Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 26, 2018
5:30 pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Andrew Boland
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Elizabeth Whitten, Finance and Administrative Officer
Wayne Langille, Administrative Support Clerk

REGRETS

PROCEEDINGS

Moved J.Cadigan/B.Roche: Resolved that the agenda of a regular meeting held on June 26, 2018 be adopted as tabled. In favour 6. Carried.

Moved B.Power/B.Roche: Resolved that the minutes of a council meeting held on June 4, 2018 be adopted as tabled. In favour 6. Carried.

BUSINESS ARISING

(1) St. Francis of Assisi School re: Parking Lot. Mayor Hickey will meet with the Eastern Regional School Board to discuss the option of a parking lot expansion and related issues.

(2) Municipal Elections. Council will review the possibility of contracting out portions of municipal elections.

CORRESPONDENCE

(3) Letter from Stephen Balsom, Fisheries and Land Resources re: Renewing Canada's Forest Vision (2018 and Beyond). Information Only.

(4) Letter from Wade Hiscock, Newfoundland Power re: LED Street and Area Lighting. Information Only.

APPLICATIONS

(5) 32 Doran's Lane re: Fence. **Moved A.Boland/B.Power**: Resolved that Council approve the application for a 1.83m fence subject to conditions outlined by the Town Planner. In favour 6. Carried.

(6) 598 Logy Bay Road re: Pave Driveway. **Moved A.Boland/J.Cadigan**: Resolved that Council approve the application for paving of one driveway (northern most driveway) and the property owner be notified in writing that the Snow's Lane intersection located near their property may be redeveloped in the next twenty four months and that the second driveway access is not approved and is not to be paved. In addition, any work completed beyond the aforementioned approval will be completed at the property owner's own risk. In favour 6. Carried.

(7) 18 Power's Farm Road re: Personal Training Fitness Business. **Moved A.Boland/J.Cadigan**: Resolved that Council approve the application for a Personal Training Fitness Business as a home based business use subject to: (1) No more than three participants plus the instructor permitted at any one time per session: (2) All parking related to the home-based business and residence is to be accommodated within the property boundaries. No parking related to the home-based business and residence is permitted on the public road; and, (3) The proposal shall meet all other standard municipal policies and regulations related to home-based businesses. In favour 6. Carried.

FINANCES

Cheques issued from June 4, 2018 to June 22, 2018 were reviewed.

Quikstat and expense/income reports issued to June 22, 2018 were reviewed.

BILLS TO BE PAID

(8) B & P Enterprises re: Public Works $ 3726.00. **Moved B.Roche/B.Power**: Resolved that Council approve payment of the invoices in full. In favour 6. Carried.

(9) Gladney's Bus Service re: Snowclearing/Ice Control $ 7221.40. **Moved B.Roche/B.Power**: Resolved that Council approve payment of the invoice in full. In favour 6. Carried. Town staff will forward the Snowclearing/Ice Control expense listing for the last three years to all of Council for their review.

COMMITTEE REPORTS

(10) Communications and Public Engagement re: Website Pop-up. Town staff will ensure the website pop-up is removed from the town website and a small text based link be added to the lower section of our main page.

(11) Planning and Development re: Proposed Development Regulations Amendment No. 30 2018 Catering Use Within the Public Use Zone re: Motion to Adopt. **Moved A.Boland/J.Cadigan**: Resolved that Council adopt proposed development Regulations Amendment No. 30 2018 Catering Use Within the Public Use Zone. The purpose of the proposed amendment is to permit catering uses such as take-out restaurants, snack bars and lounges if they are associated with and form part of a public use within the PU Use Zone. In favour 6. Carried.

(12) Silver Head Development & Motion Headlands Development Inc. re: Approval of Stage One. **Moved A.Boland/J.Cadigan**: Resolved that Council approve the acceptance of Stage One Works subject to the following conditions: (1) satisfactory resolution to the Town of the question of the property ownership and relationship to the applicant Silver Head Development Inc. and Motion Headlands Development Inc. (2) The transfer of property from the property owner/developer to the Town for the public and open space purposes. (3) Council approval of lots 2, 5, and 6 which are below the road. (4) Notification by developer to lot purchasers of lots # 5 and 6 that it is the lot purchaser’s responsibility for the cost of design and construction of a method to install their driveway including removal and appropriate reinstatement of the guardrail with approval by the town. In favour 6. Carried.

(13) O’Brien Place Culvert Design re: Motion to Proceed with Work as per Quote. **Moved A.Boland/J.Cadigan**: Resolved that Council proceed with the quote to design for an upgraded O’Brien Place cross culvert in the amount of $ 14480.00 (HST Extra) plus the expenditure for survey work that is required. In favour 6. Carried.

(14) General Patchwork re: Motion to Proceed to Obtain Three Quotes. **Moved A.Boland/B.Power**: Resolved that Council proceed with obtaining three quotes for general patchwork on town roads. In favour 6. Carried.

(15) Red Cliff Road Ditching re: Motion to Tender. **Moved A.Boland/B.Power**: Resolved that Council borrow $ 89171.00 in order to tender a Red Cliff Road ditching project and proceed to tender for the aforementioned project. In favour 6. Carried.

(16) Recreation and Community Events re: Letter of Congratulations. Town staff will forward a letter of congratulations to Luke Power who was just named to the U14 Boys Provincial Fast Pitch Softball Team who will be travelling outside the province.

(17) Safety and Emergency Planning re: Social Media. Town staff will place a notice on town social media regarding brush burning. Councillor Power will provide a fire report to all of Council once he receives it from St. John's Regional Fire Department.

(18) Jack Byrne Arena re: Board of Directors Meeting. Councillor Ryan will attend the Board of Directors meeting scheduled for June 28, 2018 at the Jack Byrne Arena. Town staff will draft a letter with Mayor Hickey's signature providing Councillor Ryan as Council's representative on the board.

NEW BUSINESS

(19) Justina Centre re: Wedding Rentals (May – Sept). **Moved B.Roche/B.Power**: Resolved that effective immediately all rentals at the Justina Centre from May – September (inclusive) will be reserved for residents of Logy Bay-Middle Cove-Outer Cove and associated user groups. In favour 6. Carried.

(20) Kelly Park Softball Field re: Safety Netting. **Moved A.Boland/J.Cadigan**: Resolved that Council proceed with the town engineer recommendation to obtain quotations for the repair of the safety net located within Kelly Park. In favour 6. Carried.

(21) Justina Centre Fundraiser re: Waive Rental Fees November 3, 2018. **Moved B.Power/J.Cadigan**: Resolved that Council approve the waiving of the rental fees for a November 3, 2018 function (bar) located within the upper level of the Justina Centre. In favour 6. Carried. **Moved B.Power/A.Boland**: Resolved that Council approve a $ 1000.00 grant to the War Memorial Committee for the planning of their expansion phase two project. In favour 6. Carried.

(22) Application to Municipal Affairs and Environment re: Floodrisk Additional Funding. **Moved A.Boland/J.Cadigan**: Resolved that Council make application to the Department of Municipal Affairs and Environment to be added to the list of municipalities seeking municipal flood risk mapping funding. In favour 6. Carried.

(23) FCM re: Climate Change Staff Grant. **Moved P.Ryan/J.Cadigan**: Resolved that Council approve funding in the amount of $ 6000.00 to participate in a joint application for the FCM Climate Change Staff Grant. In favour 6. Carried.

NOTICE OF MOTION

(24) Councillor Andrew Boland made a notice of motion for the town to commence a cost/benefit analysis and development of a business case to explore the creation of an second outside worker.

(25) Councillor Andrew Boland made a notice of motion for the town to commence a cost/benefit analysis and development of a business case to explore contracting in-house, part-time, engineering services.

Moved J.Cadigan/B.Roche: Resolved that the Council meeting be adjourned at 7:22pm. In favour 6. Carried.

Adele Carruthers Town Clerk/Manager	Bert Hickey Mayor