultural land (including maps) to all residents of the town to submit input prior the scheduled deadline. Town staff will also upload the aforementioned to the town website. In addition, it will be advertised in The Telegram on October 26, 2013.
4. Public Council Meeting Minutes and Agenda re: Website Post. Moved B.Power/C.Dyer: Resolved that the Town Council of Logy Bay-Middle Cove-Outer Cove will post a draft meeting agenda related to regular Council meetings on the Town website by the end of the week prior to the regularly scheduled meeting. Minutes of regular Town Council meetings will also be posted online once approved as well as other forms of approved digital media. In favour 5. Carried.

5. Council re: Photo. Town staff will arrange a Council photo shoot with the new Council and Photographer Janet Roff to be scheduled for later this fall when all Council will be present.

6. Committee re: Standing/Liaison/Ad Hoc. The Committees have decided that Councillor Power will chair the Emergency Management, Tourism/Economic Development Committee and Council’s representative on the Jack Byrne Arena Board. Deputy Mayor Dyer will chair the Planning/Development, Special Events and Finance Committees and is the Fire Services representative. Councillor Todhunter will chair the Open Space Enhancement Committee. Councillor Rose will chair the Public Works Committee and is the representative for the Northeast Avalon Joint Council (Councillor Stack alternate). Councillor Hickey is the representative for the Heritage Committee. Mayor Kennedy is the representative for St. Francis of Assisi School.

CORRESPONDENCE

7. Letter from Cluney Mercer, Department of Municipal Affairs re: Capital Works 2014(15). Town staff will contact the Town Engineer to submit a priority list to the Town based on culvert replacement. Then, the Public Works Committee will meet to discuss the aforementioned.

8. HR Succession Planning re: Gardiner Institute (Memorial University). Moved C.Dyer/B.Power: Resolved that Council approve Councillor Stack to attend the Gardiner Institute (Memorial University’s) HR Succession Planning Course scheduled for November 1, 2013. In favour 5. Carried.


10. Letter from Sean Kavanagh, Kavanagh Associates re: Depot Yard Construction. Moved C.Dyer/R.Stack: Resolved that Council approve the Depot Yard tender bid of $144394.06 from Newfound Construction Limited and approve the town portion of $33977.00 (includes shortfall amount) to be withdrawn from the Town’s general account. In favour 5. Carried. Moved J.Rose/C.Dyer: Resolved that Council extend the limits of service agreement to Doran’s Lane pending provincial approval. In favour 5. Carried.

12. Middle Cove Beach re: ACUREN Drawings. Moved C.Dyer/B.Power: Resolved that The Logy Bay Development Association may cancel the remaining terms of the contract with ACUREN if so desired. In favour 5. Carried. Town staff will write the Minister of Service Newfoundland and Labrador to request a septic design be reviewed without Council approval.


14. Memo from Frank Galgay, MNL re: Eastern Night Donation. Moved C.Dyer/B.Power: Resolved that Council donate the same amount as what was donated at the last MNL Convention that occurred in St. John's in support of Eastern Night. In favour 5. Carried.


17. Letter from Earl Ludlow, Newfoundland Power re: Area Contact. Town staff will write Gary Murray, Newfoundland Power Inc. to inform him of the outstanding service request for Red Cliff Road.

18. Letter from Edwina Connors, St. Francis of Assisi School re: Terry Fox Run Donation. Information Only.

19. Memo from Robert Doyle, Fire Chief re: Voice Pagers. It was a decision of Council to not entertain any purchases for non-emergency equipment until such time that a decision is made on Fire Services for the Town. Moved B.Power/R.Stack: Resolved that Council purchase three black helmets for the Fire Department. In favour 2. Councillor Rose, Deputy Mayor Dyer and Mayor Kennedy Against. Rejected.

20. Letter from Gerard Tobin, Lot # 3 Ivy's Way re: Building Line Setback. Moved C.Dyer/J.Rose: Resolved that Council approve the setback for lot # 3 Ivy's Way to be extended to 45m from the front boundary as per approval from Service Newfoundland and Labrador. In favour 5. Carried.

21. Letter from Warren Norris, 34 Marine Drive re: Pond and Drainage. The Public Works Committee will meet onsite to discuss his concerns.
APPLICATIONS

22. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

23. John Houston, 78 Red Cliff Road re: Permit to Excavate. Town staff will inform Mr. Houston that he must apply for a development permit in order to complete any excavating work on his property.

24. James Zaleski, 232-266 Marine Drive re: Crown Land. Town staff will inform Mr. Zaleski that the Town cannot entertain the application since the land is in reserve to Memorial University.


27. Venice Holdings, 119A Outer Cove Road re: Lot # 20 Variance. Moved C.Dyer/R.Stack: Resolved that Council approve the variance of lot # 20 with a revised setback of 66.5m subject to the Department of Environment, Water Resources Division and Service Newfoundland and Labrador. In favour 5. Carried.


29. James Walsh, 22 Stack’s Lane re: Pool with Fence. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

FINANCES

30. Cheques issued from October 7, 2013 to October 18, 2013 were reviewed.

31. Quikstat and expense/income reports issued to October 18, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


**COMMITTEE REPORTS**

34. Finance re: Budget 2014. Town staff has advised the Heritage Committee and the Kelly Park Sport Association as well as all internal committees to submit their proposed budget to the Finance Committee prior to November 9, 2013.

35. Planning/Development re: Agricultural Notice. The Town Planner will draft and town staff will forward the agriculture notice to all Council for their review and then advertise it in The Telegram, on the town website and mail out to all residents and land owners.

36. Planning/Development re: Town Plan Review. The committee will meet to discuss the new 2016-2026 Town Plan Review.

37. Fire Services re: Letter. Council will table the letter from St. John's Regional Fire Department at the next regular Council meeting for a decision. Town staff will write the Fire Department to thank them for a successful Fire Prevention Day at the Fire Hall.

38. Northeast Avalon Joint Council re: Next Meeting. Town staff will contact the NEAJC to inquire as to the location, date and time of the next meeting and then forward that information to Councillor Rose.

**NOTICE OF MOTION**

**NEW BUSINESS**

39. Fence Regulations re: Amendment. **Moved B.Power/R.Stack**: Resolved that Council amend the 2010 Fence Regulations, Section 5 (h) to now read “the Town may, in the case of a development where the general appearance of the area, the amenity of the surroundings, and any other considerations which are deemed relevant to the development, approve decorative fences and gates, and fence modifications exceeding that permitted in this policy. Such approval be the way of a Motion of Council”. In favour 5. Carried. Town staff will also make noted grammatical changes as outlined by Councillor Power.

40. Tablets re: Council & Staff. Council will discuss this item at the next regular meeting of Council.

41. Justina Centre re: Renovation Projects. Councillor Power will forward his ideas for renovation projects for the Justina Centre to the Town Manager.

Moved R.Stack/J.Rose: Resolved that the Council meeting be adjourned at 8:20 pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 21, 2013
IN ATTENDANCE

Mayor John Kennedy  
Councillor Bert Hickey  
Councillor James Rose  
Councillor Karen Todhunter  
Deputy Mayor Craig Dyer  
Councillor Bradley Power  
Councillor Ryan Stack  

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved C.Dyer/K.Todhunter: Resolved that the agenda of a regular meeting held on November 4, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on October 21, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Council re: Photo. Town staff will arrange a Council photo shoot with the new Council and photographer Janet Roff to be scheduled for later this fall when all Council will be present.

2. Committees re: Standing/Liaison/Ad Hoc. The Committees have decided that Councillor Power will chair the Emergency Management, Tourism/Economic Development and Policy Committees and is Council's representative on the Jack Byrne Arena Board. Deputy Mayor Dyer will chair the Planning/Development, Special Events and Finance Committees. Councillor Todhunter will chair the Open Space Enhancement, Personnel/Training/IT. CouncillorRose will chair the Public Works Committee and is the representative for the Northeast Avalon Joint Council (Councillor Stack alternate) and Fire Services. Councillor Hickey is the representative for the Heritage Committee and chairperson of Waste Management and Recreation/Kelly Park Sport Association. Mayor Kennedy is the representative for St. Francis of Assisi School and along with Councillor Power are members of the War Memorial Committee.

4. James Walsh, 22 Stack’s Lane re: Pool with Fence. The Planning/Development Committee will meet with Mr. Walsh to discuss his pool and fence application.

CORRESPONDENCE

5. St. John’s Regional Fire Department re: Fire Services. Moved C.Dyer/J.Rose: Resolved that Council sign the tabled contract and effective immediately enter into an agreement with St. John’s Regional Fire Department to provide 100% Fire and Emergency Protection Services. In favour 4. Councillor Hickey, Councillor Power and Councillor Stack Against. Carried. Town staff will inform St. John’s Regional Fire Department immediately of the aforementioned.

6. Letter from Victoria Belbin, Canadian Home Builders’ Association re: Meeting Request. Town staff will arrange a meeting with Ms. Belbin.

7. Municipal Assessment Agency Inc. re: Assessment Seminar. The Administrative Support Clerk will attend and Councillor Rose may attend as well.

8. Letter from Joe Maynard, Northeast Eagles Senior Hockey Club re: Sponsor. Town staff will contact Mr. Maynard to inquire what the cost would be if no season passes were included.


13. Trio re: Benefits Bulletin. The Personnel/Training/IT Committee will meet with the Town Clerk/Treasurer to discuss staff benefits.

14. Memo from Deon Goobie, 2 Skip’s Place re: Dumping Issue. Town staff will inform Mr. Goobie that the RNC will be contacted to increase patrols in the area and a “No Dumping” sign will be erected at the Skip’s Place turnaround.


17. Tablets re: Policy and Implementation Plan. **Moved B.Power/C.Dyer:** Resolved that Council approve the purchase of ten IPad’s for Councillors and all staff that attend regular Council meetings. In favour 7. Carried.

**APPLICATIONS**

18. John Houston, 78 Red Cliff Road re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with Town regulations. In favour 7. Carried.

19. Paul & Carrie Gosse, 47-51 Pine Line re: Single Family Dwelling. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with Town regulations. In favour 7. Carried.

20. Paul & Carrie Gosse, 47-51 Pine Line re: 10.98m x 10.98m Garage. It was a decision of Council to refer the application to the Planning/Development Committee.

21. Al Muckleoney, 135 Doran’s Lane re: Doran’s Lane Extension. The Planning/Development Committee meeting will meet to discuss this request.

22. Rocky Hill Holdings, Liam Drive re: Nugent Property. **Moved C.Dyer/J.Rose:** Resolved that Council approve in principle the revised road network for the Nugent property as per the letter from Kevin Roche and map submitted to Council. In favour 7. Carried.

23. Geoff Pike, 838-850 Marine Drive re: Subdivision Proposal – Open Space. **Moved C.Dyer/J.Rose:** Resolved that Council accept lot # 12, as well as land along the rear of the property running west from the cliff edge up to and including a 3 metre buffer beyond the East Coast Trail as per site plan submitted for open space for Geoff Pike’s subdivision Proposal. In favour 7. Carried.

24. Venice Holdings Inc. re: 119A Outer Cove Road re: Open Space. **Moved C.Dyer/B.Power:** Resolved that Council accept lot #’s 13 and 14 as well as 0.4 acres of land for open space for Venice Holdings Inc. subdivision. In favour 7. Carried.

**FINANCES**

25. Cheques issued from November 4, 2013 to November 15, 2013 were reviewed.

26. Quikstat and expense/income reports issued to November 15, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**
BILLS TO BE PAID


COMMITTEE REPORTS

28. Emergency Management re: Meeting. The committee will meet in consultation with the Fire Services Committee to discuss the purchase of a generator for backup power at the Justina Centre.

29. Finance re: Meeting. The committee will meet to discuss the upcoming 2014 Municipal Budget.

30. Personnel/Training/IT re: Meeting. The committee will meet to discuss an educational policy in consultation with the Policy Committee.


32. Planning/Development re: Town Plan Review. The committee will meet to discuss the development of the 2015-2016 Municipal Town Plan Review.

34. Staffing re: Town. A private meeting is scheduled for November 17, 2013 at 6:15pm in the Town Hall Committee Room to discuss staffing.

35. Public Works re: Guardrails – Lower Road. The committee will make an onsite visit to Inspect the area and access if guardrails are required.

36. Recreation/Kelly Park Sport Association re: Meeting. A meeting is scheduled in the next few weeks.

37. Special Events re: Meeting. A meeting is scheduled in the next few weeks.

38. Waste Management re: Garbage Covering Policy. The committee in consultation with the Policy Committee will draft a new policy regarding the covering of garbage.

39. Fire Services re: New Representative. Effective immediately Councillor Rose will replace Deputy Mayor Dyer as the Fire Services representative of the Town.

NOTICE OF MOTION

NEW BUSINESS
40. Town Consultants re: Expression of Interest. Council will discuss this further at the private meeting scheduled for November 17, 2013 at 6:15pm in the Town Hall Committee Room.

41. Provincial Directional Signs re: Replacement (town roads only). Town staff will inquire about the cost of metal signs.


44. Depot Yard Construction re: Tender Bid. Moved C.Dyer/K.Todhunter: Resolved that Council amend the original motion of #10 October 21, 2013 Council meeting to approve the Depot Yard tender bid of $144394.06 from Newfound Construction Limited and approve the town portion of $36310.59 (hst included). In favour 7. Carried.

Moved B.Power/R.Stack: Resolved that the Council meeting be adjourned at 9:22pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 18, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/C.Dyer: Resolved that the agenda of a regular meeting held on November 18, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on November 4, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Emergency Management re: Meeting. The committee will meet in consultation with the Fire Services Committee to discuss the purchase of a generator for backup power at the Justina Centre.

2. Public Works re: Guardrails – Lower Road. The Public Works Committee, Mayor and Town Manager will meet November 21, 2013 with the Minister of Transportation and Works to discuss the safety concern of the lack of guardrails in the area.

CORRESPONDENCE

3. Memo from Garry Smyth, 707 Marine Drive re: Address Council – Developments. Mr. Smyth voiced his concern about the estimated 180 homes to be constructed within the Town in the next few years and the impact it will have on the current rural lifestyle that currently exists within the Town. Council ensured Mr. Smyth that all developments will be completed taking existing residents into consideration while approving developments and new roadways within the Town.

5. Letter from Hon. Julian Fantino, Minister of Veterans Affairs re: Veterans War Memorial. Information Only.

6. Letter from Lorne Tucker, Jack Byrne Arena re: Meeting Request. Council will meet with Lorne Tucker, Jack Byrne Arena on Sunday December 1, 2013 at 6:15pm in the Town Hall Committee Room to discuss the completed Jack Byrne Arena Strategic Plan document.


8. Memo from Cluney Mercer, Department of Municipal Affairs re: Approval to Award. Information Only.


10. Letter from Steve Kent, Department of Municipal Affairs re: North East Avalon Regional Plan. Information Only.


12. Memo from Deborah Quilty, Town of Paradise re: Avalon Director Election. Information Only.


15. Letter from Steve Kent, Department of Municipal Affairs re: 2014 Municipal Operating Grant Allocation. Information Only.

16. Memo from Lynn Tucker, Eastern Waste Management re: Call for Nominations. The Waste Management Committee will meet to discuss if a member of the committee would be interested being nominated for the Eastern Regional Service Board.

17. Letter from Frederick Hollett & Richard Murphy re: Disposal of Fire Equipment. Moved C.Dyer/R.Stack: Resolved that Council approve the quotation by Mr. Hollett and Mr. Murphy for the inventory, assessment and recommendation for the disposal of the Fire Equipment at the Fire Hall. In favour 7. Carried.
18. Memo from Russell Caddigan re: Planning/Development Committee Request. Town staff will schedule a meeting with the Planning/Development Committee as per Mr. Caddigan’s request.


APPLICATIONS


23. Doreen Galway and Mary Eustace re: 134-150 Doran’s Lane Cahill/Roche Land Rezoning. It was a decision to refer the application to the Development and Planning Committee for review.

24. Mark Abrahams and Cheryl Cline Abrahams, 7 Doran’s Place re: Single Dwelling. Town staff will arrange a meeting with Mark and Cheryl Abrahams, Town staff, as well as the Planning/Development Committee of Council.

FINANCES

25. Cheques issued from November 4, 2013 to November 15, 2013 were reviewed.

26. Quickstat and expense/income reports issued to November 15, 2013 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

28. Finance re: Budget 2014. The Finance Committee will meet in the next week to discuss the 2014 Municipal Budget. Any councillor may submit budget items or ideas to Council, the Finance Committee or to Town staff to be discussed as part of the 2014 budget.
29. Personnel/Training/IT re: Meeting. The committee will meet this week to discuss outstanding items.

30. Planning/Development re: Mapping. Councillors may review the mapping overlay of the Floodrisk analysis which is located in the Town Hall Committee Room.

31. Public Works re: Seasonal Outside Worker. **Moved J.Rose/B.Power**: Resolved that Council extend the seasonal outside worker to November 22, 2013 or until the Public Works Committee decides otherwise. In favour 7. Carried.

32. Public Works re: Pole Light Installation. **Moved J.Rose/C.Dyer**: Resolved that Council approve the installation of two new pole lights located (1) intersection of Killick Drive and St. Francis Road and (2) Savage Creek intersection with Outer Cove Road. In favour 7. Carried.

33. Recreation/Kelly Park Sport Association re: 2014 Budget. Councillor Hickey will contact the Kelly Park Sport Association to submit their budget as soon as possible to town staff.

34. Heritage Committee re: Fire Department 911 Souvenir. Councillor Hickey will contact the Heritage Committee to inquire if they can place the 911 Souvenir in the museum that was originally presented to the Fire Department by a town resident.

35. Fire Services re: Burning Brush. Town staff will place a message in the spring 2014 newsletter concerning burning brush within the Town.

36. Fire Services re: 2013 Honorariums. Council and staff will meet to discuss the allocation of the 2013 honorariums to the former members of the Fire Department.

37. Fire Services re: Website & Phone Listing. Town staff will remove the Fire Department from the Services link and from the phone listing.

**NOTICE OF MOTION**

**NEW BUSINESS**

38. Kenneth Mercer re: Service Award. **Moved C.Dyer/R.Stack**: Resolved that town staff will cut a cheque in the amount of $500.00 for former Councillor, Kenneth Mercer for his dedication to Council service over the years. Mayor Kennedy may present the cheque to Mr. Mercer at the Staff/Council Christmas dinner scheduled for November 29, 2013.

39. Electrical Outlets re: Council Chambers. Town staff will contact an electrician to inquire on the cost to add additional electrical outlets to the Town Hall Chambers.

40. Town Jeep re: Council Use. Town staff will place the key and sign out sheet for the Town Jeep in the Town Hall Copy Room.
41. GPS Units re: Town Vehicles. **Moved C.Dyer/B.Power**: Resolved that Council approve the installation of GPS units in all town vehicles year round. In favour 7. Carried.

42. IPad/Cell Phones re: Silenced. Effective immediately all IPad's/Cell Phones must be in Airplane Mode and/or vibrate mode as not to interrupt the regular proceedings of the Council meeting.

43. Security Camera re: Public Works Depot. Town staff will obtain a quote for the installation of a DVR as well as four cameras at the Public Works Depot.

44. Drainage re: Houston Property. Mayor Kennedy will meet with John Houston to discuss the development activity near the East Coast Trail.

**Moved J.Rose/R.Stack**: Resolved that the Council meeting be adjourned at 8:22pm. In favour 7. Carried.

________________________
Richard Roche
Town Clerk/Treasurer

________________________
John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
December 2, 2013
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGrets

Moved C.Dyer/R.Stack: Resolved that the agenda of a regular meeting held on December 2, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on November 18, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

CORRESPONDENCE

1. Letter from Peter Morris, St. Francis Road re: Traffic Concern. Moved B.Power/R.Stack: Resolved that Council have both weight restriction signs located on St. Francis Road and Snow’s Lane gazetted in the Newfoundland and Labrador gazette. In favour 7. Carried. Town staff will inform Mr. Morris of the aforementioned.


4. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. The Policy Committee will draft a heavy equipment policy to regulate the storage of such equipment in a residential area. Town staff will contact other area Towns to inquire as to how they handle home based business assessments when heavy equipment is involved.

5. Letter from Steve Kent, Department of Municipal Affairs re: North East Avalon Regional Plan. Information Only.


8. Memo from Dean Hickey, BlueShield Security re: Public Works Depot Camera Quote. **Moved C.Dyer/B.Power:** Resolved that Council approve the quotation ($3272.03) for the installation of DVR plus four cameras to be installed at the Public Works property located at 725 Logy Bay Road, Logy Bay. In favour 7. Carried. Town staff and the Public Works Committee will decide upon the location of the four cameras.


**APPLICATIONS**

10. James Walsh, 22 Stack’s Lane re: Fence. The Planning/Development Committee will visit the site. The Policy Committee in conjunction with the Planning/Development Committee will develop a 2010 Fence Regulations regulation amendment.

11. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. The Planning/Development Committee will meet to discuss this application for rezoning.

12. Jeff & Devon Sharpe, 6 Laurel Willow Close re: Dwelling Extension. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a dwelling extension pending compliance with Town regulations. In favour 7. Carried.

**FINANCES**

13. Cheques issued from November 18, 2013 to November 29, 2013 were reviewed.

14. Quikstat and expense/income reports issued to November 29, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


17. City of St. John's re: St. John's Regional Fire Department Incident Calls $ 1447.91. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

**COMMITTEE REPORTS**

18. Finance re: Meeting. The Finance Committee will meet to discuss the 2014 Municipal Budget.

19. Personnel/Training/IT re: Public Service Worker. **Moved K.Todhunter/R.Stack:** Resolved that Council approve the on call policy as tabled and approve the advertisement of an on call public service worker in The Telegram, Town website and Jobs Newfoundland and Labrador. In favour 7. Carried.

20. Jack Byrne Arena re: Christmas Bonus. **Moved K.Todhunter/B.Power:** Resolved that Council provide five Jack Byrne Arena staff with a Christmas bonus of $ 25.00 each for all employees. In favour 7. Carried.

21. Personnel/Training/IT re: Christmas Bonus. **Moved K.Todhunter/B.Power:** Resolved that Council issue a Christmas bonus to staff equivalent to two days of pay for employees with over three years of service and one day of pay of employees with less than three years service and $ 50.00 for part-time employees. In favour 7. Carried.

22. Public Works re: Depot Lattice. It was a decision of Council not to have lattice installed on the fence surrounding the depot area.

23. Recreation/Kelly Park Sport Association re: 2014 Budget. Town staff will remind the Kelly Park Sport Association that the budget submission is overdue to the committee and to submit it to the Council Office.

24. Waste Management re: Eastern Waste Management. **Moved B.Power/R.Stack:** Resolved that Council approve Mayor Kennedy to be nominated to the Eastern Waste Management Board Inc. in favour 7. Carried.

**Councillor Todhunter and Councillor Stack left the chambers at 7:49pm**

25. Fire Services re: 2013 Honorariums. **Moved J.Rose/B.Power:** Resolved that Council issue an honorarium to former members of the Fire Department who were active in the last six months of service prior to the Fire Department closure as follows: Fire Chief/Deputy Chief $ 400.00, Officers $ 300.00 and regular members $ 200.00. In favour 5. Carried.

**Councillor Todhunter and Councillor Stack returned to the chambers at 7:50pm**

**NOTICE OF MOTION**

Council Minutes – December 2, 2013
NEW BUSINESS


27. Answering Service re: 2014. **Moved B.Power/K.Todhunter**: Resolved that Council approve the use of Teelink Call Centre as the Town’s after work and weekend answering service. In favour 7. Carried.


30. Fire Department re: Pumper. It was a decision of Council to sell the pumper as is and not to remove any gear and sell separately.

**Moved B.Power/J.Rose**: Resolved that the Council meeting be adjourned at 8:18pm. In favour 7. Carried.

[Signatures]

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – December 2, 2013
IN ATTENDANCE

Mayor John Kennedy                     Deputy Mayor Craig Dyer
Councillor Bert Hickey                 Councillor Bradley Power
Councillor James Rose                  Councillor Ryan Stack
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on December 16, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on December 2, 2013 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. The Policy Committee will draft a heavy equipment policy to regulate the storage of such equipment in a residential area. Town staff will contact other area Towns to inquire as to how they handle home based business assessments when heavy equipment is involved.

2. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. The Planning/Development Committee will meet to discuss this application for rezoning.

3. Personnel/Training/IT re: Public Service Worker. Moved K.Todhunter/R.Stack: Resolved that the Town Manager and the Personnel/Training/IT members will interview candidates for the public service worker on call position. The Town Manager will make a recommendation and forward that to all of Council for a final decision. In favour 6. Councillor Power Against. Carried.

4. Gerard Tobin, Lower Road addressed Council pertaining to outstanding subdivision issues. Moved C.Dyer/B.Hickey: Resolved that Council take over Cobbler Crescent subject to a ten percent surety, a letter from Shawn Fudge that all deficiencies have been met, plus the review of a fence extension by the Public Works Committee. In favour 7. Carried.
5. Mark and Cheryl Abrahams, Doran's Place property addressed Council regarding his application approval. Council informed the Abrahams that they need to meet with the East Coast Trail and solidify an agreement for the East Coast Trail to pass through their property and for the East Coast Trail to submit a letter to the Town outlining the agreement prior to the development application being approved by Council.

CORRESPONDENCE


7. Letter from John O'Leary, Department of Municipal and Intergovernmental Affairs re: 2013-14 Municipal Capital Works Agreement. Moved J.Rose/B.Power: Resolved that Council accept the recommendation from the Town Engineer, highlighted on Table 1, with an additional cost of $ 23968.31. In favour 7. Carried.


9. Newfoundland Power Inc., re: Acquire Easement Bell Tower Site. It was an agreement of Council not to sign off on the easement at the current time in relation to the Bell Tower site located adjacent to the Jack Byrne Arena to allow the arena board to meet and discuss first.

10. Memo from Daniel Erl, Kavanagh Associates re: Venice Holdings Development. Moved C.Dyer/R.Stack: Resolved that Council take over Middle Ledge Drive and Old Bog Road subject to a ten percent surety and that all deficiencies have been met. In favour 7. Carried.


14. Letter from Dawn Chaplin, Town of Torbay re: Animal Control. Town staff will check with the SPCA to inquire if they will accept stray cats and dogs until the Town of Torbay has had the opportunity to refill the position of Animal Control Officer.


**APPLICATIONS**


23. Mark Abrahams and Cheryl Cline Abrahams, 7 Doran's Place re: Building Permit. It was a decision of Council to defer a decision on the application until a written agreement with the East Coast Trail is obtained to permit them to develop the trail through their property.

*Mayor Kennedy left the chambers at 8:37pm*

24. Gosse/Kennedy Families re: Proposed Subdivision Development. It was a decision of Council to forward the proposal to the Town Planner and to the Planning/Development Committee for further review.

*Mayor Kennedy returned to the chambers at 8:39pm*

**FINANCES**

25. Cheques issued from December 2, 2013 to December 13, 2013 were reviewed.

26. Quikstat and expense/income reports issued to December 13, 2013 were reviewed.

**BILLS FOR REVIEW ONLY**
BILLS TO BE PAID


COMMITTEE REPORTS

28. Planning/Development Committee re: Town Plan Review. The committee will meet with the Town Planner to discuss the 2016-2026 Town Plan Review.


30. Special Events re: Best Christmas Lights Competition. Town staff will visit the properties of all entries received and select a winner and runner-up.

31. Public Works re: Equipment Assessment. Town staff will check all the snow clearing equipment to ensure that all safety lighting is working properly on all vehicles.

32. Heritage Committee re: Christmas Social. It was a decision of Council to ensure that the heritage committee invites all of Council to their annual Christmas party.

NOTICE OF MOTION

NEW BUSINESS


Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 9:25pm. In favour 7. Carried.

Adele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – December 16, 2013