

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 29, 2018
6:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Councillor Andrew Boland (via remote 6:35pm)
Councillor James Cadigan
Councillor Bradley Power
Councillor Brian Roche
Councillor James Rose
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager
Elizabeth Whitten, Finance and Administrative Officer
Wayne Langille, Administrative Support Clerk

REGRETS

PROCEEDINGS

Moved B.Power/J.Cadigan: Resolved that the agenda of a regular meeting held on January 29, 2018 be adopted as amended with the addition of the 2018 Tax Fee Schedule. In favour 6. Carried.

Moved B.Power/J.Cadigan: Resolved that Council adopt the Remote Attendance Policy as tabled. In favour 6. Carried.

Councillor Boland joined the meeting at 6:35pm

Moved B.Power/J.Cadigan: Resolved that the minutes of a regular meeting held on December 11, 2017 be adopted as corrected. In favour 7. Carried.

Moved J.Cadigan/K.Todhunter: Resolved that the minutes of a special meeting of Council (Fort James Season 3 Filming and Set Construction Middle Cove Beach Parking Lot) held on January 11, 2018 be adopted as amended correcting the meeting adjournment to 8:00pm. In favour 7. Carried.

BUSINESS ARISING

(1) Public Works re: Outer Cove Road Parking. Mayor Hickey will discuss with the parish council safety issues of parking along Outer Cove Road, and discuss possible solutions to the problem.

(2) Municipalities Newfoundland and Labrador re: 2018 Regional Meetings. Councillor Power provided a complete overview for all of Council and left information for all of Council to review. Councillor Power discussed an Asset Management Plan for the town. Council will need to consider cannabis legalisation and how this may pertain to the Town's Plan and Development Regulations.

CORRESPONDENCE

(3) Letter from Craig Legrow, Mayor, Town of Bauline re: Memorial Invitational Darts Tournament. Town Manager will notify all staff if they are interested in attending the dart tournament.

(4) Memo from Dawn Chaplin, Town of Torbay, Animal Control Services 2018. **Moved B.Power/J.Cadigan:** Resolved that Council adopt the Animal Control Services 2018 as tabled. In favour 7. Carried. Town staff will check with the Town of Torbay regarding the Town of Torbay billing our Town residents directly with reference to animal control.

(5) Letter from Heather Tizzard, Department of Municipal Affairs and Environment re: Municipal Capital Works Program Project No. 17-MCW-16-0009. **Moved B.Power/K.Todhunter:** Resolved that Council approve the allocation of \$ 48833.00 from Project No. 17-MCW-15-0084 to Project No. 17-MCW-16-0009. In favour 7. Carried.

APPLICATIONS

FINANCES

Cheques issued from January 8, 2018 to January 26, 2018 were reviewed.

Quikstat and expense/income reports issued to January 26, 2018 were reviewed.

BILLS TO BE PAID

COMMITTEE REPORTS

(6) Administration and Finance re: Bell Tower Logy Bay Road. **Moved B.Power/B.Roche:** Resolved that Council renew contract J1112 Logy Bay Bell Mobility Tower Site for \$ 8800.00 per year which includes a ten percent increase. In favour 7. Carried.

(7) Administration and Finance re: Bell Tower Kennedy's Brook Drive. **Moved B.Power/B.Roche:** Resolved that Council renew contract J1122 Piper Stock Bell Mobility Tower Site for \$ 11000.00 per year which includes a ten percent increase. In favour 7. Carried.

(8) Administration and Finance re: Banking Services. The committee will meet with representatives from another bank with reference to banking services for the town.

(9) Communications and Public Engagement re: Meeting. A meeting is to be organized with all stakeholders regarding safety in the school zone area near St. Francis of Assisi School which would include nearby residents, school and parish council representatives. The meeting is scheduled for 2:00pm Sunday February 11, 2018 at the Justina Centre and will be facilitated by Tom Clift.

(10) Planning re: Meeting. A meeting is scheduled for January 30, 2018 with the Town Planner.

(11) Recreation and Community Events re: Advisory Group. Town staff will meet with an NLC Inspector in relation to the sale of alcohol with the transition of the music festival event from an all ages to an adults only event.

(12) Heritage re: Volunteers. Councillor Cadigan will discuss with the Heritage Committee regarding engaging residents of the town to volunteer their time at the museum.

NEW BUSINESS

(13) Deputy Mayor re: Election. James Cadigan was acclaimed Deputy Mayor as there were no other nominees.

(14) Budget re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve a balanced budget for fiscal year 2018 as submitted in the amount of \$ 3,328,518.47 which includes no tax increases. In favour 7. Carried.

(15) Tax Fee Schedule re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve the 2018 Tax Fee Schedule as tabled with the following amendments: modifying the security deposit in # 20, 21, 22 from \$ 200.00 to \$ 500.00, adding the text "more than three loads of fill contact the town hall" to # 20. In favour 7. Carried.

(16) Low Income Property Tax Reduction re: 2018. **Moved B.Roche/B.Power:** Resolved that property owners with an total income of \$ 30000.00 or less with a total assessed value of \$ 425000.00 or less may avail of the low income property tax reduction and must submit a copy of their 2017 Notice of Assessment from the Canada Revenue Agency Inc. with a Low Income Property Tax Reduction form with a deadline of December 31, 2018. In favour 7. Carried.

(17) Interest Rates re: 2018. **Moved B.Roche/B.Power:** Resolved that Council charge the bank's prime interest rate plus three percent on all overdue tax accounts after March 16, 2018. In favour 7. Carried.

(18) Ten Percent Discount re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve a ten percent discount on 2018 property and business tax with taxes paid in full on or before March 16, 2018. In favour 7. Carried.

(19) Interest Free Payments re: 2018. **Moved B.Roche/B.Power:** Resolved that Council offer interest free payments to property owners who pay their account by December 31, 2018 with post-dated cheques submitted to the town by March 16, 2018. In favour 7. Carried.

(20) Burning Permits re: Regulations. The Planning and Safety and Emergency Planning Committees as well as members of St. John's Regional Fire Department will meet to discuss burning permits.

(21) IT Equipment re: Asset Replacement. **Moved J.Rose/B.Power:** Resolved that Council approve the purchase of either an iPad Pro, Macbook Air, Microsoft Surface or Dell Laptop for any Councillor. If a Councillor leaves his or her term early, then the equipment would be amortized and the Councillor will be given the option to purchase or the equipment will be placed back into town inventory. In favour 7. Carried.

(22) Bell: Let's Talk Day re: Social Media. Town staff will place a notice on all town social media regarding Bell: Let's Talk Day.

NOTICE OF MOTION

Moved B.Power/J.Cadigan: Resolved that the Council meeting be adjourned at 8:22pm. In favour 7. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor