Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 19, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer

REGrets

Adele Carruthers, Town Manager

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on January 19, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on December 15, 2014 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Judy Dobbin, 40-42 Clovelly Lane re: Subdivision Concept Plan. The Planning/Development Committee will meet to discuss.

2. Northeast Area Council re: Social. A social will occur on January 29, 2015 at the Torbay Town Hall for all Council members of towns within the Northeast Avalon.

CORRESPONDENCE


4. Memo from Ashley Burke, Multi-Materials Stewardship Board re: 2015 Backyard Composting Program. Mayor Kennedy will discuss a partnership order of composters with area towns at upcoming meeting scheduled for January 29, 2015 at the Torbay Town Hall.
5. Letter from Scott Jones, Department of Municipal and Intergovernmental Affairs re: Submission of Outstanding Documentation for Receipt of Gas Tax Allocation. Town staff will write Mr. Jones to inform him that we will officially respond to his request when projects are finalised.


Councillor Stack left the chambers at 7:00pm

7. Memo from Ryan Stack, 680-684 Marine Drive re: Culvert Issue. Town staff will write Mr. Stack to inform him that Council suggests that Mr. Stack should contact the Town for permission to erect a gate to his property if the Department of Transportation and Works approves their access permit.

Councillor Stack returned to the chambers at 7:06pm

APPLICATIONS

8. Kavanagh Associates, 556-568 Logy Bay Road re: Development Site Inspection. Moved C.Dyer/B.Power: Resolved that Council approve the transfer of ownership of “Jenny’s Way” to the town with a developer surety of $5600.00 and the deficiencies must be completed by June 30, 2015, and an extra year warranty on the road (submitted in writing). In favour 7. Carried.

9. Russell Caddigan (eight lots)/Estate of Mary Power (five lots) 89A Outer Cove Road re: Rezoning Request. Moved C.Dyer/J.Rose: Resolved that Council approve the commencement of the rezoning process to rezone land, Russell Caddigan (eight lots) and Estate of Mary Power (five lots) located at 89A Outer Cove Road. In favour 7. Carried.

10. Dorothea Hanchar, 28 Liam Drive re: Level II Groundwater Supply Assessment, Nugent Property. Moved B.Power/K.Todhunter: Resolved that Council obtain a legal opinion on whether the town should be involved with disclosure of information in purchase and sale agreements (developers and sale of lots). In favour 7. Carried.

11. James Baker, 609-613 Marine Drive re: Single Family Dwelling. It was a decision of Council to notify adjacent property owners of Mr. Baker’s request to vary the frontage requirement to 41.368m for his proposed building lot and to table the application at the next regular meeting of Council scheduled for February 9, 2015.

12. Brendan Galgay, 466-470A Marine Drive re: Develop Three Building Lots. Town staff will setup a meeting with Mr. Galgay and the Planning/Development Committee.
13. Puglisevich Training Centre re: External Training. **Moved C.Dyer/B.Power**: Resolved that Council approve the external training area subject to the proper fence height, low noise level, and training to take place as per the Town’s construction operating guidelines. In favour 7. Carried.

14. Barry Cadigan re: Zoning Amendment Request. **Moved C.Dyer/B.Power**: Resolved that Council approve the rezoning of land as identified as parcel “one” on the documents tabled and to contact the Town Planner to initiate the process. In favour 7. Carried.

**FINANCES**

15. Cheques issued from December 15, 2014 to January 16, 2015 were reviewed.

16. Quikstat and expense/income reports issued to January 16, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

19. Personnel/Training/IT re: Website. The committee will meet to discuss the new website.

20. Policy re: Meeting. The Policy Committee will meet to discuss new proposed policies.

21. Public Works re: Jenny’s Way Snowclearing. Town staff will contact the Town snow clearing/ice control contractor to ensure that “Jenny’s Way” is now on the regular snow clearing route.


23. Public Works re: Wingblade. Town staff to ensure that the Snow Clearing operators are utilising the wing blade on the equipment.

24. Recreation/KPSA re: Agreement. The Recreation/Special Events Committee and KPSA will meet to discuss a possible future plan of combining some recreation programming with the Town.
25. Special Events re: Meeting. The Special Events Committee will meet to discuss upcoming Events.

26. Jack Byrne Arena re: Website. Councillor Power will ensure that the Jack Byrne Arena website will be updated with the proper information.

27. Jack Byrne Arena re: Bench Gates. Councillor Power will ensure that the bench gates are repaired.

28. Public Safety/OHS re: Student. Deputy Mayor Dyer will investigate the possibility of the Town hiring a student to develop a charter for the committee.

29. Public Engagement re: Rezoning. Town staff will schedule a public briefing session for the rezoning of Barry Cadigan's property.

30. Waste Management re: Garbage Boxes. Councillor Todhunter will contact Town staff to contact the home owners that have their garbage boxes removed from within the Town's right-of-way.

NEW BUSINESS

31. Special Meeting re: January 12, 2015. Moved C.Dyer/R.Stack: Resolved that with reference to financing the MCW 2015-2016 funding applications (project # 11146, #14493, and # 14545) the Town Council approve the 10% municipal portion in the amount of $190,863.31 to be paid from the Town's Treasury Account. In favour 7. Carried. Moved C.Dyer/R.Stack: Resolved that the Town pay an invoice from Modern Paving dated December 5, 2014 in the amount of $ 396,043.78 for Red Cliff Road upgrading from funds in the treasury account and once the loan is approved, Scotiabank to transfer the funds back to the treasury account. In favour 7. Carried.


34. Property Tax Reduction re: 2015. Moved C.Dyer/R.Stack: Resolved that property owners with a total combined income of $ 30000.00 or less with a total residential assessed value of $ 400000.00 or less may avail of the property tax reduction and must submit a copy of their 2014 Notice of Assessment from the Canada Revenue Agency with the Property Tax Reduction application form with a deadline of December 31, 2015. In favour 7. Carried.

36. Ten Percent Discount re: 2015. **Moved C.Dyer/R.Stack:** Resolved that the ten percent discount on property and business tax be approved and taxes must be paid in full on or before March 6, 2015. In favour 7. Carried. Invoices will be mailed by January 31, 2015.

37. Interest Free Payments re: 2015. **Moved C.Dyer/R.Stack:** Resolved that the Town Council offer interest free payments to residents, who pay their account by December 31, 2015 with postdated cheques submitted to the Town office by March 6, 2015. In favour 7. Carried.

**NOTICE OF MOTION**

**Moved R.Stack/J.Rose:** Resolved that the Council meeting be adjourned at 8:36 pm. In favour 7. Carried.

__________________________
Richard Roche
Town Clerk/Treasurer

[Signature]

__________________________
John Kennedy
Mayor

Council Minutes – January 19, 2015 5
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 9, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power (arrived 7:27pm)
Councillor Ryan Stack

Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer
Adele Carruthers, Town Manager

REGRETS

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on February 9, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on January 19, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

Councillor Stack left the chambers at 6:41pm

1. Memo from Ryan Stack, 680-684 Marine Drive re: Culvert Issue. Moved C.Dyer/J.Rose: Resolved that, in future, that any culverts that are not primary access to residences, and need to be removed at the discretion of Council may be replaced at the owner’s cost. All reasonable attempts will be made to contact the owner. In favour 5. Carried. The Policy Committee will review and implement a new policy based on the aforementioned.

Councillor Stack returned to the chambers at 6:51pm

2. Brendan Galgay, 466-470A Marine Drive re: Develop Three Building Lots. Town staff will setup a meeting with Mr. Galgay and the Planning/Development Committee.

3. Public Works re: Sign. Town Maintenance Worker will remove the half post located between 43-51 Outer Cove Road and the school. Town staff will keep track of all damages that have occurred and any future damages and then estimate the repair costs and have it deducted from their snow clearing contractor’s invoice for the season.
4. Jack Byrne Arena re: Website. Town staff will contact the manager of the Jack Byrne Arena to ensure that the town advertising board be modified to include only one website address.


CORRESPONDENCE


7. Memo from Bernice West, 6 Ashkay Drive re: Ditch Cleaning. Town staff will review the issue again in the spring of 2015.

8. Price Quote re: SNC Lavelin - Subdivision Standards. Moved C.Dyer/R.Stack: Resolved that Council approve the quote from SNC Lavelin in the amount of $ 8667.00 to develop new subdivision standards, which will be completed in consultation with the Planning/Development Committee. In favour 6. Carried. Town staff will write the property Owner located at 8 Ivy’s Way to advise him there are concerns with the lot grading and possible future erosion onto the Town’s asset lot which is directly adjacent to civic 8 Ivy’s Way.


10. Letter from Lori Evoy, Department of Municipal and Intergovernmental Affairs re: 2015 Budget. Information Only.

11. Letter from St. Francis Falcons Basketball Team re: Donation Request. Moved R.Stack/J.Rose: Resolved that Council approve a donation equal to what was donated to the St. Francis Falcons Basketball Team last year from the Town. In favour 6. Carried.

12. Memo from Corey Malone, 93 Red Cliff Road re: Red Cliff Road Concerns. Information Only.

13. Memo from Andy Morgans, Department of Municipal and Intergovernmental Affairs re: Amendment to the Municipalities Act, 1999 – Authority to Sell, Lease or Dispose of Municipal Property. Information Only.

Councillor Power arrived at the meeting at 7:27pm
14. Letter from Jeremy Roop, Parks Canada re: Terry Fox Commemorative Event. Moved C.Dyer/J.Rose: Resolved that Council approve the request for traffic control, grading of Outer Cove Beach road access, and seek permission from the Department of Transportation and Works for removal of graphitti from the bridge prior to the April 12, 2015 event. In favour 7. Carried.

APPLICATIONS

15. James Baker, 613 Marine Drive re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to construct a single family dwelling subject to the town development regulations, Service NL approval and the ten percent variance on the frontage of the building lot. In favour 7. Carried.

16. Peter Morris, 14 St. Francis Road re: Ground Water Testing Report. Town staff will provide the ground water testing report to Mr. Morris to be reviewed at the Town Hall.

17. Chris Caddigan, 6-14 Murphy’s Lane re: Demolish and Replace Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council approve the application to demolish and replace the single family dwelling subject to the town development regulations and Service NL approval. In favour 7. Carried.

18. Memo from Nicole Roper, Exit Realty on the Rock re: Land Restrictions. It was a decision of Council to forward the request to the Town Planner and additional information is requested by the applicant regarding if a structure would be requested and parking details.


20. Development Regulations re: No. 27, 2015. Moved C.Dyer/J.Rose: Resolved that Council adopt development regulation no. 27, 2015 for land located off Outer Cove Road and Killick Drive and prior to any construction permits issued the town will address the concerns outlined in the letters submitted to the town. In favour 7. Carried. Town staff will forward all the letters received to the developers to rectify any issues outlined. Town staff will respond to all letters received in writing based on the aforementioned decision.

21. Andy Young, 712 Logy Bay Road re: Environmental Assessment and Dwelling Location. Town staff will write Mr. Young to inform him that when the new road is approved he must submit a site plan for his dwelling fronting on the new road.

22. Power/Devereaux Properties re: Subdivision Concept Plan. Town staff will request the most current proposal for the Stick Pond Road development from Pinnacle Engineering and then staff will forward the plan to the Town Planner for review.

24. Maurice Murphy re: Rezoning Request. It was a decision of Council to forward the request to the Town Planner for review.

FINANCES

25. Cheques issued from January 19, 2015 to February 6, 2015 were reviewed.

26. Quikstat and expense/income reports issued to February 6, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS


30. Planning/Development re: East Coast Trail. Town staff will discuss 18 Ivy’s Way property and how it impacts the East Coast Trail at the next regular meeting of Council.

31. Policy re: Commercial Parked Vehicles. The Finance and Policy Committee will meet to discuss establishing a new mobile business tax, commercial parking permit for the 2016 tax year.

32. Recreation/Kelly Park Sport Association re: Applications. Town staff will advertise that the Town is now accepting resumes for the upcoming summer day camp season.

33. Special Events re: Sponsorships. The committee will meet to discuss sponsorships for the upcoming Festival of Friends.
34. Fire Service re: Jackets/Books/File Cabinets. Town staff will take photos of the jackets and books and Councillor Power will forward to the Newfoundland and Labrador Association of Fire Services message board.


36. Public Safety/OHS re: School Bus Sign. It was a decision of Council to install school bus stop signs on both sides of road at the Milford Haven Close intersection with Logy Bay Road.

37. Public Safety/OHS re: Data Sign. Town staff will forward the Cadigan’s Road data from the mobile data sign to Deputy Mayor Dyer and Councillor Power.


NEW BUSINESS


NOTICE OF MOTION

Moved B.Power/R.Stack: Resolved that the Council meeting be adjourned at 8:40pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – February 9, 2015
IN ATTENDANCE

Mayor John Kennedy          Deputy Mayor Craig Dyer  
Councillor James Rose       Councillor Ryan Stack  
Councillor Karen Todhunter  

Wayne Langille, Administrative Support Clerk 
Richard Roche, Town Clerk/Treasurer 
Adele Carruthers, Town Manager

REGRETS

Councillor Bert Hickey 
Councillor Bradley Power

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on March 2, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on February 9, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Brendan Galgay, 466-470A Marine Drive re: Develop Three Building Lots. Town staff will setup a meeting with Mr. Galgay and the Planning/Development Committee.

2. Fire Service re: Jackets/Books/File Cabinets. Town staff will take photos of the jackets and books and Councillor Power will forward to the Newfoundland and Labrador Association of Fire Services to place on their message board.

CORRESPONDENCE

3. Memo from the Department of Municipal and Intergovernmental Affairs re: Training and Professional Development Opportunities. Information Only.

4. Letter from Gall Dempsey, Epilepsy Newfoundland and Labrador re: Proclamation Request. Mayor Kennedy proclaimed March 26, 2015 as purple day, in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

Council Minutes – March 2, 2015

6. Memo from Lori-Lynn Critch re: Advertise Garage Sale/Flea Market on Town Sign. It was a decision of Council to approve the advertisement of the garage sale/flea market scheduled for March 22, 2015 in the lower level of the Justina Centre on the Town sign.


8. Letter from Randy Murphy, East Coast Trail Association re: Memorandum of Understanding. It was a decision of Council to forward the aforementioned to the Planning/Development Committee for further review.

9. Memo from Derek Simmons, Fire and Emergency Services re: Training School. Town staff forward the training school schedule to Councillor Stack.


11. Memo from Diane Rendell, Middle Cove Road re: Snow Clearing. Information Only.

12. Letter from Rev. Susan White, George Street United Church re: Church Service. Councillors will notify staff if they are planning to attend.

APPLICATIONS

13. Chris Caddigan, 6-14 Murphy’s Lane re: Demolish and Replace Single Family Dwelling with In-Law Apt. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a single family dwelling with in-law apartment subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 5. Carried.

14. Shawn Fudge, Stick Pond Road re: Subdivision Concept Plan. It was a decision of Council for Town staff to arrange a Planning/Development Committee Meeting, the Town Planner and Judy Dobbin to discuss the subdivision concept plan.


Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with town regulations and the placement of the dwelling to fall outside the flood zone.

18. Kavanagh Associates re: Red Rocks Drive – Ditch Depths. It was a decision of Council to have Town staff arrange a meeting of the Planning/Development Committee and the developer's engineering technician and the town engineer to discuss the aforementioned.

19. Kimberley Blanchard re: Barry Cadigan Rezoning Off Marine Drive. It was a decision of Council to contact the Town Planner to inquire if he has received the emails from Ms. Blanchard.

FINANCES

20. Cheques issued from February 9, 2015 to February 27, 2015 were reviewed.

21. Quikstat and expense/income reports issued to February 27, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

22. Gladney's Bus Limited re: Snow Clearing/Ice Control $32623.60. Moved C.Dyer/R.Stack:
Resolved that Council approve payment of the invoice in full. In favour 5. Carried.

23. French & Associates re: Professional Services $2070.73. Moved C.Dyer/R.Stack:
Resolved that Council approve payment of the invoice in full. In favour 5. Carried.

Resolved that Council approve payment of the invoice in full. In favour 5. Carried.

COMMITTEE REPORTS


27. Recreation re: Summer Program. It was a decision of Council that the Summer Program falls under the responsibility of the Recreation Committee of Council.
28. Special Events re: Afternoon Social. It was a decision of Council to set a rate of $2.00 per person to attend the afternoon social to be scheduled at the Justina Centre.

29. Waste Management re: Bulk Cleanup. It was a decision of Council to have the bulk household cleanup once again this spring.

30. Fire Services re: 911 Fees. It was a decision of Council to have town staff check if the 911 fees were paid for fiscal year 2015.

31. Northeast Avalon Joint Councils re: Home Builders Association. It was a decision of Council to contact the local chapter of the Home Builders Association to have them attend a meeting with Council to discuss how they implement public meetings relating to development.

32. Public Safety/OHS re: Coyotes. It was a decision of Council to place a note in the upcoming newsletter regarding coyotes.

NEW BUSINESS

33. Justina Centre re: Liquor Licence – Applicable Fees. Moved J.Rose/K.Todhunter: Resolved that Council enact a new $50.00 charge for non-wedding functions where children will be present until 9:00pm. In favour 5. Carried.

NOTICE OF MOTION

Moved K.Todhunter/R.Stack: Resolved that the Council meeting be adjourned at 8:45pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – March 2, 2015
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 23, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy            Deputy Mayor Craig Dyer
Councillor Bert Hickey         Councillor Bradley Power
Councillor James Rose          Councillor Ryan Stack

Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer
Adele Carruthers, Town Manager

REGRETS

Councillor Karen Todhunter

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on March 23, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on March 2, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Letter from Randy Murphy, East Coast Trail Association re: Memorandum of Understanding. It was a decision of Council to forward the aforementioned to the Planning/Development Committee for further review.

2. Shawn Fudge, Stick Pond Road re: Subdivision Concept Plan. It was a decision of Council for Town staff to arrange a Planning/Development Committee Meeting, the Town Planner and Judy Dobbin to discuss the subdivision concept plan.

3. Northeast Avalon Joint Councils re: Home Builders Association. It was a decision of Council to contact the local chapter of the Home Builders Association to have them attend a meeting with Council to discuss how they implement public meetings relating to development.

CORRESPONDENCE

4. Mr. Al Mullowney addressed Council concerning a request to extend his building line setback to 45m. Moved C.Dyer/R.Stack: Resolved that Council approve a 45m setback utilising section 10 of the town’s development regulations. In favour 6. Carried.
5. Letter from David Clarke, Department of Municipal and Intergovernmental Affairs re: 2015 Municipal Budget Submission. Information Only.


8. Letter from Belinda Hannam-Dominic. St. John's and District Labour Council re: Annual Wreath Laying Ceremony. Councillor Power will lay the wreath on behalf of the Town. Town staff will order the wreath and have it delivered to the Town Office for Councillor Power’s pickup. Town staff will forward an outlook invite to Councillor Power to remind him of the ceremony.

9. Letter from Jennifer McCreath, East Coast Trans Alliance re: Trans Day of Visibility. Town staff will contact Ms. McCreath to inform her that the Mayor will be Council’s representative at the Town Hall flag raising and speak at the event scheduled for 9:00am, March 31, 2015.


11. Memo from Randy Murphy, East Coast Trail Association re: Letter of Support. It was a decision of Council to write Mr. Murphy to inform him that the Town of Logy Bay-Middle Cove-Outer Cove support the East Coast Trail’s funding application to ACOA and BTCRD.

APPLICATIONS

12. Al Mullowney, 131 Doran’s Lane re: 45m. As discussed under # 4 March 23, 2015 Council Minutes

13. Corey Malone, 93 Red Cliff Road re: 7.32m x 9.15m Garage. It was a decision of Council to notify adjacent property owners of Mr. Malone’s request and to table the application at the next regular meeting of Council.

14. Brendan Galgay, 466-470A Marine Drive re: Construct Three Single Family Dwellings. Moved C.Dyer/J.Rose: Resolved that the application be rejected to construct three single family dwellings, as currently there is no access to the property and it does not meet current development regulations for that zone. In favour 6. Carried.

15. Victor Doody, 211-217 Lower Road re: Culvert Request – Barnes Road. It was a decision of Council to defer the application to the Public Works Committee.
16. Plantech Environment re: Planning Advice – Maurice Murphy. It was a decision of Council to refer the request for rezoning to the Planning/Development Committee for a meeting with Mr. Murphy to discuss the drainage plan for the proposed developments and how the East Coast Trail will be impacted.

17. Kavanagh Associates re: Red Rocks Drive – Ditch Depths. It was a decision of Council to adhere to our engineer’s advice that the ditch depths located on Red Rocks Drive be constructed as per as built drawings submitted.

18. Doreen Galway and Mary Eustace re: Questions on Cahill/Roche Lane. It was a decision of Council to meet with Ms. Galway and Ms. Eustace to discuss and answer all the questions that they have in relation to land located on Doran’s Lane.

19. Letter from Renee Blake, Service NL re: Proposed Five-Lot Subdivision Adjacent to Outer Cove Road, Venice Holdings Inc., 89A Outer Cove Road.

20. Letter from Renee Blake, Service NL re: Proposed Eight-Lot Subdivision Adjacent to Outer Cove Road. JBRC Enterprises Inc. and Viking Holdings Ltd., 89A Outer Cove Road.

21. Memo from Renee Blake, Service NL re: 20 Ivy’s Way Setback. Moved C.Dyer/R.Stack: Resolved that Council approve the building line setback from 30m to 45m for the property located at 20 Ivy’s Way. In favour 6. Carried.

FINANCES

22. Cheques issued from March 2, 2015 to March 20, 2015 were reviewed.

23. Quikstat and expense/income reports issued to March 20, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

27. Personnel/Training/IT re: Meeting. The committee will meet to discuss the contents of the consultant’s Human Resources Policy, Planning and Strategic Project Report.

28. Planning/Development re: Town Plan Review and Recreation Master Plan. Moved C. Dyer/B. Power: Resolved that Council accept the proposal from Tract Consulting Inc. for the services of a Town Plan Review and Recreation Master Plan for the town in the amount of $ 94250.00 plus HST. In favour 6. Carried. Town staff will arrange a meeting with Tract Consulting Inc. to discuss the projects.

29. Planning & Development re: Meeting. Town staff will contact Dorothea Hanchar, Department of Environment and Conservation to inquire on an update on a regional water study for the area surrounding the Jack Byrne Arena.

30. Public Works re: Tree Removal. Town staff will check with the Town’s insurance company to inquire about volunteer work on town owned property with regards to risk, coverage and liability.


32. Public Works re: Trucks. Town staff will ensure that the green truck is left at the depot for the on-call person to utilise if necessary after regular business hours and weekends.

33. Public Works re: Snow Banks. Town staff will ensure that snow banks are removed from all intersections that have a line of sight issue after a significant snowfall.

34. KPSA re: Field Scheduling Changes. KPSA has requested that any field changes that affect their programming must be discussed in collaboration with them prior to implementation by Town staff.

35. Tourism/Economic Development re: Washroom Facilities – Middle Cove Beach. Moved B. Power/R. Stack: Resolved that Council dissolve any future engineering work in relation to the Middle Cove Beach washroom facility with Acuren. In favour 6. Carried. Town Council allocated $ 15000.00 for the Logy Bay Development Association to utilise for engineering and planning work for the proposed washroom facility to be located at Middle Cove Beach. The Logy Bay Development Association will approach other engineering firms to complete the Middle Cove Beach project.

NEW BUSINESS

36. Pool/Fence Permits re: Rescind Motion. It was a decision to not rescind a motion currently in place regarding pool/fence permits. Town staff will contact area towns and municipalities regarding fence/pool regulations. The policy committee may review the current fence regulations.
37. Salt/Sand Storage re: Town of Torbay. It was a decision of Council to permit the Mayor to write the Town of Torbay in relation to storing salt/sand onsite and the cost of loading the salt/sand onto Town contracted vehicles.

NOTICE OF MOTION

Moved B.Power/R.Stack: Resolved that the Council meeting be adjourned at 8:45pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – March 23, 2015
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 13, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer
Adele Carruthers, Town Manager

REGrets

Moved R. Stack/K. Todhunter: Resolved that the agenda of a regular meeting held on April 13, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Mrs. Delores Wheeler was presented with a plaque and gift from the Town Council in recognition of twenty years of volunteer service as chair of the Heritage Committee.

Mayor Kennedy left the chambers and Deputy Mayor Dyer assumed the chair at 6:35pm

Moved R. Stack/J. Rose: Resolved that the minutes of a regular meeting held on March 23, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Business Arising

1. Shawn Fudge, Stick Pond Road re: Subdivision Concept Plan. It was a decision of Council for Town staff to arrange a Planning/Development Committee Meeting, the Town Planner and Judy Dobbin to discuss the subdivision concept plan.

2. Northeast Avalon Joint Councils re: Home Builders Association. It was a decision of Council to contact the local chapter of the Home Builders Association to have them attend a meeting with Council to discuss how they implement public meetings relating to development.

3. Planning & Development re: Meeting. Town staff will contact Dorothea Hanchar, Department of Environment and Conservation to inquire on an update on a regional water study for the area surrounding the Jack Byrne Arena.

Mayor Kennedy resumed the chair at 6:51pm

Council Minutes – April 13, 2015
CORRESPONDENCE


5. Letter from William Janes, Royal Newfoundland Constabulary re: International Police & Peace Officer Memorial Service. Councillor Power will attend this event on behalf of Council.

6. Letter from Randy Murphy, East Coast Trail Association re: Memorandum of Understanding. Town staff will arrange a meeting with the Planning/Development Committee to discuss the memorandum of understanding.

7. Letter from Inayat Rehman, Department of Municipal and Intergovernmental Affairs re: MCW 2013 Hydraulic Structure Upgrading. Information Only.

8. Memo from Elisabeth Deblois, 456 Marine Drive re: Pest Control. Town staff will place the memo on file.


10. Memo from Rosalyn Kinsella, St. Francis of Assisi Elementary re: Donation Request. Moved B.Power/R.Stack: Resolved that Council approve a donation of up to a maximum value of $400.00 for a VIP pass to the 2015 Festival of Friends and a week of day camp. In favour 7. Carried.

11. Memo from The Boland Family re: Erect Bench at War Memorial. It was a decision of Council to refer the memo to the War Memorial Committee.

12. Letter from Peter Howe, Department of Municipal and Intergovernmental Affairs re: Building Height. Town staff will forward the letter to the Town Planner for information.

Mayor Kennedy left the chambers and Deputy Mayor Dyer assumed the chair at 6:59pm


Mayor Kennedy resumed the chair at 7:02pm

APPLIcATIONS

15. Corey Malone, 93 Red Cliff Road re: 7.32m x 9.15m Garage. Moved C.Dyer/J.Rose: Resolved that Council approve the application for a 7.32m x 9.15m garage pending compliance with town regulations. In favour 7. Carried.


17. Russell Caddigan re: Land Off Killick Drive Preliminary Lot Plan Change. It was a decision of Council to refer the application to the Planning/Development Committee of Council.

18. Justin Odell re: Middle Cove Beach Concession. Town staff will contact Mr. Odell to obtain additional information on his request for a business permit on Middle Cove Beach to operate a concession.

19. Planning Advice re: Kevin Roche Walking Path Proposal. Town staff will schedule a meeting with Mr. Roche and the Planning/Development Committee.

20. Rodney Squires, 32-34 Klondyke Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council reject the application to construct a single family dwelling as it is contrary to the intent and rural policies expressed in the Municipal Plan and the standards and the requirements of the Rural (RUR) Land Use Zone Table. In favour 7. Carried.

21. Tim Orsborn, 16-22 Devereaux Lane re: Doorstep Grade Exemption. Moved C.Dyer/B.Power: Resolved that Council approve the application for a request to be exempt from condition #3 of development permit DA2014-094 and the applicant must return a signed agreement reflecting the aforementioned. In favour 7. Carried.

FINANCES

22. Cheques issued from March 23, 2015 to April 10, 2015 were reviewed.

23. Quikstat and expense/income reports issued to April 10, 2015 were reviewed.

BILLs FOR REVIEW ONLY

BILLs TO BE PAID


**COMMITTEE REPORTS**

27. Finance re: Online Credit Card Payments. Town staff will inquire about credit card services for Summer Program and Community Events online registration.

28. Personnel/Training/IT re: Meeting. A meeting will be scheduled to discuss outstanding issues.

29. Public Works re: Road Review. Town staff and the Public Works Committee will review all town roads to assess any necessary maintenance.

30. Public Works re: Line Painting. Town staff will meet with Councillor Hickey on site at the intersection of Cadigan's Road and Logy Bay Road to discuss line painting.

31. Public Works re: Marine Drive. Town staff will take photos of the areas located at 400 and 416 Marine Drive and forward them to MHA Kevin Parsons to forward to the Department of Transportation and Works for permanent repair.

32. Public Works re: Snow's Lane/Logy Bay Road Intersection. Town staff will obtain a full engineering review of the aforementioned intersection to find a solution to year round asphalt damage from water and snow melt.

33. Public Works re: Culverts. Town staff will check all culvert heads located within the Town to ensure that all are open for water flow.

34. Recreation re: Kelly Park. Town staff will obtain an estimate to repair the cracks on the Tennis courts as well as placing a roof on the dugouts on the softball field.

35. Special Events re: Terry Fox 35th Anniversary Event. Mayor Kennedy publicly thanked the Town Manager and the Community Program Coordinator on their work planning and executing the event.

36. Open Space Enhancement re: Letter of Support. Town staff will draft a letter of support to the Federal and Provincial Governments in support of a mural on Outer Cove Bridge.

**NEW BUSINESS**

**NOTICE OF MOTION**
Moved R.Stack/B.Hickey: Resolved that the Council meeting be adjourned at 8:10pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 4, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Wayne Langille, Administrative Support Clerk
Richard Roche, Town Clerk/Treasurer
Adele Carruthers, Town Manager

REGRETS

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on May 4, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/J.Rose: Resolved that the minutes of a regular meeting held on April 13, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Shawn Fudge, Stick Pond Road re: Subdivision Concept Plan. It was a decision of Council for Town staff to arrange a Planning/Development Committee Meeting with the Town Planner to discuss the subdivision concept plan.

2. Planning & Development re: Pineridge Development. Moved C.Dyer/B.Power: Resolved that Council partner with the Town of Torbay and in consultation with Dorthea Hanchar pursue a regional water study, subject to recommended terms of reference and a suitable firm completing the study. In favour 7. Carried.

3. Memo from The Boland Family re: Erect Bench at War Memorial. Moved B.Power/R.Stack: Resolved that Council approve the erection of a bench located at the War Memorial site with the cost borne to the Boland family. In favour 7. Carried.

4. Memo from Chelsie Archibald, Oceans Learning Partnership re: Beach Clean-Up. Town staff will place a notice regarding this event on the town’s Facebook site.

5. Justin Odell re: Middle Cove Beach Concession. The Policy Committee will investigate the develop of a mobile concession policy.
6. Public Works re: Road Review. Town staff and the Public Works Committee will review all town roads to assess any necessary maintenance.

7. Public Works re: Marine Drive. Town staff will take photos of the areas located at 400 and 416 Marine Drive and forward them to MHA Kevin Parsons to forward to the Department of Transportation and Works for permanent repair.

CORRESPONDENCE

8. Memo from Daryl George re: Vehicle Damage. Mr. George addressed Council to discuss vehicle damage that occurred to his vehicle. It was a decision of Council to reject Mr. George’s request for compensation for vehicle damage that occurred on Logy Bay Road.


13. Memo from Elisabeth Deblois, 456 Marine Drive re: Pest Control. It was a decision of Council to have Councillor Power draft a letter to Ms. Deblois in relation to her pest issue.


APPLICATIONS

Councillor Power left the meeting at 7:25pm


19. Chris O'Dea, 2-44 Marine Lab Road re: Rezone Wasmeier Property. The Planning/Development Committee will meet with Mr. O'Dea to discuss the rezoning request.

20. Ray Cadigan, 348-352 Marine Drive re: Setback Change. Moved C.Dyer/J.Rose: Resolved that Council approve the revised setback from 15m to 12m in order to avoid the existing drainage and wet lands at the rear of the proposed dwelling. In favour 6. Carried.


22. Deborah Nugent, 20 Liam Drive re: Dwelling Extension. Moved C.Dyer/R.Stack: Resolved that Council approve the application subject to compliance with town regulations and written verification from the developer and/or engineer stating that the dwelling is structurally sound to support a second story extension. In favour 6. Carried.

23. Maurice Murphy, 12 Cobbler Crescent re: Zoning Change. The Planning/Development Committee will meet with Mr. Murphy to discuss his request for a zoning change.

24. Plan-Tech Environment re: Planning Advice – Kevin Roche Walking Trail Proposal. The Planning/Development Committee will meet with Mr. Roche when comments are received from the Town Engineer.

Councillor Stack left the chambers at 7:47pm


Councillor Stack returned to the chambers at 7:49pm

FINANCES

26. Cheques issued from April 13, 2015 to May 1, 2015 were reviewed.

27. Quikstat and expense/income reports issued to May 1, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID
COMMITEE REPORTS

Councillor Stack left the chambers at 8:03pm


Councillor Stack returned to the chambers at 8:06pm

29. Finance re: War Memorial Debt. The Finance Committee will review the possible of writing off the outstanding war memorial debt.


32. Policy re: Meeting. The Policy Committee will meet to discuss ongoing proposed policies.

33. Public Works re: Justina Centre Filming. Moved R.Stack/K.Todhunter: Resolved that Council approve May 11, 2015 for filming in Kelly Park for a fee of $ 250.00 plus a damage deposit of $ 500.00. In favour 6. Carried. If filming is not suitable for May 11, 2015 then they must re-apply again to Council.

34. Recreation re: Recreation Master Plan Steering Committee. It was a decision of Council to have a 50 plus member, members of KPSA, and Councillor Stack, Councillor Todhunter and Councillor Hickey will represent Council on the Steering Committee and three resident members at large will be selected by Council.


36. Public Safety re: Speed Data Sign. Town staff will forward sign data to Deputy Mayor Dyer and the Town Manager will facilitate the movement of the speed data sign to a new location.

37. Public Safety re: Town Vehicle Parking. Effective immediately all Town vehicles must be parked, backed in, for safety.
38. Public Engagement re: Presentation. Council will invite the Newfoundland and Labrador Home Builders Association to meet with Council to discuss running public briefing sessions.

NEW BUSINESS


40. Pine Ridge Developers re: Meeting Request. Town staff will contact the Town of Torbay to inquire about a joint meeting with the developers of Pine Ridge and our Town to discuss the development.

NOTICE OF MOTION

Moved R.Stack/K.Todhunter: Resolved that the Council meeting be adjourned at 9:12pm. In favour 6. Carried.

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Richard Roche
Town Clerk/Treasurer

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John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
May 25, 2015  
6:30 pm

IN ATTENDANCE
Mayor John Kennedy  
Deputy Mayor Craig Dyer  
Councillor Bert Hickey  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todhunter  
Wayne Langille, Administrative Support Clerk  
Adele Carruthers, Town Manager

REGRETS
Councillor Ryan Stack  
Richard Roche, Town Clerk/Treasurer

Moved B.Power/J.Rose: Resolved that the agenda of a regular meeting held on May 25, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/J.Rose: Resolved that the minutes of a regular meeting held on May 4, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING
1. Shawn Fudge, Stick Pond Road re: Subdivision Concept Plan. Town staff will forward a letter to all individuals and/or businesses who are planning to construct a subdivision that effective immediately all approvals are on hold until the Recreation Master Plan is complete and reviewed by Council.

2. Justin Odell re: Middle Cove Beach Concession. The Policy Committee will meet on May 26, 2015 to discuss the request for a mobile beach concession.

3. Chris O'Dea, 2-44 Marine Lab Road re: Rezone Wasmeier Property. The Planning/Development Committee will meet with Mr. O'Dea to discuss the rezoning request on May 26, 2015.

4. Finance re: War Memorial Debt. The Finance Committee will review the possibility of writing off the outstanding war memorial debt.


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7. Letter from Eric Collins, DBI Garbage Removal re: E-Waste. Council has approved the removal of e-waste by DBI Garbage Removal during the 2015 Spring Bulk Cleanup. Town staff will suggest to the contractor that it would be advisable for safety reasons to have their employees wear long sleeve gloves when picking up garbage within the Town.


10. Letter from James Green, SNC Lavelin re: Town Hall Entrance Replacement. Moved B.Power/K.Todhunter: Resolved that Council proceed with a tender call for the Town Hall Replacement and approve payment of $9627.00 for the engineering fees incurred for the pre-tender estimate. In favour 6. Carried.

11. Letter from Dean Ball & Betty Moore re: Municipal Assessment Agency Inc. re: Scholarship. Information Only.


15. Letter from Susan Quinlan and Randy Murphy, East Coast Trail Association re: Donation Request. Town staff will inform the East Coast Trail Association that a trail assessment of ECTA trails falling within town boundaries will be completed prior to any donation forwarded to the association.

16. Letter from Mark Hefferton, City of St. John's re: Proposed Rezoning Sugarloaf Place. Town staff has requested additional information from the Town Planner in relation to this proposed rezoning.


20. Price Quotes re: Lawn Tractors. **Moved B.Power/K.Todhunter:** Resolved that Council approve the Kubota T2080 A2-42 Series Lawn Tractor with grass catcher for a total combined cost of $5250.00 plus HST. In favour 6. Carried.

21. Karin Power, The Outport Magazine re: Advertising Request. It was a decision of Council to forward the request to the Public Engagement Committee of Council.


23. Letter from Rhonda Bridger, Concert Crowd re: Stage Equipment. **Moved B.Power/K.Todhunter:** Resolved that Council grant the Concert Crowd $2000.00 as funds for purchase of a shed for Concert Crowd storage equipment to be located on Chris Swyers property on Marine Drive. Mr. Swyers will have to apply for all necessary permits in relation to the shed. In favour 6. Carried.

24. Memo from Rosalyn Kinsella, St. Francis of Assisi School re: Justina Centre. **Moved B.Power/K.Todhunter:** Resolved that Council approve the free rental of the Justina Centre on June 12, 2015 for a retirement party for Wanda Hand, Principal St. Francis of Assisi School. In favour 6. Carried.

**APPLICATIONS**

25. Jenny's Way Subdivision re: Newfoundland Power Distribution and Street Lighting Layout and Easement Layout The Public Works Committee of Council and Town staff will visit the Jenny's Way site and report and changes back to Newfoundland Power Inc.

26. Josephine Thompson re: Temporary Vehicle Access. Town staff will inform Ms. Thompson that her request is deferred until the Town engineer reviews the ditch work completed by the contractor and then notifies Council in writing.


28. Maurice Murphy, 12 Cobbler Crescent re: Zoning Change. It was a decision of Council to write Mr. Murphy to inform him that in addition to his points listed in his letter of May 8, 2015 which are correct, a Municipal Plan Amendment is necessary as well as a Public Briefing Session.
29. Advertising Sign re: O’Brien Well Drilling. It was a decision of Council to inform Patrick O’Brien that his request for signage was approved for temporary signage on private property and must be removed when development is complete on the lots.

30. David Pike, Jenny’s Way re: Second Access Culvert Application. It was a decision of Council to refer the application to the Planning/Development Committee of Council.


Councillor Hickey left the chambers at 7:35pm


Councillor Hickey returned to the chambers at 7:37pm

33. Martin Roche, 90-96 Middle Cove Road re: Renew Development Permit. Moved C.Dyer/B.Power: Resolved that Council approve the application for a Single Family Dwelling under Section 48 of the Town’s Development regulations subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

34. Mark Firmini, 56 Barnes Road re: 30' x 32' Garage. It was a decision of Council to notify the adjacent property owners of the proposed garage and table the application at the next regular meeting of Council for a decision. The Public Works Committee will have a site visit.

35. Don Roche, 57-59 Barnes Road re: Plantech Environment Recommendation. It was a decision of Council to refer the application to the Planning/Development Committee and await the decision of the agriculture appeal.

36. Rodney Codner, 23-29 O’Neill’s Road re: Renew Development Permit. Resolved that Council approve the application for a Single Family Dwelling under Section 48 of the Town’s Development regulations subject to Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

37. Devon Field, 64-72 Outer Cove Road re: Single Family Dwelling. Moved C.Dyer/J.Rose: Resolved that Council refuse the application, because the lot size of 1600m² does not meet the present development standard of a minimum lot area of 4050m² in a Residential Low Density Zone (RLD). In favour 6. Carried.

FINANCES

39. Cheques issued from May 4, 2015 to May 22, 2015 were reviewed.

40. Quikstat and expense/income reports issued to May 22, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

42. Personnel/Training/IT re: Temporary Office Assistant. Moved C.Dyer/K.Todhunter: Resolved that Council hire a part-time office assistant for a period of ten days at a cost of up to $2500.00. In favour 6. Carried.

43. Planning/Development re: Trail Member. Moved C.Dyer/K.Todhunter: Resolved that Council become an active member of the Grand Concourse Authority. In favour 6. Carried. Town staff will contact the authority and request an invoice for payment.

44. Planning/Development re: Glamping Proposal. The Public Briefing for the Glamping Proposal will occur on June 18, 2015 within the upper level of the Justina Centre. Town staff will send an invite to all of Council to remind them of the proposal.

45. Policy re: Meeting. The Policy Committee will meet on May 26, 2015 to discuss various ongoing polices.


48. Fire Services re: Dry Hydrant. Town staff will have the dry hydrant inspected to ensure they work correctly.

49. Heritage re: Museum Attendant. It was a decision of Council to approve a museum attendant for the museum.
50. KPSA re: Tennis Court Locked. Town staff will ensure that the tennis court is unlocked for the season.

51. War Memorial re: July 1 2015 Ceremony. The ceremony will occur on July 1, 2015 at the War Memorial site. Town staff will send out invites.

NEW BUSINESS

52. Municipal Capital Works re: 2013-2014 Culvert Tender Results. Moved B.Power/J.Rose: Resolved that Council approve the tender submission from Modern Paving Limited in the amount of $488,843.65 (including HST) to complete Hydraulic Structures Upgrading with a 90/10 Provincial/Municipal ratio with a revised Municipal contribution of $167533.00 being withdrawn from the Town’s general account due to a cost overrun. In favour 6. Carried.

53. Municipal Capital Works re: 2015-2016 Acceptance of Agreement. Moved B.Power/J.Rose Resolved that Council accept the 2015-2016 MCW Project No. 17-MCW-16-0009, with a total project cost of $581275.00 with a 90/10 Provincial/Municipal ratio with the Municipal contribution being withdrawn from the Town’s general account. In favour 6. Carried.

54. Signage re: No Parking Ivy’s Way. Town staff will write the property owner to inform him that Council are presently exploring options regarding parking for the East Coast Trail.

55. Cemetery Road re: Ditching and Culvert Request from Parish. Town staff will write the parish committee to inform them that the Town will notify adjacent property owners of the request for ditching and a culvert request.

Councillor Power left the Council meeting at 8:30pm


57. Jenny’s Way re: Road Conveyance. It was a decision of Council to discuss this item at a Special meeting of Council.

58. Estate of Mary Power re: Subdivision. It was a decision of Council to discuss this item at a Special meeting of Council.

NOTICE OF MOTION

Moved C.Dyer/K.Todhunter: Resolved that the Council meeting be adjourned at 8:49pm. In favour 5. Carried.

Atelle Carruthers
Town Manager

John Kennedy
Mayor

Council Minutes – May 25, 2015 6
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 15, 2015
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on June 15, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved J.Rose/K.Todhunter: Resolved that the minutes of a regular meeting held on May 25, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING

1. Ms. Brenda Baker addressed Council concerning an extension application on the agenda. The Planning/Development Committee will make a site visit to Ms. Baker's property. Town staff will notify the adjacent property owners of both options of the proposed extension and the application will be tabled for a decision at the July 6, 2015 Council Meeting.

2. Justin Odell re: Middle Cove Beach Concession. The Policy Committee will meet to discuss the request for a mobile beach concession.

3. Finance re: War Memorial Debt. The Finance Committee will review the possibility of writing off the outstanding war memorial debt.

4. Letter from Lawrence Howse, Mask Security Inc. re: Beach Security. Town staff will add the painting of Outer Cove Bridge to the Public Works list. Councillor Power will contact the Assistant Deputy Minister of the Department of Transportation and Works to inform her of the painting issue. Town staff will have a new sign “no fireworks permitted” on Middle Cove Beach.
5. David Pike, Jenny's Way re: Second Access Culvert Application. It was a decision of Council to refer the application to the Planning/Development Committee of Council for review.

6. Planning/Development re: Glamping Proposal. The Public Briefing for the Glamping Proposal is scheduled on June 18, 2015 within the upper level of the Justina Centre.

7. Fire Services re: Dry Hydrant. Town staff will have the dry hydrant inspected to ensure it works correctly.

8. War Memorial re: July 1 2015 Ceremony. The ceremony will occur on July 1, 2015 at the War Memorial site. Town staff will forward a meeting invite to Councillor Power of the War Memorial Committee meeting.

9. Cemetery Road re: Ditching and Culvert Request from Parish. Additional information regarding this request will be discussed at a later date.

CORRESPONDENCE

10. Privileged Meeting June 3, 2015 re: Motions:

(a) Occupancy Permit re: Walk through. Moved J.Rose/R.Stack: Resolved that effective immediately, the town will cease the practice of walk throughs for the purpose of issuing an occupancy permit. In favour 7. Carried. However, the town will still continue to inspect the culvert and rip rap to ensure proper installation prior to security deposit reimbursement.

(b) Trio re: Retirement Classes. Moved C.Dyer/R.Stack: Resolved that Council add retiree classes E and F as offered by Trio. In favour 7. Carried.

(c) Russell Caddigan, 4 Roman's Drung. Moved C.Dyer/R.Stack: Resolved that Council under the authority of Section 10 of the towns development regulations approve a setback of 33.373 metres for the building lot located at 4 Roman's Drung. In favour 7. Carried.

11. Community Program Coordinator re: Recreation Report. Town staff will send Council a meeting invite reminding them of the Summer Program and KPSA kickoff BBQ scheduled for June 29, 2015.

12. Memo from the City of St. John's re: Robin Hood Bay New Software Program. Information only.

13. Memo from the Department of Municipal and Intergovernmental Affairs re: Training Opportunities 2015. Information Only.
14. Letter from Gary Rumbolt, Parish Council re: Waive Rental Fees Upper Level. **Moved C.Dyer/R.Stack**: Resolved that Council approve waiving the rental fees of the upper level of the Justina Centre for the St. Francis of Assisi Parish Council volunteer night scheduled for September 18, 2015. In favour 7. Carried. The Policy Committee will develop a policy for groups that do not require permission for the waiving of rental fees for the Justina Centre.

15. Letter from Keith Hutchings, Department of Municipal and Intergovernmental Affairs re: Community Sustainability Partnership. Information Only.

16. Letter from Gregg Griffin, 122 Pine River Road re: Street Light. Town staff will limb the trees near the stop sign to increase visibility. In favour 6. Carried.

17. Letter from Katherine Skanes, Girl Guides of Canada re: Festival Recycling Request. **Moved B.Power/C.Dyer**: Resolved that Council approve the local Mosaic Girl Guide group to collect recyclables at the Festival of Friends Folk Festival subject to the Special Events Committee approval of a suitable collection plan. In favour 7. Carried.


19. Memo from the Department of Municipal and Intergovernmental Affairs re: Approvals to Borrow. Information Only.

**APPLICATIONS**

20. Jenny’s Way Subdivision re: Newfoundland Power Distribution and Street Lighting Layout and Easement Layout. It was a decision of Council to refer the layouts back to the Planning/Development Committee.


22. Mark Firmini, 56 Barnes Road re: 30’ x 32’ Garage. **Moved C.Dyer/R.Stack**: Resolved that Council reject the application for a 30’ x 32’ garage since the application does not the standards of the RLD zone. In favour 7. Carried.

23. Stephen and Darlene Anstey, 123-127 Pine Line re: Development Application. It was a decision of Council to defer the application to the Planning/Development Committee and to have the property owners submit a development application to the Council.


26. Plantech Environment re: Proposed Office Buildings Sugarloaf Place. Town Planner will draft a letter to the City of St. John’s with the Mayor’s signature, outlying Council’s concern of a proper mitigation plan for water and for the City of St. John’s to write the adjacent property owners of the development within our Town.

27. Russell Caddigan, 4 Roman’s Drung re: Foundation Survey. As discussed under 10 (c) of the Town’s Development regulations of the June 15, 2015 Council Meeting.

28. Cahill and Roche Families re: Rezoning of Land. Town staff will place the information within the zoning file for the upcoming Town Plan Review.

FINANCES

29. Cheques issued from May 25, 2015 to June 12, 2015 were reviewed.

30. Quikstat and expense/income reports issued to June 12, 2015 were reviewed.

BILLs FOR REVIEW ONLY

BILLs TO BE PAID


COMMITTEE REPORTS

33. Personnel/Training/IT re: Website. Councillor Power will contact Prime Creative for an update on the Town Website.

34. Personnel/Training/IT re: Outside Operations Supervisor. The Personnel/Training/IT Committee will meet June 26, 2015 to discuss the resumes received for the Outside Operations Supervisor.

35. Public Works re: Outside Lighting. Town staff will have extra exterior lighting added to the rear of the Town Hall and have the area cleaned up and beautified.

36. Open Space Enhancement re: Beautification Plan. The committee will submit a beautification budget for 2015.
37. Heritage Committee re: NTV Footage – Plane Crash. Councillor Hickey will inform the Museum Coordinator to contact NTV regarding plane crash footage that occurred within the Town.

38. NEAJC re: BBQ. Councillor Power will attend on behalf of Council.

NEW BUSINESS

39. Power Estate/Russell Cadigan Subdivisions re: Road Standard. Moved C.Dyer/R.Stack: Resolved the Council approve the construction of the road subject to two lifts of pavement and with all other conditions in the new subdivision standards and town engineer final approval. In favour 7. Carried.

40. Subdivision Agreement re: Road Security. Moved C.Dyer/B.Power: Resolved that Council will take the first mortgage on a building lot as road security for a subdivision of less than ten lots, and any subdivision ten or more, then Council will use its discretion. In favour 6. Councillor Rose Against. Carried.

41. Power Estate Subdivision re: Greenspace. Moved C.Dyer/R.Stack: Resolved that Council request five percent of the assessed values for the Power Estate Subdivision. In favour 7. Carried. Town staff will inform Russell Caddigan that he needs to meet with the Planning/Development Committee to discuss green space.

42. Subdivision Agreement re: Engineer Review/Signing. Moved J.Rose/B.Power: Resolved that Council will only sign off on the subdivision agreement when the town engineer approves the final development plans from the developer. In favour 7. Carried.

Councillor Power left the chambers at 8:46pm
Councillor Power returned to the chambers at 8:50pm


44. Recreation Master Plan re: Web Survey. Town staff will place the web survey link on the main page of the website. In addition, Town staff will send a notice through constant contact to all registered users.

NOTICE OF MOTION
Moved B. Power/R. Stack: Resolved that the Council meeting be adjourned at 8:56pm. In favour 7. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
IN ATTENDANCE

Mayor John Kennedy            Councillor Bert Hickey
Councillor Bradley Power       Councillor James Rose
Councillor Ryan Stack          Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Deputy Mayor Craig Dyer
Wayne Langille, Administrative Support Clerk

Moved R.Stack/B.Power: Resolved that the agenda of a regular meeting held on July 6, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved R.Stack/K.Todhunter: Resolved that the minutes of a regular meeting held on June 15, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

1. Mr. Daniel Cadigan addressed Council regarding his development application. Moved B.Power/R.Stack: Resolved that Council approve the development application with in-law apartment subject to compliance with town regulations, subject to a land transfer from both land owners involved prior to the issuance of an occupancy permit to ensure the entire septic system and field are located on Mr. Daniel Cadigan’s property and approval from Service NL. In favour 5. Councillor Rose Against. Carried. Councillor Rose voiced his displeasure of how he would have preferred the application be tabled for further discussion at the committee level prior to any decision of Council.

2. Mr. Russell Caddigan addressed Council regarding the greenspace for his subdivision. Moved B.Power/R.Stack: Resolved that Council accept the standard of greenspace being five percent of the assessed value in lieu of land for the proposed subdivision located off Killick Drive. In favour 6. Carried.

3. Mr. Barry Cadigan addressed Council regarding water issues on Marine Drive. Town staff will forward Mr. Cadigan’s concern to the Minister of the Department of Transportation and Works to request that they send their engineer to meet with Mr. Cadigan regarding his water issue to resolve the issue.
BUSINESS ARISING

4. Planning/Development re: Glamping Proposal. The Public Briefing for the Glamping Proposal occurred on June 18, 2015 within the upper level of the Justina Centre. Town staff will distribute the minutes from the briefing to all of Council.

5. Cemetery Road re: Ditching and Culvert Request from Parish. Moved J.Rose/R.Stack: Resolved that Council approve the purchase of a culvert by the Town and approval for the parish to have a contractor install the culvert and complete ditching in the area. In favour 6. Carried. Town staff will contact Peter Morris regarding the culvert size for the project.

6. Letter from Katherine Skanes, Girl Guides of Canada re: Waive Rental Fees Upper Level. The Policy Committee will meet to discuss a future policy in relation to local groups using the Justina Centre for fundraisers.

7. Personnel/Training/IT re: Outside Operations Supervisor. Council will meet to discuss this position prior to a formal decision at the next regular meeting of Council.

8. Personnel/Training/IT re: Website. Town staff will contact Prime Creative regarding an update to the website.

9. Public Works re: Outside Lighting. Councillor Rose will contact David Hickey to have extra exterior lighting added to the rear of the Town Hall.

10. Subdivision Agreement re: Road Security. Town staff will schedule a private meeting to discuss road security and other issues.

CORRESPONDENCE


12. Letter from Cluney Mercer, Department of Municipal and Intergovernmental Affairs re: Hydraulic Structure Upgrading. Moved B.Power/R.Stack: Resolved that Council accept the tender, Hydraulic Structure Upgrading No. 17-MCW-14-14029 for a value of $ 488843.65 with a projected shortfall amount of $ 133288.00 to be withdrawn from the Town’s general account. In favour 6. Carried.

13. Jack Byrne Arena Board of Directors Minutes re: March 19, 2015. Moved B.Power/K.Todhunter: Resolved that Council adopt the new helmet policy at the Jack Byrne Arena which states that all participants during ice related activities wear a Canadian Standards Association (CSA) approved protective helmet for ice related activities with the exception of official figure skating activities. In favour 6. Carried.

14. Memo from Barry Cadigan, 65 Marine Drive re: Water Issues. Mayor Kennedy will write the Minister of the Department of Transportation and Works, and copy MHA Kevin Parsons, Cape St. Francis District, and Barry Petten, the executive assistant to the Minister.
15. Memo from Addison Bown, Grand Concourse Authority re: Dugout Roofs. **Moved B.Power/R.Stack**: Resolved that Council approve the construction of dugout roofs at the tabled cost of $6201.99 plus HST with a portion of the funds to be reimbursed through grants from the province. In favour 6. Carried.

16. Memo from St. Francis of Assisi School re: Donation Received. Information Only.

**APPLICATIONS**

*Mayor Kennedy left the chair and Councillor Todhunter assumed the chair*

17. Daniel Cadigan, 414 Marine Drive re: Single Family Dwelling with In-Law Apartment. As previously discussed under #1 July 6, 2015 Council Meeting Minutes.


19. Brenda Baker, 235 Outer Cove Road re: Dwelling Extension. **Moved J.Kennedy/B.Power**: Resolved that Council approve the dwelling extension as per option #2 of her development application, subject to compliance with town regulations, Service Newfoundland and Labrador approval, and written verification from the developer and/or engineer stating that the dwelling is structurally sound to support a second story extension. In favour 6. Carried.

20. Maurice Murphy, 12 Cobbler Crescent re: Driveway Relocation. It was a decision of Council to defer the application for a driveway relocation until the drainage easement and East Coast Trail issues are resolved. Town staff will inform Mr. Murphy that he may only cut the trees for the proposed new driveway.

21. MCE Developers Inc., 2-22 Middle Cove Road re: Rezoning Request. It was a decision of Council to arrange a meeting of the Planning/Development Committee and MCE Developers Inc. to discuss their rezoning request.

22. Victor and Linda Doody, 749-757 Marine Drive re: Single Family Dwelling. **Moved J.Kennedy/R.Stack**: Resolved that Council approve the application for a single family dwelling within the RLD zone, subject to compliance with town regulations and Service Newfoundland and Labrador approval. In favour 6. Carried.


24. Angela Power, 680-684 Marine Drive re: Glamping Units (3). It was a decision of Council to defer the application to a private meeting of Council.
25. David Pike, Jenny's Way re: Second Access Culvert. **Moved J.Kennedy/J.Rose:** Resolved that Council approve the second access culvert as per inspection by the Public Works Committee. In favour 6. Carried.

*Mayor Kennedy resumed the chair*

**FINANCES**

26. Cheques issued from June 15, 2015 to July 3, 2015 were reviewed.

27. Quikstat and expense/income reports issued to July 3, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**


32. Personnel/Training/IT re: Meeting. Council will meet to discuss various personnel and information technology issues.

33. Planning/Development re: Subdivision Standards. Council will review the revised subdivision standards for discussion at a future private meeting of Council.

34. Public Works re: Ditching/Shouldering. **Moved J.Rose/R.Stack:** Resolved that Council approve the quote from Hudson's Excavating Limited for an amount of $ 30450.00 subject to the use of a rubber tire backhoe. In favour 6. Carried.

35. Public Works re: Patchwork. **Moved J.Rose/K.Todhunter:** Resolved that Council approve the patchwork quote from S & L in the amount of $ 98440.00 plus HST. In favour 6. Carried.
36. Public Works re: Cooler. Moved B. Power/R. Stack: Resolved that Council approve the purchase of a new fridge for the Justina Centre at a cost of $1600.00 plus HST. In favour 6. Carried.

37. Special Events re: Rental Security. Moved B. Power/R. Stack: Resolved that Council withhold $250.00 from the rental security deposit for the function that was scheduled on June 27, 2015 due to excessive cleaning and interior damages. In favour 6. Carried.

NEW BUSINESS

38. Road Inspection, Security Timelines re: Subdivision Developments. It was a decision to forward this item to the Planning/Development Committee and Finance Committees for review.


NOTICE OF MOTION

40. Councillor Ryan Stack gave a verbal notice of motion of the following to be tabled at the next regular meeting of Council scheduled for July 27, 2015 for a decision: that Council will appoint a town auditor for fiscal year 2015.

Moved R. Stack/B. Power: Resolved that the Council meeting be adjourned at 9:15pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 27, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Moved R.Stack/K.Todhunter: Resolved that the agenda of a regular meeting held on July 27, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

Moved R.Stack/B.Power: Resolved that the minutes of a regular meeting held on July 6, 2015 be adopted as circulated, corrected or amended. In favour 7. Carried.

BUSINESS ARISING


2. Jack Byrne Arena Board of Directors Minutes re: March 19, 2015. Town staff will forward a copy of the Town's resolution of the helmet policy to the Manager of the Jack Byrne Arena.

3. Public Works re: Outside Lighting. Councillor Rose will contact an electrician to have extra exterior lighting added to the rear of the Town Hall.

5. Mr. Doug Vicars, Eden Construction & Development Inc. addressed Council in reference to a building line setback. **Moved C.Dyer/R.Stack**: Resolved that Council approve the increased setback to 45 metres based on the established building line of other dwellings on Ivy's Way. In favour 7. Carried.

6. Mr. James Brokenshire addressed Council in reference to the glamping proposal. Mr. Brokenshire requested that Council reject the application for a glamping proposal on Marine Drive and leave the land intact. In addition, Council should entertain the possibility of the Town to purchase the land and create a municipal park.

**CORRESPONDENCE**

7. Dell Latitude 3550 Laptop re: Counter Use. It was a decision of Council to refer the quotation to the Personnel/Training/IT Committee for review.

8. Letter from Bill Brake, Parks Canada re: Outer Cove Bridge Mural. It was a decision of Council to request a meeting with all parties involved to explore funding options for a mural on Outer Cove Beach bridge.

9. Letter from Darin King, Department of Business, Tourism, Culture and Rural Development re: Outer Cove Bridge Mural. As previously discussed under # 8 July 27, 2015 Council Minutes.


12. Memo from Juan Edwards, 62 Outer Cove Road re: Donation Request. **Moved B.Power/R.Stack**: Resolved that Council approve the donation of $50.00 each to David, Phillip and Christopher Edwards to assist in their athletic travel to New Brunswick and Nova Scotia. In favour 7. Carried.

13. Memo from Norm Dimmell, 9 Ashkay Drive re: Walkway Path/Dangerous Road. Town staff will arrange a meeting with Mr. Dimmell and the Public Works Committee to discuss Snow's Lane and a Walkway Path to connect to St. John's.

APPLICATIONS

15. Shawn Fudge, 89A Outer Cove Road, 79-83 Outer Cove Road re: Stage One Work. **Moved C.Dyer/B.Power:** Resolved that Council approve Stage One Work for JBRC Enterprises /Big Meadow Property Development for a subdivision located off Killick Drive as per conditions outlined in the letter from Kavanagh Associates and any further work completed outside the documented parameters will result in an immediate stop work order. In favour 7. Carried.

16. Kathleen Wheeler, 14-26 Kavanagh’s Lane re: Request to Subdivide Land. **Moved C.Dyer/J.Rose:** Resolved that Council reject the request to subdivide land for Ms. Wheeler as the vacant lot has both insufficient frontage and area in the RLD zone. In favour 7. Carried.


18. Gary Caul, Middle Ledge Drive re: Development Inspection. It was a decision of Council to refer the letter back to the next regular meeting of Council until it's determined if an inspection is completed on the asphalt of Middle Ledge Drive.


21. Alive Adventures, 642 Marine Drive re: Business Proposal Rezoning. It was a decision of Council to defer the application to a future meeting of Council. Town staff will contact the applicant for a meeting and to obtain additional information relating to her business proposal.

**Councillor Stack left the chambers at 7:09pm**

22. Angela Power, 680-684 Marine Drive re: Glamping Units (3). **Moved C.Dyer/B.Power:** Resolved that the application be approved subject to the town development regulations, a regulation amendment for permitted use, Service Newfoundland and Labrador approval and the town to be given first right of refusal in any future sale of the land by Ms. Power. In favour 4. Councillor Hickey and Councillor Todhunter Against. Carried.

**Councillor Stack returned to the chambers at 7:21pm**

23. Public Consultation and Briefing re: Municipal Plan Amendment No. 17 and Development Regulations Amendment No. 23, 2015. Town staff will contact the Town engineer to review the letters of concern that require an engineering response and the Town lawyer will respond to the letter tabled with the concerns from Michael Crosbie.
24. Wayne Mahon, 701-703 Logy Bay Road re: Erect Fence. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a fence utilising Section 10 of the town development regulations subject to the Public Works Committee review of the site. In favour 7. Carried.

25. Treena Boyde, 7 Roman's Drung re: Erect Fence. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application for a fence utilising Section 10 of the town development regulations subject to the Public Works Committee review of the site. In favour 7. Carried.

**FINANCES**

26. Cheques issued from July 6, 2015 to July 24, 2015 were reviewed.

27. Quikstat and expense/income reports issued to July 24, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

28. Prime Creative re: Website Design $ 5650.00. **Moved R.Stack/K.Todhunter:** Resolved that Council approve payment of the invoice in full, subject to the Personnel/Training/IT Committees review of the website and invoice. In favour 7. Carried.

29. Emco Corporation re: Culverts $ 4445.42. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

30. Department of Transportation and Works re: Ice Control Materials $ 23662.36. **Moved C.Dyer/J.Rose:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.


32. LW Consulting re: Professional Services $ 11017.50. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

33. MMSB re: Composter Bins $ 1242.44. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried. Town staff will invoice the Town of Flatrock for 25 of the 50 units ordered.

34. Kavanagh Associates re: Red Cliff Upgrading/Culvert Replace/Doran's Lane/Depot $ 7531.89. **Moved C.Dyer/R.Stack:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.


COMMITTEE REPORTS


38. Planning/Development re: Meeting. The Planning/Development Committee will meet with MCE Developers Inc. to discuss their rezoning request.

39. Planning/Development re: Meeting. The Planning/Development Committee will meet with Kathleen Wheeler to discuss her building lot request.

40. Public Works re: Extra Ditching/Shouldering. Moved J.Rose/B.Power: Resolved that Council approve an additional cost of $ 20000.00 for extra ditching/shouldering to the original quote for a new total of $ 50450.00 plus HST. In favour 7. Carried.

41. Public Works re: Outer Cove Bridge Access. Town staff will contact the Town Engineer to review the site in question.

42. Public Works re: Justina Centre Repairs. Town staff will obtain a quote for the replacement of the siding and/or clapboard, vertical windows, fascia and soffit of the Justina Centre.

43. Public Works re: Berm Kelly Park Parking Lot. Town staff will have a contractor create a berm to prevent the water from flowing down the road access to the softball field and for the flow to enter the catchment basin.

44. Public Works re: No Parking Signs. Town staff will have four metal “no parking signs” placed on Marine Drive adjacent to Middle Cove Beach. Town staff will forward an invoice for the labour and materials to install the signs to the Department of Transportation and Works.

45. Special Events re: Meeting. The Special Events Committee will meet in the next few days in relation to the Festival of Friends.

46. Open Space Enhancement re: Beautification. The Open Space Enhancement Committee will meet with the Public Works Committee regarding the open space enhancement proposed.

47. Heritage re: Killick Repair. Councillor Hickey will contact Martin Boland to obtain the contact information for the individual who constructed the Killick that is located outside the entrance to the Museum.

49. Public Safety/OHS re: Video Surveillance. Town staff will review the changes to the legislation and make any necessary adjustments to the cameras in order to be in compliance with the regulations.

50. Festival re: Festival 50/50 Tickets. Deputy Mayor Dyer will approach the Girl Guides to inquire if they are interested in selling 50/50 tickets at festival events this year.

**NEW BUSINESS**

51. Property Owner re: Haul Fill 64-72 Outer Cove Road. **Moved C.Dyer/B.Power:** Resolved that Council approve a permit for Devon Field to haul one hundred loads of fill subject to maintaining a 15 metre buffer from the overflow drain and to maintain the tree line. In favour 7. Carried.


**NOTICE OF MOTION**

**Moved B.Power/R.Stack:** Resolved that the Council meeting be adjourned at 9:02pm. In favour 6. Carried.

______________________________
Richard Roche
Town Clerk/Treasurer

______________________________
John Kennedy
Mayor

Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 17, 2015
6:30 pm

IN ATTENDANCE
Mayor John Kennedy
Councillor James Rose
Councillor Karen Todhunter
Deputy Mayor Craig Dyer
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS
Councillor Bert Hickey
Councillor Bradley Power
Wayne Langille, Administrative Support Clerk

 Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on August 17, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.

 Moved C.Dyer/R.Stack: Resolved that the minutes of a regular meeting held on July 27, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.

BUSINESS ARISING

1. Dell Latitude 3550 Laptop re: Counter Use. Moved C.Dyer/R.Stack: Resolved that Council approve a new laptop for the office for an amount up to $1500.00 with the specifications submitted by Deputy Mayor Dyer. In favour 5. Carried.

2. Letter from Colleen Kelly, Kavanagh Associates re: New Standard Terms and Conditions. Council will meet privately to discuss the revisions to the subdivision standards.

3. Alive Adventures, 642 Marine Drive re: Business Proposal Rezoning. Town staff will notify property owners in the Marine Drive area of the proposed business.

4. Prime Creative re: Website Design $5650.00. The Personnel/Training/IT Committee will meet to discuss the invoice for the website design.
CORRESPONDENCE


Mayor Kennedy left the chambers @ 7:00pm

7. Letter from Darren Moore, Department of Municipal and Intergovernmental Affairs re: Crown Lands Licence to Occupy # 116820 – Middle Cove Beach. Information Only.

Mayor Kennedy returned to the chambers @ 7:03pm

8. Memo from Bobbi Skanes, Tract Consulting re: Middle Cove Beach Conceptual Development Plan and Project Costing. It was a decision of Council to refer the memo for further discussion at a private meeting of Council.


12. Letter from Lorna King and Danielle Broomfield, Red Show Crew re: Donation Request. Town staff will advertise the program on the town Facebook page and front door of Town Hall.

13. Memo from Lucy Alway, Department of Business, Tourism, Culture & Rural Development re: Outer Cove Bridge. Town staff forwarded the memo to MHA Kevin Parsons. Cape St. Francis District, who in turn will contact Darin King, Minister of Business, Tourism, and Rural Development to schedule a meeting with the aforementioned parties to discuss.


APPLICATIONS

15. Kevin Roche and Albert Williams, Venice Holdings Inc. re: Middle Ledge Drive. Information Only.

17. Susan Belford, International Telecom re: Grand Banks Offshore Optical Cable Project. It was a decision of Council to refer the application to the Planning/Development Committee of Council.

18. Don Roche, 57-59 Barnes Road re: Single Family Dwelling with In-Law Apartment. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the application for a single family dwelling with in-law apartment subject to the new dwelling facing the new proposed road with proper setbacks, subject to new surveys submitted for all three lots, subject to Service Newfoundland and Labrador approval. In favour 5. Carried.

19. Lynn and John Cadigan, 12 Savage Creek Road re: Dwelling Extension. **Moved C.Dyer/R.Stack**: Resolved that Council approve the application for a dwelling extension subject to compliance with town regulations. In favour 5. Carried.

20. Steve Melbourne, 488-498 Marine Drive re: 9.45m x 12.2m Garage. Town staff will notify the adjacent property owners of the proposed garage.

**FINANCES**

21. Cheques issued from July 27, 2015 to August 13, 2015 were reviewed.

22. Town staff will inquire into the Fire Fighters Challenge expense and e-mail Deputy Mayor Dyer the details.

23. Quikstat and expense/income reports issued to August 13, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

25. Planning/Development Committee re: Town Plan Review. Deputy Mayor Dyer would like to be notified of any future Recreation Master Plan meetings.

26. Policy re: Meeting. The Policy Committee will meet to discuss various outstanding policies.
27. Public Works re: Surveillance Sign. Town staff will have a surveillance sign posted at the end of Pine River Road.


29. Public Works re: Soccer Field. **Moved C.Dyer/R.Stack:** Resolved that Council approve Clifford Cooper Construction Limited in the amount of $ 58294.00 to reconstruct the soccer field in Kelly Park. In favour 4. Councillor Rose Against. Carried.

30. Public Works re: Milford Haven Close Trees. Town staff will remove the trees from the town ditch.

31. Open Space Enhancement re: Justina Garden Trees. The committee will meet onsite to discuss the location of the trees located near the tennis court.

**NEW BUSINESS**

32. Justina Centre re: Clothing Allowance. Town staff will indicate if the clothing allowance for town staff is sufficient for town staff.

**NOTICE OF MOTION**

**Moved J.Rose/R.Stack:** Resolved that the Council meeting be adjourned at 7:45pm. In favour 5. Carried.

Richard Roche  
Town Clerk/Treasurer

John Kennedy  
Mayor
IN ATTENDANCE

Mayor John Kennedy  Deputy Mayor Craig Dyer
Councillor Bert Hickey  Councillor Bradley Power
Councillor James Rose  Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Ryan Stack
Wayne Langille, Administrative Support Clerk

Moved C. Dyer/J. Rose: Resolved that the agenda of a regular meeting held on September 8, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C. Dyer/J. Rose: Resolved that the minutes of a regular meeting held on August 17, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Dell Latitude 3550 Laptop re: Counter/Speed Sign/Council Meeting Use. The Personnel/Training/IT Committee will meet to discuss the aforementioned.

2. Letter from Colleen Kelly, Kavanagh Associates re: New Standard Terms and Conditions. Council will meet privately to discuss the final revisions to the subdivision standards and proposed new Town policies.

CORRESPONDENCE

3. Memo from Rayanne Hibbs, Department of Municipal and Intergovernmental Affairs re: Taxes Receivable Template. Information Only.


APPLICATIONS


7. Steve Melbourne, 488-498 Marine Drive re: 9.46m x 12.2m Garage. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the application to construct a 31' x 40' Garage subject to Section 10 of the Town Development Regulations, garage to be constructed after or during construction of the single family dwelling and is for private use only. In favour 6. Carried.

8. Don Roche, 57-59 Barnes Road re: Single Family Dwelling Approval from Forestry and Agrifoods Agency. **Information Only.**

9. St. Francis of Assisi Parish, 89A Outer Cove Road re: Proposed Subdivision. Town staff will inform St. Francis of Assisi Parish that Council will not grant any further approvals until clearance from Water Resources, Department of Environment on the water study completed by the developer.

10. Kathleen Wheeler, 14-26 Kavanagh’s Lane re: Building Lot. Town staff will write Ms. Wheeler to inform her of the criteria that is needed in order for a building lot to be approved.

11. Lindsey Cassell, 2 Killick Drive re: 9.03m Rear Yard Setback. **Moved C.Dyer/J.Rose:** Resolved that Council approve the application for a 9.03m rear yard setback subject to a ten percent variance. In favour 6. Carried.

12. Peter Batson, Lot #1 Jenny’s Way re: Condition #3 Exemption. **Moved C.Dyer/J.Rose:** Resolved that Council approve an exemption to condition #3 of the development approval (doorstep grade) subject to a waiver being signed by the applicant. In favour 6. Carried.

13. Colin Power, Pine Line re: Request for a Meeting. Town staff will distribute an update to all residents regarding the status of rezoning of flood risk areas to OC.

14. Loyola Pomroy, Ivy’s Way re: Basement Apartment. Town staff will inform Mr. Pomroy that the basement apartments are permitted pending the application meets the development regulations for the RLD zone.

15. Jay and Laurie Lawrence, 114 Pine Line re: Dwelling Extension. **Moved C.Dyer/B.Power:** Resolved that Council approve the application for a dwelling extension subject to the town’s development regulations. In favour 6. Carried.

16. Steve Finney, 149 Pine Line re: Dwelling Extension. It was a decision of Council to refer the application back to the Planning/Development Committee. Town staff will confirm the extension is outside the flood risk area.

18. Alive Adventures, 642 Marine Drive re: Business. Town staff will arrange a meeting with the applicant, planning/development committee, and the Town Planner.

**FINANCES**

19. Cheques issued from August 14, 2015 to September 4, 2015 were reviewed.

20. Quikstat and expense/income reports issued to September 4, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**

**COMMITTEE REPORTS**


23. Planning/Development re: Short Development. Town staff will contact the adjacent property owner to the Short Development to inquire the status of his renovations to the property.


25. Public Works re: Sides of Ball Field Sod Placement. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the sides of the softball field to be sodded at a cost of up to $4000.00. In favour 6. Carried.

26. Public Works re: Paving of Entrance to Tennis Court. **Moved C.Dyer/K.Todhunter**: Resolved that Council approve the paving of the pathway to the Tennis Court at a cost of $1600.00. In favour 6. Carried.


29. Open Space Enhancement re: Design New Monument. The Town Manager will proceed with design ideas for a new monument for the Justina Centre Gardens in recognition of all uniformed serviced personnel.


31. Public Safety/OHS re: Speed Signs. Deputy Mayor Dyer, Town Manager and the Outside Operations Supervisor will meet to discuss a rotation schedule for the speed signs.

**NEW BUSINESS**

32. Tennis Court re: Practice Area. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the practice wall area for a total cost of $1900.00 plus HST. In favour 6. Carried.

33. Engineering Design re: Drainage St. Francis Road/Outer Cove Road Intersection and Snow's Lane and intersection with Logy Bay Road. **Moved C.Dyer/K.Todhunter:** Resolved that Council approve the consultation of the Town Engineer in relation to design a proper drainage system for the St. Francis Road/Outer Cove Road Intersection and complete a traffic study and review Snow's Lane and intersection for drainage, traffic and safety concerns. In favour 6. Carried.

34. Cemetery Land re: Rezoning. **Moved C.Dyer/B.Hickey:** Resolved that Council approve the rezoning of the future cemetery expansion land to Public Use. In favour 6. Carried.


37. Christmas Dinner re: 2015. The Special Events Committee will discuss the Christmas Dinner date and location.

38. Doran's Lane re: Poles. Town staff will contact Newfoundland Power regarding leaning poles heading towards Outer Cove Bridge. Councillor Hickey will investigate this issue on behalf of the Town.
NOTICE OF MOTION

Moved K. Todhunter/B. Hickey: Resolved that the Council meeting be adjourned at 8:25pm.
In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – September 8, 2015
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 28, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor James Rose
Deputy Mayor Craig Dyer
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer

REGRETS

Councillor Bert Hickey
Councillor Bradley Power
Councillor Ryan Stack
Wayne Langille, Administrative Support Clerk

Moved C.Dyer/J.Rose: Resolved that the agenda of a regular meeting held on September 28, 2015 be adopted as circulated, corrected or amended. In favour 4. Carried.

Moved K.Todhunter/C.Dyer: Resolved that the minutes of a regular meeting held on September 8, 2015 be adopted as circulated, corrected or amended. In favour 4. Carried.

BUSINESS ARISING

1. Dell Latitude 3550 Laptop re: Counter/Speed Sign/Council Meeting Use. The Personnel/Training/IT Committee will meet to discuss the aforementioned.

2. Public Works re: Trailer. Moved C.Dyer/J.Rose: Resolved that Council approve an additional $1000.00 for the purchase of a trailer for the lawn tractor for a total of $3000.00 In favour 4. Carried.

3. Christmas Dinner re: 2015. The Special Events Committee will discuss the Christmas Dinner date and location.

CORRESPONDENCE

4. Platoon Chief Mackey and Inspector Pardy, SJRFD addressed Council to present a proclamation for Fire Prevention Week October 4-10, 2015. A parade of emergency response vehicles as well as, a meet and greet will commence at 9:00am at the Justina Centre followed by the parade.
5. Memo from Cluney Mercer, Department of Municipal and Intergovernmental Affairs re: Proposed 2016-2017 Municipal Capital Works Program. Town staff will include the Holwell/Harding culvert replacement to the capital works list.

6. Letter from Jonathan Gaigay, City of St. John's re: Vice President Candidate MNL. Information Only.


9. Ms. Faye Hickey addressed Council to present a petition regarding the conservation of coastline property on Marine Drive.

APPLICATIONS

10. Dorothea Hanchar, Department of Environment and Conservation re: Cemetery. Town staff will forward a copy of the letter to Mr. Morris and the St. Francis of Assisi Parish Council.


FINANCES

13. Cheques issued from September 4, 2015 to September 25, 2015 were reviewed.

14. Quikstat and expense/income reports issued to September 25, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID

COMMITTEE REPORTS

16. Personnel/Training/IT re: Accounting Review. Deputy Mayor Dyer has requested a meeting with Noseworthy Chapman to discuss the accounting review of the property assessments. The Personnel/Training/IT Committee will meet September 29, 2015 to discuss various items. Town staff will include the website address on the 2016 Tax Invoices.

17. Planning/Development re: Subdivision Standards. Moved C.Dyer/J.Rose: Resolved that Council approve the subdivision standards subject to a final review of the Planning/Development Committee. In favour 4. Carried. Town staff will forward a letter to the Parish Council informing them that the developer has permission to proceed with the development from the Water Resources Division of the Department of Environment. In favour 4. Carried.


19. Planning/Development re: MCE Developers Inc. The Planning/Development Committee will meet with MCE Developers Inc. to discuss their property located on Marine Drive.


21. Public Works re: Front Entrance Replacement. Moved J.Rose/C.Dyer: Resolved that Council not proceed with the tender to replace the Town Hall Entrance replacement since the tender received was over the budgeted allowance. In favour 4. Carried.

22. Public Works re: Tennis Court Recap. Moved J.Rose/C.Dyer: Resolved that Council complete a tennis court recap involving removing and replacing grassy cracks with new asphalt, level the existing dips and depressions in the asphalt surface, surface install 15mm of fine lip asphalt with line markings and latex coating not included. The aforementioned motion replaces previous motions or decisions on Tennis Court recapping at a cost of $ 49000.00. In favour 4. Carried.


24. Planning/Development re: Sandalwood Ditching. Town staff will inform Theresa Cook that the town engineer as well as the Water Resource Division of the Department of Environment and Conservation have no issue with water being drained from lots.
25. Special Events re: Breakfast with Santa. The Breakfast with Santa will be moved from the Justina Centre this year to St. Francis of Assisi School Gymnasium.


28. Public Works re: Emergency Vehicle Parade. Town staff will place no parking signs out for the parade and return them back after the event to the public works depot.

NEW BUSINESS


30. Front Entrance Town Hall re: Tender. As discussed under # 21 September 28, 2015 Council Minutes.

31. Website re: Assessment 2016. Town staff will place information pertaining to the 2016 Assessment Notices on the town website.

32. Website re: Area Towns. Town staff will add the following towns to the links section of our town website: Portugal Cove-St. Phillips, Bauline, and Torbay.

NOTICE OF MOTION

Moved J.Rose/K.Todhunter: Resolved that the Council meeting be adjourned at 8:15pm. In favour 4. Carried.

[Signatures]

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 19, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor James Rose
Councillor Ryan Stack

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

Moved C.Dyer/J.Rose: Resolved that the agenda of a regular meeting held on October 19, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved K.Todhunter/C.Dyer: Resolved that the minutes of a regular meeting held on September 28, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

CORRESPONDENCE

Councillor Stack vacated his seat as Councillor @ 6:55pm

1. Letter from Mardon Erbland, 24 Devereaux Lane re: Cliff Top Land Marine Drive. Mr. Erbland addressed Council to discuss the cliff top land located on Marine Drive. Town staff will meet with the applicant of the land, Angela Power, to inquire on her official status with her application. In addition, Council will meet privately to discuss the land in question and what options Council would agree to pursue which were outlined in Mr. Erbland's presentation.

   Councillor Stack returned to his seat as a Councillor @ 7:18pm

3. Letter from Joe Maynard, Northeast Eagles Senior Hockey Club re: Corporate Sponsor. **Moved R.Stack/B.Hickey:** Resolved that Council donate $500.00 to the Northeast Eagles Senior Hockey Club as a bronze sponsor. In favour 6. Carried.


5. Memo from Eric Collins, DBI Garbage Removal re: Garbage Quote. **Moved J.Rose/R.Stack:** Resolved that Council increase the number of units from 820 to 862 for the remainder of the 2015 garbage collection and recycling year. In favour 6. Carried.

6. Memo from Newfoundland Labrador Liquor Corporation re: Approval to Alter or Renovate Licensed Premises. Town staff will seek quotes on renovating the Justina Centre Deck for compliance with liquor licensing.


8. Letter from Johnathan Galgay, City of St. John's re: Snow's Lane Upgrading Project. Information Only.

9. Letter from Joedy Wall, Jack Byrne Arena re: Operating Name Change. **Moved C.Dyer/R.Stack:** Resolved that Council accept the operating name of the Jack Byrne Arena be changed to the Jack Byrne Regional Sports and Entertainment Centre. In favour 6. Carried.

10. Memo from Faye Hickey, 731 Marine Drive re: Petition Response. Town staff will write Ms. Hickey to inform her that Council will respond to her petition following a private meeting of Council to discuss the land in question. Once any decisions are made by Council a subsequent mail out will be made to all residents.


**APPLICATIONS**

12. Trent McDonald, 739-743 Marine Drive re: Single Family Dwelling. It was a decision of Council to forward the application to the Town Planner for review.

13. Bernard Murphy, 571 Logy Bay Road re: Land Encroachment. It was a decision to refer the letter to the Planning/Development Committee for further discussion.

14. Dave Ducey, 228 Middle Cove Road re: 5.49m x 3.66m Shed. It was a decision of Council to notify the adjacent property owners of the proposed garage.

16. Frank Ryan, 29 Pine River Road re: 10.98m x 9.76m Garage. **Moved C.Dyer/R.Stack:** Resolved that Council approve the application pending compliance with town regulations. In favour 6. Carried.

**FINANCES**

17. Cheques issued from September 4, 2015 to September 25, 2015 were reviewed.

18. Quikstat and expense/income reports issued to September 25, 2015 were reviewed.

**BILLS FOR REVIEW ONLY**

**BILLS TO BE PAID**


**COMMITTEE REPORTS**

20. Finance re: Budget 2016. The committee will meet in November to commence work on the 2016 budget.


22. Personnel/Training/IT re: Kelly Park Gatekeeper. **Moved K.Todhunter/R.Stack:** Resolved that Council approve the hiring of a new gatekeeper for Kelly Park as per the recommendation of the committee. In favour 6. Carried.

23. Planning/Development re: Dobbin Meeting. Town staff will arrange a meeting with Judy Dobbin and the Planning/Development Committee.

24. Planning/Development re: Recreation Master Plan. Town staff will arrange a meeting of all Council to discuss the Recreation Master Plan.


27. Public Works re: Garbage Collection. Moved C.Dyer/R.Stack: Resolved that Council approve the tender bid submitted by DBI Garbage Removal for one year plus two option years to commence in the 2016 fiscal year and to have the number of units be reviewed annually. In favour 6. Carried.


29. Justina Centre re: Soffit/Fascia. Moved C.Dyer/R.Stack: Resolved that Council approve the quote from Dave Peet Siding and Renovation at a cost of $21147.95 to replace aluminum fascia, eaves trough, aluminum downpipe and vinyl board around windows and doors at the Justina Centre. In favour 6. Carried.

30. Fire Services re: Incident Reports. Town staff will request yearly incident reports from St. John's Regional Fire Department.

**NEW BUSINESS**


32. Street Name re: Big Meadow Drive. Moved C.Dyer/R.Stack: Resolved that Council approve Big Meadow Drive as the new street name for the development located off Outer Cove Road and Killick Drive. In favour 6. Carried.

33. Justina Centre re: Windows. As per # 28 October 19, 2015 Council Meeting minutes.

34. Justina Centre re: Soffit/Fascia. As per # 29 October 19, 2015 Council Meeting minutes.

35. Town Plan Amendment re: Schedule F. Town staff will contact the Town Planner regarding the development regulations Schedule F and the new subdivision standards.


37. Public Briefing re: Former Ski Hill Land. Moved C.Dyer/B.Hickey: Resolved that Council approve a public briefing for the former Ski Hill Land business proposal. In favour 6. Carried. Town staff will schedule a meeting of all Council and the proposed business operator prior to the public briefing.
NOTICE OF MOTION

Moved R.Stack/K.Todhunter: Resolved that the Council meeting be adjourned at 8:10 pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – October 19, 2015
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 9, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Karen Todhunter

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Ryan Stack

Moved B.Hickey/B.Power: Resolved that the agenda of a regular meeting held on November 9, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved C.Dyer/K.Todhunter: Resolved that the minutes of a regular meeting held on October 19, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Planning/Development re: Recreation Master Plan. Town staff will schedule a private meeting of all Council on November 15, 2015 to discuss the Recreation Master Plan.

2. Planning/Development re: Dobbin Meeting. Town staff will arrange a meeting with Judy Dobbin and the Planning/Development Committee on November 19, 2015.

CORRESPONDENCE

3. Mr. Trent McDonald will address Council @ 6:45pm to discuss his development application. The Planning and Development Committee as well as Town staff will meet with Mr. McDonald to discuss his application.


5. Municipal Assessment Agency Inc. re: Assessment Workshop. Town staff and Councillor Rose may attend this seminar.
6. Memo from Steven Bradley, Department of Municipal and Intergovernmental Affairs re: Tax Recovery Plan. Deputy Mayor Dyer will draft a motion for the recovery plan.

7. Memo from Carol Button, 153 Lower Road re: Donation Request. Moved J.Rose/B.Power: Resolved that Council approve a $50.00 donation to Jordan Button to help offset the cost of travel to a provincial tournament. In favour 6. Carried.


9. Memo from Procom re: Townsuite Support. Moved C.Dyer/B.Power: Resolved that Council approve the purchase of a HP database server from Triware Technologies Inc. to an amount not to exceed $5000.00 (excluding HST). In favour 6. Carried.

10. Letter sent to Sgt. Paul Didham, Royal Newfoundland Constabulary from Mayor Dennis O’Keeffe, City of St. John’s re: Excessive Noise – Motorcycles. Councillor Power will draft a letter of support on behalf of the Town.

11. Letter from Brendan O’Connell, City of St. John’s re: Snow’s Lane Upgrading Project. Mayor Kennedy will respond to Mr. O’Connell’s letter.

12. Letter from Noel Harris, Braven Production Office re: 2-44 Marine Lab Road Filming. Town staff will advise Mr. Harris to contact the adjacent property owners of their filming and to contact the Department of Transportation and Works for permission.

13. Letter from Noel Harris, Frontier Season 1(NL) Inc. re: 645-647 Marine Drive Filming. Town staff will advise Mr. Harris to contact the adjacent property owners of their filming and to inform them to park their vehicles at Middle Cove Beach and to obtain approval from the Department of Environment and Conservation for the alteration of a river.

14. Letter from Minister Clyde Jackman, Department of Seniors, Wellness and Social Development re: Funding Approval for Upgrades to Softball Dugouts. Information Only.

APPLICATIONS

15. Trent McDonald, 739-743 Marine Drive re: Single Family Dwelling. As per #3 November 9, 2015 Council Minutes.

16. Bernard Murphy, 571 Logy Bay Road re: Land Encroachment. The Planning/Development Committee will meet to discuss the land encroachment issue.

17. Dave Ducey, 228 Middle Cove Road re: 5.49m x 3.66m Shed. Moved C.Dyer/B.Power: Resolved that Council approve the application to construct a 5.49m x 3.66m Shed in front of the building line pending compliance with town regulations. In favour 6. Carried.
18. David Sheppard, 10 Sandalwood Drive re: 9.15m x 13.42m Garage. Town staff will notify the adjacent property owners of Mr. Sheppard’s request and the Planning/Development Committee will meet to discuss.

19. Donald Cadigan, Lot # 2 (Off Red Rocks Drive) re: Single Family Dwelling. Town staff will refer the application to the Town Planner for review.

20. Scott Smart, 111 Doran’s Lane re: 6.1m x 8m Garage. It was a decision of Council to notify the adjacent property owners of Mr. Smart’s request for a garage.


24. Gary Caul, Kavanagh Associates re: Red Rocks Drive. It was a decision of Council to refer the memo back to the Planning/Development Committee for review.

25. Mike Griffin, 119-125 B Outer Cove Road re: Rezoning Request. It was a decision of Council to refer the memo back to the Planning/Development Committee for review.


27. Mary Roche, 5 Chad’s Lane re: Demolish and Construct Single Family Dwelling. Moved C.Dyer/B.Hickey: Resolved that Council approve the application to demolish and replace the single family dwelling subject to Section 10 of the Development Regulations, Service Newfoundland and Labrador approval and compliance with town regulations. In favour 6. Carried.

*Deputy Mayor Dyer left the chambers and Mayor Kennedy left the chair while Councillor Todhunter assumed the chair, all occurring at 7:20pm*
28. Craig Dyer, 217 Lower Road re: Single Family Dwelling. **Moved J.Kennedy/J.Rose:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval, subject to conditions listed in the memo from the Town Planner dated November 9, 2015, subject to access from Barnes Road, subject from approval from the Department of Environment and Conservation’s water resources approval, subject to 911 verification of a Barnes Road access. In favour 5. Carried.

*Deputy Mayor Dyer returned to the chambers and assumed the chair while Mayor Kennedy left the meeting, all occurring at 7:30 pm*

29. Memo from James Brokenshire, 57-59 Barnes Road re: Donald Roche Development. The Town engineer will visit the site and make recommendations to Council.

**FINANCES**

30. Cheques issued from October 19, 2015 to November 6, 2015 were reviewed.

31. Quikstat and expense/income reports issued to November 6, 2015 were reviewed.

**BILL FOR REVIEW ONLY**

**BILL TO BE PAID**


**COMMITTEE REPORTS**

33. Finance Committee re: Meeting. The committee will meet to discuss the budget and tax recovery plan.

34. Personnel/Training/IT re: Meeting. The committee will meet to discuss various items.

35. Policy re: Meeting. The committee will meet to discuss various draft policies.

36. Public Works re: Meeting. The committee will meet with the Outside Maintenance Supervisor.

37. Public Works re: Hickey Culvert Lower Road. Town staff will check to inquire if the town invoiced Glenn Hickey for a culvert that the town supplied to him.

38. Tourism/Economic Development re: Middle Cove Beach Project. **Moved B.Power/K.Todhunter:** Resolved that Council release $6500.00 (plus HST) to Logy Bay Development Association for phase one of design concept, with any unused funds returned to the town. In favour 5. Carried.
39. Fire Service re: Fire Safety Message. Town staff will include a fire safety message in all future quarterly newsletters.

40. Jack Byrne Arena re: Jack Byrne Arena Gift Cards. **Moved B.Power/K.Todhunter:** Resolved that Council purchase six $25.00 gift cards for the employees at the Jack Byrne Arena. In favour 5. Carried.


42. Public Engagement re: Public Notices. Town staff will ensure that all public notices issued by the Town are forwarded to all social media simultaneously which would include the website, twitter and Facebook.

43. War Memorial re: Remembrance Day Ceremony. Town staff will contact the Town of Torbay to inquire if they are inviting all three provincial candidates to the Remembrance Day Ceremony.

**NEW BUSINESS**

44. Holiday Schedule re: Town Hall Closing. Council has approved the Town Hall be closed from December 24, 2015 and to reopen on January 4, 2016 inclusive. Town staff will avail of annual leave during this period. **Moved B.Power/K.Todhunter:** Resolved that the first Council meeting of 2016 be scheduled for January 11. In favour 5. Carried. Town staff will draft the full 2016 Council meeting schedule and table it at the next regular meeting of Council for review.


*Deputy Mayor Dyer left the chair and Councillor Todhunter assumed the chair, all occurring at 8:15pm*

46. Private Meeting re: Motion Subdivision Standards. **Moved C.Dyer/J.Rose:** Resolved that Council approve the subdivision standards that were tabled at the private meeting with noted changes. In favour 5. Carried.

*Councillor Todhunter left the chair and Deputy Mayor Dyer assumed the chair, all occurring at 8:18pm*

47. Bus Stops re: Signage. Town staff will contact the Eastern School District to obtain the complete bus stop list for all children located within the town boundary and then have town staff erect "Bus Stop Ahead" for all stops.
48. Red Cliff Road re: Move Pole Light. Town staff will have Newfoundland Power move the pole light from the back of the turnaround to the entrance to the commencement of the turnaround.

49. Rodney Squires Appeal re: Private Meeting. Town staff will discuss the Rodney Squires appeal decision at the private meeting scheduled for November 15, 2015.

50. Seasonal Worker re: Extension. Moved B.Power/K.Todhunter: Resolved that the Public Works Committee have the authority to determine the layoff for the season. In favour 5. Carried.

51. On Call Phones re: On Call Equipment. Moved J.Rose/B.Power: Resolved that Council have the on-call personnel pick up their equipment for their shift at the Public Works Depot. In favour 5. Carried.

52. AVL re: Snowclearing/Ice Control Contractor Access. It was a decision of Council to approve access for J3 Consulting to have access to the AVL's installed in their snow clearing equipment.

53. Cub Cadet re: Tractor. Town staff may dispose of the tractor.

**NOTICE OF MOTION**

Moved J.Rose/B.Power: Resolved that the Council meeting be adjourned at 8:35pm. In favour 5. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 9, 2015
Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 30, 2015
6:30 pm

IN ATTENDANCE

Mayor John Kennedy
Councillor Bert Hickey
Councillor James Rose
Councillor Karen Todhunter

Deputy Mayor Craig Dyer
Councillor Bradley Power
Councillor Ryan Stack (arrived 7:00pm)

Adele Carruthers, Town Manager
Richard Roche, Town Clerk/Treasurer
Wayne Langille, Administrative Support Clerk (arrived 6:45pm)

REGRETS

Moved B.Power/K.Todhunter: Resolved that the agenda of a regular meeting held on November 30, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

Moved B.Power/K.Todhunter: Resolved that the minutes of a regular meeting held on November 9, 2015 be adopted as circulated, corrected or amended. In favour 6. Carried.

BUSINESS ARISING

1. Planning/Development re: Recreation Trail Plan. Town staff will schedule a public briefing in January 2016 to discuss the Recreation Trail Plan.

2. Letter sent to Sgt. Paul Didham, Royal Newfoundland Constabulary from Mayor Dennis O'Keefe, City of St. John's re: Excessive Noise – Motorcycles. Councillor Power will draft a letter of support on behalf of the Town and Town staff will forward it to Sterling Willis and copy the individuals via email who were copied on the original letter sent to Sgt. Paul Didham.

3. Letter from Brendan O'Connell, City of St. John's re: Snow's Lane Upgrading Project. Mayor Kennedy will respond to Mr. O'Connell's letter.

CORRESPONDENCE


6. Letter from John Ryan, 722 Logy Bay Road re: Short Development. The Public Works Committee will visit the site and report back to Council.


APPLICATIONS


Councillor Stack attended the meeting at 7:00pm.


10. Scott Smart, 111 Doran’s Lane re: 6.1m x 8m Garage. Moved C. Dyer/B. Power: Resolved that Council approve the 6.1m x 8m garage to be constructed in front of the building line as per plot plan submitted pending compliance with town regulations. In favour 7. Carried.

11. Mike Griffin, 119-125 B Outer Cove Road re: Rezoning Request. Town staff will schedule a public briefing in January 2016.

12. Michelle Coady, 487 Marine Drive re: Single Family Dwelling. It was a decision of Council to refer the application to the Town Planner for his review and comments and for the applicant to contact the Department of Transportation and Works for an access permit approval to the property.


15. Donald Cadigan, Lot #2 (Off Red Rocks Drive) re: Single Family Dwelling. Town staff will arrange a meeting with the Planning/Development Committee to discuss this application.

FINANCES

16. Cheques issued from November 9, 2015 to November 27, 2015 were reviewed.

17. Quikstat and expense/income reports issued to November 27, 2015 were reviewed.
BILLS TO BE PAID

18. Clifford Cooper Construction re: Soccer Field Upgrade $ 63189.04. **Moved C.Dyer/R.Stack**: Resolved that Council approve payment of the invoice in full. In favour 7. Carried. Town staff will contact Clifford Cooper Construction to inquire if there will be a warranty on the work completed.


COMMITTEE REPORTS

23. Finance re: Meeting. The Committee and the Town Clerk/Treasurer will meet on December 3, 2015 to discuss the 2016 Budget. Town staff will notify the Department of Municipal and Intergovernmental Affairs that the Town will be submitting their budget in January 2016.


29. Public Works re: Exterior Recycling Shed Light. Town staff will have a local electrician install an exterior light at Town Hall.

30. Public Works re: Interior Lights. Town staff will replace any burned out lights at the Town Hall.

31. Public Works re: Dugouts. Town staff will contact the Grand Concourse Authority to inquire on the roofing for the dugouts and whether extreme heat will be an issue for players.

32. Special Events re: Tree Lighting Ceremony. Town staff will send a note to all students attending St. Francis of Assisi School concerning the Tree Lighting Ceremony.


34. Open Space Enhancement re: Signage Policy. The Policy Committee will develop a signage policy for election signs.


Councillor Power left the Council meeting at 7:45pm

NEW BUSINESS


37. Culverts/Bridges re: Private Land. Council will discuss this issue during the Town Plan Review process.

38. Donation re: Justina Centre. It was a decision of Council to donate the Justina Centre to a group providing a refugee sponsorship information session.

NOTICE OF MOTION

Moved R.Stack/C.Dyer: Resolved that the Council meeting be adjourned at 7:55pm. In favour 6. Carried.

Richard Roche
Town Clerk/Treasurer

John Kennedy
Mayor

Council Minutes – November 30, 2015
Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
December 14, 2015  
6:30 pm  

IN ATTENDANCE  
Councillor Bert Hickey  
Councillor James Rose  
Councillor Karen Todhunter (chaired meeting)  
Councillor Bradley Power  
Councillor Ryan Stack  

Adele Carruthers, Town Manager  
Richard Roche, Town Clerk/Treasurer  
Wayne Langille, Administrative Support Clerk  

REGrets  
Mayor John Kennedy  
Deputy Mayor Craig Dyer  

Moved R.Stack/J.Rose: Resolved that the agenda of a regular meeting held on December 14, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.  

Moved B.Power/R.Stack: Resolved that the minutes of a regular meeting held on November 30, 2015 be adopted as circulated, corrected or amended. In favour 5. Carried.  

BUSINESS ARISING  
1. Letter from John Ryan, 722 Logy Bay Road re: Short Development. The Public Works Committee will visit the site and report back to Council.  
2. Grand Concourse Authority re: Membership $ 701.88. Town staff will inform Council regarding any information pertaining to the Grand Concourse Authority funding cuts.  
3. Public Works re: Interior Lights. Town staff will contact the Bulb Man to inquire if they have the required bulbs for the chambers.  

CORRESPONDENCE  
4. Letter from Raymond Carriere, Communities In Bloom Canada re: 2016 National Edition. Council has decided not to participate in the Communities In Bloom Canada competition.  
5. Letter from Bernard Lord, Canadian Wireless Telecommunications Association re: Recycle My Cell. Council has decided not to participate in the program as residents and staff can drop used cell phones to the local Staples store located on Stavanger Drive.
6. Memo from Sonja and Glen Gosse, 62 St. Francis Road re: Streetlight Request. Town staff will advise the resident residing at 56 St. Francis Road that Council has intentions to move the streetlight near her residence, one pole further, which will be more beneficial to residents in the area.

APPLICATIONS

7. Ross Whelan, 649 Logy Bay Road re: Business Permit. It was a decision of Council to notify the adjacent property owners of the proposed business.

8. Devon Field, 64-72 Outer Cove Road re: Meeting Request – Rezoning. It was a decision of Council to organise a meeting with the Planning/Development Committee.


FINANCES

10. Cheques issued from November 30, 2015 to December 11, 2015 were reviewed.

11. Quikstat and expense/income reports issued to December 11, 2015 were reviewed.

BILLS FOR REVIEW ONLY

BILLS TO BE PAID


COMMITTEE REPORTS

15. Personnel/Training/IT re: Christmas Bonus. Moved R.Stack/B.Power: Resolved that Council issue a Christmas bonus to all active staff equivalent to two days of pay for employees with over three years of service and one day of pay of employees with less than three year’s service and $50.00 for part-time employees, which would include on call employees. In favour 5. Carried.
16. Special Events re: Meeting. The Special Events Committee will meet to discuss 2016 spring events.

17. Waste Management re: 2016 Magnetic Calendars. Moved B. Power/R. Stack: Resolved that Council approve the purchase of magnetic calendars for the 2016 recycling year. In favour 5. Carried. Town staff will contact the disability office of the province to inquire on high visibility colours that are best to be utilised for the calendar. Town staff will repost a message on Facebook and Twitter regarding no change to the garbage and recycling schedule during Christmas holidays.

18. Fire Services re: Facebook Message. Town staff will place a message on Facebook and Twitter regarding seasonal and winter safety.

19. Northeast Avalon Joint Council re: December 9, 2015 Meeting. Town staff will forward the agenda and minutes from the previous meeting and all supporting documentation to all of Council via e-mail.

**NEW BUSINESS**

20. Mike Griffin re: Open Space – Four Lots. It was a decision of Council to defer the request back to the Planning/Development Committee regarding open space fees for those lots.

21. Letter of Congratulations re: MHA Eddie Joyce. Town staff will write Mr. Joyce to offer a congratulatory note on becoming the new Minister of Municipal Affairs.

22. Letter of Congratulations re: MHA Al Hawkins. Town staff will write Mr. Hawkins to offer a congratulatory note on becoming the new Minister of Transportation and Works.

23. Property Owners re: Snow Clearing. Town staff will write both property owners located at 8 O'Brien Place and 598 Logy Bay Road to inform them that the Snow Clearing Regulations are now in effect and if they do not abide by them, then the Town may remove the snow and invoice the property owners directly.

**NOTICE OF MOTION**

Moved B. Power/R. Stack: Resolved that the Council meeting be adjourned at 7:36pm. In favour 5. Carried.

[Signatures]

Richard Roche  
Town Clerk/Treasurer

Kathleen Todhunter  
Councillor

Council Minutes – December 14, 2015