Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 13, 2014
6:45 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter

Moved R.Stack/B.Hickey: Resolved that the agenda of a regular meeting held on January 13, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on December 16, 2013 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. The Policy Committee will draft a heavy equipment policy to regulate the storage of such equipment in a residential area. The Public Works Committee will make a site visit to Mr. Jones’s property.

2. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. The Planning/Development Committee will meet with Ms. Galway and Ms. Eustace to discuss this application for rezoning. Staff to set up meeting with all parties.

3. Newfoundland Power Inc., re: Acquire Easement Bell Tower Site. Moved B.Power/R.Stack: Resolved that Council approve the easement (with signatures) for Newfoundland Power Inc. to access the Bell Tower Site located adjacent to the Jack Byrne Arena.

4. Special Events re: Best Christmas Lights Competition. Council will re-visit the competition for best Christmas lights for the 2014 Christmas season.
CORRESPONDENCE


APPLICATIONS

11. Mark Abrahams & Cheryl Cline Abrahams, 7 Doran’s Place re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling under Section 10 of the Town Development Regulations subject to Service Newfoundland and Labrador approval, providing a copy of the signed agreement with the East Coast Trail and compliance with town regulations. In favour 6. Carried.

12. Al Mullowney, 135 Doran’s Lane re: Doran’s Lane Extension. Moved C.Dyer/J.Rose: Resolved that Council approve the extension to Doran’s Lane subject to the Town’s Road Development Standards and that all costs to be borne by the developer Al Mullowney. In favour 6. Carried. Town staff will inform Mr. Mullowney of the coastal reserve and to inform him that the Town Planner will review the application.

FINANCES

13. Cheques issued from December 16, 2013 to January 10, 2014 were reviewed.

14. Quikstat and expense/income reports issued to January 10, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

17. Planning/Development re: Land Swap – Middle Ledge Drive. An individual is interested in swapping a town owned lot for one of their own building lots. The Public Works Committee will look into this request.

18. Public Works re: Snow Build-up. Town staff will contact the owner of the property that is having their snow pushed across the road and to inform them that if this occurs again then the Town will invoice them for the snow removal. Town staff will have B & P Enterprises remove the snow from the affected area.

19. Public Works re: Generator. Town staff will contact the Town of Torbay to inquire about their generator they have tendered.

NOTICE OF MOTION

NEW BUSINESS


Moved J.Rose/R.Stack: Resolved that the Council meeting be adjourned at 7:53pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – January 13, 2014
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
January 27, 2014  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy                          Deputy Mayor Craig Dyer
Councillor Bert Hickey                       Councillor James Rose
Councillor Ryan Stack                        Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on January 27, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved J.Rose/R.Stack: Resolved that the minutes of a regular meeting held on January 13, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. The Finance Committee will develop a new business tax for mobile type businesses for the 2015 tax year. Mayor Kennedy will forward the Town Manager a contact regarding the storage of sand/salt.

2. Newfoundland Power Inc., re: Acquire Easement Bell Tower Site. Town staff will write the Manager of the Jack Byrne Arena to inform him that the Town has signing authority for Town land adjacent to the arena.

3. Planning/Development re: Land Swap – Middle Ledge Drive. An individual is interested in Swapping a town owned lot for one of their own building lots. The Public Works Committee will look into this request.

4. Mr. Patrick Power addressed Council concerning a reimbursement of funds plus interest relating to a Canada Post easement that never materialized. Council has decided to have the Town engineer review the documents.
CORRESPONDENCE


6. Letter from Steve Kent, Department of Municipal and Intergovernmental Affairs re: NEAR Project. **Moved C.Dyer/R.Stack**: Resolved that Council agreed to participate in the financing of the project, to initiate the process in accordance with the proposed document, and Mayor Kennedy will be the Town’s official who will be engaged in the discussion. In favour 6. Carried.


8. IPAC Newfoundland and Labrador re: February 7, 2014. Town staff will forward the registration information to Councillor Stack for his review.

9. Municipalities Newfoundland and Labrador re: 2014 Regional Meetings. Town staff will forward the aforementioned registration form to all of Council and for any Councillor interested to notify Town staff.


14. Letter from Deann Spurrell, Department of Municipal and Intergovernmental Affairs re: Federal Gas Tax Program. Information Only.


16. Letter from Carmen McKenzie, 10 O'Brien Place re: Donation Request. **Moved J.Rose/R.Stack**: Resolved that Council approve a donation of $ 250.00 to the Gonzaga Senior Boys Hockey Team. In favour 6. Carried.
17. Memo from Robert Smart, City of St. John’s re: Stream Crossings/Flood Risk. **Moved C.Dyer/J.Rose:** Resolved that Council confirms that the culverts located at Murphy’s Lane and Biddiscombe’s Road will be the only structures that Council requests to be replaced and that no other requests for infrastructure work (not including McDonald’s Bridge) in the future will be forthcoming from the City of St. John’s. In favour 6. Carried.

18. Memo from Richard Murphy re: Fire Department Inventory. **Moved J.Rose/C.Dyer:** Resolved that Council contract Richard Murphy and Fred Hollett to complete the final fire department inventory tender preparations to an amount of $2000.00. In favour 6. Carried. In addition, any data from testing should also be turned over to the Town. In favour 6. Carried.

19. Memo from Bob Woodland, Doran’s Lane re: Ditch Overflows. Information Only.

20. Letter from Shawn Fudge, Pinnacle Engineering Limited re: Tobin Development. Town staff will complete an onsite visit to the property on lot #2 Ivy’s Way to ensure that the culvert installed will not impede excessive run off. **Moved C.Dyer/J.Rose:** Resolved that Council take over Cobbler Crescent subject to the ten percent security. In favour 6. Carried.

21. Memo from John French, French & Associates re: Protective Covenants Venice Holdings Inc. **Moved C.Dyer/R.Stack:** Resolved that Council does not recognise or is bound by Venice Holdings Inc. covenants for the Town asset lots. In favour 6. Carried. **Moved C.Dyer/R.Stack:** Resolved that the Town and the developer must mutually agree upon covenants and must form part of the subdivision agreement for all future subdivisions. In favour 6. Carried.


*Mayor Kennedy left the chambers at 8:02pm and Councillor Todhunter assumed the chair*

23. Letter from Reginald Garland, Town Planner re: Kennedy/Gosse Development. **Moved C.Dyer/J.Rose:** Resolved that Council approve the rezoning for the Kennedy/Gosse properties located at 58, and 60-64 St. Francis Road from RSA to RLD. In favour 5. Carried.

*Mayor Kennedy returned to the chambers at 8:12pm*

**APPLICATIONS**

24. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. It was a decision of Council to defer the application to the Planning/Development Committee for review.
FINANCES

25. Cheques issued from January 13, 2014 to January 24, 2014 were reviewed.

26. Quikstat and expense/income reports issued to January 24, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

29. Planning/Development re: Flood Zone Areas. Town staff will check with John French, Town Lawyer on the liability of rezoning flood zone areas from RLD to a flood zone.

30. Planning/Development re: Gus Power Development. Town staff will inform Mr. Power that he will need to secure an alternate access other than Stick Pond Road for the proposed subdivision on Stick Pond Road in order for Council to consider it.

NOTICE OF MOTION

NEW BUSINESS

31. Strategic Plan re: Vision, Mandate, Values. It was a decision of Council to use e-mail as a means of decision making for finalizing referencing the vision, mandate and values of the Town.

32. Festival re: Beer Contract. Town staff will obtain quotes from local beer businesses to supply beer and prizes for the 2014 Festival of Friends. The contract shall only be for a one year term.


34. Facilitation Session re: Town Plan Terms of Reference. Town staff will advertise an expression of interest for developing the new Town Plan terms of reference. It shall comprise of a full day session at the Hampton Hotel on Stavanger Drive.
35. Budget re: 2014. **Moved C.Dyer/R.Stack:** Resolved that the 2014 budget be approved as submitted in the amount of $2,772,778.89. In favour 6. Carried.


37. Property Tax Reduction re: 2014. **Moved C.Dyer/R.Stack:** Resolved that property owners with a total combined income of $25000.00 or less with a total residential assessed value of $400000.00 or less may avail of the property tax reduction and must submit a copy of their 2013 Notice of Assessment from the Canada Revenue Agency with the Property Tax Reduction application form with a deadline of December 31, 2014. In favour 6. Carried.


39. Ten Percent Discount re: 2014. **Moved C.Dyer/R.Stack:** Resolved that the ten percent discount on property and business tax be approved and taxes must be paid in full on or before March 7, 2014. In favour 6. Carried.


41. Planning/Development re: Robin Short Development Grubbing. The Public Works Committee will visit the site and determine if the work completed is just grubbing or an actual road under construction.

42. Council Meeting re: 2014 Schedule. Town staff will compile a draft list of council meetings scheduled every third week instead of two.

**Moved J.Rose/R.Stack:** Resolved that the Council meeting be adjourned at 9:12pm. In favour 6. Carried.

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Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 10, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on February 10, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on January 27, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. Town staff will contact the particular federal department that deals with the storage of sand/salt and inform them of the issue of storing salt/sand in a residential zone and then report back the findings to Council.

2. Memo from John French, French & Associates re: Protective Covenants Venice Moved C.Dyer/R.Stack: Resolved that Council rescind the motion # 21 (2) January 27, 2014 Council meeting. In favour 7. Carried. Moved C.Dyer/R.Stack: Resolved that the Town make an addition to the Town’s Subdivision Agreement that states “the developer agrees not to impose any restrictive and/or protective covenants on the lands forming the Subdivision without the written approval of the Town”. In favour 7. Carried.

3. Festival re: Beer Contract. Town staff will obtain quotes from local beer businesses to supply beer and prizes for the 2014 Festival of Friends. The contract shall only be for a one year term. The Festival Committee will review the contract status for the beer contract and discuss using town promotional items as prizes for the Festival of Friends this year.
CORRESPONDENCE


5. Letter from Geoff Moyse, 569 Marine Drive re: Donation Request Peter Moyse. Moved B.Power/B.Hickey: Resolved that Council approve a donation of $50.00 to Peter Moyse to assist with hockey tournament costs. In favour 7. Carried.

Deputy Mayor Dyer left the chambers @ 6:56pm


Deputy Mayor Dyer returned to the chambers @ 6:57pm


9. Memo from Christian Morris, Department of Transportation and Works re: 400 Marine Drive. The Town spoke with the property owner with regards to the water issue and informed the Department of Transportation and Works, that the property owner is open to any mitigation work performed by the Department of Transportation and Works.

10. Memo from Linda Collier, 100 Marine Drive re: Donation Request – Jaydon Collier. Moved B.Power/B.Hickey: Resolved that Council donate $50.00 to Jaydon Collier to assist with hockey tournament costs. In favour 7. Carried.


Councillor Power left the chambers @ 7:18pm


Councillor Power returned to the chambers @ 7:21pm


16. Letter from Daniel Eri, Kavanagh Associates re: JBRC Enterprises Marine Drive. It was a decision of Council to require easements to encompass the earthen berms as mentioned under # 10 from the aforementioned letter.

17. Memo from Robert Cotter, Eastern Newfoundland Regional Appeal Board Agenda re: Diane Roche/Irene Barnable/Perry Boland. Mayor Kennedy and Town staff will attend on behalf of Council.

APPLICATIONS

18. Doreen Galway and Mary Eustace re: Doran’s Lane Cahill/Roche Land Rezoning. Property owners will advise Council of their rezoning intentions.

19. Al Mullowney, 135 Doran’s Lane re: Doran’s Lane Extension. Moved C.Dyer/B.Power: Resolved that Council approve 25.91m road extension to Doran’s Lane plus the turning circle as per the Town’s subdivision standards.

FINANCES

20. Cheques issued from January 27, 2014 to February 7, 2014 were reviewed.

21. Quikstat and expense/income reports issued to February 7, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

23. Emergency Management re: Generator. **Moved B.Power/R.Stack**: Resolved that Council obtain quotes for the purchase and installation of a generator for the Town Hall as a full business continuity plan for the Town Hall to operate regular town hall operations as well as a warming centre for town residents during a power failure. In favour 7. Carried.

24. Personnel/Training/IT re: Meeting. The committee will meet in the week

25. Planning/Development re: Meeting. The Town Planner will be meeting with the committee next week.


27. Tourism/Economic Development re: Storm Surge – Middle Cove Beach Facility. Councillor Power will raise the concern with the Logy Bay Development Association whether storm surge from Middle Cove Beach may damage or destroy a structure if placed near the beach.

28. Heritage Committee re: Meeting. A meeting is scheduled for February 12, 2014 and Councillor Hickey will mention Heritage Day to them and if they wanted to utilise the museum with St. Francis of Assisi School.

29. Northeast Avalon Joint Council re: Host Meetings. Town staff will contact the Northeast Avalon Joint Council to inquire as to why the Town was left off the meeting list for hosting the monthly meetings.

NOTICE OF MOTION

30. Notice of Motion re: Policy Tuition Assistance Staff. Councillor Power made a verbal notice of motion that a policy on tuition assistance for staff will be discussed at the next regular meeting of Council scheduled for February 24, 2014.

31. Notice of Motion re: Policy Mobile Businesses. Councillor Power made a verbal notice of motion that a policy on mobile businesses will be discussed at the next regular meeting of Council scheduled for February 24, 2014.
NEW BUSINESS

32. Fire Department re: Sale Lots Finalization. Moved B.Power/R.Stack: Resolved that Council retain the mobile radios/pagers, fire pickup truck and life ring. In favour 7. Carried. Town staff must find a suitable place to park the tanker. Bidders must place ten percent Down within twenty-four hours of bidding and 90 percent down in five business days Town staff will check with the provincial government purchasing department on the reserve bid amount. The advertisement for the sale lots will be advertised on Saturday, February 15, 2014.

33. Fire Department re: Paperwork on Tests. Town staff will contact Richard Murphy and Fred Hollett concerning obtaining the paperwork in relation to testing carried out on the town fire equipment and vehicles.

34. Private Meeting re Professional Services. Council will meet on Sunday February 23, 2014 at 6:30pm at the Town Hall to discuss professional services within the Town.

Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 9:37pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – February 10, 2014
IN ATTENDANCE

Mayor John Kennedy  
Councillor Bert Hickey  
Councillor James Rose  
Councillor Karen Todhunter

Deputy Mayor Craig Dyer  
Councillor Bradley Power  
Councillor Ryan Stack

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on February 24, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved B.Power/R.Stack: Resolved that the minutes of a regular meeting held on February 10, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Letter from Peter Jones, Fast Path Ltd. re: Business Assessment. Town staff will contact Jack Harris, MP St. John’s East and ask for assistance in obtaining the particular federal department that deals with the storage of sand/salt and inform them of the issue of storing salt/sand in a residential zone and then report back the findings to Council.

Councillor Power left the chambers at 6:45pm

2. Letter from Stephen Marshall, Roebothan McKay Marshall re: Patrick Power. It was a decision of Council to refer the letter to the Finance and Public Works. Town staff will inform Mr. Power that the Town engineer is also reviewing the information that he had presented to Council.

Councillor Power returned to the chambers at 6:48pm
3. Emergency Management re: Generator. **Moved B.Power/R.Stack:** Resolved that Council have an electrical engineer provide an assessment, drawings and technical specs for the purpose of tendering for supply and install of a generator for the Town Hall and Justina Centre. In favour 7. Carried.

4. Heritage Committee re: Meeting. Councillor Hickey will contact Martin Boland of the Heritage Committee to inquire if the certain classes at St. Francis of Assisi School would like to arrange visits to the Town museum.

5. Northeast Avalon Joint Council re: Host Meetings. Town staff will contact the Northeast Avalon Joint Council to inform them that the Town Hall is available for any future meetings.

**CORRESPONDENCE**


9. Memo from Carol Button, 153 Lower Road re: Donation Request. **Moved B.Power/R.Stack:** Resolved that Council approve a donation of $ 50.00 to Nathan Button to assist with hockey tournament costs. In favour 7. Carried.

10. Letter from Dawn Chaplin, Town of Torbay re: Confirmation of Rates - Animal Control 2014. It was a decision of Council to refer the letter to the Finance Committee and to contact the City of St. John’s Humane Services to inquire if they are able to assist in anyway with feral cats located in the Town.

11. Memo from Sherry Healy, Newfoundland and Labrador Heart and Stroke Foundation re: AED Placements. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the purchase of an AED for the lower level of the Justina Centre at a cost not to exceed $ 2500.00. In favour 7. Carried. Town staff will contact Keith Hogan of District Drugs Torbay to inquire if he would be willing to cover the full or partial cost of the aforementioned AED.

12. Council Meetings re: 2014 Revised Schedule. **Moved C.Dyer/B.Power:** Resolved that Council rescind motion # 12 February 10, 2014 Council meeting. In favour 7. Carried. **Moved C.Dyer/R.Stack:** Resolved that Council approve the revised Council meeting schedule as tabled. In favour 7. Carried. **Moved C.Dyer/B.Power:** Resolved that effective immediately Town staff may issue development permits to subdivision building lots and also lots that have been previously approved but just need to be renewed. In favour 7. Carried.


Council Minutes – February 24, 2014


APPLICATIONS

16. Pinnacle Engineering Limited re: Revised Concept Plan – Pike Subdivision. Town staff will advise Pinnacle Engineering Limited that the current concept plan does not meet the current subdivision regulations.

Councillor Todhunter left the chambers at 7:29pm


Councillor Todhunter returned to the chambers at 7:32pm

18. Paul & Carrie Gosse, 47-51 Pine Line re: 36’ x 36’ Garage. It was a decision of Council to refer the application to the Planning/Development Committee for further information.

FINANCES

19. Cheques issued from January 27, 2014 to February 7, 2014 were reviewed.

20. Town staff will check on the invoices for Ultramar regarding the furnace for the Public Works Depot.

21. Quikstat and expense/income reports issued to February 7, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


25. Finance re: Meeting. The Finance Committee will meet to discuss various items.

26. Policy re: Course Reimbursement. Moved B.Power/K.Todhunter: Resolved that Council initiate a Course Reimbursement Policy to encourage and enable staff to upgrade their skills. Knowledge and qualifications relevant to the work which they do with the Town. Subject to budgeting restrictions, the following is the procedure/process: (a) Employee Sought – Where an employee seeks course training. Applications for training will be made prior to commencement of the course by the employee to the Town Manager. Upon concurrence, the Town Manager will correspond to Council with a recommendation to include the purpose/benefit of the training and the total estimated cost. Upon certification of successful completion of the course, the employer will reimburse the employee 75% of course registration costs only. No payments will be made if the program is not successfully completed. Employees will work for the Town of Logy Bay-Middle Cove-Outer Cove for one year following the completion of the course training. If an employee leaves the service of the Town of Logy Bay-Middle Cove-Outer Cove prior to one year following the completion of the reimbursed program of study, all expenses may be deducted from his/her final payment of compensation. Courses that are already completed or have already started will not be considered under this policy. Variances to this policy require the explicit approval of Council and may be not be used as precedence for future requests, therefore variances are not binding. In favour 7. Carried.

27. Project Management Course re: Community Program Coordinator. Moved B.Power/R.Stack: Resolved that Council approval the Project Management Course that was completed by the Community Program Coordinator as per current policy. In favour 6. Councillor Rose Against. Carried.

28. Policy re: Year Round Service Delivery. The Personnel/Training Committee will review a proposed policy for Year Round Service Delivery and forward to all of Council for their review.

29. Policy re: Media Relations Spokespersons. The Policy Committee will review a proposed policy for Media Relations Spokespersons and forward it to all of Council for their review.

30. Policy re: Town Equipment. Moved B.Power/K.Todhunter: Resolved that Council disallow town owned equipment to be loaned out to Councillors, Staff or Residents, with the exception of an emergency. In favour 7. Carried.

31. Public Works re: Mobile Radios. It was a decision of Council to place the radios in the green and white Town pickup trucks.

32. Public Works re: Red Pickup. It was a decision of Council to seek quotes regarding placing a dump on the pickup for Town use.

33. Special Events re: Meeting. The Special Events Committee will meet to discuss upcoming special events.
34. Fire Services re: Fire Notification. Town staff will inquire with St. John's Regional Fire Department pertaining to notification to the Town Manager when a fire call is reported with the Town.

35. Bingo Machine re: Deputy Mayor Dyer. Deputy Mayor Dyer may receive the old bingo machine from the Town.

36. War Memorial re: Meeting. A meeting will be scheduled in the next few weeks.

NOTICE OF MOTION

NEW BUSINESS

37. Expression of Interest re: Professional Services. This item will be discussed at the next regular meeting of Council March 18, 2014.

Moved J.Rose/R.Stack: Resolved that the Council meeting be adjourned at 8:55pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – February 24, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 18, 2014
6:45 pm

IN ATTENDANCE

Mayor John Kennedy  Deputy Mayor Craig Dyer
Councillor Bert Hickey  Councillor Bradley Power
Councillor James Rose  Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter

Moved J.Rose/R.Stack: Resolved that the agenda of a regular meeting held on March 18, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on February 24, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Emergency Management re: Generator. Moved B.Power/R.Stack: Resolved that Council fund an extra $5,000.00 to have an electrical engineer provide an assessment, drawings and technical specs for the purpose of tendering for supply and install of a generator for the Town Hall and Justina Centre. In favour 5. Councillor Rose Against. Carried. Moved B.Power/R.Stack: Resolved that Council contract Core Engineering to complete the electrical assessment, drawings and technical specs for the purpose of tendering for supply and install of a generator for the Town Hall and Justina Centre. In favour 6. Carried.

2. Letter from Dawn Chaplin, Town of Torbay re: Confirmation of Rates - Animal Control 2014. Town staff will check whether or not this new program on the catch and release of cats will be included in the Town of Torbay provision of services.

3. Mr. Steve Saunders addressed Council to discuss the Pine Ridge Development in Middle Cove. Town staff will contact the Town of Torbay and the Department of Environment to setup a meeting to discuss Pine Ridge Development's requirement to complete a regional water study.
4. Memo from Sherry Healy, Newfoundland and Labrador Heart and Stroke Foundation re: AED Placements. Moved B.Power/R.Stack: Resolved that Council approve an AED for the Town Hall to be placed in the basement stairwell area in order for the museum, rowing room as well as Town Council office to avail of the unit should the need arise. In favour 6. Carried.

5. Paul & Carrie Gosse, 47-51 Pine Line re: 36' x 36' Garage. It was a decision of Council to refer the application to the Planning/Development Committee for further information.

6. Finance re: Meeting. The Finance Committee will meet to discuss various items.

**CORRESPONDENCE**


_Councillor Power left the chambers @ 7:39pm_

8. Letter from Daniel Erl, Kavanagh Associates re: O'Brien Place Subdivision. It was a decision of Council for the Public Works and Planning/Development Committee to meet to discuss the O'Brien Place Subdivision postal box area easement issue.

_Councillor Power returned to the chambers @ 7:41pm_

9. Letter to Nick McGrath, Department of Transportation and Works re: Marine Drive Culverts and Guard Rails. Information Only.

10. Memo from Kim Joy, Marine Drive re: Donation Request. Moved B.Power/R.Stack: Resolved that Council donate $ 50.00 to Alex Joy to help offset the cost to participate in the All Newfoundland Provincial Hockey Tournament scheduled in Gander this April. In favour 6. Carried.

_Deputy Mayor Dyer left the chambers @ 7:45pm_


_Deputy Mayor Dyer returned to the chambers @ 7:51pm_

13. Memo from John French, French & Associates re: Lot # 2 Tantam Place. It was a decision of Council to inform Mike Griffin, the developer that he is responsible for all the legal transfer costs of the easement on lot # 2 Tantam Place.


16. Letter from Dorothea Hanchar, Department of Environment and Conservation re: Level II Groundwater Supply Assessment, Re-Analysis of Water Quantity Sustainability, Proposed Pine Ridge Valley Subdivision. The Jack Byrne Arena Board will meet to discuss the aforementioned. In addition, the Town of Logy Bay-Middle Cove-Outer Cove and the Town of Torbay will meet to discuss the aforementioned.


19. Memo from Connie Davis, Female Bantam Eastern Icebreakers re: Donation Request. Moved B.Power/R.Stack: Resolved that Council approve a donation of $ 50.00 to Kate Hickey of Outer Cove to help offset the costs to participate in the Female Bantam Atlantic Championship in Montague, PEI from March 27-30, 2014. In favour 6. Carried.


21. Letter from Terry French, Department of Tourism, Culture and Recreation re: Seniors Community Recreation Grant Program. Information Only.


23. Certificate of Incorporation re: Clovelly Stables Community Inc. Moved C.Dyer/B.Power: Resolved that Council waive the business taxes only for Clovelly Stables Community Inc. for fiscal year 2014 with annual proof submitted to the Town ensuring their not for profit status is active and in good standing with the province. In favour 6. Carried.

APPLICATIONS

25. Pinnacle Engineering Limited re: Revised Concept Plan – Pike Subdivision. It was a
decision of Council to forward the request to the Town Planner and setup a meeting with
the developer Geoff Pike, his engineer and the Planning/Development Committee.

Moved C.Dyer/R.Stack: Resolved that Council approve the application to construct a
single family dwelling on lot # 11 Sandalwood Drive subject to Service NL approval and
compliance with town regulations. In favour 6. Carried.

27. Cheryl Oldford, 642B Logy Bay Road re: Logy Bay Wellness Clinic Business. Moved
C.Dyer/R.Stack: Resolved that Council approve the application to commence a business
within the Logy Bay Wellness Clinic. In favour 6. Carried.

28. Jason Lawlor, 642B Logy Bay Road re: Logy Bay Wellness Clinic Business. Moved
C.Dyer/R.Stack: Resolved that Council approve the application to commence a business
within the Logy Bay Wellness Clinic. In favour 6. Carried.

29. Carla Butt and Paul Blackwood, Devereaux Lane re: Dwelling Extension. It was a decision
of Council to notify the adjacent property owners of the proposed extension and then table the application again at the April 7, 2014 Council meeting for a decision.

FINANCES

30. Cheques issued from February 24, 2014 to March 14, 2014 were reviewed.

31. Quickstat and expense/income reports issued to March 14, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

32. French & Associates re: Public Auction/Protective Covenants/Red Cliff Road
$ 1627.21. Moved C.Dyer/R.Stack: Resolved that Council approve payment of the
invoices in full. In favour 6. Carried.

33. Plantechn Environment re: Professional Services $ 8418.51. Moved C.Dyer/R.Stack:
Resolved that Council approve payment of the invoices in full. In favour 6. Carried.

34. O’Brien Masonry Ltd. re: Veteran’s Memorial $ 15509.25. Moved C.Dyer/R.Stack:
Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

35. Gladney’s Bus Limited re: Snow Clearing/Ice Control $ 23437.68. Moved C.Dyer/R.Stack:
Resolved that Council approve payment of the invoice in full. In favour 6. Carried.
COMMITTEE REPORTS

36. Emergency Management re: Courses. It was a decision of Council to approve a course previously taken (Public Sector Innovation) and to approve an upcoming course regarding emergency management.

37. Finance re: Course Reimbursement Form. It was a decision of Council to approve the Course Reimbursement Form as tabled by the Town Manager.

38. Planning/Development re: Meeting. The Planning/Development Committee will meet with Barry Cadigan to discuss the Morris Subdivision proposal.

39. Planning/Development re: Legal Invoices. It was a decision of Council to have Mike Hickey forward the legal invoices regarding the land swap to Council for approval and payment.

40. Public Works re: Town Pickup # 3. Town staff will obtain a quote to replace the lighting shade, paint the truck, and add the Town logo to Town Pickup # 3.

41. Public Works re: Bump Logy Bay Road. Town staff place a Bump Sign on both sides of the road to warn motorists of the depression in the pavement.

42. Recreation re: Meeting. A Recreation meeting will be scheduled in the next few weeks.

43. Recreation/Kelly Park Sport Association re: Merger 2015. Council may initiate a merger of the Kelly Park Sport Association and the Town with regards to recreational programming and events to be discussed prior to budget 2015.

44. Recreation re: Summer Program. Town staff will investigate the possibility of an early commencement of the Summer Program and the cost involved.

45. Recreation re: Snowshoe Program 2015. Town staff will investigate the possibility of a Snowshoe Program within the Town as part of the winter 2015 Town activities.

46. Special Events re: Ocean’s Day. It was a decision of Council to partner with the Ocean Sciences Centre regarding Ocean’s Day June 8, 2014. The Town will provide cleaning supplies as well as will pick up the garbage after the event.

NOTICE OF MOTION

NEW BUSINESS

47. Fire Department Assets re: Sale Tender. Moved B.Power/R.Stack: Resolved that approval be granted to accept the lowest bids for lots one through nine for the sale of fire department assets. In favour 6. Carried.
48. Red Cliff Road re: Estimate. **Moved B.Power/R.Stack:** Resolved that approval be granted to finance the Red Cliff Road project at a cost of $528840.00. In favour 6. Carried.

**Moved B.Power/R.Stack:** Resolved that the Council meeting be adjourned at 9:12pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – March 18, 2014
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 7, 2014  
6:45 pm

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Bert Hickey  
Councillor James Rose  
Councillor Ryan Stack  
Councillor Karen Todhunter  

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on April 7, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on March 18, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Mr. Steve Saunders addressed Council to discuss the Pine Ridge Development in Middle Cove. Moved C.Dyer/J.Rose: Resolved that with reference to the Pine Ridge Development Regional Water Study that the Towns (LBMOC& Torbay) be in charge of the request for proposals with one hundred percent of the cost of the regional study to be borne by the developer and the terms of reference will be developed in conjunction with the Water Resources Division, Department of Environment. In favour 6. Carried.

2. Paul & Carrie Gosse, 47-51 Pine Line re: 36’ x 36’ Garage. It was a decision of Council to refer the application to the Planning/Development Committee for further information.

CORRESPONDENCE

4. Letter from Josh Gladney, Gladney's Bus Limited re: Snow Clearing/Ice Control Renewal 2014-2015. Town staff will arrange a meeting with Gladney's Bus Limited with regard to the 2014-2015 Snow Clearing/Ice Control final year contract renewal to discuss (1) adding a second loader (2) removing the single axle (available only if necessary) (3) adding Bluetooth hands free cell accessibility in all snow clearing equipment (4) track the speed of all snow clearing equipment utilising the GPS's installed. Town staff will arrange a meeting with Walter Walsh to inquire if he is interested in Snow Clearing and Ice Control to be subcontracted under Gladney's Bus Limited contract for the 2014-2015 season on McDonald's Road and any other road if the need should arise.

5. Letter from Steve Kent, Department of Municipal Affairs re: URock Volunteer Awards. Information Only.

6. Atlantic Recreation & Facilities Conference and Trade Show re: Community Program Coordinator. Moved K.Todhunter/R.Stack: Resolved that Council approve the Community Program Coordinator to attend the Atlantic Recreation & Facilities Conference and Trade Show scheduled for April 23-25, 2014 in Moncton New Brunswick to a maximum of $ 1800.00 which would cover travel plus registration costs as well the Community Program Coordinator to avail of the benefits outlined in the Policy Wages and Benefits Manual. In favour 6. Carried.

7. Memo from Ruby Kelly, St. John's and District Labour Council re: Annual Wreath Laying Ceremony. Town staff or a Council member will attend the Annual Wreath Laying Ceremony scheduled for April 28, 2014 in the lobby of the Confederation Building.

8. Letter from William Janes, Royal Newfoundland Constabulary re: Memorial Service. Any member of Council interested in attending the memorial service is to contact Constable Foley of the Royal Newfoundland Constabulary.

9. Letter from Nick McGrath, Department of Transportation and Works re: Savage Creek Guardrails. Town staff will organise the installation of guardrails located around the Savage Creek Bridge area in late spring 2014.


12. Letter from Steve Kent, Department of Municipal Affairs re: 911 Services. Information Only.
13. Letter from Daniel Erl, Kavanagh Associates re: 66424 Newfoundland and Labrador Limited subdivision proposal off Logy Bay Road. Town staff will inform Pinnacle Engineering Limited with reference to # 3 on the aforementioned letter from Daniel Erl, Kavanagh Associates to forward their concerns in writing to the Town and to forward their concerns to the Water Resources Division of the Department of Environment for their opinion. Town staff will contact Daniel Erl, Kavanagh Associates to inquire as to the exact location of the culvert upgrade referenced under # 5 on the aforementioned letter from Daniel Erl, Kavanagh Associates.

14. Volunteer Function re: St. Francis of Assisi Elementary. Mayor Kennedy will be attending and if any Councillor would like to attend to contact St. Francis of Assisi School.

15. Municipal Symposium 2014 re: Agenda and Registration Form. Town staff will register Mayor Kennedy, Deputy Mayor Dyer and Councillor Power. Town staff will email Deputy Mayor Dyer a reminder concerning his accommodations for the Municipal Symposium.

APPLICATIONS

16. Pinnacle Engineering Limited re: Revised Concept Plan – Pike Subdivision. The Planning/Development Committee will meet to discuss the municipal asset lot for the subdivision.

17. Carla Butt and Paul Blackwood, Devereaux Lane re: Dwelling Extension. Moved C.Dyer/R.Stack: Resolved that Council approve the application for a dwelling extension under Section 10 of the Town Development Regulations subject to and compliance with all other Town regulations. In favour 6. Carried.

18. Tony Cadigan, 361-367 Marine Drive re: Demolish and Construct New Dwelling. Town staff will canvas the adjacent properties of the proposed demolition and reconstruction and retable the application at the next regular Council meeting.

19. Laurmax Developments re: 89A Outer Cove Road re: Subdivision Proposal. Town staff will inform the developer to have the Town Planner overlay the concept plan onto the Town’s zoning map at the developer’s cost.

FINANCES

20. Cheques issued from March 18, 2014 to April 4, 2014 were reviewed.

21. Quikstat and expense/income reports issued to April 4, 2014 were reviewed.

BILLS FOR REVIEW ONLY


COMMITTEE REPORTS

24. Personnel/Training/IT re: Desktops and Laptop. Moved C.Dyer/R.Stack: Resolved that Council approve the purchase of three desktops and one laptop for the Town Office to an amount not to exceed $ 8000.00 (HST and Shipping included). In favour 6. Carried. Town staff will properly recycle the old machines. Town staff will purchase a new pull down screen for the Town Hall Chambers.

25. Public Works re: Ditching and Shouldering. The Public Works Committee will complete a full review of all Town roads with the exception of Marine Drive and compile a list of roads that need shouldering and ditching completed.

26. Public Works re: 52 O’Rourke’s Lane. Councillor Hickey will inform David Noseworthy that Council will only replace one 6m culvert.

27. Public Works re: Storage Concert Crowd Supplies. Town staff will check to inquire if there is any room to store the Concert Crowd Supplies.


29. Recreation/Kelly Park Sport Association re: Summer Program Registration. Moved B.Hickey/K.Todhunter: Resolved that Council extend the Summer Program from eight weeks to nine weeks and the extra cost that the Town will absorb. In favour 6. Carried. Town staff will notify all staff of the aforementioned change.

NOTICE OF MOTION

NEW BUSINESS

30. Proposed Veteran’s Monument re: Opening Ceremony. It was a decision of Council to host a BBQ with KPSA as part of the Veteran’s Monument opening Ceremony. The BBQ will be held at the Justina Centre on July 1, 2014.
31. Miscellaneous re: Fire Department Assets. Town staff will obtain quotes from a local auctioneer to auction off the remaining fire department items. Town staff will inform Council of the details. Town staff will include the fire department boots as part of the auction items.

32. Depot re: Ditch. Town staff will contact the Town engineer regarding culverting the existing ditch that was created.

33. Cold Patch re: Road Pot Holes. Town staff will ensure that all pot holes are filled with cold patch once the weather is appropriate.

34. Strategic Plan re: Meeting. Town staff will meet April 13, 2014 to discuss the strategic plan.

Moved R.Stack/J.Rose: Resolved that the Council meeting be adjourned at 9:26pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – April 7, 2014
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 28, 2014  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Bradley Power  
Councillor James Rose  
Councillor Ryan Stack  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk

REGrets

Councillor Bert Hickey

Moved C.Dyer/R.Stack: Resolved that the agenda of a regular meeting held on April 28, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on April 7, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Memo from Wanda Hand, St. Francis of Assisi School re: Justina Centre Donation. The Policy Committee will develop a new policy for the donation of the renting of the Justina Centre for functions to be implemented in 2015.

2. Letter from Nick McGrath, Department of Transportation and Works re: Savage Creek Guardrails. Town staff will organise the installation of guardrails located around the Savage Creek Bridge area in late spring 2014.

3. Public Works re: Ditching and Shouldering. The Public Works Committee will complete a full review of all Town roads with the exception of Marine Drive and compile a list of roads that need shouldering and ditching completed.

4. Public Works re: Town Pickup. Town staff will obtain paint quotes for Town Truck # 3 to be painted.
CORRESPONDENCE


7. Memo from Linda Renouf, Klondyke Road re: Donation Request. Moved R.Stack/B.Power: Resolved that Council approve a donation of $50.00 to Matthew Renouf to help offset tournament costs as a member of the Pee Wee A team. In favour 6. Carried.


Councillor Todhunter left the chambers @ 7:11pm

9. Letter from Roxanne Butler, PWC and NL Women’s Rock Rugby Team re: Donation Request. Moved B.Power/R.Stack: Resolved that Council approve a donation of three cases of pop, garbage bags, gloves, 100 hotdog buns and the use of the Justina Centre lower level washrooms if necessary with the expense charged to the Town Beautification account. In favour 5. Carried.

Councillor Todhunter returned to the chambers @ 7:16pm

10. Letter from Daniel Bennett, Cox & Palmer re: Sandalwood Drive Subdivision. Town staff will inform Mr. Bennett that all Council Agendas are placed on the Town website and approved Council minutes from the previous Council meetings are placed on the Town website the next business day after the Council Meeting. Town staff will forward the digital PDF file of the Council meeting schedule for 2014.

11. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. The Public Works Committee will visit the site and make a recommendation to the Council.

12. Hibernia Training and Disaster Management Centre re: Grand Opening. Town staff will RSVP Councillor Power and Councillor Stack for the aforementioned event.

13. Memo from Randy Murphy, East Coast Trail Association re: Donation Request. Town staff will inform Mr. Murphy that the Town will be providing land (buffer) from the Pike Subdivision in lieu of cash to the East Coast Trail for trail development. Town staff will inform Mr. Murphy that Councillor Rose will attend the Tely Hike Fundraiser walk scheduled for June 7, 2014 in St. John’s.

15. Letter from Winston Howell, Barnes Road re: Garbage Box. **Moved B.Power/C.Dyer:** Resolved that Council approve the purchase of a new wooden garbage box and to ensure that the box is placed outside the Town right-of-way. In favour 5. Councillor Rose Against. Carried. Councillor Power will inform Mr. Howell verbally of the decision.

16. Circular from Steve Kent, Department of Municipal and Intergovernmental Affairs re: Amendments. Information Only.


18. Memo from Jim Nolan, Clean Sweep Property Maintenance Ltd. re: Line Painting. **Moved B.Power/R.Stack:** Resolved that Council approve the line painting quote from Clean Sweep Property Maintenance in the amount of $6200 (plus HST) for the painting of all road lines previously painted with the exception of Marine Drive. In favour 6. Carried.

19. Memo from Matthew Cooper, Town of Pouch Cove/Town of Flatrock re: Mayor’s March Softball Tournament. Mayor Kennedy will participate. Town staff will inform the Heritage Committee and Kelly Park Sport Association of the tournament to inquire if they are interested in participating in the aforementioned softball tournament as discussed in the memo from Mr. Cooper.

20. Letter from Christina Hiscock, Lower Road re: Donation Request. **Moved B.Power/R.Stack:** Resolved that Council approve a donation of $50.00 to Dawson Hiscock to assist with tournament costs in relation to his ice hockey team. In favour 6. Carried.

**APPLICATIONS**


22. Jennifer Noseworthy, Logy Bay Road re: Massage Therapy Business. **Moved B.Power/R.Stack:** Resolved that Council approve the application to commence a Massage Therapy Business located within the Logy Bay Wellness Clinic. In favour 6. Carried.

23. JBRC Enterprises Limited, Marine Drive re: Subdivision Road Name. **Moved R.Stack/B.Power:** Resolved that Council approve Red Rocks Drive as the road name for the JBRC Enterprises Limited subdivision located off Marine Drive, Logy Bay. In favour 6. Carried. Deputy Mayor Dyer suggested that the Planning/Development Committee compile a new list of road names for proposed subdivisions.
24. Jason Durdle and Cynthia Cadigan, St. Francis Road re: Doorstep Grade Exemption. Moved C.Dyer/J.Rose: Resolved that Council exempt condition (3) of the development permit (doorstep grade) as per compliance with Town regulations. In favour 6. Carried. The Public Works Committee will visit the site to inform them of a solution to any potential water issues.

25. Gary Rose, Cadigan's Road re: 12.19m x 3.65m Farm Worker Residence. Moved C.Dyer/R.Stack: Resolved that Council approve the application to construct a 12.19m x 3.65m Farm Worker Residence pending compliance with Town regulations. In favour 6. Carried.

26. Darren Parsons, Doran's Lane re: 9.14m x 12.19m Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage and have the application tabled again at the next regular meeting of Council.


29. Tony Cadigan, Marine Drive re: Demolish and Construct Single Family Dwelling. Moved C.Dyer/R.Stack: Resolved that Council approve (under section 10) the application to demolish and construct a new dwelling subject to compliance with the Towns development regulations and Service Newfoundland and Labrador approval. In favour 6. Carried.

30. Paul and Carrie Gosse, Pine Line re: 10.97m x 10.97m Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage and have the application tabled again at the next regular meeting of Council.

31. Pinnacle Engineering Limited, Logy Bay Road re: Revised Morris Concept Plan. It was a decision of Council to refer the application to the Planning/Development Committee for review.

32. Agricultural Zone re: Review. It was a decision to refer the application to the Planning/Development Committee for review.

33. Maurice Murphy, Red Cliff Road re: Crown Land. Moved C.Dyer/R.Stack: Resolved that the Crown Land application be rejected due to the fact: (a) Council may have in future, projects in regard to a park along the East Coast Trail and (b) the easement from Red Cliff Road, makes the land a valuable piece of property to the Town (c) and a large portion of the property is zoned Open Space/Conservation. In favour 6. Carried.
34. Pinnacle Engineering Limited re: Marine Drive Pike Concept Plan. **Moved C.Dyer/J.Rose:** Resolved that Council approve the Marine Drive Concept Plan as tabled subject to a covenants agreement with the Town. In favour 6. Carried.

**Councilor Todhunter left the chambers @ 8:02pm**

35. Owen Todhunter, Outer Cove Road re: Chicken Coop. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a Mobile Chicken Coop for a maximum of six laying hens and that the unit is located in the backyard of the property. In favour 5. Carried.

**Councilor Todhunter returned to the chambers @ 8:04pm**

36. Logy Bay Wellness re: Property Taxes. Town staff will forward Deputy Mayor Dyer the amounts of property taxes that all businesses located within the Logy Bay Wellness Clinic will be paying once they are assessed.

FINANCES

37. Cheques issued from April 7, 2014 to April 25, 2014 were reviewed.

38. Quikstat and expense/income reports issued to April 25, 2014 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


COMMITTEE REPORTS


44. Personnel/Training/IT re: Holiday Call-In. There will be no change to the call-in policy currently in place with regard to call – ins falling on a holiday.

45. Personnel/Training/IT re: Website Meeting. A meeting is scheduled for April 29, 2014 with an IT Consultant to develop a terms of reference for a new Town website. Town staff will submit the tasks that they complete daily with regards to the website.

46. Planning/Development re: Covenants Meeting. The Planning/Development Committee will meet to discuss the covenants of developers of proposed subdivisions within the Town.

47. Planning/Development re: Griffin Easement. Town staff will contact the Town lawyer, John French to seek clarification of the griffin easement transaction.

48. Public Works re: McDonald’s Bridge. Moved B. Power/R. Stack: Resolved that Council approve $ 6000.00 (plus HST) for design work on McDonald’s Bridge to be charged to the town’s general account with the remainder to be paid by the province. In favour 6. Carried. Town staff will check with the province with regard to the width of the proposed bridge.

49. Public Works re: Sign Removal. Moved C. Dyer/B. Power: Resolved that all unapproved advertisement signage be removed from all poles and other areas of the Town and destroyed. In favour 6. Carried.

50. Red Cliff Road Flooding Issue re: Lawyer. Town staff will forward the letter to our lawyer to respond to the other parties lawyer.

51. Public Works re: Patching. The Public Works Committee will review the work completed and inform staff if it’s within the warranty period of one year to have it repaired under warranty.

52. Portable Toilets re: Middle Cove Beach. Town staff will obtain quotes on the purchase of portable toilets for Middle Cove Beach.

53. Special Events re: Meeting. The Special Events Committee will meet next week on various outstanding issues.

54. Tourism/Economic Development re: Middle Cove Beach Washroom. Councillor Power will forward a final report on three options for the septic systems (1) septic field 30 metres from river (2) septic system under the parking lot (3) holding tank.
55. Strategic Plan re: Digital Invites. Town staff will forward a digital invite to all of Council in relation to the scheduled strategic plan meeting with reference to terms of reference of the upcoming Town Plan Review.

**NOTICE OF MOTION**

**NEW BUSINESS**

56. Justina Centre re: Deck. Town staff will contact the Newfoundland and Labrador Liquor Corporation to inquire about drinking your own alcohol on an unlicensed deck.

57. Cadigan’s Road re: Dwelling Constructed. Town staff will contact the owner of the property to have the original structure demolished as per Council’s approval letter of his new structure.

58. Speed Sign re: Quotes. Town staff will obtain quotes for a speed sign to be located within the Town.

59. Garbage re: Lookouts. Town staff will have all the lookouts located within the Town swept and garbage removed.

60. Sign re: Lower Road. Town staff will have the sign replaced on Outer Cove Road that was destroyed in a vehicle accident.

**Moved B.Power/R.Stack:** Resolved that the Council meeting be adjourned at 9:08pm. In favour 6. Carried.

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor

Council Minutes – April 28, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 20, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bradley Power
Councillor Ryan Stack

Deputy Mayor Craig Dyer
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on May 20, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on April 28, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Public Works re: Ditching and Shouldering. The Public Works Committee will meet to discuss ditching and road shouldering.

2. Public Works re: Town Pickup # 3. The Public Works Committee will meet to discuss the quotes received for painting the Town Pickup # 3.

3. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. The Public Works Committee will visit the site and make a recommendation to the Council.

4. Memo from Matthew Cooper, Town of Pouch Cove/Town of Flatrock re: Mayor’s March Softball Tournament. Town staff will email the donation sheet to all of Council with reference to the Mayor’s March Softball Tournament.
5. Jason Durdle and Cynthia Cadigan, St. Francis Road re: Doorstep Grade Exemption. The Public Works Committee will visit the site to inform them of a solution to any potential water issues. Town staff will contact the RNC to enforce ticketing of the vehicles on St. Francis Road that are speeding and vehicles that are utilising St. Francis Road illegally.

6. 64 Red Cliff Road re: Garbage. **Moved C.Dyer/R.Stack**: Resolved that Council inform the property owner to remove the construction debris (including metal) located on his property within thirty days from the date of the letter sent to him or Council will remove the debris with the cost borne to Mr. Murphy. In favour 7. Carried.


8. Planning/Development re: Covenants Meeting. The Planning/Development Committee will meet to discuss the covenants of developers of proposed subdivisions within the Town. Town staff will forward the memos from the Town Planner and Town Lawyer for Council’s review.

9. Personnel/Training/IT re: GIS Mapping. Townsuite officials will schedule a meeting with Council to discuss implementing GIS mapping for the Town, and other services they have to offer.

10. Public Works re: McDonald’s Bridge. Town staff contacted the province with regard to design work funding and clarify if it is to include an upgrade in dimensions, not just a straight replacement.

11. Portable Toilets re: Middle Cove Beach. Town staff will obtain quotes on the purchase of portable toilets for Middle Cove Beach.

12. Tourism/Economic Development re: Middle Cove Beach Washroom. It was a decision of Council to implement phase two, septic design study for a Middle Cove Beach washroom in the amount of $ 4400.00 plus HST.

13. Cadigan’s Road re: Dwelling Constructed. Town staff will contact the owner of the property to have the original structure demolished as per Council’s approval letter of his new structure.

14. Sign re: Lower Road. Town staff will have the directional sign replaced on Logy Bay Road that was destroyed in a vehicle accident.

15. Speed Sign re: Quotes. Town staff will obtain quotes for a speed sign to be located within the Town. **Moved C.Dyer/B.Power**: Resolved that Council approve the purchase of a speed sign subject to the Public Works review of the quotes received.
16. Memo from Dean Ball and Betty Moore re: Municipal Assessment Agency Inc. re: Clar Simmons Scholarship Award. Information Only.

17. Memo from Rayanne Hibbs, Department of Municipal and Intergovernmental Affairs re: 2014/2015 Municipal Operating Grant Allocation. Information Only.

18. Letter from Mayor Randy Simms, City of Mount Pearl re: Northeast Avalon Regional Plan Oversight Committee Activity Plan. Information Only.

**Mayor Kennedy left the chambers at 7:40pm and Deputy Mayor Dyer assumed the chair**


**Mayor Kennedy returned to the chambers at 7:42pm and to the chair**


22. Letter from Steve Kent, Department of Municipal Affairs re: Oversight Committee Minutes. Information Only.


24. Memo from Susan George, Department of Environment and Conservation re: Snow’s Lane Issue. Town staff will inform Ms. George to inform the complainant to contact the Town Office pertaining to any Town policies.

**APPLICATIONS**

25. Keith Boland, O’Rourke’s Lane re: Single Family Dwelling. Town staff will forward the application to the Town Planner for his review.

26. Keith Boland, O’Rourke’s Lane re: 40’ x 60’ Garage. Town staff will forward the application to the Town Planner for his review.

28. Bernard Murphy, Logy Bay Road re: Fence. Moved C.Dyer/J.Rose: Resolved that Council approve the erection of a fence for the side of his property as per the 2010 Fence Regulations. In favour 7. Carried.

29. Bernard Murphy, Logy Bay Road re: Convert Dwelling to Garage. Moved C.Dyer/J.Rose: Resolved that Council no longer entertain existing dwellings to be converted into an accessory structure on residential properties. As a result, Mr. Murphy’s old dwelling to be demolished within sixty days after occupancy. In favour 7. Carried.

30. Mark and Cheryl Abrahams, Doran’s Place re: Doorstep Grade Exemption. Moved C.Dyer/J.Rose: Resolved that Council exempt condition (3) of the development permit (doorstep grade) as per compliance with Town regulations. In favour 7. Carried.


33. Bill Houston, Cobbler Crescent re: Haul Fill. Town staff will inform Mr. Houston to submit development applications for the two lots located on Cobbler Crescent.

34. Stephen Barnes, 642 Logy Bay Road re: Massage Therapy Business. Moved C.Dyer/B.Power: Resolved that Council approve the application for a Massage Therapy Business to be located within the Logy Bay Wellness Clinic. In favour 7. Carried.

35. Tim and Amy Orsborn, Devereaux Lane re: Single Family Dwelling. Town staff will refer the application to the Planning/Development Committee.

36. Paul and Carrie Gosse, Pine Line re: 36’ x 36’ Garage. Moved C.Dyer/J.Rose: Resolved that Council reject the application to construct a 36’ x 36’ garage since the accessory structure exceeds the area size of the development regulations for the RLD zone. In favour 7. Carried.
37. Darren Parsons, Doran's Lane re: 30' x 40' Garage. Moved C.Dyer/J.Rose: Resolved that Council approve a 30' x 40' garage subject to a liability waiver signed by the property owner exonerating the property owner of 84 Doran's Lane for any damage caused by falling trees during construction. In favour 7. Carried.

38. Trevor Morris, Logy Bay Road re: Proposed Residential Development. Town staff will refer the application to the Planning/Development Committee.

Councillor Stack left the chambers at 7:20pm

40. Angela Power, Marine Drive re: Glamping Rooms. Town staff will refer the application to the Planning/Development Committee for a meeting with Ms. Power and the committee.

Councillor Stack returned to the chambers at 7:28pm


FINANCES

42. Cheques issued from April 28, 2014 to May 16, 2014 were reviewed.

43. Town Vehicles re: 2015 Budget. Council and Town staff will complete a full review of all town vehicles and make purchase recommendations, if deemed necessary.

44. Quikstat and expense/income reports issued to May 16, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

47. Emergency Management re: Generator Motions. Town staff will forward the entire generator motions to Councillor Power for his review.

48. Finance re: Credit Card Payments. The Finance Committee will meet to discuss adding credit card payments to the Town's payment structure.
49. Personnel/Training/IT re: Meeting. The Committee will meet with the Public Works Committee to various items of interest.

50. Personnel/Training/IT re: Website – Terms of Reference Quote. Councillor Todhunter will forward the quote to Town staff.

51. Policy re: New Policies. The Committee will meet to bring forward various policies for discussion.

52. Public Works re: Ditch Clean-up. Moved B.Power/R.Stack: Resolved that Council endorse the clean-up of Middle Cove Beach and Town ditches by local residents as part of volunteer work in relation to the Duke of Edinburgh Program. In favour 7. Carried. The Town will supply garbage bags, safety vests and gloves.

53. Public Works re: Recycling Shed. St. Francis of Assisi School representatives are currently seeking a new volunteer to maintain the shed.


55. Recreation/Kelly Park Sport Association re: Summer Program Coordinators. Effective immediately all future hiring of day camp coordinators to be brought forward to the Personnel/Training/IT committee for review and approval.

56. Special Events re: Movie Night/Beach Fire. The location of the Movie Night/Beach fire will be discussed at the next regular Special Events Committee meeting.

57. Northeast Avalon Joint Council Meeting re: Jeep. Town staff will ensure that the Jeep is properly fuelled for Councillor Rose to utilise as transport to the NEAJC meeting.

58. Terry Fox Bench re: Ceremony. Town staff to send all of Council a notice on the ceremony’s date and time.

59. Sign re: Logy Bay Road. Town sign will place a “bump sign” prior to Murphy’s Lane where the pavement is damaged.

60. War Memorial re: Invitations. Town staff will send an invite to Minister Kevin O’Brien, Department of Advance Education and Skills.

**NOTICE OF MOTION**

**NEW BUSINESS**

61. Public Works re: GPS. Town staff will arrange to have the GPS’s removed from all snowclearing equipment and have the Town Pickup # 2 (green) checked to ensure the GPS is working.
62. Public Works re: Middle Ledge Drive. Town staff will have the town engineer review the condition of Middle Ledge Drive and Old Bog Road.

63. Roundtable Discussions re: NEAJC Towns. The Special Events Committee will discuss the aforementioned at the next regular meeting of Council.

64. Dumping Session re: Training Seminar. Town staff and/or Council members may attend this training session scheduled for June 5, 2014 in Placentia.

65. Stack's Lane re: Ditch Debris. Town staff will contact the owner of the property, building on Stack's Lane to remove all the construction debris that is in the ditches.

66. Tely Hike re: June 7, 2014. Councillor Rose may attend the Tely Hike on behalf of the Town Council.

Moved R.Stack/J.Rose: Resolved that the Council meeting be adjourned at 9:31pm. In favour 7. Carried.

Adele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – May 20, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 9, 2014
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on June 9, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on May 20, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Public Works re: Town Pickup # 3. The Public Works Committee met and discussed the quotes received for painting the Town Pickup # 3. Moved C.Dyer/J.Rose: Resolved that Council approve the quote of $2034.00 from Harry Summers to paint the Town Truck # 3 green. In favour 7. Carried.

2. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. The Public Works Committee will visit the site and make a recommendation to the Council.


4. Red Cliff Road re: Garbage. Town staff will send a registered letter to the property owner in relation to the removal of garbage which was outlined in the previous letter sent to him.
5. Pool/Fence Permits re: Town Office Issue. **Moved C.Dyer/B.Power:** Resolved that effective immediately all pool/fence permits will be issued by Town Staff pending compliance with the 2010 Fence Regulations and an inspection be carried out prior and after the construction is complete. In favour 7. Carried.

6. Angela Power, Marine Drive re: Glamping Rooms. Council will discuss this further at the Town Plan Review Terms of Reference meeting scheduled for June 10, 2014.


**CORRESPONDENCE**

8. Memo from Peter Morris, St. Francis Road re: Address Council – St. Francis Road. Town staff will provide Peter Morris, St. Francis Road with Dorothea Hanchar, Department of Environment and Conservation’s contact information to discuss well concerns in the area.

9. Memo from Mark Harvey, Kavanagh Associates re: Old Bog Road Pavement Issue. Town staff, the Town engineer, and the developer will meet on site at Middle Ledge Drive to re-inspect the asphalt work completed. **Moved C.Dyer/R.Stack:** Resolved that Council cease accepting development applications from applicants for Middle Ledge Drive until the Town receives written notification that the issue will be resolved to the Town’s satisfaction. In favour. 7. Carried.

10. Memo from Randy Power, Pine Line re: St. Francis School - Parking Lot Conditions. Mayor Kennedy will write Minister Darin King and copy the Town's MHA Kevin Parsons, Cape St. Francis District and to inform them of the parking lot conditions at St. Francis of Assisi School.

11. Memo from Rob Griffiths, 121 Pine Line re: Potential Flooding – Soldier’s Brook. Town staff will schedule a meeting with Susan George, Department of Environment and Conservation and Mr. Griffiths to complete an onsite inspection to address his potential flooding concern.

12. Letter from Ted Stonehouse, Clovelly Golf re: New Housing Developments. Town staff will schedule a meeting with Mr. Stonehouse and the Planning/Development Committee to discuss their concerns in relation to the Venice Holdings and Rocky Hills Holdings Inc.


14. PolyJohn Canada re: Price Quote – Comfort XL/PJN Unit. **Moved C.Dyer/B.Power:** Resolved that Council approve the purchase of two good condition used units, approved by Town staff to a cost not to exceed $2400.00. In favour 7. Carried.
15. Memo from Al Mullowney, Doran’s Lane re: Doran’s Lane Extension – Address Council. **Moved C.Dyer/R.Stack**: Resolved that Council approve the Doran’s Lane extension concept plan as tabled, subject to an agreement with the East Coast Trail and frontage on his lot be a minimum of 85 feet. In favour 7. Carried.


22. Memo from Carl Neary, Windco Enterprises Ltd. re: Net Repair Quote. **Moved C.Dyer/R.Stack**: Resolved that Council accept the quote for net repair and hardware replacement as tabled from Windco Enterprises Ltd. In favour 7. Carried. Town staff will contact the Town Lawyer to inquire if the Town can recover any funds from the improper installation by a previous business.

23. Memo from Sandalwood Drive Residents re: Development Concerns. **Moved C.Dyer/B.Hickey**: Resolved that Council approve the installation of two speed humps (temporary) to be located on Sandalwood Drive and St. Francis Road and two temporary pole speed signs to be located on the aforementioned roads. In favour 6. Councillor Rose Against. Carried. Town staff will obtain a security quote for security services on St. Francis Road recording vehicles violating the 5 ton limit and forwarding them to the RNC for processing. Town staff will contact Blair McNiven to inform him that the Public Works Committee will meet with him and concerned residents if they so desire. Town staff will purchase one additional 5 ton sign to be placed on Outer Cove Road.
**Councillor Stack left the chambers at 8:38pm**

24. Memo from Russell Caddigan, JBRC Enterprises Ltd. re: Construction Permit. **Moved C.Dyer/B.Power**: Resolved that Council approve the construction permit for JBRC Enterprises Ltd. proposed subdivision Red Rocks Drive located off Marine Drive subject to the pertinent documents received from the Department of Municipal and Intergovernmental Affairs, Department of Environment and Conservation, Service NL and the Town engineers. In favour 6. Carried.

**Councillor Stack returned to the chambers at 8:40pm**


29. Susan Knight, 7 Kinsella’s Lane re: Landscaping Plan. The Planning/Development Committee will meet to discuss her landscaping plan.

**Councillor Power left the Council Meeting at 8:43pm**

30. Councillor Power re: Digital Communications. Council will need to inform Mr. Power to refrain from posting messages via digital media prior to the end of a Council meeting.

**APPLICATIONS**

31. Gary Rose, 44 Cadigan’s Road re: Add Apartment to Original Dwelling Approval. **Moved C.Dyer/J.Rose**: Resolved that Council approve the request to add an apartment to Mr. Rose's original approval for a single family dwelling. In favour 6. Carried.

32. Dean Branton, 155-159 Pine Line re: Single Family Dwelling. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application for a Single Family Dwelling under Section 48 of the Town’s Development regulations subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

33. Paul Holwell, 236 Middle Cove Road re: Dwelling Extension. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application for a dwelling extension pending compliance with town regulations. In favour 6. Carried.
34. Andrew Batstone, Lot # 10 Middle Ledge Drive re: 8.54m x 12.2m Garage. **Moved C.Dyer/K.Todhunter:** Resolved that Council reject the application since the size of the proposed garage is contrary to the Town's development regulations. In favour 6. Carried.

35. Tim and Amy Orsborn, 16- 22 Devereaux Lane re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee.

36. Keith Boland, 58 O'Rourke's Lane re: Single Family Dwelling. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application under Section 10 of the Town's Development Regulations for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

37. Keith Boland, 58 O'Rourke's Lane re: 12.2m x 18.29m Garage. Town staff will notify the adjacent property owners of the proposed garage and table the application at the next regular meeting of Council.

38. Russell Caddigan, 89A Outer Cove Road re: Development Proposal. It was a decision of Council to refer the application to the Planning/Development Committee.

39. Ken Foster, 642 Logy Bay Road re: Business Application. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a upholstery repair business at the rear of 642 Logy Bay Road subject to Service Newfoundland and Labrador approval, rear parking lot paved with lines painted and proper signage installed. In favour 6. Carried.

40. Anwer Saeed, 642 Logy Bay Road re: Business Location Change. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a grocery store business at the rear of 642 Logy Bay Road subject to Service Newfoundland and Labrador approval, rear parking lot paved with lines painted and proper signage installed. In favour 6. Carried.

41. Dennis Hickey, 594-598 Marine Drive re: Single Family Dwelling. **Moved C.Dyer/R.Stack:** Resolved that the application be approved subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

42. Alex Martin, 687 Logy Bay Road re: Replace Barb Wire Fence/Drainage Ditch. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to replace the barb wire fence as per the 2010 Fence Regulations and the drainage ditch location is subject to the Public Works Committee approval. In favour 6. Carried.

43. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Town Planner for review.
FINANCES

44. Cheques issued from May 20, 2014 to June 6, 2014 were reviewed.

45. Quikstat and expense/income reports issued to June 6, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


50. Planning/Development re: Knight Meeting. The Planning/Development Committee will meet with Susan and Dennis Knight regarding their proposed landscaping plan.


52. Public Works re: Double Driveways – 1 Tantam Place. It was a decision of Council to approve the request for one double driveway at a length of 20 feet max each.

53. Public Works re: Roche's Road – 33 Roche’s Road. It was a decision to approve the request for the culvert and pavement be replaced at Town expense.

54. Public Works re: Patchwork Review. It was a decision of Council to complete a patchwork review of all Town roads.

55. Recreation/Kelly Park Sport Association re: Registration Cut-Off. The Recreation Committee will contact Kelly Park Sport Association to set a registration deadline next year for their programming.
56. Recreation re: Non-Residents Out. Town staff will ensure that all children signed up for the Summer Program either are residents, their grandparents live within the Town, or the children attend St. Francis of Assisi School.

57. Special Events re: KPSA Kick-Off/BBQ. Town staff will place a notice of the Town Facebook site in relation to the aforementioned event. Councillor Todhunter will contact four parents to cook for the BBQ scheduled for July 1, 2014.

58. NEAJC re: Minutes. It was a decision of Council to leave the NEAJC minutes in the Town Hall Chambers.

**NOTICE OF MOTION**

**NEW BUSINESS**

59. Fastpath Ltd. re: Operating Business. Town staff will contact the business owner to inform them to shut down the topsoil screening operation by June 30, 2014.


61. Road Closure re: Marine Drive. **Moved K.Todhunter/R.Stack**: Resolved that Council approve funding up to $3500.00 for the road closure scheduled for July 1, 2014. In favour 6. Carried.

62. Marine Drive re: No Parking Signs. Town staff will contact the Department of Transportation and Works in relation to replacing any No Parking Signs located near Middle Cove Beach that are damaged.

63. Cabot Development re: Blue Puttee Dr Abutting into Town Boundary. Town staff will contact Cabot Development to shut down the operation by June 30, 2014 or move it within the St. John’s boundary.

**Moved R.Stack/K.Todhunter**: Resolved that the Council meeting be adjourned at 10:00pm.
In favour 6. Carried.

[Signature]
Richard Roche
Town Clerk/Treasurer

[Signature]
John Kennedy
Mayor

Council Minutes – June 9, 2014
IN ATTENDANCE

Mayor John Kennedy  Councillor Bert Hickey (arrived 8:00pm)
Councillor Bradley Power  Councillor James Rose
Councillor Ryan Stack  Councillor Karen Todhunter

Adole Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Wayne Langille, Administrative Support Clerk
Deputy Mayor Craig Dyer

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on June 30, 2014 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on June 9, 2014 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

Mayor Kennedy left the chair at 6:45pm and Councillor Todhunter assumed the chair in order to address Council

Mayor Kennedy returned to the chair at 7:00pm

1. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. Town staff will contact Mr. Lawlor to meet onsite with members of the Public Works Committee of Council to discuss his concern of a drainage issue on his property.


3. Memo from Mark Harvey, Kavanagh Associates re: Old Bog Road Pavement Issue. Town staff is awaiting a report from the Town engineer regarding the aforementioned.

4. Memo from Rob Griffiths, 121 Pine Line re: Potential Flooding – Soldier’s Brook. Town staff will obtain a copy of the flood proofing tips from the Department of Environment and Conservation and place them on file.
5. PolyJohn Canada re: Price Quote – Comfort XL/PJN Unit. Town staff to have the portable toilets painted to cover up the graffiti.


7. Memo from Sandalwood Drive Residents re: Development Concerns. The Town Manager will contact Councillor Power to remind him to contact Newfoundland Power regarding the connection of power to the school light located at the intersection of Lower Road and Outer Cove Road. **Moved B.Power/K.Todhunter:** Resolved that Council purchase and have installed four solar powered speed signs to be located on Sandalwood Drive and St. Francis Road at a cost of up to $12025.00 or less from other quotations. In favour 5. Carried.

8. Digital Communications. Council will discuss further the use of digital media during an active Council meeting.

9. Public Works re: Patchwork Review. Council has decided to have patchwork completed on various roads and proceed with a tender.

10. Marine Drive re: No Parking Signs. Town staff will contact MHA Kevin Parsons, Cape St. Francis District in relation to Council's request to the Department of Transportation and Works regarding the replacement of any damaged No Parking Signs located on Marine Drive near Middle Cove Beach.

**CORRESPONDENCE**

11. Memo from John Kennedy, 58-64 St. Francis Road re: Address Council. Mayor Kennedy informed Council that the Development Regulation Amendment # 24 only needs to be adopted and the water testing has been completed. Venice Development Phase One will be completed first, prior to the development of the Gosse/Kennedy subdivision development.


14. Letter from Gerard Tobin, 12-20 Ivy's Way re: Ivy's Way Request Setback. Council informed Mr. Tobin that he needs to obtain a letter from Service Newfoundland and Labrador in order to increase the maximum setback from 30 metres to 45 metres on Ivy's Way.
15. Letter from Colleen Kelly, R.V. Anderson Associates Limited re: McDonald's Bridge. **Moved B.Power/J.Rose:** Resolved that Council proceed with option # 2 to replace the existing McDonald's Road bridge with a concrete box culvert and reconstruct the road with an asphalt width of 4 metres and provide a turning circle to accommodate snow clearing equipment. In favour 6. Carried.

16. Public Works re: June 25, 2014. Council will contact Town staff if any items added to the agenda.

17. Letter from Corrie Davis, Department of Municipal and Intergovernmental Affairs re: Development Regulations Amendment No. 24, 2014. Information Only.


19. Memo from Susan George, Department of Environment and Conservation re: Soldier's Brook. As discussed under # 4 June 30, 2014 Council minutes.

20. Memo from Mark Harvey, Kavanagh Associates re: Middle Ledge Drive Asphalt. Town staff will request a re-inspection of Middle Ledge Drive in relation to the damaged asphalt.

21. Letter from Matthew Caravan, St. John's Pride Inc. re: Flag Raising Town Hall. Town staff will inform Mr. Caravan that he has permission to raise the pride flag on July 14, 2014.

**APPLICATIONS**

22. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. Town staff will request from Mr. Hutton a more detailed subdivision plan as per the Town Planner’s suggestion.

23. Russell Caddigan, 89A Outer Cove Road re: Development Proposal. It was a decision of Council to refer the application to the Planning/Development Committee and the Town Planner for further review.

24. Paul Gosse, 47-51 Pine Line re: 118m² Garage. **Moved J.Rose/R.Stack:** Resolved that Council approve the garage utilising Section 10 of the Town's development regulations. In favour 6. Carried.

25. Robert Caddigan, 107 Caddigan's Road re: Subdivision Concept Plan. It was a decision of Council to refer the application to the Planning/Development Committee.

26. Tim and Amy Orsborn, 16- 22 Devereaux Lane re: Rezoning Request. It was a decision of Council to refer the application to the Planning/Development Committee.
27. Keith Boland, 58 O'Rourke's Lane re: 12.2m x 18.29m Garage. Town staff will inform Mr. Boland to complete a septic design and submit it to Service Newfoundland and Labrador and once approval is received from Service Newfoundland and Labrador then Council will make a decision on the application.

28. Neil Houston, 9-11 Cobbler Crescent re: Single Family Dwelling. Moved J.Rose/K.Todhunter: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and the Department of Environment and Conservation, compliance with town regulations and no fill to be hauled to the lot until approval from both government departments. In favour 6. Carried.

29. Sean Houston, 9-11 Cobbler Crescent re: Single Family Dwelling. Moved J.Rose/K.Todhunter: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador approval and the Department of Environment and Conservation, compliance with town regulations and no fill to be hauled to the lot until approval from both government departments. In favour 6. Carried.

30. David Cotton, 105 Red Cliff Road re: Property Use Request. Town staff will refer the application to the next regular meeting of Council and will notify all the residents located on Red Cliff Road of Mr. Cotton's request.

31. Mike Kinsella, 41 Stack's Lane re: 1.22m Fence. Moved J.Rose/R.Stack: Resolved that Council approve the application for a 1.22m fence. In favour 6. Carried.

32. Joseph Hartery, 133 Doran's Lane re: Single Family Dwelling. Moved J.Rose/K.Todhunter: Resolved that Council approve the application to construct a single family dwelling pending compliance with town regulations and subject to Service Newfoundland and Labrador approval. In favour 6. Carried.

33. Chris Marsh, 4 Milford Haven Close re: 9.15m x 10.98m Garage. It was a decision of Council to forward the proposal to all residents of Milford Haven Close and then table the application at the next regular meeting of Council.


FINANCES

35. Cheques issued from June 9, 2014 to June 27, 2014 were reviewed.

36. Quikstat and expense/income reports issued to June 27, 2014 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


COMMITTEE REPORTS

39. Emergency Management re: Generators. Town staff will contact Councillor Hickey regarding a Newfoundland Power backup system.

40. Policy re: Draft Policies. Councillor Power will review active draft policies and forward them to Council prior to tabling at a Council meeting.

41. Public Works re: Cadigan’s Road Property Review. Town staff and the Public Works Committee will visit a property on Cadigan’s Road.

42. Heritage re: Advertisement. Town staff will advertise that the Museum is now open on the Town sign and update the town website.

NOTICE OF MOTION

43. Public Works re: Patchwork. As discussed under # 9 June 30, 2014 Council minutes. Mayor Kennedy left the chambers at 8:30pm

44. Kennedy/Gosse re: Subdivision Development. Moved J.Rose/R.Stack: Resolved that Council adopt Development Regulations # 24 2014 as tabled. In favour 5. Carried. Mayor Kennedy returned to the chambers at 8:31pm

NEW BUSINESS

45. Public Works re: New Driveway Logy Bay Road near Snow’s Lane. The Public Works Committee will review the location of the proposed driveway.

46. Public Works re: Line of Sight. Town staff will ensure that the line of sight is always visible when making a left hand turn from Snow’s Lane onto Logy Bay Road.
Moved B. Power/R. Stack: Resolved that the Council meeting be adjourned at 8:40 pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – June 30, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 21, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy   Deputy Mayor Craig Dyer
Councillor Bert Hickey  Councillor Bradley Power
Councillor James Rose  Councillor Ryan Stack
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Wayne Langille, Administrative Support Clerk

REGrets

Richard Roche, Town Clerk/Treasurer

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on July 21, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on June 30, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING


2. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. Town staff will contact Mr. Lawlor to meet onsite with members of the Public Works Committee of Council to discuss his concern of a drainage issue on his property.


4. Memo from Mark Harvey, Kavanagh Associates re: Old Bog Road Pavement Issue. A letter will be forwarded from the Town engineer to Council relating to the Old Bog Road pavement issue.

Council Minutes – July 21, 2014
5. Public Works re: Outside Maintenance May 26, 2014. The Public Works Committee will meet to review completing shoulder work on Barnes Road.

6. Digital Communications. Town staff will contact the Department of Municipal Affairs regarding removing a statement from item # 30 June 9, 2014 Council Meeting minutes.

7. Don Deibel, 854 Marine Drive re: Pike Subdivision Proposal. Council may consider switching lot # 1 to lot # 15 as the Town asset for the subdivision. Mr. Deibel will forward a letter to Council regarding the aforementioned.

8. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. Mr. Hutton will forward a scale drawing of the subdivision which displays the acreage, frontage for the building line of the proposed lots as well as the proposed road location.

9. Rob Griffiths, 121 Fine Line re: Flooding. Mr. Griffiths will contact public works to schedule an onsite meeting to discuss his concern of flooding onto his property.

CORRESPONDENCE

10. Public Works re: July 11, 2014. Council may inform Town staff of any further items that are needed to be added to the Public Works report.

11. Memo from Mark Harvey, Kavanagh Associates re: Middle Ledge Drive Asphalt. Council has decided to accept the extended warranty period from Modern Paving (via the developer) for the Middle Ledge Drive asphalt for one additional year. Moved C.Dyer/J.Rose: Resolved that Council lift the freeze on development applications for the Venice Holdings Inc. development. In favour 7. Carried.

12. Letter from Dianne Stamp, Town of Flatrock re: Opening Ceremonies Flatrock Soiree. Town staff will contact Ms. Stamp to inquire further details on the aforementioned soiree.


16. Letter from Daniel Erl, Kavanagh Associates re: 66424 NL Ltd. Town staff will check # 5 of the aforementioned letter against the Flood Risk Mapping report.

17. Letter from Paul Marino, 84 Doran’s Lane re: Construction Noise. Moved B.Power/K.Todhunter: Resolved that effective immediately all future development permits issued must state that the construction must adhere to the time frame of 7am – 8pm daily only. In favour 7. Carried.

19. Memo from Steve Kent, Department of Municipal Affairs re: Remote Meeting Attendance and Youth Representatives. Information Only.


APPLICATIONS

21. David Cotton, 105 Red Cliff Road re: Property Use Request. It was a decision of Council to refer the application to the Town Planner and the application will be tabled at the next regular meeting of Council scheduled for August 11, 2014.

22. Chris Marsh, 4 Milford Haven Close re: 24’ x 36’ Garage. Moved C.Dyer/R.Stack: Resolved that Council approve the application to construct a 24’ x 36’ garage under Section 10 of the Town’s Development regulations and pending compliance with town regulations. In favour 7. Carried.

23. Robert Cadigan, 107 Cadigan’s Road re: Subdivision Concept Plan. It was a decision of Council to refer the concept plan to the Town Planner.

24. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Open Space. Moved C.Dyer/R.Stack: Resolved that Council approve the open space for the subdivision as tabled for a recreation lot and with five percent of the assessed value of the lots. In favour 7. Carried.

25. Rodney Squires, Klondyke Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Planner.

Mayor Kennedy left the chambers at 8:10pm

26. Mike Griffin, Tartam Place re: Building Lot. Mr. Griffin will need to submit a survey of the three lots that remain, amend the subdivision plan with reference to drainage (approved by Town engineer), 5 % of the assessed lot after development.

27. Glen Gosse, St. Francis Road re: Single Family Dwelling. Moved K.Todhunter/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to Service Newfoundland and Labrador, open space agreement being finalised and compliance with town regulations. In favour 6. Carried.

Mayor Kennedy returned to the chambers at 8:15pm
28. Karwood Contracting, Lot # 19/20 Middle Ledge Drive re: Lot Preparation. **Moved C.Dyer/J.Rose:** Resolved that Council approve the applications for Lot #’s 19/20 subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 7. Carried.


30. Russell Caddigan, 89A Outer Cove Road re: Rezoning O’Rourke Property. It was a decision of Council to refer the application to the Planning/Development Committee.

**FINANCES**

31. Cheques issued from June 30, 2014 to July 18, 2014 were reviewed.

32. Quickstat and expense/income reports issued to July 18, 2014 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

33. Family Memorials re: War Memorial $ 20095.95. **Moved B.Power/R.Stack:** Resolved that Council approve the amount of $ 20095.95 for the work on the War Memorial. In favour 7. Carried.

**COMMITTEE REPORTS**

34. Special Events re: Festival Audit. It was a decision of Council to have an independent audit completed after the 2014 Festival of Friends is complete and have a business plan with 3-4 year projections completed and forwarded to the Finance Committee. In addition, festival beer tickets will be signed out by persons with authority within the Town. Deputy Mayor Dyer will make a motion at the next regular meeting of Council regarding the aforementioned.

**NOTICE OF MOTION**

35. Town Hall Meeting re: Quarterly Meetings. Councillor Ryan Stack made notice that at the next regular meeting Council meeting scheduled for August 11, 2014 that a motion to enact quarterly open Town Hall meetings for the general public to meet with Council.

**NEW BUSINESS**

36. Junked Vehicles. It was a decision of Council to have all junked vehicles removed located at 89 Cadigan’s Road, with a deadline of thirty days from the receipt of the letter by the owner.
Moved R.Stack/B.Power: Resolved that the Council meeting be adjourned at 8:30pm. In favour 7. Carried.

__________________________
Adele Carruthers
Town Manager

__________________________
John Kennedy
Mayor

Council Minutes – July 21, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 11, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on August 11, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved B.Power/R.Stack: Resolved that the minutes of a regular meeting held on July 21, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Mr. Martin Roff and Mrs. Janet Roff addressed Council to discuss the Rodney Squires development application outlining safety/property concerns such as (1) increased traffic on Klondyke Road; (2) drainage ditches; (3) Peter’s Path; (4) no proper turnaround for heavy equipment (5) future development on the new right-of-way.

2. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. Councillor Rose will contact Mr. Lawlor to meet onsite with members of the Public Works Committee of Council to discuss his concern of a drainage issue on his property.

3. Rob Griffiths, 121 Pine Line re: Flooding. Town staff will arrange an onsite meeting with Mr. Griffiths, Town Engineer and the Public Works Committee to discuss the issue of potential flooding.

CORRESPONDENCE

4. Letter from Gerard Ryan, 46 O’Neill’s Road re: Flooding Problem. The Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.

6. Letter from William Houston, 535 Marine Drive re: Cobbler Crescent Lots. The Planning/Development Committee will meet with Mr. Houston to answer the questions that he has on the aforementioned letter.

7. Letter from David Clarke, Department of Municipal and Intergovernmental Affairs re: 2014 Budget Submission. Information Only.


9. Letter from Mary Short, 712 Logy Bay Road re: Property Clean-up Estate of John Roche. Moved B.Power/R.Stack: Resolved that Council have Town staff write the owner of 712 Logy Bay Road to clean up the abandon vehicles from the site within thirty days from the date the letter is received. In favour 7. Carried. Moved B.Hickey/R.Stack: Resolved that Council initiate a policy that all derelict vehicles that are stored on residential properties be removed within thirty days of the date the vehicles are reported to town staff. In favour 7. Carried.


12. Memo from Robert Cotter, Eastern Regional Appeal Board re: Notice of Hearing. Town staff will check with Mr. Cotter to inquire if the memo was sent to the correct party.


14. Memo from Don Deibel, 854 Marine Drive re: Pike Subdivision. The Planning/Development Committee will meet with Geoff Pike, the developer, to discuss the open space lot for his proposed subdivision.


17. Memo from Linda Cadigan re: 89 Cadigan’s Road Development Activity. Information Only.
18. Memo from Gregory Stack, Stack & Associates re: Unauthorised Work 89 Cadigan’s Road. Town staff will forward the memo to the Town lawyer for a response.

19. Memo from Terry Taylor, TRIO re: New Pension Plan Option. Town staff and the Personnel/IT Committee will meet with Mr. Taylor to discuss the aforementioned pension plan option.

20. Memo from Shawn Fudge, Pinnacle Engineering re: Trevor Morris Development. Town staff will verify the recommended replacement size of the culvert located on Logy Bay Road within the Flood Risk Report.


APPLICATIONS

22. Tim Orsborn, 16-22 Devereaux Lane re: Rezoning Request. Town staff will notify all residents on Devereaux Lane directly via mail and then inform the entire Town of the request via an unaddressed mail drop as well as any applicable digital communication.

23. David Cotton, 105 Red Cliff Road re: Property Use Request. Moved C.Dyer/B.Hickey: Resolved that Council reject the application to change the use of the property to allow for the parking of commercial vehicles or temporary storage of dumpsters on residential property since the Town’s Municipal Plan and Development Regulations does not contain anything that addresses this aforementioned issue and the fact that twenty residents were opposed to the application for various safety reasons. In favour 7. Carried.

24. Russell Caddigan, 89A Outer Cove Road re: Rezoning O’Rourke Property. It was a decision of Council to refer the application to the Planning/Development Committee until the additional land adjacent to the subdivision is submitted to the town and road networks are approved.

25. Robert Cadigan, 107 Cadigan’s Road re: Subdivision Concept Plan. It was a decision of Council to refer the application back to the Planning/Development Committee for an additional review.

26. Rodney Squires, Klondyke Road re: Single Family Dwelling. It was a decision of Council to refer the application to the next regular meeting of Council for a decision.

27. Mike Griffin, Tantam Place re: Surveys. It was a decision of Council to inform Mr. Griffin to submit a development application for lot # 7.
Councillor Power left the chambers @ 8:18pm

28. Terry Roche, 84-92 Barnes Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a single family dwelling since it does not meet with required development regulations for that zone. In favour 6. Carried.

Councillor Power returned to the chambers @ 8:23pm

29. Harold Kelly, 17 Hickey's Road re: Pool. Moved C.Dyer/J.Rose: Resolved that Council approve the pool application with the fence constructed subject to compliance with the Fence Regulations 2010 and the Public Works Committee inspection of the pool deck. In favour 7. Carried.

30. Boyd Windsor, 147 Middle Cove Road re: Dwelling Extension. It was a decision of Council to refer the application to the Planning/Development Committee.

31. Todd Noseworthy, 57-59 Barnes Road re: Subdivide Property. It was a decision to defer the application until an approval from the Department of Natural Resources is received since the land is within the Agricultural Zone.


33. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for review.

34. Al Mullowney, 131 Doran's Lane re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval, subject to East Coast Trail access agreement and compliance with all regulations. In favour 7. Carried.

35. BDP Contracting/Rental Services Inc. re: Commercial Structure. It was a decision of Council to notify the entire Town of the aforementioned proposal and then submit the application back on the next regular meeting of Council’s agenda for a decision.

36. Joseph Hartery, 133 Doran's Lane re: Second Access Culvert Application. Moved C.Dyer/J.Rose: Resolved that Council reject the second driveway access due to improper sight lines. In favour 7. Carried.

FINANCES

37. Cheques issued from July 21, 2014 to August 8, 2014 were reviewed.

38. Fire Department re: Insurance. Town staff will check on the Fire Department Insurance account to ensure its correct.
39. Quikstat and expense/income reports issued to August 8, 2014 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**


42. Public Works re: Cleaning of Middle Cove Beach. Town staff will do clean-up maintenance on Middle Cove Beach and the two look out areas.

**NEW BUSINESS**


44. Bill Houston re: Cobbler Crescent Lots. As discussed under # 6 August 11, 2014 Council meeting.

45. Steers Insurance re: Motion. **Moved R.Stack/B.Power**: Resolved that Council approve the Steers Insurance sponsorship for the Festival of Friends in the amount of $ 10000.00. In favour 7. Carried.

46. New Committee re: Ad Hoc. **Moved B.Power/R.Stack**: Resolved that Council officially form a new ad hoc committee titled “Public Engagement”. In favour 7. Carried.

47. Human Resource Consultant re: Terms of Reference. Councillor Todhunter will forward the terms of reference for the human resource consultant to all of Council for their review.

NOTICE OF MOTION

49. **Notice of Motion:** as of the date of motion, and as approved by a majority of councillors during a regularly scheduled council meeting, any future new development or subdivision, consisting of “3” or more building lots shall not be granted permission to exit onto any Substandard Road, (“Substandard” defined as any existing publicly maintained road that does not meet the current standards as defined and set forth in The Town of Logy Bay-Middle Cove-Outer Cove Subdivision Standards section 2.0 – Rural Standard Development), unless the developer is prepared to bring the existing substandard road up to our Town’s standards as per, and as defined in section 2.0 of The Town of Logy Bay-Middle Cove-Outer Cove Subdivision Standards.

50. **Notice of Motion:** as of the date of motion, and as approved by a majority of councillors during a regularly scheduled council meeting, before rezoning of any property within the Town (Town of Logy Bay-Middle Cove-Outer Cove) can be approved, in the realm of complete transparency, a Public Briefing/meeting pertaining to the proposed rezoning will be called, initiated and ran by council & staff, allowing residents the opportunity to express their concerns for discussion, and providing the developer an opportunity to address any concerns put forth, staff will make every effort to notify all residents via bulk mail, ad in The Telegram, website notification and any other modes of communication deemed as effective.

Moved R. Stack/J. Rose: Resolved that the Council meeting be adjourned at 9:20pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – August 11, 2014
IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Wayne Langille, Administrative Support Clerk

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on September 2, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on August 11, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Memo from Mike Lawlor, Red Cliff Road re: Drainage Issue. Councillor Rose will contact Mr. Lawlor to meet onsite with members of the Public Works Committee of Council to discuss his concern of a drainage issue on his property.

2. Letter from Gerard Ryan, 46 O'Neill's Road re: Flooding Problem. The Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.


4. Memo from Don Deibel, 854 Marine Drive re: Pike Subdivision. The Planning/Development Committee will meet with Geoff Pike, the developer, to discuss the municipal asset that the Town will retain for his proposed subdivision.
5. Memo from Gregory Stack, Stack & Associates re: Unauthorised Work 89 Cadigan’s Road. Town staff will inform the Town lawyer to respond to Mr. Stack’s letter.

6. Memo from Shawn Fudge, Pinnacle Engineering re: Trevor Morris Development. Town staff will verify the recommended replacement size of the culvert located on Logy Bay Road within the Flood Risk Report.

7. Robert Cadigan, 107 Cadigan’s Road re: Subdivision Concept Plan. Moved B.Power/R.Stack: Resolved that the subdivision concept plan has to meet the town development regulations in relation to cul-de-sac length, lot sizes and frontage. In favour 7. Carried. In addition, Mr. Cadigan declined an invite to meet with the Planning/Development Committee regarding his subdivision plans.

8. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to have Mr. Hutton meet with the Planning/Development Committee to discuss his subdivision proposal.

9. Moved B.Hickey/R.Stack: Resolved that any future new development or subdivision, consisting of “3” or more building lots shall not be granted permission to exit onto any Substandard Road, (“Substandard” defined as any existing publicly maintained road that does not meet the current standards as defined and set forth in The Town of Logy Bay-Middle Cove-Outer Cove Subdivision Standards section 2.0 – Rural Standard Development), unless the developer is prepared to bring the existing substandard road up to our Town’s standards as per, and as defined in section 2.0 of The Town of Logy Bay-Middle Cove-Outer Cove Subdivision Standards. In favour 2. Mayor Kennedy, Deputy Mayor Dyer, Councillor Power, Councillor Todhunter and Councillor Rose Against. Rejected.

10. Moved R.Stack/B.Power: Resolved that before rezoning of any property within the Town (Town of Logy Bay-Middle Cove-Outer Cove) can be approved, or any other issue of importance from a majority of Council, in the realm of complete transparency, a Public Briefing/meeting pertaining to the proposed rezoning or issue will be called, initiated and run by the appropriate Council committee or full Council and appropriate staff members, allowing residents the opportunity to express their concerns for discussion, and providing the developer an opportunity to address any concerns put forth, staff will make every effort to notify all residents via bulk mail, ad in The Telegram, website notification and any other modes of communication deemed as effective. In favour 7. Carried.

CORRESPONDENCE

11. Letter from Bethany Downer, One Step Shoe Recycling Inc. re: Affiliation Inquiry. It was a decision of Council to permit One Step Shoe Recycling Inc. to operate their donation bin, next to the clothing bin located at the rear of the Town Hall, for a six month trial period. In addition, the town will assist in advertising this new initiative through all its digital communication mediums.
12. Letter from Shannon Willcott, 3 Skip's Place re: O'Leary Estates Vacant Land. Town staff will inform Mr. Willcott that Council has no plans currently to develop the lot into a playground or groom the lot (i.e. landscaping) and that Town staff will notify the public, via a tender call, if in the future Council intends to sell the lot.


14. Letter from Milton Peach, Newfoundland and Labrador English School District re: St. Francis of Assisi School Parking Lot. It was a decision of Council that all communication received by the office addressed to the Mayor be forwarded to the Mayor upon receiving it and then copy the letter for the next regular meeting of Council.


16. Letter from Doug Jackman, Newfoundland Power Inc. re: JBRC Enterprises. The Public Works Committee and Town staff will visit the site to review the distribution street light and easement layout.


19. Letter from Robin Short, 716 Logy Bay Road re: Site Remediation. Moved C. Dyer/R. Stack: Resolved that Council approve the commencement of the road construction located at 716 Logy Bay Road subject to the removal of remaining contaminated material, and a letter from the Department of Environment and Service NL regarding the safe quality of the land onsite and acceptance of the report by LVM Maritime Testing. In favour 7. Carried. Town staff will forward the draft letter to Council prior to being sent to the developer.

20. Memo from Bernard Sparrow, 141 Pine Line re: Proposed Development Pine Line. Town staff will inform the developer of the proposed building construction to submit the application to the Department of Environment and Conservation for the culverts installed within five working days or a Stop Work Order will be issued.


APPLICATIONS

23. John Hickey, 616-630 Marine Drive re: Building Line Setback. Moved C.Dyer/R.Stack: Resolved that Council approve the request to extend the building line setback to 37.45m since 50% or more of the dwellings constructed along Marine Drive are built at that established building line. In favour 7. Carried.


25. Tim Orsborn, 16-22 Devereaux Lane re: Rezoning Request. Moved C.Dyer/B.Power: Resolved that Council approve the request to rezone the entire Devereaux Lane from RLD to RMD. In favour 7. Carried.

Mayor Kennedy left the chambers at 8:14pm

26. Michael Griffin, Lot # 7 Tantam Place re: Single Family Dwelling. Moved C.Dyer/R.Stack: Resolved that Council approve the application to construct a single family dwelling, subject to the dwelling fronting on St. Francis Road and the prime driveway access off St. Francis Road subject to approval from Service NL and compliance with town regulations. In addition, if the lot fronts upon Tantam Place then the applicant will have to pay a fee of 5% assessed value of the lot to the Town.

Mayor Kennedy returned to the chambers at 8:17pm

27. Rodney Squires, Klondyke Road re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for a meeting with Rodney Squires.

28. BDP Rentals, 534-538 Logy Bay Road re: Commercial Structure. It was a decision of Council to refer the application to the Planning/Development Committee for a meeting with BDP Rentals to discuss the building plan for the garage and the petition that was submitted.

29. Boyd Windsor, 147 Middle Cove Road re: Shed Extension. Moved C.Dyer/J.Rose: Resolved that Council reject the application for a shed extension as it does not currently meet the development regulations. In favour 7. Carried.

31. IDEALE Upholstery & Restoration re: Erect Sign. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to erect one sign, attached flush to the building, not to impede vehicular or pedestrian traffic. In favour 7. Carried. Town staff will setup a meeting with Lorne Stokes to discuss permanent signage for all tenants to use onsite at his commercial building located at 642-644 Logy Bay Road.

32. Mike Collins & Heather Beresford, 45-49 Snow’s Lane re: Pool/Fence. It was a decision of Council to refer the application to the Planning/Development Committee and the applicants to discuss their proposal in more detail.

33. Mike Collins & Heather Beresford, 45-49 Snow’s Lane re: Gazebo. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a gazebo subject to compliance with town regulations. In favour 7. Carried.

34. Robert Osmond, 597 Marine Drive re: Garage. It was a decision of Council to notify the adjacent property owners of the garage application and then table the application again for a decision at the next regular meeting of Council scheduled for September 22, 2014.

**FINANCES**

35. Cheques issued from August 11, 2014 to August 29, 2014 were reviewed.

36. Quikstat and expense/income reports issued to August 29, 2014 were reviewed.

37. Fuel re: Town Vehicles. Councillor Rose suggested that all town vehicle fuel consumption to be reported separately under Quikstat and expense/income reports and have the vehicles numbered or identified.

38. Radios re: Town Trucks. Councillor Rose suggested that that main radio be placed at the Town Hall and activated in case of emergencies.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

40. Emergency Management re: Generator. Town staff will inquire on the status of the generator project for both the Town Hall and Justina Centre.
41. Human Resource re: Staff Review. **Moved K.Todhunter/R.Stack**: Resolved that Council approve up to $25000.00 plus HST to have the Personnel/Training/IT agree on a successful bidder from the four proposals received. In favour 7. Carried.

42. Policy re: Overtime Stat Holidays. **Moved B.Power/K.Todhunter**: Resolved that Council amend Section 8 of the Policy Wages and Benefits 2014 manual to asterisk abgikl and to insert Statutory Holidays where an employee works on a paid public holiday they are entitled to receive wages at twice their regular rate for the hours worked on a holiday or additional day off with pay within 30 days for an additional annual leave day and the employees need not to meet any qualifiers to receive this benefit and the benefit they receive is one of their choice. In favour 7. Carried.

43. Policy re: Noise Restriction. **Moved B.Power/K.Todhunter**: Resolved that construction on residential lots or public areas is not permitted on statutory holidays from a period from 12am to 7am on the following day which include New Year's Day, Good Friday, Memorial Day, Christmas Day, Remembrance Day, Labour Day and this policy does not relate to emergency repairs undertaken by the municipality or provincial road construction and it's the discretion of Council to provide exemptions to this policy as needed. This includes subdivisions, single family dwellings, out buildings and landscaping and also is restricted from 7am - 8pm on weekdays and weekends with the exception of statutory holidays as noted above. In favour 7. Carried. This policy is to be added to all development letters issued and to the town newsletter.

44. Policy re: Day Camp Refunds. **Moved B.Power/K.Todhunter**: Resolved that the Town will only provide a refund for day camp registration in instances where a participant must withdraw due to medical reasons, the parent or guardian must provide the town with written medical documentation and no refund request for this reason will be accepted after the original conclusion of the program in any given year. Refunds will not be issued for missed program days or personal holidays. If participants would like to drop out of one week of the program in exchange for another, such a request must be received fourteen days in advance and will only be accepted provided registration for that requested week has not reached capacity and that staffing obligations have been met internally. In addition, and at the discretion of the Town Manager, a refund may be granted due to extenuating circumstances. In favour 7. Carried.

45. Policy re: Fitness Class Refunds. **Moved B.Power/K.Todhunter**: Resolved that the Town will only provide a refund for fitness program registration in instances where a participant must withdraw due to medical reasons, the participant must provide the town with written medical documentation and no refund request for this reason will be accepted after the original conclusion of the program in any given year. In the event that classes are missed or cancelled by the Town for poor weather conditions or instructor illness those classes may be rescheduled at the end or throughout the programming period. In addition, and at the discretion of the Town Manager, a refund may be granted due the extenuating circumstances. In favour 7. Carried.
46. Policy re: Dilapidated Vehicles. Moved B.Power/K.Todhunter: Resolved that Council approve a new policy for dilapidated vehicles such as those with broken glass, missing tires, inoperable engines or those that pose an environmental or safety risk must be removed once observed by the town within sixty days of the notice being served by registered letter, if the vehicle is not removed within this timeframe then the Town will remove the vehicle at the owners expense with the cost of removal invoiced to the owner with interest calculated at 2.5% annually. In favour 7. Carried. Town staff will provide contact information for local vehicle recyclers in any letter that is forwarded.

47. Public Works re: Tower Gate Power’s Lane. It was a decision of Council to move the tower gate back to the roadside.

48. Special Events re: Adult Dance – Festival. The committee will review the option of moving the adult outside dance from the event schedule of the annual festival due to lack of participants.

49. Special Events re: New Year’s Eve Dance. Deputy Mayor Dyer will review with staff on the date being available to rent to the public for a fundraiser and discuss again at the next regular meeting of Council.

50. Special Events re: Fall Newsletter. Town staff will forward a draft copy of the newsletter to the Special Events Committee.

51. Fire Service re: Water Tanker. Councillor Rose will contact St. John’s Regional Fire Department regarding the water tanker being removed from Kenmount Station to West End station.

52. Heritage Committee re: Museum Coordinator. It was a decision of Council to extend the coordinator until September 14, 2014 utilising their budgeted funding that remains. The Heritage Committee may apply for funding for year round staff.

53. Public Engagement re: Charter. Councillor Stack will forward the charter for the Public Engagement Committee to all of Council.

NEW BUSINESS


55. MCW re: 2015/2016 Project Submission. Discussed previously under # 3 September 2, 2014 Council minutes.

56. Convention re: 2014. Council will notify Town staff if they would like to attend the MNL Convention in Corner Brook.
NOTICE OF MOTION

Moved R.Stack/K.Todhunter: Resolved that the Council meeting be adjourned at 9:26pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 2, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 22, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on September 22, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on September 2, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Captain Mike Maher and Deputy Chief Brian Smith, St. John’s Regional Fire Department addressed Council at 6:30pm to discuss a proclamation for Fire Prevention Week. Mayor Kennedy signed the proclamation and Town staff will hang the banner received from St. John’s Regional Fire Department on the front fence located at the Kelly Park. Town staff will upload all news releases relating to Fire Prevention Week to all town digital communication mediums once received from St. John’s Regional Fire Department.

2. Mr. Gerard Tobin, 80 Lower Road, addressed Council at 6:45pm to discuss an update on a setback change request for Ivy’s Way. Town staff will contact Reginald Garland, Town Planner regarding Section 42 of the Town’s Development Regulations and discuss further at the next regular meeting of Council.

3. Letter from Gerard Ryan, 46 O’Neill’s Road re: Flooding Problem. A representative of the Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.
4. Memo from Don Deibel, 854 Marine Drive re: Pike Subdivision. The Planning/Development Committee will meet with Geoff Pike, the developer, to discuss the municipal asset that the Town will retain for his proposed subdivision.

5. Memo from Shawn Fudge, Pinnacle Engineering re: Trevor Morris Development. The Public Works Committee will meet with Mr. Morris to discuss his subdivision proposal in relation to the culvert on Logy Bay Road.

6. Dan Hutton, 29 Red Cliff Road re: Subdivision Proposal. It was a decision of Council to have Mr. Hutton meet with all of Council to discuss his subdivision proposal.

7. Letter from Doug Jackman, Newfoundland Power Inc. re: JBRC Enterprises. The Public Works Committee and Town staff will visit the site to review the distribution street light and easement layout.

8. IDEALE Upholstery & Restoration re: Erect Sign. **Moved C.Dyer/J.Rose**: Resolved that Council approve the application to erect one sign, attached flush to the building, not to impede vehicular or pedestrian traffic. In favour 7. Carried. The Deputy Mayor will setup a meeting with Lorne Stokes to discuss permanent signage for all tenants to use onsite at his commercial building located at 642-644 Logy Bay Road.

9. Human Resource re: Staff Review. Town staff will send a reminder to all of Council to select one of two dates for an upcoming Council/Staff feedback session.

10. Public Works re: Tower Gate Power’s Lane. It was a decision of Council to move the tower gate back closer to the roadside right of way and to notify the Town engineer to inquire if that is indeed a possibility.

**CORRESPONDENCE**

11. Letter from Gerard Tobin, 80 Lower Road re: Update on Setback Change Request for Ivy’s Way. As discussed previously under # 2 September 22, 2014 Council minutes.

12. Letter from Curtis Mercer, Cabot Development Business Development Corporation re: Annual General Meeting. Town staff will contact Trina Doman to forward the town the minutes from the meeting if no Councillor decides on attending.

13. Letter from Juan and Mary Ellen Edwards, 62 Outer Cove Road re: Donation Request. **Moved B.Power/C.Dyer**: Resolved that Council approve $ 50.00 each to David, Christopher and Philip Edwards in support of their sporting endeavours. In favour 7. Carried.

14. Letter from Denis Lemelin, Canadian Union of Postal Workers re: Request for Support. It was a decision of Council to decline support.
15. Letter from Susan Oliver, St. Francis of Assisi School re: Snack Request. **Moved C.Dyer/R.Stack:** Resolved that Council approve the request for snacks for the Terry Fox Walk for students of St. Francis of Assisi School not to exceed $250.00. In favour 7. Carried.


17. Letter to Dennis O'Keefe, City of St. John's re: Logy Bay Road Culvert Replacement. Information Only.

18. Memo from Cluney Mercer, Department of Municipal and Intergovernmental Affairs re: New Building Canada Fund.

**APPLICATIONS**

19. Venice Holdings Inc., Lots # 19 and 20 Middle Ledge Drive re: Site Grading. **Moved C.Dyer/R.Stack:** Resolved that Council approve the fill to be taken on site with the stipulation that the work is in accordance with the Department of Environment and Conservation previous conditions of Council approval for the wetland area. In favour 6. Councillor Rose Against. Carried.

**Councillor Power left the Council meeting at 7:35pm**

**Councillor Hickey left the Council chambers at 7:37pm**

20. Chris and Leslie Rideout, Lot # 10 Killick Drive re: Setback. **Moved C.Dyer/R.Stack:** Resolved that Council approve the increased setback of 1.17m as per Section 10 of the Town's Development Regulations. In favour 4. Councillor Rose Against. Carried.

**Councillor Hickey returned to the Council chambers at 7:39pm**


**Councillor Stack left the Council chambers at 7:40pm**

22. Andy Young, 712 Logy Bay Road re: Single Family Dwelling. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the application to demolish the existing dwelling and construct a new single family dwelling subject to Service NL approval, Stage One Environmental Assessment of the property and compliance with town regulations. In favour 5. Carried.

**Councillor Stack returned to the chambers at 7:42pm**

23. Robert Osmond, 597 Marine Drive re: Garage. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application to construct a garage in front of his dwelling subject to compliance with town regulations. In favour 6. Carried.
24. Stephen Young, Lot #4 Red Rocks Drive re: Drainage Ditch Easement Restrictions. It was a decision of Council to refer the application to the next regular meeting of Council. The Public Works Committee will complete an onsite inspection of the drainage ditch easement restrictions with Mr. Young.

25. Estate of Mary Power, 87 Outer Cove Road re: Subdivision Development. It was a decision of Council to refer the application to the Town Planner for his review and comments.

26. Denise Sargeant, 148 Marine Drive re: Small Business Permit. It was a decision of Council to notify the adjacent property owners of the proposed business.

27. Pinnacle Engineering Limited, Stick Pond Road re: Subdivision Proposal. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

FINANCES

28. Cheques issued from September 2, 2014 to September 19, 2014 were reviewed.

29. Quikstat and expense/income reports issued to September 19, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

32. Finance re: Budget 2015. Town staff will inform all committees, and associations that the deadline to submit their 2015 budget is October 31, 2014. Town staff will inform Deputy Mayor Dyer when the 2015 Assessment Roll arrives at the Town office.

33. Planning/Development re: Vacant Land. Council will consider a tax sale of all vacant land properties with back taxes (owner unknown) owing during the Town Plan Review process.

35. Policy re: Storage of Commercial Vehicles. The Policy Committee will develop a policy relating to the storage of commercial vehicles on a residential lot.


37. Recreation/Kelly Park Sport Association re: Combine both Sporting Programs. Council may consider moving all KPSA programming over to the Town staff to control and operate.

38. Special Events re: Fall Staff Social. The fall staff social is scheduled for October 25, 2014 at the Justina Centre for all Council and staff.

39. Fire Services re: Water Tanker. Councillor Rose will contact St. John’s Regional Fire Department to inquire why the water tanker was moved to Blackmarsh Road.

40. Heritage Committee re: Museum Coordinator. Council may consider hiring a Museum Coordinator on a year round trial basis with hours and wages to be discussed further through grant approval.

NEW BUSINESS


42. Municipal Capital Works re: Funding. Moved C.Dyer/K.Todhunter: (a) MCW 2013/2014 – Council reduced the scope of work by omitting the two culverts at Logy Bay Road near the Sikh Temple due to a shortfall in funding. (b) MCW 2015-2016 – Council includes the two culverts by the Sikh Temple, one culvert: Soldier’s Brook at Pine Line, one culvert: Stick Pond Road at Power’s Lane, McDonald’s Bridge replacement, and two generators to be located at Town Hall and the Justina Centre. In favour 6. Carried.

NOTICE OF MOTION

Moved R.Stack/K.Todhunter: Resolved that the Council meeting be adjourned at 9:25pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 22, 2014
IN ATTENDANCE

Mayor John Kennedy                  Deputy Mayor Craig Dyer
Councillor Bert Hickey              Councillor Bradley Power
Councillor James Rose               Councillor Ryan Stack
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on October 14, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on September 22, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. St. John’s Regional Fire Department re: Dry Hydrant Lower Road. Town staff will contact Farrell’s Excavating Limited to determine the exact location of the dry hydrant pipe.

2. Letter from Gerard Ryan, 46 O’Neill’s Road re: Flooding Problem. A representative of the Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.

3. Memo from Don Deibel, 854 Marine Drive re: Pike Subdivision. The Planning/Development Committee will meet with Geoff Pike, the developer, to discuss the municipal asset that the Town will retain for his proposed subdivision.

4. Memo from Shawn Fudge, Pinnacle Engineering re: Trevor Morris Development. Town staff will contact Kavanagh Associates to inquire about the size of the proposed culvert upgrade on Logy Bay Road.

5. IDEALE Upholstery & Restoration re: Erect Sign. Deputy Mayor Dyer will setup a meeting with Lorne Stokes to discuss a permanent signage plan for all tenants to use onsite at his commercial building located at 642-644 Logy Bay Road.
6. Municipal Capital Works re: Funding. *Moved C.Dyer/K.Todhunter*: Resolved that Council amend the motion located under # 42 September 22, 2014 Council minutes to include “Logy Bay Road/Murphy's Lane culvert”. In favour 7. Carried.

**CORRESPONDENCE**

7. Letter from Dan Crummell, Department of Municipal and Intergovernmental Affairs re: SJURRP Amendment. Information Only.


11. Public Works re: October 3, 2014. It was a decision of Council to replace the 50/km/h signage to 30km/h on (Slater's Hill), Lower Road and to remove a tree on the corner of Outer Cove Road (Kelly's Hill) and Marine Drive.

**APPLICATIONS**

12. Derek Elms, 47 Roche's Road re: 9.15m x 12.2m Garage. *Moved C.Dyer/R.Stack*: Resolved that Council approve the application for a 30’ x 40’ garage pending compliance with town regulations (oversized lot). In favour 7. Carried.


14. Glenn Byrne, 18 Ivy's Way re: Second Access Culvert. It was a decision to refer the application to a future regular meeting of Council when the stop work order has been lifted.

15. Russell Caddigan, 89A Outer Cove Road re: Rezoning Request. It was a decision of Council to forward the application to the Town Planner for review.

16. Estate of Mary Power, 79-83 Outer Cove Road re: Rezoning Request. It was a decision of Council to forward the application to the Town Planner for review.

17. Trevor Morris, 556-568 Logy Bay Road re: Subdivision Street Name. Town staff will forward the suggested names from Mr. Morris to St. John's Regional Fire Department for 911 clearances.

Councillor Stack left the chambers @ 7:21pm

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Councilor Stack returned to the chambers @ 7:24pm

19. Glenn Hickey, 203-205 Lower Road re: 4.57m x 9.15m Greenhouse. Town staff will forward to the Town Planner and check the inventory of all structures and obtain a google snapshot of Mr. Hickey's property.


21. Pine Line Properties Ltd., Crown Land Sandalwood Drive. It was a decision of Council to write a letter to Pine Line Properties indicating that the Town will maintain the road once the town officially takes over the road.

22. Stephen Young, Lot 4 Red Rocks Drive re: Drainage Easement. It was a decision of Council not to permit Mr. Young to alter or develop on the drainage easement.

23. Natasha Durdle and Colin Feehan, 23-29 O'Neill's Road re: Single Family Dwelling. **Moved C.Dyer/B.Power:** Resolved that Council amend all future development approval letters to include:"filling in the ditch along the driveway in order to access the property is not permitted. If during inspection the Town becomes aware of a ditch filled in the applicant will be given five days to install a temporary or permanent culvert to the Town's specifications or a Stop Work Order will be issued." In favour 7. Carried. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a single family dwelling subject to Service NL approval and compliance with town regulations. In favour 7. Carried.


25. Summary Notes re: Planning Items:

(1) Mayor Kennedy will obtain land measurements (squires application) in the area and further discuss.

(2) Town Manager will respond to Wayne White's letter relating to JBRC Development.
(3) Council will discuss further the municipal asset for Red Rocks Drive.

(4) Councillor Stack left the chambers at 7:49pm. **Moved C.Dyer/B.Power**: Resolved that Council initiate a public consultation of the restaurant proposal located on Marine Drive to be held November 4, 2014, 7:30pm Justina Centre Lower Level with the notice sent to all residents, advertised in The Telegram and posted to all of the town’s digital communication mediums. In favour 6. Carried. Councillor Stack returned to the chambers at 7:56pm.

(5) **Moved C.Dyer/B.Power**: Resolved that Council amend the terms of reference of the Town Plan Review to include a Recreation Master Plan. In favour 7. Carried.

(6) **Moved C.Dyer/R.Stack**: Resolved that the Stop Work Order be lifted on lot # 7 Ivy’s Way subject to compliance with all the town requirements. In favour 7. Carried.

(7) It was a decision to forward the Hutton development plan to the Town Planner for further review.

(8) **Moved C.Dyer/K.Todhunter**: Resolved that Council may utilise SNC LAVALIN BAE Newplan as an engineering firm for future projects. In favour 7. Carried.

**FINANCES**

26. Cheques issued from September 22, 2014 to October 10, 2014 were reviewed.

27. Quikstat and expense/income reports issued to October 10, 2014 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**

28. Policy re: Commercial Vehicles. The policy committee will develop a commercial vehicle policy.

29. Public Works re: Noise Policy. Town staff will ensure that the noise policy is included in all future development approval letters issued.

30. Recreation/Kelly Park Sport Association re: Recreation. The committee is considering having the Community Program Coordinator coordinate all KPSA programming.

31. Special Events re: Meeting. The Special Events Committee will schedule a meeting regarding the Festival of Friends.

32. Heritage Committee re: Grant. It was a decision of Council to forward a void cheque to grant officials.

Council Minutes – October 14, 2014
33. War Memorial re: Wreath Laying. **Moved B.Power/K.Todhunter**: Resolved that Council order a wreath to be laid at the war memorial on November 11, 2014. In favour 7. Carried.

**NEW BUSINESS**


36. Personnel/IT/Training re: On Call Schedule. The committee will meet to discuss the on call schedule for the upcoming winter season.

**NOTICE OF MOTION**

**Moved C.Dyer/R.Stack**: Resolved that the Council meeting be adjourned at 9:02pm. In favour 7. Carried.

[Signatures]

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 14, 2014
IN ATTENDANCE

Mayor John Kennedy                              Councillor Bert Hickey
Councillor Bradley Power                        Councillor James Rose
Councillor Ryan Stack                          Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Deputy Mayor Craig Dyer

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on November 3, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on October 14, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Gerard Ryan, 46 O’Neill’s Road re: Flooding Problem. A representative of the Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.

2. IDEALE Upholstery & Restoration re: Erect Sign. Deputy Mayor Dyer will setup a meeting with Lorne Stokes to discuss a permanent signage plan for all tenants to use onsite at his commercial building located at 642-644 Logy Bay Road.

CORRESPONDENCE

3. Memo from Chris Panting re: Off-Road Vehicles on Service Road. Councillor Rose on behalf of the Public Works Committee of Council will visit the site on Red Cliff Road to check on the vehicle access issue.


7. Letter from Corrie Davis, Department of Municipal and Intergovernmental Affairs re: Development Regulations Amendment No. 25, 2014. Information Only.

8. Letter from Simone Caddigan, 71 Cadigan’s Road re: Speeding Traffic. Town staff will write Ms. Caddigan to inform her that Council will purchase a speed sign and will include Cadigan’s Road as part of the rotational list of streets for speed sign monitoring.

9. Memo from Cathy Roche, 56 Pine River Road re: Speeding Traffic. Town staff will write Ms. Roche to inform her that Council will purchase and erect a children at play sign and town staff will contact the RNC to monitor the area for illegal activity.


**APPLICATIONS**

_Mayor Kennedy left the chair and Councillor Todhunter assumed the chair at 7:19pm_

11. Glenn Hickey, 203-205 Lower Road re: 4.57m x 9.15m Greenhouse. **Moved J.Kennedy/R.Stack**: Resolved that Council approve the application for a 4.57m x 9.15m greenhouse pending compliance with town regulations. In favour 6. Carried. In addition, any future proposed outbuildings would require a permit.


13. JBRC Enterprises Ltd., 411-425 Marine Drive re: Deficiencies. **Moved J.Kennedy/R.Stack**: Resolved that Council approve Red Rocks Drive subject to the signing of the subdivision agreement, deeds amended to remove covenants, 5% in lieu of land and lot # 7 being held as a mortgaged lot, damage to the road or homes under construction will be the responsibility of the developer. In favour 6. Carried. Town staff will write the Cadigan family who owns adjacent land at the end of the subdivision to inform them that they would be responsible for road construction and culvert installation from the current turning area if they require property access.

15. Dan Hutton, 29 Red Cliff Road re: Subdivision of Land. Moved J.Kennedy/B.Power: Resolved that Council refuse both options regarding subdividing property located at 29 Red Cliff Road to create two residential lots with two options (1) construct a cul-de sac (2) a second or shared driveway: (1) It was the decision of Council to refuse Option 1 under Regulation 10, "Discretionary Powers of Authority" where Policy 4.4.1.13 of the Town's Municipal Plan states that Council will avoid a proliferation of individual cul-de-sacs, which are costly to serve and often prevent the optimum development of adjacent lands in the future. (2) It was the decision of Council to refuse Option 2 because it would be considered as a backlot development as it does not have frontage on a public road. Neither the Town's Municipal Plan nor the Town's Development Regulations in a Residential Low Density (RLD) Zone contain any conditions for backlot development. In favour 6. Carried.

16. Tim Orsborn, 16-22 Devereaux Lane re: Single Family Dwelling. It was a decision of Council to send out a notice to all the residents of Devereaux Lane informing them of the 10 % variance on the building line frontage of 38m to 34.2m of the proposed building lot.


18. Russell Caddigan/Estate of Mary Power re: Subdivision Concept Plan. It was a decision of Council to schedule a public consultation for the Russell Caddigan and Estate of Mary Power subdivision proposals.

Mayor Kennedy resumed the chair at 7:50pm

FINANCES

19. Cheques issued from October 14, 2014 to October 31, 2014 were reviewed.

20. Quikstat and expense/income reports issued to October 31, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

Councillor Power left the chambers at 8:00pm


COMMITTEE REPORTS

23. Personnel/Training/IT re: Human Resource Consultant Meeting. The Personnel/Training/IT Committee will meet with the contracted Human Resource Consultants and the Town Manager on November 12, 2014 to discuss the project.

24. Planning/Development re: Pine Ridge Regional Water Study. Moved B.Hickey/R.Stack: Resolved that the Pine Ridge Regional Water Study and RFP be controlled by the two Towns (Town of Torbay and Town of Logy Bay-Middle Cove-Outer Cove) which would include: advertising, evaluating, contract letting and act the lead contact during the RFP and study and that a legal agreement be drawn up indicating that Pine Ridge Development agrees to pay the Town(s) up front, once the RFP’s have been evaluated and prior to a contract being let and the Towns would hold the money in trust for payment once the study is completed. In favour 5. Carried.

Councillor Power returned to the chambers at 8:00pm

25. Policy re: Commercial Vehicles. The Policy Committee are currently developing a commercial vehicle policy.

26. Personnel/Training/IT re: Terms of Reference. Council may forward any additions or deletions to the Terms of Reference for the upcoming website to Councillor Todhunter.


28. Public Works re: Brackets. It was a decision of Council to install brackets on the designated street poles.

29. KPSA re: Coordinator. KPSA are reviewing the option of having their coordinator to commence in January in order to offer extended recreation programming.

30. Special Events re: Christmas Party. Town staff will send out an e-mail reminding all invited Council and Staff members of the aforementioned event scheduled for November 28, 2014 at the Gov'nur Inn.

31. Special Events re: Terms of Reference – Festival Sponsorship. The committee will draw up a draft terms of reference for the Festival of Friends Sponsorship.

32. Jack Byrne Arena re: Website Address Arena Board. Town staff will have the Town’s website address added to the Town’s Logo Arena Board at the Jack Byrne Arena.

33. Jack Byrne Arena re: Christmas Gift Cards. Moved B.Power/R.Stack: Resolved that Council purchase gift cards in the amount of $ 25.00 for each employee working at the arena. In favour 6. Carried. Councillor Power will hand deliver the gift cards to the employees of the Jack Byrne Arena.
34. NEAJC re: Members. Councillor Bradley Power will replace Councillor Rose as Council's
representative on the NEAJC. Councillor Stack will remain as the alternate.

NEW BUSINESS

Council donate up to $250.00 to St. Francis of Assisi School for Jersey Day. In favour 6.
Carried.

to the softball field poles to an amount not to exceed $1000.00. In favour 6. Carried.

approve the 2013 Financial Statements as submitted by Coombs & Associates. In favour
6. Carried. In future years, the town auditor will complete a second set of statements
relating to town operations only.

NOTICE OF MOTION

Moved K.Todhunter/B.Power: Resolved that the Council meeting be adjourned at 9:00pm. In
favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 3, 2014
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 24, 2014
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter (arrived 6:52pm)

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved B.Power/R.Stack: Resolved that the agenda of a regular meeting held on November 24, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on November 3, 2014 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Gerard Ryan, 46 O'Neill's Road re: Flooding Problem. A representative of the Public Works Committee will meet with the property owner to inform him that with regards to any further development in that area both the contractor and town engineer will ensure that proper drainage is achieved.

2. Glenn Hickey, 203-205 Lower Road re: 4.57m x 9.15m Greenhouse. The Public Engagement Committee will research what the difference is between "at the discretion of Council" and "discretionary approval".


4. Russell Caddigan/Estate of Mary Power re: Subdivision Concept Plan. It was a decision of Council to schedule a public briefing for the Russell Caddigan and Estate of Mary Power subdivision proposals. The chair of Planning/Development will host the briefing.
CORRESPONDENCE


6. Letter from Bernard Lord, Canadian Wireless Telecommunications Association re: Recycle My Cell. Deputy Mayor Dyer will investigate further into this initiative.


8. Letter to Dennis O'Keefe, City of St. John's re: Logy Bay Road Culvert Replacement. Mayor Kennedy will seek a meeting with Keith Hutchings, Minister of Municipal and Intergovernmental Affairs. Town staff will forward the letter to both Councillor Jonathan Galgay and Deputy Mayor Ron Ellsworth of the City of St. John's.

9. Memo from Chris Hardy, City of Mount Pearl re: Kenmount Hill Amendment. Information Only.

10. Letter from Maurice Murphy, 12 Cobbler Crescent re: Snow Fence to Guard Rail. The Public Works Committee will meet with Maurice Murphy to discuss his request for snow fencing along Cobbler Crescent.

APPLICATIONS

11. Tim Orsborn, 16-22 Devereaux Lane re: Single Family Dwelling. Moved C.Dyer/B.Power: Resolved that the application for a single family dwelling be approved subject to Service NL approval and compliance with town regulations and the cost of the rezoning be borne to the applicant. In favour 7. Carried.

Councillor Stack left the chambers at 7:07pm


Councillor Stack returned to the chambers at 7:10pm

13. Estate of John Roche, 712 Logy Bay Road re: Phase One Environmental Assessment. It was a decision to have the survey for 712 Logy Bay Road plotted on the Robin Short subdivision plan. Environmental Assessment to be forwarded to Town Engineer, Planning/Development to review dwelling location.

14. Barry Cadigan, 65 Marine Drive re: Zoning Amendment Request. The Planning/Development Committee will meet with Mr. Cadigan to discuss his Zoning Amendment request.
FINANCES

15. Cheques issued from November 3, 2014 to November 21, 2014 were reviewed.


17. Quikstat and expense/income reports issued to November 21, 2014 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

18. Newfoundland Power Inc. re: Red Cliff Road Pole Relocation $ 2283.51. Town staff will check with Will's Ridge @ Red Cliff Inc. file for pole deficiencies and report back at the next regular meeting of Council.


COMMITTEE REPORTS

20. Finance re: Budget. Town staff will schedule a Finance Committee meeting to discuss the 2015 budget.

21. Personnel/Training/IT re: HR Consultants. The Personnel/Training/IT Committee will meet with the HR Consultants to discuss their draft report.

22. Personnel/Training/IT re: Town Maintenance Worker Gift. Moved B.Power/R.Stack: Resolved that Council approve an expenditure the same as what was given to the Town Clerk/Treasurer in 2013 for his twenty years of service gift. In favour 7. Carried.


24. Policy re: Haul Fill. The Policy Committee will develop a haul fill policy.

25. Planning/Development re: In law Apartment. It was a decision of Council to permit staff to issue development permits to applicants within approved subdivisions.

26. Planning/Development re: Road Paving. Town staff will check with other municipalities regarding the paving of new roads for development and forward a recommendation to the Council for consideration.
27. Policy re: Sign Policy. The Policy Committee will develop a new policy relating to advertising signage on building lots under construction whereby all advertising signs must be removed once an occupancy permit is issued to the applicant.

28. Policy re: By-Law Storage of Vehicles. The Policy Committee will draft a commercial storage of vehicles by-law and forward back to the Council for review.

29. Public Works re: Doran's Lane and Barnes Road. Town staff will obtain a cost estimate for the replacement of culverts located on Barnes Road and Doran's Lane.

30. Public Works re: Garbage – Town Sign. Town staff will remove all garbage from the Town sign site located on Logy Bay Road at Marine Drive.

31. Public Works re: Surveillance Sign. Town staff will order and have erected surveillance sign to be placed on Ivy's Way.

32. Special Events re: Christmas Events. Town staff to forward a reminder to all Council of all upcoming Christmas events within the Town.

33. Fire Services re: Dry Hydrant. Town staff will contact St. John's Regional Fire Department regarding the dry hydrant located adjacent to the Jack Byrne Arena.

34. Public Engagement re: Logistics Protocol. Councillor Power will obtain the toolkit relating to public meeting logistics from CHBA and forward it to the Council.

35. War Memorial re: Framed Article. Councillor Power will have The Telegram articles and photos mounted and framed at Costco relating to the July 1, 2014 and November 11, 2014 inaugural ceremonies held at the town's war memorial.

NEW BUSINESS

NOTICE OF MOTION

Moved B.Power/K.Todhunter: Resolved that the Council meeting be adjourned at 8:45pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 24, 2014
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
December 15, 2014  
6:30 pm

IN ATTENDANCE

Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Bert Hickey  
Councillor Bradley Power  
Councillor James Rose  
Councillor Ryan Stack  
Councillor Karen Todhunter

Adele Carruthers, Town Manager  
Wayne Langille, Administrative Support Clerk

REGRETS

Richard Roche, Town Clerk/Treasurer

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on December 15, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on November 24, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Glenn Hickey, 203-205 Lower Road re: 4.57m x 9.15m Greenhouse. The Public Engagement Committee will research what the difference is between “at the discretion of Council” and “discretionary approval”. Deputy Mayor Dyer will contact Reginald Garland, Town Planner concerning the aforementioned.

2. Letter to Dennis O’Keefe, City of St. John’s re: Logy Bay Road Culvert Replacement. Mayor Kennedy will seek a meeting with Keith Hutchings, Minister of Municipal and Intergovernmental Affairs in January of 2015.

3. Letter from Maurice Murphy, 12 Cobbler Crescent re: Snow Fence on Guard Rail. The Public Works Committee will meet with Maurice Murphy to discuss his request for snow fencing along Cobbler Crescent.

5. War Memorial re: Framed Article. Councillor Power will have The Telegram articles and photos mounted and framed relating to the July 1, 2014 and November 11, 2014 inaugural ceremonies held at the town’s war memorial.

**CORRESPONDENCE**


8. Memo from Lorne Stokes, 30 Cadigan’s Road re: Requesting Town Action. Town staff will write the owner of the property in question to inform him that the Town is aware that salt was stored onsite last year and that appropriate approvals are required for any new outbuilding development.


11. Memo from Churence Rogers, Municipalities Newfoundland and Labrador re: Dedicated and Sustainable Funds for Municipalities Needed. **Moved C.Dyer/R.Stack:** Resolved that Council write the Premier, Finance Minister, Kevin Parsons and MNL concerning dedicated and sustainable funds for municipalities needed. In favour 7. Carried.

12. Public Works re: December 1, 2014. Town staff to place reflectors on all speed sign poles located within the Town.

13. Letter from Dennis O’Keefe, City of St. John’s re: Logy Bay Culvert Replacement. As discussed under # 2 December 15, 2014 Council meeting.


APPLICATIONS

Councillor Stack left the chambers at 6:57pm


Councillor Stack returned to the chambers at 7:02pm


19. Maurice Murphy, 12 Cobbler Crescent (fronting) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

20. Maurice Murphy, 12 Cobbler Crescent (backland) re: Single Family Dwelling. It was a decision of Council to refer the application to the Planning/Development Committee for further review.

21. Judy Dobbin, 40-42 Clovelly Lane re: Subdivision Concept Plan. It was a decision to refer the concept plan for the proposed development to the Town Planner and the Planning/Development Committee will meet in the New Year to discuss.

22. Red Cliff Road Construction re: Approval to Borrow. Moved C. Dyer / R. Stack: Resolved that approval be granted for the Town of Logy Bay-Middle Cove-Outer Cove to borrow $456574.24 (hst included) from Scotiabank to finance the cost of the Red Cliff Road road construction over a five year term and ten year amortization with an interest rate of prime + 1.00%. In favour 7. Carried.

FINANCES

23. Cheques issued from November 24, 2014 to December 12, 2014 were reviewed.

24. Quikstat and expense/income reports issued to December 12, 2014 were reviewed.

BILLS FOR REVIEW ONLY
BILLS TO BE PAID


COMMITTEE REPORTS

28. Finance re: Meeting. The Committee will meet in early January to discuss the 2015 municipal budget.

29. Personnel/Training re: IPad MS Office. Town staff will order copies of IPad MS Office for those Council members and staff who would like a copy.

30. Personnel/Training/IT re: Christmas Bonus. **Moved C.Dyer/B.Power:** Resolved that Council issue a Christmas bonus to staff equivalent to two days of pay for employees with over three years of service and one day of pay of employees with less than three years service and $ 50.00 for part-time employees, which would include on call employees. In favour 7. Carried.

31. Planning/Development re: Meeting. The Planning/Development Committee will meet with Barry Cadigan to discuss his property.

32. Public Safety/OHS Committee re: New Committee. **Moved C.Dyer/B.Power:** Resolved that Council establish a new committee namely “Public Safety/OHS Committee” with Deputy Mayor Dyer, Councillor Hickey and Councillor Todhunter and the Town Manager as Members to meet quarterly. In favour 7. Carried.

33. Special Events re: Senior’s Dinner and Breakfast with Santa. Town staff may consider moving the Senior’s Dinner and Breakfast with Santa to the gymnasium at St. Francis of Assisi School for 2015 due to capacity concerns at the Justina Centre.

34. Tourism re: Meeting. The Logy Bay Tourism Committee will meet to discuss an update to their washroom facility plan at Middle Cove Beach.

35. Jack Byrne Arena re: Community Room. Councillor Power will ensure that the Community Room at the Jack Byrne Arena is unlocked for all events.
36. Waste Management re: 2016 Calendars. Town staff will modify the calendars for 2016 to ensure that the recycling dates indicated/highlighted are adjusted appropriately for colour blindness.

NEW BUSINESS


40. Website re: Proposal Submissions. The Personnel/Training/IT Committee will review the quotes received and discuss.


42. Northeast Area Council re: Social. A social will occur on either January 22 or January 29, 2015 at the Torbay Town Hall to for all Council members of towns within the Northeast Avalon.

43. Press Conference re: Recreation Grant. The Community Program Coordinator will represent the Town at the press conference on Recreation Grants awarded by the province to be held at the Flatrock Town Hall at 10:00am December 16, 2014.

NOTICE OF MOTION

Moved R.Stack/J.Rose: Resolved that the Council meeting be adjourned at 8:00pm. In favour 7. Carried.

Adele Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – December 15, 2014