

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 12, 2018
6:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Councillor Andrew Boland (via remote)
Councillor James Cadigan
Councillor Bradley Power
Councillor Brian Roche (via remote)
Councillor James Rose

Adele Carruthers, Town Clerk/Manager
Elizabeth Whitten, Finance and Administrative Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Karen Todhunter

PROCEEDINGS

Moved J.Rose/J.Cadigan: Resolved that the agenda of a regular meeting held on March 12, 2018 be adopted as amended with the addition of the memo from Dean Chaulk, Newfoundland and Labrador Police Curling Association. In favour 6. Carried.

The First Marine Drive Girl Guides attended the Council meeting and Chelsea Kinsella and Rachel Skanes spoke to Council regarding their current and future guiding experiences. Mayor Hickey presented all the Girl Guides and their leaders with a town pin.

Moved J.Cadigan/J.Rose: Resolved that the minutes of a regular meeting held on February 19, 2018 be adopted as corrected. In favour 6. Carried.

BUSINESS ARISING

CORRESPONDENCE

(1) Memo from Jamie Chippett, Department of Municipal Affairs and Environment re: Municipalities Act, 1999 and Urban and Rural Planning Act, 2000 Cannabis Retail Outlets. The memo has been forwarded to the town planner for review.

(2) Memo from Susan Arns, Town of Pouch Cove re: Municipal Golf Tournament. **Moved J.Rose/J.Cadigan:** Resolved that Council approve the funding to participate in the Municipal Golf Tournament for any Council or staff member if a team is entered into the tournament which is scheduled for July 11, 2018. In favour 6. Carried.

(3) Memo from Sean Dutton, Government Purchasing Agency re: Public Procurement Framework. The Town Clerk/Manager as well as the Finance and Administrative Officer will attend the training in relation to the Public Procurement Framework. Town staff will forward the news release background information to all of Council in relation to the aforementioned.

(4) Memo from Dean Chaulk, Newfoundland and Labrador Police Curling Association re: Advertisement Request. It was a decision of Council not to support this request.

APPLICATIONS

(5) Barry Cadigan, Jenny's Way re: Single Family Dwelling. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the application for a single family dwelling on Jenny's Way subject to Service Newfoundland and Labrador approval and compliance with all town development regulations and conditions as outlined by the Town Planner. In favour 6. Carried.

(6) Maurice Murphy, 12 Cobbler Crescent re: Relocate Driveway. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the relocation of the driveway as outlined in the attached drawing tabled subject to the following: (a) that no site work be undertaken on the relocate driveway until such time as a building permit is issued by the town (b) (i) that a building permit for the relocated driveway will not be issued until the specific driveway location and culverting requirements shall be in accordance with the town's requirements and approved by the town (ii) and that the easement survey and agreement for the drainage channel from Cobbler Crescent to the pond that drains into Coakers River be prepared by the town and signed by the property owner. (c) that the portion of the existing driveway be decommissioned (d) permit valid for a period of two years (e) the property owner must withdraw his appeal. In favour 6. Carried.

FINANCES

Cheques issued from February 19, 2018 to March 9, 2018 were reviewed.

Quikstat and expense/income reports issued to March 9, 2018 were reviewed.

BILLS TO BE PAID

(7) B & P Enterprises re: Public Works \$ 1035.00. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

(8) Josh Gladney's Bus Service Ltd. re: Snowclearing and Ice Control \$ 50536.28.

Moved B.Roche/B.Power: Resolved that Council approve payment of the invoice in full. In favour 6. Carried. The Administrative and Finance Committee will meet to discuss the cost incurred this season referencing snow clearing and ice control. In favour 6. Carried.

COMMITTEE REPORTS

(9) Administration and Finance re: Bank Meeting. Council will meet to discuss future banking options for the town.

(10) Administration and Finance re: On Call Staff Step Increase. **Moved**

B.Power/B.Roche: Resolved that the On Call Staff hourly rate move to Step Three on the salary scale. In favour 6. Carried.

(11) Administrative and Finance re: Community Program Coordinator and Outreach Officer Position. **Moved B.Power/B.Roche:** Resolved that Council advertise the position of Community Program Coordinator and Outreach Officer. In favour 6. Carried.

(12) Communications and Public Engagement re: Focus Groups. Town staff are coordinating the focus group sessions. Communications and Public Engagement Committee to be updated accordingly.

(13) Planning and Development Committee re: Town Planner Report - Notice of Variances. Information Only.

Councillor Roche left the meeting at 7:27pm

(14) Planning and Development Committee re: Council Motion Amendment # 18 October 30 2017 Council Minutes relating to Subdivision Development. **Moved A.Boland/J.Cadigan:** Resolved that Council amend motion # 18 October 30, 2017 Council Minutes to add the words "which exceed more than two lots on a publicly maintained road" in relation to subdivisions. In favour 5. Carried.

(15) Public Works re: Motion to Tender - Red Cliff Road. **Moved A.Boland/B.Power:** Resolved that staff initiate the tender process for ditching and culvert work on Red Cliff Road at Cobbler Crescent with the funds financed through a financial institution. In favour 5. Carried.

(16) Recreation and Community Events re: Festival of Friends. Town staff will ensure that the committee is advised on all festival activities until the new Community Program Coordinator and Outreach Officer is hired.

(17) Safety and Emergency Planning re: Water Tanker. Councillor Rose will inquire with the St. John's Regional Fire Department Town regarding backup water supply/support roles.

(18) Heritage Committee re: Meeting. Mayor Hickey will attend the upcoming Heritage Committee meeting scheduled for March 13, 2018.

(19) Jack Byrne Arena re: Expansion Presentation. Councillor Rose will attend the presentation regarding the expansion of the Jack Byrne Arena.

(20) Logy Bay Middle Cove Outer Cove Development Association re: Meeting. A meeting is scheduled for March 13, 2018. The Public Information Session on the Community Garden is scheduled for March 19, 2018 at the Town Hall.

(21) Northeast Avalon Joint Council re: Representative. Council is seeking a representative for the Northeast Avalon Joint Council.

NEW BUSINESS

(22) Council Decision Process re: Meeting. The Town Manager and Council will meet on March 21, 2018 at 5:30pm at the Town Hall to discuss the proposed new council decision process.

NOTICE OF MOTION

Moved J.Cadigan/J.Rose: Resolved that the Council meeting be adjourned at 9:15pm. In favour 5. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor