

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
January 8, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor Andrew Boland  
Councillor James Cadigan  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

**PROCEEDINGS**

**Moved B.Power/J.Cadigan:** Resolved that the agenda of a regular meeting held on January 8, 2018 be adopted as amended with the addition of the Gladney's Bus Service Snow Clearing Invoices. In favour 7. Carried.

**Moved J.Rose/J.Cadigan:** Resolved that the minutes of a regular meeting held on December 11, 2017 be adopted as corrected. In favour 7. Carried.

**BUSINESS ARISING**

(1) Public Works re: Outer Cove Road Parking. Mayor Hickey will discuss with the parish council safety issues of parking along Outer Cove Road, and discuss possible solutions to the problem. Councillor Roche and Councillor Cadigan will discuss the same with the principal of St. Francis of Assisi School.

(2) Safety and Emergency Planning re: Regional Meeting. Town staff will write St. Francis of Assisi School and the Jack Byrne Arena regarding formal permission for St. John's Regional Fire Department to access their water supply reservoirs if the needs arises during an emergency.

## CORRESPONDENCE

(3) Municipalities Newfoundland and Labrador re: 2018 Regional Meetings. Town staff will register Councillor Power for the regional meeting taking place at the Holiday Inn in St. John's on January 26-27, 2018.

(4) Memo from Charlene Devereaux, 446 Marine Drive re: Donation Request. **Moved B.Power/J.Cadigan:** Resolved that Council approve a \$ 50.00 donation to Jared Devereaux to support his travel expense to participate in an ice hockey tournament scheduled for May 25-28, 2018. In favour 7. Carried.

(5) Letter from Robert Ghiz, Canadian Wireless Telecommunications Association re: Recycle My Cell in Newfoundland and Labrador. Town staff will place a notice on social media regarding local drop off locations.

(6) Letter from Bertha Fowler, Department of Municipal Affairs and Environment re: Approval of Prime Consultant Agreement - New Building Canada Fund - 2018 Small Communities Fund. Information Only.

(7) Letter from Ian Duffett, Department of Municipal Affairs and Environment re: Approval to Award Consulting Services - New Building Canada Fund – 2018 Small Communities Fund. Information Only.

(8) Letter from Betty Moore, Municipal Assessment Agency Inc. re: Avalon Director. Information Only.

(9) Letter from John Kennedy, Former Mayor re: Council Token of Appreciation. **Moved B.Power/B.Roche:** Resolved that Council reallocate \$ 1500.00 to the Veteran's Memorial Account. In favour 7. Carried. Councillor Power will request the Veteran's Memorial Committee to write a letter of appreciation to the former Mayor, John Kennedy.

(10) Letter from Kelly Thorne, Team Genesis Intermediate Synchronized Skating Team re: Request Travel Assistance. **Moved B.Power/B.Roche:** Resolved that Council approve the donation of \$ 50.00 to Faith Evely, resident of Middle Cove, who is competing with Skate Canada's Atlantic Synchronised Skating Competition scheduled in Oshawa, Ontario in February 2018. In favour 7. Carried.

## APPLICATIONS

(11) Nick Henderson, 123-127 Pine Line re: Culvert Installation. **Moved J.Cadigan/B.Power:** Resolved that Council approve the application to install a culvert subject to the property owner obtaining a permit from the Water Resources Division of the Department of Municipal Affairs and Environment. In favour 7. Carried.

## **FINANCES**

Cheques issued from December 11, 2017 to January 5, 2018 were reviewed.

Quikstat and expense/income reports issued to January 5, 2018 were reviewed.

## **BILLS TO BE PAID**

(12) Josh Gladney's Bus Service Ltd. re: re: Snowclearing/Ice Control \$ 56335.94.

**Moved B.Power/B.Roche:** Resolved that Council approve payment of the invoices in full. In favour 7. Carried.

(13) B & P Enterprises re: Public Works \$ 2484.00. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

## **COMMITTEE REPORTS**

*Councillor Power left the meeting at 8:06pm*

(14) Administration and Finance re: Budget 2018 Meeting. The committee will meet to discuss the 2018 Municipal Budget as well as some human resource issues.

(15) Public Works re: Meeting. A meeting is scheduled for January 11, 2017.

(16) Recreation and Community Events re: Softball Field/Justina Rentals. The committee will meet to discuss the use of the Justina Centre, parking lot and softball field during the summer season. The committee will meet with the Festival Focus Group to discuss the upcoming festival. Council will meet over the coming weeks to discuss the Recreation Master Plan.

(16) Finance re: Banking. Town staff and Councillor Roche will meet on January 25, 2018 with representatives from another bank regarding their services.

## **NEW BUSINESS**

(17) Deputy Mayor re: Position. Deputy Mayor Boland resigned as Deputy Mayor and will remain on Council as a Councillor. Council will elect a new Deputy Mayor at the next regular meeting of Council.

## **NOTICE OF MOTION**

**Moved J.Rose/J.Cadigan:** Resolved that the Council meeting be adjourned at 8:34pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
January 29, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Councillor Andrew Boland (via remote 6:35pm)  
Councillor James Cadigan  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

**PROCEEDINGS**

**Moved B.Power/J.Cadigan:** Resolved that the agenda of a regular meeting held on January 29, 2018 be adopted as amended with the addition of the 2018 Tax Fee Schedule. In favour 6. Carried.

**Moved B.Power/J.Cadigan:** Resolved that Council adopt the Remote Attendance Policy as tabled. In favour 6. Carried.

*Councillor Boland joined the meeting at 6:35pm*

**Moved B.Power/J.Cadigan:** Resolved that the minutes of a regular meeting held on December 11, 2017 be adopted as corrected. In favour 7. Carried.

**Moved J.Cadigan/K.Todhunter:** Resolved that the minutes of a special meeting of Council (Fort James Season 3 Filming and Set Construction Middle Cove Beach Parking Lot) held on January 11, 2018 be adopted as amended correcting the meeting adjournment to 8:00pm. In favour 7. Carried.

## **BUSINESS ARISING**

(1) Public Works re: Outer Cove Road Parking. Mayor Hickey will discuss with the parish council safety issues of parking along Outer Cove Road, and discuss possible solutions to the problem.

(2) Municipalities Newfoundland and Labrador re: 2018 Regional Meetings. Councillor Power provided a complete overview for all of Council and left information for all of Council to review. Councillor Power discussed an Asset Management Plan for the town. Council will need to consider cannabis legalisation and how this may pertain to the Town's Plan and Development Regulations.

## **CORRESPONDENCE**

(3) Letter from Craig Legrow, Mayor, Town of Bauline re: Memorial Invitational Darts Tournament. Town Manager will notify all staff if they are interested in attending the dart tournament.

(4) Memo from Dawn Chaplin, Town of Torbay, Animal Control Services 2018. **Moved B.Power/J.Cadigan:** Resolved that Council adopt the Animal Control Services 2018 as tabled. In favour 7. Carried. Town staff will check with the Town of Torbay regarding the Town of Torbay billing our Town residents directly with reference to animal control.

(5) Letter from Heather Tizzard, Department of Municipal Affairs and Environment re: Municipal Capital Works Program Project No. 17-MCW-16-0009. **Moved B.Power/K.Todhunter:** Resolved that Council approve the allocation of \$ 48833.00 from Project No. 17-MCW-15-0084 to Project No. 17-MCW-16-0009. In favour 7. Carried.

## **APPLICATIONS**

### **FINANCES**

Cheques issued from January 8, 2018 to January 26, 2018 were reviewed.

Quikstat and expense/income reports issued to January 26, 2018 were reviewed.

### **BILLS TO BE PAID**

### **COMMITTEE REPORTS**

(6) Administration and Finance re: Bell Tower Logy Bay Road. **Moved B.Power/B.Roche:** Resolved that Council renew contract J1112 Logy Bay Bell Mobility Tower Site for \$ 8800.00 per year which includes a ten percent increase. In favour 7. Carried.

(7) Administration and Finance re: Bell Tower Kennedy's Brook Drive. **Moved B.Power/B.Roche:** Resolved that Council renew contract J1122 Piper Stock Bell Mobility Tower Site for \$ 11000.00 per year which includes a ten percent increase. In favour 7. Carried.

(8) Administration and Finance re: Banking Services. The committee will meet with representatives from another bank with reference to banking services for the town.

(9) Communications and Public Engagement re: Meeting. A meeting is to be organized with all stakeholders regarding safety in the school zone area near St. Francis of Assisi School which would include nearby residents, school and parish council representatives. The meeting is scheduled for 2:00pm Sunday February 11, 2018 at the Justina Centre and will be facilitated by Tom Clift.

(10) Planning re: Meeting. A meeting is scheduled for January 30, 2018 with the Town Planner.

(11) Recreation and Community Events re: Advisory Group. Town staff will meet with an NLC Inspector in relation to the sale of alcohol with the transition of the music festival event from an all ages to an adults only event.

(12) Heritage re: Volunteers. Councillor Cadigan will discuss with the Heritage Committee regarding engaging residents of the town to volunteer their time at the museum.

### **NEW BUSINESS**

(13) Deputy Mayor re: Election. James Cadigan was acclaimed Deputy Mayor as there were no other nominees.

(14) Budget re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve a balanced budget for fiscal year 2018 as submitted in the amount of \$ 3,328,518.47 which includes no tax increases. In favour 7. Carried.

(15) Tax Fee Schedule re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve the 2018 Tax Fee Schedule as tabled with the following amendments: modifying the security deposit in # 20, 21, 22 from \$ 200.00 to \$ 500.00, adding the text "more than three loads of fill contact the town hall" to # 20. In favour 7. Carried.

(16) Low Income Property Tax Reduction re: 2018. **Moved B.Roche/B.Power:** Resolved that property owners with an total income of \$ 30000.00 or less with a total assessed value of \$ 425000.00 or less may avail of the low income property tax reduction and must submit a copy of their 2017 Notice of Assessment from the Canada Revenue Agency Inc. with a Low Income Property Tax Reduction form with a deadline of December 31, 2018. In favour 7. Carried.

(17) Interest Rates re: 2018. **Moved B.Roche/B.Power:** Resolved that Council charge the bank's prime interest rate plus three percent on all overdue tax accounts after March 16, 2018. In favour 7. Carried.

(18) Ten Percent Discount re: 2018. **Moved B.Roche/B.Power:** Resolved that Council approve a ten percent discount on 2018 property and business tax with taxes paid in full on or before March 16, 2018. In favour 7. Carried.

(19) Interest Free Payments re: 2018. **Moved B.Roche/B.Power:** Resolved that Council offer interest free payments to property owners who pay their account by December 31, 2018 with post-dated cheques submitted to the town by March 16, 2018. In favour 7. Carried.

(20) Burning Permits re: Regulations. The Planning and Safety and Emergency Planning Committees as well as members of St. John's Regional Fire Department will meet to discuss burning permits.

(21) IT Equipment re: Asset Replacement. **Moved J.Rose/B.Power:** Resolved that Council approve the purchase of either an iPad Pro, Macbook Air, Microsoft Surface or Dell Laptop for any Councillor. If a Councillor leaves his or her term early, then the equipment would be amortized and the Councillor will be given the option to purchase or the equipment will be placed back into town inventory. In favour 7. Carried.

(22) Bell: Let's Talk Day re: Social Media. Town staff will place a notice on all town social media regarding Bell: Let's Talk Day.

### **NOTICE OF MOTION**

**Moved B.Power/J.Cadigan:** Resolved that the Council meeting be adjourned at 8:22pm. In favour 7. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor



**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
February 19, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland (via remote)  
Councillor Brian Roche  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Bradley Power

**PROCEEDINGS**

**Moved J.Cadigan/J.Rose:** Resolved that the agenda of a regular meeting held on February 19, 2018 be adopted as amended with the addition of the letter from Steve Walsh, Logy Bay Middle Cove Outer Cove Development Association regarding War Memorial Monument Funding. In favour 6. Carried.

**Moved J.Rose/J.Cadigan:** Resolved that the minutes of a regular meeting held on January 29, 2017 be adopted as corrected. In favour 6. Carried.

**BUSINESS ARISING**

(1) Public Works re: Outer Cove Road Parking. Mayor Hickey and the Principal of St. Francis of Assisi School, Janette Kelly will meet with representatives of the Eastern School District to discuss the idea of an additional parking area for the school.

**CORRESPONDENCE**

(2) Memo from Rocky Gates, Teletronics Inc. re: Conference Phone Systems Committee Room and Chambers. **Moved J.Cadigan/J.Rose:** Resolved that Council approve the aforementioned quote minus the second conference unit. In favour 6. Carried.

(3) Memo from Trevor Burry, 3 Nageira Crescent re: Donation Request. **Moved J.Rose/J.Cadigan:** Resolved that Council donate \$ 50.00 to Adam Burry to offset the costs to attend a tournament in Tampa Florida. In favour 5. Councillor Boland Against. Carried.

(4) Memo from Miriam Sheppard, Newfoundland and Labrador School Chess Association re: Waive Justina Centre Rental Fee. **Moved A.Boland/J.Cadigan:** Resolved that Council waive the rental fee for the Justina Centre upper and lower level for the Newfoundland and Labrador School Chess Association to host a provincial tournament. In favour 6. Carried.

(5) Letter from Tim Power, 2018 Atlantic Bantam AAA Hockey Championships re: Sponsorship Request. It was a decision of Council to reject the request for a sponsorship request.

(6) Letter from Ashley Burke, MMSB re: MMSB 2018 Backyard Composting Program. It was a decision of Council not to purchase any additional composters for 2018.

(7) Letter from Steve Walsh, Logy Bay Middle Cove Outer Cove Development Association re: War Memorial. **Moved A.Boland/B.Roche:** Resolved that Council approve the funding of \$ 10000.00 to the Logy Bay Middle Cove Outer Cove Development Association pending credit approval from the bank for the contractor. In favour 6. Carried.

### **APPLICATIONS**

(8) Angela Blagdon, 4 Skip's Place re: 18m x 10m Detached Garage. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a 18m x 10m Detached Garage utilizing Section 10 of the Town's Development Regulations. In favour 5. Councillor Rose Against. Carried.

### **FINANCES**

Cheques issued from January 29, 2018 to February 16, 2018 were reviewed.

Quikstat and expense/income reports issued to February 16, 2018 were reviewed.

### **BILLS TO BE PAID**

(9) B & P Enterprises re: Public Works \$ 483.00. **Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

(10) Department of Transportation and Works re: Ice Control Materials \$ 14402.03. **Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

(11) Josh Gladney's Bus Service Ltd. re: Snowclearing and Ice Control \$ 102011.06.

**Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoices in full \$ 102011.06. In favour 6. Carried. Town staff will contact the snow clearing and ice control contractor regarding servicing town roads on days when temperatures are above seasonal temperatures. The Public Works Committee will discuss the use of AVL's in the contractor's Snow Clearing Equipment as well as town vehicles.

### **COMMITTEE REPORTS**

(12) Administration and Finance re: Bank Meeting. The committee will discuss will all of Council the option of a new banking vendor for the town.

(13) Auditor re: Expressions of Interest. Councillor Roche will forward to all of Council a draft expression of interest for auditing services for Council input.

(14) Department of Fisheries, Forestry and Agrifoods re: Crown Lands Referral – Permission to Construct Road North of Sugarloaf Place. Information Only.

(15) Matthew and Gary Rose re: Crown Lands Referral - Grow Forage Sugarloaf Road. Information Only.

(16) Public Works re: Meeting. A Public Works Committee meeting is scheduled for the week of February 26, 2018.

(17) Safety and Emergency Planning re: Meeting with Fire Department. Mayor Hickey and Councillor Rose will meet with the Fire Department regarding permits to burn.

(18) Logy Bay Middle Cove Outer Cove Development Association. Town staff will forward letters to all residents of Nageira Crescent regarding the proposed Community Garden located at the rear of Nageira Crescent Playground.

### **NEW BUSINESS**

(19) Commissioner re: 2018. **Moved J.Cadigan/B.Roche:** Resolved that Council appoint Tom Strickland, Business Logistic Services to be the town commissioner for assessment appeals only and Town staff will advertise an expression of interest for a planning commissioner for development appeals only. In favour 6. Carried.

### **NOTICE OF MOTION**

**Moved J.Cadigan/J.Rose:** Resolved that the Council meeting be adjourned at 9:15pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
March 12, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland (via remote)  
Councillor Bradley Power  
Councillor Brian Roche (via remote)  
Councillor James Rose

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Karen Todhunter

**PROCEEDINGS**

**Moved J.Rose/J.Cadigan:** Resolved that the agenda of a regular meeting held on March 12, 2018 be adopted as amended with the addition of the memo from Dean Chaulk, Newfoundland and Labrador Police Curling Association. In favour 6. Carried.

The First Marine Drive Girl Guides attended the Council meeting and Chelsea Kinsella and Rachel Skanes spoke to Council regarding their current and future guiding experiences. Mayor Hickey presented all the Girl Guides and their leaders with a town pin.

**Moved J.Cadigan/J.Rose:** Resolved that the minutes of a regular meeting held on February 19, 2018 be adopted as corrected. In favour 6. Carried.

**BUSINESS ARISING**

**CORRESPONDENCE**

(1) Memo from Jamie Chippett, Department of Municipal Affairs and Environment re: Municipalities Act, 1999 and Urban and Rural Planning Act, 2000 Cannabis Retail Outlets. The memo has been forwarded to the town planner for review.

(2) Memo from Susan Arns, Town of Pouch Cove re: Municipal Golf Tournament. **Moved J.Rose/J.Cadigan:** Resolved that Council approve the funding to participate in the Municipal Golf Tournament for any Council or staff member if a team is entered into the tournament which is scheduled for July 11, 2018. In favour 6. Carried.

(3) Memo from Sean Dutton, Government Purchasing Agency re: Public Procurement Framework. The Town Clerk/Manager as well as the Finance and Administrative Officer will attend the training in relation to the Public Procurement Framework. Town staff will forward the news release background information to all of Council in relation to the aforementioned.

(4) Memo from Dean Chaulk, Newfoundland and Labrador Police Curling Association re: Advertisement Request. It was a decision of Council not to support this request.

### **APPLICATIONS**

(5) Barry Cadigan, Jenny's Way re: Single Family Dwelling. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the application for a single family dwelling on Jenny's Way subject to Service Newfoundland and Labrador approval and compliance with all town development regulations and conditions as outlined by the Town Planner. In favour 6. Carried.

(6) Maurice Murphy, 12 Cobbler Crescent re: Relocate Driveway. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the relocation of the driveway as outlined in the attached drawing tabled subject to the following: (a) that no site work be undertaken on the relocate driveway until such time as a building permit is issued by the town (b) (i) that a building permit for the relocated driveway will not be issued until the specific driveway location and culverting requirements shall be in accordance with the town's requirements and approved by the town (ii) and that the easement survey and agreement for the drainage channel from Cobbler Crescent to the pond that drains into Coakers River be prepared by the town and signed by the property owner. (c) that the portion of the existing driveway be decommissioned (d) permit valid for a period of two years (e) the property owner must withdraw his appeal. In favour 6. Carried.

### **FINANCES**

Cheques issued from February 19, 2018 to March 9, 2018 were reviewed.

Quikstat and expense/income reports issued to March 9, 2018 were reviewed.

### **BILLS TO BE PAID**

(7) B & P Enterprises re: Public Works \$ 1035.00. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried.

(8) Josh Gladney's Bus Service Ltd. re: Snowclearing and Ice Control \$ 50536.28. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried. The Administrative and Finance Committee will meet to discuss the cost incurred this season referencing snow clearing and ice control. In favour 6. Carried.

### **COMMITTEE REPORTS**

(9) Administration and Finance re: Bank Meeting. Council will meet to discuss future banking options for the town.

(10) Administration and Finance re: On Call Staff Step Increase. **Moved B.Power/B.Roche:** Resolved that the On Call Staff hourly rate move to Step Three on the salary scale. In favour 6. Carried.

(11) Administrative and Finance re: Community Program Coordinator and Outreach Officer Position. **Moved B.Power/B.Roche:** Resolved that Council advertise the position of Community Program Coordinator and Outreach Officer. In favour 6. Carried.

(12) Communications and Public Engagement re: Focus Groups. Town staff are coordinating the focus group sessions. Communications and Public Engagement Committee to be updated accordingly.

(13) Planning and Development Committee re: Town Planner Report - Notice of Variances. Information Only.

### ***Councillor Roche left the meeting at 7:27pm***

(14) Planning and Development Committee re: Council Motion Amendment # 18 October 30 2017 Council Minutes relating to Subdivision Development. **Moved A.Boland/J.Cadigan:** Resolved that Council amend motion # 18 October 30, 2017 Council Minutes to add the words "which exceed more than two lots on a publicly maintained road" in relation to subdivisions. In favour 5. Carried.

(15) Public Works re: Motion to Tender - Red Cliff Road. **Moved A.Boland/B.Power:** Resolved that staff initiate the tender process for ditching and culvert work on Red Cliff Road at Cobbler Crescent with the funds financed through a financial institution. In favour 5. Carried.

(16) Recreation and Community Events re: Festival of Friends. Town staff will ensure that the committee is advised on all festival activities until the new Community Program Coordinator and Outreach Officer is hired.

(17) Safety and Emergency Planning re: Water Tanker. Councillor Rose will inquire with the St. John's Regional Fire Department Town regarding backup water supply/support roles.

(18) Heritage Committee re: Meeting. Mayor Hickey will attend the upcoming Heritage Committee meeting scheduled for March 13, 2018.

(19) Jack Byrne Arena re: Expansion Presentation. Councillor Rose will attend the presentation regarding the expansion of the Jack Byrne Arena.

(20) Logy Bay Middle Cove Outer Cove Development Association re: Meeting. A meeting is scheduled for March 13, 2018. The Public Information Session on the Community Garden is scheduled for March 19, 2018 at the Town Hall.

(21) Northeast Avalon Joint Council re: Representative. Council is seeking a representative for the Northeast Avalon Joint Council.

### **NEW BUSINESS**

(22) Council Decision Process re: Meeting. The Town Manager and Council will meet on March 21, 2018 at 5:30pm at the Town Hall to discuss the proposed new council decision process.

### **NOTICE OF MOTION**

**Moved J.Cadigan/J.Rose:** Resolved that the Council meeting be adjourned at 9:15pm. In favour 5. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor



**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 2, 2018  
6:45 pm**

**IN ATTENDANCE**

Deputy Mayor James Cadigan  
Councillor Bradley Power  
Councillor James Rose  
Councillor Karen Todunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Mayor Bert Hickey  
Councillor Andrew Boland  
Councillor Brian Roche

**PROCEEDINGS**

**Moved B.Power/K.Todhunter:** Resolved that the agenda of a regular meeting held on April 2, 2018 be adopted as amended with the addition of adding MNL Symposium re: Registration to new business. In favour 4. Carried.

Chief Joe Boland, RNC and Kelly Sandoval, Rogers TV attended the meeting to proclaim the week of April 15 – 21, 2018 Volunteer Week

**Moved B.Power/J.Rose:** Resolved that the minutes of a regular meeting held on March 12, 2018 be adopted as corrected. In favour 4. Carried.

**BUSINESS ARISING**

(1) Maurice Murphy, 12 Cobbler Crescent re: Relocate Driveway. It was a decision of Council to set the time limit for decommissioning of the existing driveway at 60 days after the new driveway is usable.

(2) Safety and Emergency Planning re: Water Tanker. Councillor Rose will inquire with the St. John's Regional Fire Department Town regarding backup water supply/support roles.

(3) Logy Bay Middle Cove Outer Cove Development Association re: Meeting. The report of the Public Information Session with reference to the Community Garden Proposal was forwarded to all of Council for their review.

## **CORRESPONDENCE**

(4) Proclamation Request re: Volunteer Week April 15-21, 2018. Deputy Mayor Cadigan proclaimed the week of April 15 – 21, 2018 as Volunteer Week within the town.

(5) Letter from Michelle Hickey, 122 Lower Road re: Recycling/Mailbox Location/Justina Centre. Town staff will contact Canada Post to address the concern of the mailbox compartments freezing at certain times of the season. Town staff will discuss the 25<sup>th</sup> Anniversary of the Justina Centre with the Committee of the Whole. Council will take under advisement the option of weekly recycling. Town staff will write Ms. Hickey to inform her of the aforementioned.

(6) Letter from Patrick Dunne, St. John's and District Labour Council re: Annual Wreath Laying. Deputy Mayor Cadigan or another member of Council will attend this event on behalf of Council.

(7) Letter from Jacob Kimball, Department of Justice and Public Safety re: ATIPPA Head Appointment. **Moved B.Power/K.Todhunter:** Resolved that Council appoint the Town Manager/Clerk as the designated head for the Town of Logy Bay-Middle Cove-Outer Cove. In favour 4. Carried.

(8) Letter from Dan Goodyear and Nancy Salsman, Canadian Mental Health Association re: 1 of 100 Community Campaign. Town staff will change some pot lights at the Town Hall to green for the period of May 6 -12, 2018 plus place a notice on town social media in recognition of the campaign.

(9) Memo from Rhonda Bridger, Concert Crowd re: Rental Fee Reimbursement. **Moved B.Power/K.Todhunter:** Resolved that Council reimburse the Concert Crowd the amount of \$ 345.00 for the past rental fee paid for the March 4, 2018 function at the Justina Centre. In favour 4. Carried. Deputy Mayor Cadigan will discuss the option of a memo of understanding between the Town and the Concert Crowd to participate in town events in exchange for free access to the Justina Centre for rehearsals as well as fundraisers.

## **APPLICATIONS**

## **FINANCES**

Cheques issued from February 19, 2018 to March 9, 2018 were reviewed.

Quikstat and expense/income reports issued to March 9, 2018 were reviewed.

## **BILLS TO BE PAID**

(10) Josh Gladney's Bus Service Ltd. re: Snowclearing & Ice Control \$ 45024.72. **Moved B.Power/K.Todhunter:** Resolved that Council approve payment of the invoice in full. In favour 4. Carried. Town staff will provide a report to Council in relation to the last three years in relation to Snowclearing/Ice Control expenses.

## **COMMITTEE REPORTS**

(11) Administration and Finance re: Jack Byrne Arena Ice Donation. **Moved B.Power/K.Todhunter:** Resolved that Council agrees to donate 5.5 hours of ice time from its free day allocation at the Jack Byrne Arena to the Ron Cadigan Memorial Hockey Tournament and also waive the rental fee for the basement of the Justina Centre. In favour 4. Carried.

(12) Administration and Finance re: Administration Assistant. **Moved B.Power/K.Todhunter:** Resolved that Council extend the current employee in the Administration Assistant position until December 31, 2018. In favour 3. Councillor Rose Against. Carried.

(13) Administration and Finance re: Logy Bay-Middle Cove-Outer Cove Development Association. **Moved B.Power/K.Todhunter:** Resolved that Council contribute \$ 1866.00 to the Logy Bay-Middle Cove-Outer Cove Development Association for the plan update for the Middle Cove Beach Washroom Project. In favour 3. Councillor Rose Against. Carried.

(14) Communications and Public Engagement re: Constant Contact. The new Community Program Coordinator will explore the option of merging all the town contact lists together for major communication mail outs.

(15) Planning and Development re: GIS Project. Council has agreed to fund this project for \$ 5000.00 and anything additionally needed financially would need to be approved by Council.

(16) Heritage re: Parish Organ Donation. Town staff will contact the chair of the Heritage Committee, Julie Pomeroy regarding transporting the organ from the church to the museum.

(17) Logy Bay-Middle Cove-Outer Cove Development Association re: Community Garden - Rescind Motion Item # 2 December 11, 2017 Council Meeting. **Moved B.Power/K.Todhunter:** Resolved that Council rescind item # 2 motion located on the December 11, 2017 Council Minutes. In favour 4. Carried.

## **NEW BUSINESS**

(18) MNL Symposium re: Registration. **Moved B.Power/K.Todhunter:** Resolved that Council permit any Councillor to attend the upcoming MNL Symposium in Gander. In favour 3. Councillor Rose Against. Carried.

## **NOTICE OF MOTION**

(19) Rezoning of Stack Property re: Open Space Conservation. Councillor Power gave notice of motion that at a future duly convened Council Meeting, himself in conjunction with Councillor Boland will bring forward the rezoning of the Stack property on Marine Drive to Open Space Conservation.

(20) Justina Centre re: Updated Rental Policy. Councillor Power gave notice of motion that at a future duly convened Council meeting he would bring forward a new rental policy for the Justina Centre affecting availability of bookings for weddings and/or other events not sanctioned by Council during July and August months with the exception of consideration to local rentals subject to first come first serve and availability.

**Moved B.Power/J.Rose:** Resolved that the Council meeting be adjourned at 8:45pm. In favour 4. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

James Cadigan  
Deputy Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
April 24, 2018  
6:41 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland (via remote)  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor James Rose  
Councillor Karen Todhunter

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

**PROCEEDINGS**

**Moved J.Cadigan/B.Power:** Resolved that the agenda of a regular meeting held on April 24, 2018 be adopted as tabled. In favour 7. Carried.

**Moved J.Cadigan/B.Power:** Resolved that the minutes of a regular meeting held on April 2, 2018 be adopted. In favour 7. Carried.

**Moved B.Power/J.Rose:** Resolved that the minutes of a special meeting held on April 12, 2018 be adopted as tabled. In favour 7. Carried.

**BUSINESS ARISING**

**CORRESPONDENCE**

(1) Memo from Charlene Devereaux, 446 Marine Drive re: Donation Request. **Moved B.Power/J.Cadigan:** Resolved that Council approve a donation of \$ 50.00 to Rachel Devereaux for her participation in a provincial under 14 basketball tournament from July 13-16, 2018 in Montreal, Quebec. In favour 7. Carried.

(2) Memo from Janet Roff, 8 Klondyke Road re: Donation Request. **Moved B.Power/J.Cadigan:** Resolved that Council approve a donation of \$ 50.00 to Jorja Roff for her participation in a provincial under 14 basketball tournament from July 13-16, 2018 in Montreal, Quebec. In favour 7. Carried.

(3) Public Notice re: Discretionary Use Proposed Community Garden. Discussed further under # 18 April 24, 2018 Council Meeting Minutes.

(4) Letter from David Clarke, Department of Municipal Affairs and Environment re: 2018 Budget Submission. Information Only.

(5) Letter from Joe Boland, Chief of Police, Royal Newfoundland Constabulary re: National Police Week. Council members will advise staff if they intend on attending the International Police & Peace Officer Memorial Service.

(6) Letter from Steve Crocker, Minister, Department of Transportation and Works re: Marine Drive Safety Concerns. Town staff will place contact information for the Department of Transportation and Works in the next newsletter release so that residents can voice their concerns regarding any issue on Marine Drive. Town staff will log all Marine Drive safety concerns.

(7) Memo from Ray English, Knights of Columbus re: Justina Centre Rental. **Moved B.Power/B.Roche:** Resolved that Council approve the waiving of the upper level of the Justina Centre on June 9, 2018 for the Knights of Columbus. In favour 6. Councillor Boland Against. Carried.

## **APPLICATIONS**

## **FINANCES**

Cheques issued from April 2, 2018 to April 20, 2018 were reviewed.

Quikstat and expense/income reports issued to April 20, 2018 were reviewed.

## **BILLS TO BE PAID**

(10) Josh Gladney's Bus Service Ltd. re: Snowclearing & Ice Control \$ 42074.80. **Moved B.Power/K.Todhunter:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

## **COMMITTEE REPORTS**

(11) Administration and Finance re: Community Program Coordinator and Outreach Officer. **Moved B.Power/A.Boland:** Resolved that Council modify the third motion of the April 12, 2018 special meeting minutes that read “step three” to replace with “step five”. In favour 6. Councillor Rose Against. Carried.

(12) Administration and Finance re: Seasonal Outside Worker. **Moved B.Power/B.Roche:** Resolved that Council have the seasonal outside worker commence work on April 30, 2018 for the season. In favour 7. Carried.

(13) Communications and Public Engagement re: Focus Groups. The new Community Program Coordinator & Outreach Officer will create a social media calendar for posts through all town social media channels.

(14) Public Works re: Motion to Tender. **Moved K.Todhunter/B.Power:** Resolved that Council tender the Municipal Capital Works Project for a cross culvert upgrade on Logy Bay Road near Druken’s River. In favour 7. Carried. **Moved K.Todhunter/B.Power:** Resolved that Council postpone the portion of Municipal Capital Works project of the cross culvert upgrade on Logy Bay Road near the Sikh Temple. In favour 7. Carried.

(15) Safety and Emergency Planning re: Meeting. Town staff will setup a meeting with representatives from the St. John’s Regional Fire Department.

(16) Jack Byrne Arena re: Meeting Minutes. Town staff will contact arena staff, to forward meeting minutes to the Town for distribution to Council. Councillor Rose will inform the arena manager regarding the Penalty Box door not closing.

(17) KPSA re: Storage Space. Council has decided to provide space in the Kelly Park Garage to the association. **Moved B.Power/J.Cadigan:** Resolved that Council provide the Heritage Committee, Kelly Park Sport Association, Logy Bay-Middle Cove-Outer Cove Development Association and the Veteran’s Memorial Committee with a \$ 50.00 gift card each, to use at a future meeting, as a token of appreciation for National Volunteer Week. In favour 7. Carried. Councillor Roche will inquire about KPSA becoming a member of Recreation NL.

(18) Logy Bay Middle Cove Outer Cove Development Association re: Community Garden. **Moved B.Power/J.Cadigan:** Resolved that Council approve a Community Garden to be constructed on town property located at 124-138 Outer Cove Road. Town staff to grub and prep area at an estimated cost of \$ 5100.00. Town staff to arrange for the installation of a perimeter fence around the garden with an estimated cost of \$ 6578.00. In favour 7. Carried.

(19) Regional Mayors re: Meeting. Mayor Hickey will inquire about the Commissionaire Services being offered in the Town of Torbay.

(20) St. Francis of Assisi School re: School Playground Maintenance. Town staff will contact the principal of St. Francis of Assisi School.

(21) St. Francis of Assisi School re: Parking Lot. Councillor Roche will inquire with the principal of St. Francis of Assisi School regarding an update on the parking lot expansion and related issues.

**Mayor Hickey left the chambers at 7:55pm and Deputy Mayor Cadigan assumed the chair.**

### **NEW BUSINESS**

(22) Dispose Land re: Motion. **Moved A.Boland/B.Power:** Resolved that pursuant to Sections 174 and 201.3 of the Municipalities Act, that the Town Council of Logy Bay-Middle Cove-Outer Cove initiate the disposal of municipal property in lieu of sale, such property being located at civic 15 Sandalwood Drive for the purpose of acquiring property commonly known as "Stack's Point" at 680-684 Marine Drive as a nature reserve park. In favour 5. Councillor Rose Against. Carried.

**Mayor Hickey returned to the chambers at 8:00pm and resumed the chair.**

(23) Rainbow Crosswalks re: Logy Bay Road & Outer Cove Road. **Moved A.Boland/B.Power:** Resolved that the Town of Logy Bay-Middle Cove-Outer Cove is a diverse and progressive community. The Town Council feels it is important to express to all our residents, in particular our youth who are the future of our community, that all our residents live in the community of equality and inclusion. At this time Council proposes the placement of two rainbow crosswalks, one directly in front of our town hall located on Logy Bay Road, and the other on Outer Cove Road at Kelly Park. In favour 7. Carried.

(24) Social Media Message re: Toronto Strong. Council has decided, in light of the tragedy in Toronto, Ontario to post on the town sign and twitter account the message "Toronto Strong".

### **NOTICE OF MOTION**



**Moved B.Power/J.Rose:** Resolved that the Council meeting be adjourned at 8:15pm. In favour 7. Carried.

---

Adele Carruthers  
Town Clerk/Manager

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
May 14, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland  
Councillor Brian Roche  
Councillor James Rose

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Bradley Power

**PROCEEDINGS**

**Moved J.Cadigan/J.Rose:** Resolved that the agenda of a regular meeting held on May 14, 2018 be adopted as tabled. In favour 5. Carried.

**Moved J.Cadigan/B.Roche:** Resolved that the minutes of a council meeting held on April 24, 2018 be adopted as tabled. In favour 5. Carried.

**BUSINESS ARISING**

(1) St. Francis of Assisi School re: Parking Lot. Deputy Mayor Cadigan will inquire with the principal of St. Francis of Assisi School regarding an update on the parking lot expansion and related issues.

**CORRESPONDENCE**

(2) Mr. Paul Ryan addressed Council at 6:45pm to discuss Middle Cove Road Traffic. Council has received the petition from area residents and Council will discuss the issues presented by Mr. Ryan at a later date.

(3) Memo from Logy Bay-Middle Cove-Outer Cove Development Association re: Middle Cove Beach Washroom Plan Update. **Moved A.Boland/B.Roche:** Resolved that Council issue a letter of support to ACOA for the next phase of the project. In favour 4. Councillor Rose Against. Carried.

(4) Memo from Jamie Chippett, Department of Municipal Affairs and Environment re: Recreational Cannabis Production. Information Only.

(5) Memo from Catherine Morgan, Municipal Assessment Agency Inc. re: 2018 Clar Simmons Scholarship. Information Only.

### **APPLICATIONS**

(6) Pat Thompson, 2-44 Marine Lab Road re: Single Family Dwelling. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with all Town regulations. In favour 5. Carried.

***Deputy Mayor Cadigan left the meeting at 7:06pm***

### **FINANCES**

Cheques issued from April 24, 2018 to May 11, 2018 were reviewed.

Quikstat and expense/income reports issued to May 11, 2018 were reviewed.

### **BILLS TO BE PAID**

(7) B & P Enterprises re: Public Works \$ 1173.00. **Moved B.Roche/A.Boland:** Resolved that Council approve payment of the invoices in full. In favour 4. Carried.

(8) Josh Gladney's Bus Service Ltd. re: Snowclearing/Ice Control \$ 8221.40. Council will review any property damages and have those estimates removed from the invoice.

### **COMMITTEE REPORTS**

(9) Administration and Finance re: Banking Services. **Moved B.Roche/A.Boland:** Resolved that Council commence the transition of all town banking services from Scotiabank to RBC. In favour 4. Carried.

(10) Planning and Development re: Delegation of Authority to Issue Order. **Moved A.Boland/B.Roche:** Resolved that Council approve the delegation of authority to issue orders pursuant to Section 109 of the Urban and Rural Planning Act to the Town Manager and/or designate, and furthermore motion the following process: (a) If staff identify or are made aware of a property which is in non-compliance with the Occupancy and Maintenance Regulations, the Planning and Development Committee be advised of the non-compliance with the intended staff action. (b) The property owner of a non-compliant property will be issued a notice by staff identifying the non-compliance and requesting the property owner to comply within 30 days of the date of the notice. (c) If the non-compliance is of a nature that poses an environmental, health or safety risk that requires immediate attention or the 30-day notice period has expired and there is non-compliance with the notice, that the Town Manager and/or designate be delegated to issue an Order pursuant to Section 109 of the Urban and Rural Planning Act. (d) All Orders issued by the Town Manager and/or designate pursuant to the Occupancy and Maintenance Regulations and the Urban and Rural Planning Act be confirmed by a majority vote of the members of the Council present at the next meeting of that Council after the Order is made and if the Order is not confirmed in this manner, it shall be considered to be cancelled. In favour 4. Carried.

(11) Planning and Development re: Proposed Municipal Plan Amendment No 17, 2017 & Development Regulation Amendment No. 23, 2017 (Designated Flood Plains, Wetlands, Open Space/Conservation Polices, Regulations & New Land Use and Zoning Maps). **Moved A.Boland/B.Roche:** Resolved that Council withdraw the adopted amendment for Proposed Municipal Plan Amendment No 17, 2017 & Development Regulation Amendment No. 23, 2017 (Designated Flood Plains, Wetlands, Open Space/Conservation Polices, Regulations & New Land Use and Zoning Maps) and furthermore motion the following action items. (a) Those residents who made representations at the public hearing be advised in writing that the town is withdrawing the amendment for the purposes of further review and study. (b) A notice that the amendment is withdrawn be placed on the Town's website. (c) Staff meet with Water Resources Division to clarify designations and approaches relating to flood zones and wetlands within the Town. (d) Staff identify all waterways, waterbodies and wetlands in the town as a base map. This will require the employment of a GIS Technician to revise information on our electronic mapping. (e) Staff employ a consultant to review, consolidate and complete flood plain information on the town maps. (f) The amendment maps and policies be revised and brought forward to the Committee for review and consideration. (g) Upon acceptance by the Council and pursuant to the Urban and Rural Planning Act, the Town recommence the public consultation process. In favour 4. Carried.

(12) Public Works re: Beach Security. **Moved A.Boland/B.Roche:** Resolved that Council approve Eastgate Security for Beach Security as per the quote received. In favour 4. Carried.

(13) Public Works re: Advertising Signage. It was a decision of Council to have the advertising signage located on Jenny's Way removed.

(14) Public Works re: Line Painting Cadigan's Road/Logy Bay Road Intersection. Town staff will meet onsite with Mayor Hickey to discuss the line painting on Cadigan's Road where it intersects with Logy Bay Road. Town staff will contact the line painting contractor to ensure that the main roads as well as the arrows on Logy Bay Road turning onto Snow's Lane are completed first.

(15) Special Events re: Festival of Friends Fireworks. It was a decision of Council to have a family firework show instead of the regular show at the 2018 Festival of Friends. Town staff will inform the public of this change which was due to the safety of nearby properties.

### **NEW BUSINESS**

(16) Rock re: Donation. **Moved A.Boland/B.Roche:** Resolved that Council approve the donation of twenty up to thirty pieces of town rock to St. Francis of Assisi School in order to build a garden. In favour 4. Carried.

(17) Council Meetings re: Time Change. **Moved B.Roche/A.Boland:** Resolved that Council modify the Council meeting schedule from 6:30pm to 5:30pm for all remaining meetings for 2018. In favour 4. Carried.

(18) Open Air Fire Regulations. Information Only.

### **NOTICE OF MOTION**

(19) Councilor Boland gave notice that subject to the public notification process of the development regulations, at a future meeting of Council, a motion to amend the text of the Public Use (PU) Zone of the Town of Logy Bay-Middle Cove-Outer Cove Development Regulations which if adopted will add "Catering Use Associated with a Public Use" as a permitted use in the PU use zone. The purpose of the proposed amendment is to permit catering uses such as take-out restaurants, snack bars and lounges if they are associated with and form part of a public use within the PU Use Zone.

**Moved B.Roche/A.Boland:** Resolved that the Council meeting be adjourned at 8:42pm. In favour 4. Carried.

---

Adele Carruthers  
Town Clerk/Manager

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
June 4, 2018  
6:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Councillor Andrew Boland  
Councillor Bradley Power  
Councillor Brian Roche

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Deputy Mayor James Cadigan

**PROCEEDINGS**

**Moved B.Power/A.Boland:** Resolved that the agenda of a regular meeting held on June 4, 2018 be adopted as tabled. In favour 4. Carried.

**Moved A.Boland/B.Roche:** Resolved that the minutes of a council meeting held on May 14, 2018 be adopted as tabled. In favour 4. Carried.

**BUSINESS ARISING**

(1) St. Francis of Assisi School re: Parking Lot. Mayor Hickey will inquire with the principal of St. Francis of Assisi School regarding an update on the parking lot expansion and related issues.

**CORRESPONDENCE**

(2) Memo from Atlantic Infrastructure Management Network re: Workshop on Leadership Through Asset Management. Council members interested, will contact town staff to register.

(3) Memo from Atlantic Infrastructure Management Network re: A Workshop for Municipal Staff. Town staff will attend the workshop.

## **APPLICATIONS**

(4) 32 Doran's Lane re: Fence. **Moved A.Boland/B.Power:** Resolved that Council approve the application for a 1.83m fence on the front of the property subject to no letters of concern received. In favour 4. Carried.

(5) 2 Nageira Crescent re: Detached Garage + New Driveway Access. **Moved A.Boland/B.Power:** Resolved that Council approve the application for a detached garage plus new driveway access utilising section 10 of the town development regulations (washroom on main floor only). In favour 4. Carried.

## **FINANCES**

Cheques issued from May 14, 2018 to June 1, 2018 were reviewed.

Quikstat and expense/income reports issued to June 1, 2018 were reviewed.

(6) Town staff will inquire about the security deposit for JBRC Enterprises and the Griffin subdivision.

## **BILLS TO BE PAID**

## **COMMITTEE REPORTS**

(7) Public Works re: Softball Nets. Town staff will inquire about a retracting mechanism.

(8) Public Works re: Patchwork & Swale. **Moved A.Boland/B.Power:** Resolved that Council approve the quotation from Pyramid Construction in the amount of \$ 17750.00 (HST extra) for patchwork and the addition of a swale with project penalties if timelines are not met. In favour 4. Carried.

(9) Safety and Emergency Planning re: St. John's Regional Fire Department New Fire Chief. Councillor Power is the new liaison with St. John's Regional Fire Department. Town staff will forward a letter of congratulations to Sherry Colford as the new Fire Chief of St. John's Regional Fire Department.

(10) Jack Byrne Arena re: Governance Sessions. There are upcoming governance sessions at the Jack Byrne Arena scheduled for June 12 and June 13, 2018 from 6:00pm – 9:00pm if any Councillors would like to attend.

(11) NEAJC re: Meeting. The next regular meeting is scheduled for June 13, 2018, St. Thomas Community Centre, Portugal Cove-St. Phillips.



(12) Regional Mayors Meeting re: September 2018. Our Town will host the next Mayors meeting scheduled at the Town Hall.

### **NEW BUSINESS**

(13) East Coast Trail Parking Lot. **Moved A.Boland/B.Power**: Resolved that the town move ahead with design work for a parking lot on town property located off of Cobbler Crescent to alleviate the Red Cliff Road parking issue for patrons utilising the East Coast Trail, for a quotation in the amount of \$ 6000.00. The town will also release \$ 15300.00 to the East Coast Trail Association for construction of a future trail connection to the parking lot. In favour 4. Carried.

(14) Provincial Funding re: Snow's Lane/Logy Bay Road Infrastructure Upgrade. **Moved A.Boland/B.Roche**: Resolved that the town apply for additional Provincial funding opportunities under MCW for the Snow's Lane/Logy Bay Road Infrastructure upgrade project. In favour 4. Carried.

(15) Alternate Returning Officer re: Appointment. **Moved B.Power/B.Roche**: Resolved that Elizabeth Whitten be appointed as alternate returning officer for the upcoming by-election scheduled for June 20, 2018. In favour 4. Carried.

(16) Memorializing Residents re: Community Based Working Group. **Moved A.Boland/B.Power**: Resolved that the Town of Logy Bay-Middle Cove-Outer Cove immediately establish a community based working group to commence the process of formally recognizing and memorializing residents of the communities of Logy Bay, Middle Cove, and Outer Cove, who have lost their lives through war time activities, natural disasters, activities related to sustaining livelihoods for families of the community such as the fishery and farming, and any other untimely death the working group deems appropriate for recognition and memorialization. The working group shall complete their work based on a governing framework, terms of reference, and subject identification and approval criteria approved by the Town of Logy Bay Middle Cove Outer Cove. In favour 4. Carried. Town staff will draft a letter under the Mayor's signature to the Heritage Committee seeking their participation, as well as KPSA, Logy Bay-Middle Cove-Outer Cove Development Association and Parish Council regarding the aforementioned to host a meeting to discuss the proposed working group.

(17) Monument Erection re: Residents Lost in the 1914 Sealing Disaster. **Moved A.Boland/B.Power:** Resolved that the Town of Logy Bay-Middle Cove-Outer Cove commence the process of having a suitable monument erected within the town boundaries to memorialize the three past residents of our community who lost their lives in the 1914 sealing disaster. The three residents were: Patrick Dyer - Logy Bay, Walter O'Roarke - Outer Cove, Walter Carroll - Outer Cove. In favour 4. Carried. Town staff will investigate the idea of placing a storyboard at the second lookout overlooking Middle Cove initially until a formal memorial is decided upon.

(18) Memorializing Residents re: Community Builders. **Moved A.Boland/B.Power:** Resolved that the Town of Logy Bay-Middle Cove-Outer Cove immediately establish a community based working group, to commence the process of formally recognizing and memorializing individual residents, or groups, of the communities of Logy Bay, Middle Cove, and Outer Cove, who will be known as "Community Builders". The working group shall complete their work based on a governing framework, terms of reference, and subject identification and approval criteria approved by the Town of Logy Bay Middle Cove Outer Cove. Any future list/roll of "Community Builders" must span the entire history and settlement of the communities/town, not just subjects drawn from our current collective memory. This will require the working group's activities to engage in, or establish, a historical research component of their work. In favour 4. Carried.

### **NOTICE OF MOTION**

**Moved B.Power/A.Boland:** Resolved that the Council meeting be adjourned at 7:22pm. In favour 4. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
June 26, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

**PROCEEDINGS**

**Moved J.Cadigan/B.Roche:** Resolved that the agenda of a regular meeting held on June 26, 2018 be adopted as tabled. In favour 6. Carried.

**Moved B.Power/B.Roche:** Resolved that the minutes of a council meeting held on June 4, 2018 be adopted as tabled. In favour 6. Carried.

**BUSINESS ARISING**

(1) St. Francis of Assisi School re: Parking Lot. Mayor Hickey will meet with the Eastern Regional School Board to discuss the option of a parking lot expansion and related issues.

(2) Municipal Elections. Council will review the possibility of contracting out portions of municipal elections.

**CORRESPONDENCE**

(3) Letter from Stephen Balsom, Fisheries and Land Resources re: Renewing Canada's Forest Vision (2018 and Beyond). Information Only.

(4) Letter from Wade Hiscock, Newfoundland Power re: LED Street and Area Lighting. Information Only.

### **APPLICATIONS**

(5) 32 Doran's Lane re: Fence. **Moved A.Boland/B.Power:** Resolved that Council approve the application for a 1.83m fence subject to conditions outlined by the Town Planner. In favour 6. Carried.

(6) 598 Logy Bay Road re: Pave Driveway. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for paving of one driveway (northern most driveway) and the property owner be notified in writing that the Snow's Lane intersection located near their property may be redeveloped in the next twenty four months and that the second driveway access is not approved and is not to be paved. In addition, any work completed beyond the aforementioned approval will be completed at the property owner's own risk. In favour 6. Carried.

(7) 18 Power's Farm Road re: Personal Training Fitness Business. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a Personal Training Fitness Business as a home based business use subject to: (1) No more than three participants plus the instructor permitted at any one time per session: (2) All parking related to the home-based business and residence is to be accommodated within the property boundaries. No parking related to the home-based business and residence is permitted on the public road; and, (3) The proposal shall meet all other standard municipal policies and regulations related to home-based businesses. In favour 6. Carried.

### **FINANCES**

Cheques issued from June 4, 2018 to June 22, 2018 were reviewed.

Quikstat and expense/income reports issued to June 22, 2018 were reviewed.

### **BILLS TO BE PAID**

(8) B & P Enterprises re: Public Works \$ 3726.00. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoices in full. In favour 6. Carried.

(9) Gladney's Bus Service re: Snowclearing/Ice Control \$ 7221.40. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 6. Carried. Town staff will forward the Snowclearing/Ice Control expense listing for the last three years to all of Council for their review.

## **COMMITTEE REPORTS**

(10) Communications and Public Engagement re: Website Pop-up. Town staff will ensure the website pop-up is removed from the town website and a small text based link be added to the lower section of our main page.

(11) Planning and Development re: Proposed Development Regulations Amendment No. 30 2018 Catering Use Within the Public Use Zone re: Motion to Adopt. **Moved A.Boland/J.Cadigan:** Resolved that Council adopt proposed development Regulations Amendment No. 30 2018 Catering Use Within the Public Use Zone. The purpose of the proposed amendment is to permit catering uses such as take-out restaurants, snack bars and lounges if they are associated with and form part of a public use within the PU Use Zone. In favour 6. Carried.

(12) Silver Head Development & Motion Headlands Development Inc. re: Approval of Stage One. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the acceptance of Stage One Works subject to the following conditions: (1) satisfactory resolution to the Town of the question of the property ownership and relationship to the applicant Silver Head Development Inc. and Motion Headlands Development Inc. (2) The transfer of property from the property owner/developer to the Town for the public and open space purposes. (3) Council approval of lots 2, 5, and 6 which are below the road. (4) Notification by developer to lot purchasers of lots # 5 and 6 that it is the lot purchaser's responsibility for the cost of design and construction of a method to install their driveway including removal and appropriate reinstatement of the guardrail with approval by the town. In favour 6. Carried.

(13) O'Brien Place Culvert Design re: Motion to Proceed with Work as per Quote. **Moved A.Boland/J.Cadigan:** Resolved that Council proceed with the quote to design for an upgraded O'Brien Place cross culvert in the amount of \$ 14480.00 (HST Extra) plus the expenditure for survey work that is required. In favour 6. Carried.

(14) General Patchwork re: Motion to Proceed to Obtain Three Quotes. **Moved A.Boland/B.Power:** Resolved that Council proceed with obtaining three quotes for general patchwork on town roads. In favour 6. Carried.

(15) Red Cliff Road Ditching re: Motion to Tender. **Moved A.Boland/B.Power:** Resolved that Council borrow \$ 89171.00 in order to tender a Red Cliff Road ditching project and proceed to tender for the aforementioned project. In favour 6. Carried.

(16) Recreation and Community Events re: Letter of Congratulations. Town staff will forward a letter of congratulations to Luke Power who was just named to the U14 Boys Provincial Fast Pitch Softball Team who will be travelling outside the province.

(17) Safety and Emergency Planning re: Social Media. Town staff will place a notice on town social media regarding brush burning. Councillor Power will provide a fire report to all of Council once he receives it from St. John's Regional Fire Department.

(18) Jack Byrne Arena re: Board of Directors Meeting. Councillor Ryan will attend the Board of Directors meeting scheduled for June 28, 2018 at the Jack Byrne Arena. Town staff will draft a letter with Mayor Hickey's signature providing Councillor Ryan as Council's representative on the board.

### **NEW BUSINESS**

(19) Justina Centre re: Wedding Rentals (May – Sept). **Moved B.Roche/B.Power:** Resolved that effective immediately all rentals at the Justina Centre from May – September (inclusive) will be reserved for residents of Logy Bay-Middle Cove-Outer Cove and associated user groups. In favour 6. Carried.

(20) Kelly Park Softball Field re: Safety Netting. **Moved A.Boland/J.Cadigan:** Resolved that Council proceed with the town engineer recommendation to obtain quotations for the repair of the safety net located within Kelly Park. In favour 6. Carried.

(21) Justina Centre Fundraiser re: Waive Rental Fees November 3, 2018. **Moved B.Power/J.Cadigan:** Resolved that Council approve the waiving of the rental fees for a November 3, 2018 function (bar) located within the upper level of the Justina Centre. In favour 6. Carried. **Moved B.Power/A.Boland:** Resolved that Council approve a \$ 1000.00 grant to the War Memorial Committee for the planning of their expansion phase two project. In favour 6. Carried.

(22) Application to Municipal Affairs and Environment re: Floodrisk Additional Funding. **Moved A.Boland/J.Cadigan:** Resolved that Council make application to the Department of Municipal Affairs and Environment to be added to the list of municipalities seeking municipal flood risk mapping funding. In favour 6. Carried.

(23) FCM re: Climate Change Staff Grant. **Moved P.Ryan/J.Cadigan:** Resolved that Council approve funding in the amount of \$ 6000.00 to participate in a joint application for the FCM Climate Change Staff Grant. In favour 6. Carried.

### **NOTICE OF MOTION**

(24) Councillor Andrew Boland made a notice of motion for the town to commence a cost/benefit analysis and development of a business case to explore the creation of an second outside worker.

(25) Councillor Andrew Boland made a notice of motion for the town to commence a cost/benefit analysis and development of a business case to explore contracting in-house, part-time, engineering services.

**Moved J.Cadigan/B.Roche:** Resolved that the Council meeting be adjourned at 7:22pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
July 16, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Andrew Boland  
Councillor Bradley Power  
Councillor Brian Roche

Elizabeth Whitten, Finance and Administrative Officer  
Karen Stacey, Administrative Assistant

**REGRETS**

Councillor Paul Ryan  
Adele Carruthers, Town Clerk/Manager  
Wayne Langille, Administrative Support Clerk

**PROCEEDINGS**

**Moved J.Cadigan/B.Power:** Resolved that the agenda of a regular meeting held on July 16, 2018 be adopted as tabled. In favour 5. Carried.

**Moved B.Power/A.Boland:** Resolved that the minutes of a council meeting held on June 26, 2018 be adopted as tabled. In favour 5. Carried.

**BUSINESS ARISING**

(1) Communications and Public Engagement re: Website Pop-up. Town staff will ensure the website pop-up is removed from the town website and a small text based link be added to the lower section of our main page.

(2) Recreation and Community Events re: Letter of Congratulations. Town staff will forward a letter of congratulations to Luke Power who was just named to the U14 Boys Provincial Fast Pitch Softball Team who will be travelling outside the province.

(3) Safety and Emergency Planning re: Social Media. Councillor Power will provide a fire report to all of Council once he receives it from St. John's Regional Fire Department.



## CORRESPONDENCE

(4) Ms. Carolyn Noseworthy addressed Council at 6:45pm to discuss her property located on Doran's Lane. The Planning/Development Committee will meet with the Town Planner to discuss Ms. Noseworthy's property.

(5) Minutes re: Jack Byrne Regional Sport & Entertainment Centre re: Meeting Minutes February 1, 2018. Mayor Hickey will meet with Council to discuss the minutes.

(6) Minutes re: Jack Byrne Regional Sport & Entertainment Centre re: Meeting Minutes April 5, 2018. **Moved B.Power/B.Roche:** Resolved that Council approve \$ 506.00 for the update to the Jack Byrne Regional Sport & Entertainment Centre lease agreement. In favour 5. Carried.

(7) Memo re: Jack Byrne Regional Sport & Entertainment Centre re: Cost Sharing for 10<sup>th</sup> Anniversary of the Facility for Fun Filled Day of Events. **Moved J.Cadigan/A.Boland:** Resolved that Council approve the expenditure of \$ 600.00 for a cost share of the 10 anniversary event of the facility. In favour 5. Carried. Town staff will ask the board of the Jack Byrne Regional Sport & Entertainment Centre about improving communications.

(8) Memo re: Jack Byrne Regional Sport & Entertainment Centre re: Arena Expansion Costs. Mayor Hickey will meet with Council to discuss.

## APPLICATIONS

(9) 759-765 Marine Drive re: Single Family Dwelling. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with all Town regulations. In favour 5. Carried.

(10) 838 Marine Drive re: Fence. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a six foot fence under section 10 of the development regulations with the location of the fence to be a minimum of one metre from the property line. In favour 5. Carried.

(11) 4 Laurel Willow Close re: Detached Garage. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the detached garage pending compliance with all other town regulations. In favour 5. Carried.

(12) 55 Outer Cove Road re: Greenhouse. **Moved J.Cadigan/B.Power:** Resolved that Council approve the application for a greenhouse pending compliance with all other regulations. In favour 5. Carried.

(13) 6 Nageira Crescent re: Shed. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a shed pending compliance with all other regulations. In favour 5. Carried.

(14) 1 Waverly Place re: Single Family Dwelling. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with all Town regulations. In favour 5. Carried.

(15) 710 Logy Bay Road re: Single Family Dwelling. **Moved A.Boland/J.Cadigan:** Resolved that Council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and compliance with all Town regulations. In favour 5. Carried.

*Deputy Mayor Cadigan left the meeting at 7:10pm*

## **FINANCES**

Cheques issued from June 4, 2018 to June 22, 2018 were reviewed.

Quikstat and expense/income reports issued to June 22, 2018 were reviewed.

## **BILLS TO BE PAID**

## **COMMITTEE REPORTS**

(16) Administration and Finance re: Meeting. Royal Bank of Canada representatives will meet with Council on August 6, 2018 to discuss the banking update. The Administration and Finance Committee will provide a report to Council at the end of the year regarding the banking change.

(17) Communications and Public Engagement re: Report. Mayor Hickey will forward the report from the public engagement consultations to Councillor Power and the results will be made public to town citizens in the fall of 2018.

(18) Public Works re: Capelin Scull 2019. Town staff will include the capelin scull as an item on the Public Works section of the 2019 Budget.

(19) Public Works re: Playground Zone. **Moved A.Boland/B.Power:** Resolved that Council establish a playground zone on Outer Cove Road between Lower Road and O'Rourke's Lane and establish a school zone within the playground zone from 21 Outer Cove Road to St. Francis Road. The public works committee will consult with Habourside Engineering on this one year pilot project regarding the location of signage. The town will inform the public once the pilot project has commenced. In favour 4. Carried.

## **NEW BUSINESS**

(20) Letter from Cassidy Roff re: Ticket Selling Music Festival. **Moved A.Boland/B.Power:** Resolved that Council reject the request to sell tickets at the upcoming music festival and donate \$ 50.00 each to all residents who are participating in the basketball tournament scheduled for December 2018 in Florida. In favour 4. Carried. Town staff will write a letter Cassidy, Jorja and Haleigh Roff to congratulate them on being selected to their respected provincial softball teams.

(21) Letter from Jorja Roff re: Donation Request – NL Selects Girl's Fastpitch Softball Team. **Moved A.Boland/B.Power:** Resolved that Council donate \$ 50.00 to Jorja Roff who is participating in the NL Selects Girl's Fastpitch Softball Team travelling to Montreal Quebec. In favour 4. Carried.

(22) Letter from Botwood Mural Arts Society re: Invitation 11<sup>th</sup> Global Mural Art & Cultural Tourism Conference, 12-15 September 2018 in Botwood. Town staff will forward the letter to the Logy Bay Middle Cove Outer Cove Development Association for their review.

(23) Letter from Royal Newfoundland Constabulary Association re: Advertising Request. **Moved A.Boland/B.Power:** Resolved that Council advertise a 1/10 page full colour advertisement at a cost of \$ 295.00. In favour 4. Carried.

(24) Letter from Rovers Search & Rescue re: UAV. **Moved A.Boland/B.Power:** Resolved that Council approve a donation of \$ 1000.00 to help fund the purchase of a UAV with an infrared camera. In favour 4. Carried.

(25) Festival of Friends re: Beer and Ticket Prices. **Moved B.Roche/B.Power:** Resolved that Council approve the following beverage and admittance ticket prices as tabled: \$ 5.00 12oz beer/liquor, \$ 7.00 16oz Tall Can and Children (0-5) Free, U18 - \$ 5.00, Adults \$ 15.00 (purchased by 6:00pm), Seniors 65 and over \$ 10.00 (purchased by 6:00pm), Adults and Seniors \$ 20.00 after 6:00pm. In favour 4. Carried.

(26) Festival of Friends re: Beer Sponsorship. **Moved B.Roche/B.Power:** Resolved that Council approve Quidi Vidi Brewery as the primary beer sponsor for the 2018 Festival of Friends. In favour 4. Carried.

(27) Stewardship Association of Municipalities re: Join Organisation. **Moved A.Boland/B.Power:** Resolved that Council start the process of joining the Stewardship Association of Municipalities. In favour 4. Carried.

## **NOTICE OF MOTION**

**Moved B.Power/A.Boland:** Resolved that the Council meeting be adjourned at 9:15pm. In favour 4. Carried.

---

Elizabeth Whitten  
Finance and Administrative Officer

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
August 6, 2018  
5:40 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Bradley Power

**PROCEEDINGS**

**Moved P.Ryan/J.Cadigan:** Resolved that the agenda of a regular meeting held on August 6, 2018 be adopted as corrected:

- being the deletion of # 9 (b) Carmen Blackmore Invoice,
- replacement of the parking lot design for Ivy's Way under Public Works # 10,
- and change of date to September 5 2018 for # 13 (b). In favour 4. Carried.

**Moved J.Cadigan/B.Roche:** Resolved that the minutes of a council meeting held on July 16, 2018 be adopted as tabled. In favour 4. Carried.

Fred Hollett, Rovers Search & Rescue accepted a \$ 1000.00 donation from the Town to purchase a UAV Equipped with Infared Camera.

## **BUSINESS ARISING**

- (1) Memo re: Jack Byrne Regional Sport & Entertainment Centre re: Arena Expansion Costs. Mayor Hickey will meet with Council to discuss.
- (2) Communications and Public Engagement re: Report. Town staff will ensure all Council receives a copy of the report from the public engagement consultations.

## **CORRESPONDENCE**

- (3) Public Special Meeting Minutes re: July 24 2018. Information Only.
- (4) Royal Newfoundland Constabulary re: Corporate Plan 2018-2021. Information Only.
- (5) Letter from Inayat Rehman, Department of Municipal Affairs and Environment re: Town of Logy Bay-Middle Cove-Outer Cove, 2017 Small Communities Funds, 2018 Culvert Replacement Program – Project No. 17 SCF-18-0004. Information Only.
- (6) 8 Klondyke Road re: Donation Request. **Moved J.Cadigan/P.Ryan:** Resolved that Council approve a donation of \$ 50.00 each to Hailey and Cassidy Roff for their participation in the U16 Girls Provincial Fastpitch Softball Team Tournament in Cole Harbour, NS during the week of August 22-27, 2018. In favour 4. Carried.
- (7) 11 Klondyke Road re: Donation Request. **Moved J.Cadigan/P.Ryan:** Resolved that Council approve a donation of \$ 50.00 to Emma Renouf for her participation in the U15 and U17 Girls National Championship in Fredericton, NB from August 6-11, 2018. In favour 4. Carried.
- (8) Letter from Andrew Parsons, Department of Municipal Affairs and Environment re: Request for Ministerial Approval for Land Disposal for a Nature Reserve Park. Information Only.
- (9) Letter from Sandy Hounsell, Department of Municipal Affairs and Environment re: By-Election Deferral. Information Only.
- (10) Letter from Sean Martin, Municipal Assessment Agency Inc. re: 2019 Assessment. Information Only.
- (11) Letter from Mike Summers, Royal Newfoundland Constabulary Association re: 27<sup>th</sup> Annual Community Guide and Certificate of Appreciation. Information Only.

## **APPLICATIONS**

(12) 7 Roman's Drung re: 2.1m x 3.35m Shed. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the application to construct a 2.1m x 3.35m shed under discretionary approval and compliance with all other town regulations. In favour 4. Carried.

(13) 119-123 Doran's Lane re: Single Family Dwelling with Increased Maximum Building Line Setback. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the application located at 119-123 Doran's Lane for a single family dwelling with a building line setback of 45m subject to Service Newfoundland and Labrador approval and compliance with all other town regulations. In favour 4. Carried.

(14) 5-7 Red Cliff Road re: Demolish Existing Home and Build Shed. **Moved J.Cadigan/B.Roche:** Resolved that Council reject the application to demolish the existing dwelling and construct a garage prior to constructing a single family dwelling on the property as the request is contrary to the towns development regulations. In favour 4. Carried.

(15) 24 Outer Cove Road re: Craft Studio. **Moved J.Cadigan/P.Ryan:** Resolved that Council reject the application to establish a Craft Shop located at 24 Outer Cove Road as the request is contrary to the towns regulations and the proposed shop is located within a school zone. In favour 4. Carried.

## **FINANCES**

Cheques issued from July 16, 2018 to August 3, 2018 were reviewed.

Quikstat and expense/income reports issued to August 3, 2018 were reviewed.

## **BILLS TO BE PAID**

(16) B & P Enterprises re: Public Works \$ 2760.00. **Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoice in full. In favour 4. Carried.

(17) Triware Technologies Inc. re: Support Contract July 18 2018 – July 18 2020 \$ 2300.00. **Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoice in full. In favour 4. Carried.

(18) Eastgate Security Inc. re: Parking Lot Patrol Middle Cove Beach \$ 5379.93 **Moved B.Roche/J.Cadigan:** Resolved that Council approve payment of the invoices in full. In favour 4. Carried.

## **COMMITTEE REPORTS**

(19) Planning/Development re: Residential Accessory Buildings Proposed Amendments. **Moved J.Cadigan/P.Ryan:** Resolved that Council commence the process for the proposed amendments to the development regulations for Residential Accessory Buildings. In favour 4. Carried.

(20) Public Works re: Safety Traffic Regulations. Town staff will discuss with the Town Planner, regarding adding traffic regulations to permits.

(21) Public Works re: Ivy's Way Parking Lot. **Moved P.Ryan/J.Cadigan:** Resolved that Council approve the parking lot design as tabled for the proposed parking lot for the East Coast Trail to be located at the intersection of Ivy's Way at Cobbler Crescent and obtain a gravel and asphalt estimate for the parking lot. In addition, Council approves funding to the East Coast Trail to allow them to connect to the trail from the parking lot. In favour 4. Carried.

(22) Public Works Asphalt Patchwork - Request for Quotations Results. **Moved P.Ryan/J.Cadigan:** Resolved that Council award the contract to the low bidder, Farrell's Excavating Ltd., to complete asphalt patching as identified by the Outside Maintenance Supervisor. In favour 4. Carried.

(23) Safety and Emergency Planning re: Safety Committee. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the development of a adhoc committee of citizens and Council members to discuss the issue of speeding within the town. In favour 4. Carried.

(24) Logy Bay Middle Cove Outer Cove Development Association re: Middle Cove Beach Concession. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the inclusion of \$ 13000.00 as a budgeted item as part of the 2019 Budget for the proposed concession at Middle Cove Beach. In favour 4. Carried.

(25) Regional Mayors Meetings re: Guest Speaker. Mayor Hickey will appoint a guest speaker for the upcoming Mayors Meeting scheduled at our Town Hall in September 2018.

## **NEW BUSINESS**

(26) Municipal Election re: September 26 2018. **Moved J.Cadigan/P.Ryan:** Resolved that Council call a Municipal By Election for September 26, 2018 for two councillor vacancies. In favour 4. Carried.

(27) Nomination Day of Election Candidates re: September 5, 2018. **Moved J.Cadigan/B.Roche:** Resolved that Council set the nomination day of September 5, 2018 from 8am – 8pm at the Town Hall for the Municipal Election scheduled for September 26, 2018. In favour 4. Carried.



(28) Alternate Returning Officer re: Appoint. **Moved J.Cadigan/B.Roche:** Resolved that Council appoint Elizabeth Whitten as the alternate returning officer for the September 26, 2018 Municipal Election. In favour 4. Carried.

**NOTICE OF MOTION**

**Moved J.Cadigan/P.Ryan:** Resolved that the Council meeting be adjourned at 7:26pm. In favour 4. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
August 27, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor Paul Ryan

Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Deputy Mayor James Cadigan  
Adele Carruthers, Town Clerk/Manager

**PROCEEDINGS**

**Moved P.Ryan/B.Roche:** Resolved that the agenda of a regular meeting held on August 27, 2018 be adopted as tabled. In favour 4. Carried.

**Moved B.Roche/P.Ryan:** Resolved that the minutes of a council meeting held on August 6, 2018 be adopted as tabled. In favour 4. Carried.

**Moved B.Power/B.Roche:** Resolved that the minutes of a special meeting held on July 24, 2018 be adopted as tabled. In favour 4. Carried.

**Moved P.Ryan/B.Roche:** Resolved that the minutes of a special meeting held on August 16, 2018 be adopted as tabled. In favour 4. Carried.

**Moved B.Roche/B.Power:** Resolved that the minutes of a privileged meeting held on May 14, 2018 be adopted as tabled. In favour 4. Carried.

**BUSINESS ARISING**

## **CORRESPONDENCE**

(1) Memo from Sonya Smith, Kids Eat Smart Foundation Newfoundland and Labrador re: KES. Town staff will re-table this memo at the next regular meeting of Council scheduled for September Radiothon 2018 for a decision.

(2) Letter from Ian Duffett, Department of Municipal Affairs and Environment re: Small Communities Fund, 2018 MCW Culvert Replacements – Project No. 17-SCF-18-0004. Information Only.

(3) Letter from Andrew Parsons, Minister, Department of Municipal Affairs and Environment re: Flood Zone Mapping Provincial Funding Program. Town staff will forward the letter sent to Minister Andrew Parsons regarding the aforementioned letter to all of Council for their review.

(4) Memo from Nicole Kieley, Newfoundland and Labrador Sexual Assault Crisis and Prevention Centre re: 2018 Municipal Proclamation. Mayor Hickey proclaimed the week of September 17 – 21, 2018 as Sexual Violence Awareness Week. Town staff will place the aforementioned message on the town sign as well as social media.

(5) Letter from Gary Caul, R.V. Anderson Associates Limited re: 2018 Culvert Replacement Druken's River Logy Bay Road. Information Only.

(6) Memo from Jessica Puddister, Conservation Corps NL re: FCM Climate Change Project – Champion Aware for Elected Officials. Town staff will obtain further information on this project.

(7) Memo from Gail Woodfine, MNL re: Gander AGM 2018. Town will register those attending.

## **APPLICATIONS**

### **FINANCES**

Cheques issued from August 6 to August 24, 2018 were reviewed.

Quikstat and expense/income reports issued to August 24, 2018 were reviewed.

### **BILLS TO BE PAID**

(8) Triware Technologies Inc. re: E-Mail Security Appliance + License, SonicWALL TZ300 Wireless AC + License \$ 5017.45. **Moved B.Roche/B.Power:** Resolved that Council approve the invoice in full. In favour 4. Carried. Council will review its Disaster Recover Plan in 2019 and update as needed. Town staff will obtain quotes for an air conditioning unit for the copy room at the town hall.

(9) Eastgate Security Inc. re: Parking Lot Patrol Middle Cove re: \$ 5379.93. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 4. Carried.

### **COMMITTEE REPORTS**

(10) Planning/Development re: Underground Wiring. Town staff will add a regulation to all development permits issued by the Town regarding underground wiring to dwellings.

(11) Planning/Development re: Development Map. Town staff will remove the land map located in the town hall lobby and contact the Heritage Committee to inquire if they are interested in obtaining the information for historical purposes. Town staff will inquire on ATIPPA status on town cadastral maps and report back to Council.

(12) Public Works re: Cobbler Crescent. Town staff are investigating an issue of a town right-of-way located on a property owner's survey.

(13) Public Works re: Line Painting. Town staff will repaint traffic lines on main roads, snow's lane intersection, and school zone areas located within the Town.

(14) Logy Bay Road re: Gabions. Town staff will have an engineering assessment completed on the gabions located on Logy Bay Road near civic 771.

(15) Public Works re: Justina Centre Reshingle Roof. Town staff will report back as to when the roof at the Justina Centre.

(16) Public Works re: Outer Cove Beach Slipway. The Logy Bay-Middle Cove-Outer Cove are investigating the possibility of the construction of a slipway, expansion of the parking area at Outer Cove Beach.

(17) Public Works re: Kelly Park Visioning Session. Council will host a visioning session with KPSA to discuss the future of the facilities at Kelly Park.

(18) Public Works re: Snowclearing/Ice Control Contract. Town staff will contact the previous contractor last season for snowclearing and ice control to inquire if the business is interested in renewing the contract for the 2018-2019 season.

(19) Recreation and Community Events re: Festival of Friends. The committee will meet with town staff to debrief the 2018 Festival of Friends. Town staff will respond to the resident who had concerns with the length of time the concert ran at the festival.

(20) Safety and Emergency Planning re: Meeting. The committee will meet in the next few weeks to discuss various items.

(21) Jack Byrne Arena re: Meetings. Mayor Hickey will attend upcoming meetings at the arena.

(22) Northeast Avalon Joint Council re: Meeting. The next regular meeting is scheduled for September 12, 2018 in Conception Bay South.

(23) Regional Mayors re: Meeting. The next regular meeting is scheduled for September 13, 2018 at our Town Hall. Town staff will forward a meeting notification for the meeting for all of Council.

(24) St. Francis of Assisi School re: Rainbow Crosswalk/Parking Lot Expansion. Councillor Roche will contact the principal of the school regarding the rainbow crosswalk and parking lot expansion.

(25) Kelly Park Sports Association re: Staff Recognition. Councillor Roche will organize a thank you function for KPSA staff with the assistance with town staff.

### **NEW BUSINESS**

(26) Red Cliff Military Site re: Remediation/Feasibility Study. The Town Clerk/Manager will report on the status of a letter to be forwarded to Canada Lands regarding a remediation of the site.

(27) Stack's Point Rezoning re: Open Space/Conservation. **Moved B.Power/B.Roche:** Resolved that Council initiate the process of rezoning the Stack's Point property to Open Space/Conservation. In favour 4. Carried.

### **NOTICE OF MOTION**

(28) The Finance and Administration Committee, at the next regular meeting of Council, will be make a motion to add improvements to the retiree health and dental insurance program with the intent of bolstering allowances and coverages for all current and retired employees of the town.

**Moved B.Power/P.Ryan:** Resolved that the Council meeting be adjourned at 7:23pm. In favour 4. Carried.

---

Elizabeth Whitten  
Finance and Administrative Officer

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
September 17, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Denis Hickey  
Councillor Ashley Politi  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Wayne Langille, Administrative Support Clerk

**REGRETS**

**PROCEEDINGS**

**Moved J.Cadigan/B.Power:** Resolved that the agenda of a regular meeting held on September 17, 2018 be adopted with the removal of the internal memo located under Public Works. In favour 7. Carried.

**Moved P.Ryan/B.Power:** Resolved that the minutes of a council meeting held on August 27, 2018 be adopted as tabled. In favour 7. Carried.

Mr. Jim Rose was presented with a parting gift from the Council.

**BUSINESS ARISING**

(1) Regional Mayors re: Meeting. The next regular meeting is scheduled for September 19, 2018 7:00pm at our Town Hall.

(2) St. Francis of Assisi School re: Rainbow Crosswalk/Parking Lot Expansion. Councillor Roche will meet with the principal next week regarding the rainbow crosswalk and parking lot expansion.

(3) Summer re: Staff Recognition. Town staff will organize a recognition event for summer staff.

## **CORRESPONDENCE**

(4) Memo from Sonya Smith, Kids Eat Smart Foundation Newfoundland and Labrador re: KES Radiothon 2018. **Moved P.Ryan/B.Power:** Resolved that Council approve a donation of \$ 190.00 to the Kids Eat Smart Foundation Newfoundland and Labrador. In favour 7. Carried.

*Mayor Hickey left the chambers at 6:10pm and Deputy Mayor Cadigan assumed the chair*

(5) Memo from Ashley Politi, St. Francis of Assisi Parish Council re: Fall Fair Fundraiser. **Moved B.Power/P.Ryan:** Resolved that Council approve the request to waive the rental fee for St. Francis of Assisi Parish Council. The town approved the rental request by St. Francis of Assisi Parish with the caveat that private business sales including goods, crafts etc. will only be permitted in the Justina Centre if a non-profit entity located within the community is the primary renter and benefiting from the event. In favour 6. Carried.

*Mayor Hickey returned to the chambers at 6:21pm and reassumed the chair*

(6) Letter from Frank & Carolyn Ryan, 29 Pine River Road re: Donation Request. **Moved B.Power/B.Roche:** Resolved that Council approve a donation of \$ 50.00 each to both Alex and Noah Ryan as they compete at the Commonwealth Karate Championships from November 29 – December 2, 2018 in Durban, South Africa. In favour 7. Carried. Town staff to place a notice regarding the aforementioned on Social Media prior to the competition.

(7) Memo from the Department of Municipal Affairs and Environment re: 2019 Municipal Budget Form. Information Only.

(8) Memo from Allyson Pittman, Fire and Emergency Services re: Fire Prevention Week. **Moved B.Power/A.Politi:** Resolved that Council approve the expenditure of \$ 425.00 plus tax and shipping to purchase fire prevention supplies if St. John's Regional Fire Department are not intending in providing information to St. Francis of Assisi School students. In favour 7. Carried. Town staff will place a notice on social media and Town sign regarding Fire Prevention Week.

(9) Memo from Heather Mills Snow, City of St. John's re: Signage Program Update. **Moved J.Cadigan/D.Hickey:** Resolved that Council approve the amount of \$ 250.00 to the City of St. John's relating to the Tourism Signage Program. In favour 7. Carried.

(10) Letter from Rita Kennedy, St. Francis of Assisi School re: Terry Fox Walk/Run. **Moved B.Power/B.Roche:** Resolved that Council approve the purchase of healthy snacks for the Terry Fox Walk/Run hosted by St. Francis of Assisi School scheduled for September 27, 2018. In favour 7. Carried. Town staff will partner with the school in supporting the Terry Fox Walk event and highlighting the Terry Fox mural recently completed at Outer Cove Beach.

(11) Memo from Jeff Ross, St. John's Fire Fighters Association re: Fire Prevention Guide. **Moved B.Power/J.Cadigan:** Resolved that Council approve a donation of \$ 330.00 for an advertisement in the St. John's Fire Fighters Association Fire Prevention Guide. In favour 7. Carried.

### **APPLICATIONS**

(12) 312-318 Marine Drive re: Single Family Dwelling. **Moved J.Cadigan/D.Hickey:** Resolved that Council advertise the request for a ten percent variance for the development application, on social media as well as to area residents. In favour 7. Carried.

(13) 119-123 Doran's Lane re: Variance Request. **Moved J.Cadigan/P.Ryan:** Resolved that Council approve a revised setback of 45.75m based on the established building line of neighbouring properties. In favour 7. Carried.

(14) 5 Red Cliff Road re: Demolish Structure. Town staff will ensure that a timeline for removal of the debris is included in the demolition permit.

### **FINANCES**

Cheques issued from August 6 to August 24, 2018 were reviewed.

Quikstat and expense/income reports issued to August 24, 2018 were reviewed.

### **BILLS TO BE PAID**

(15) Farrell's Excavating Limited re: Asphalt Patchwork \$ 96669.00. **Moved B.Roche/B.Power:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

### **COMMITTEE REPORTS**

(16) Communications and Public Engagement re: Digital Signage. Town staff will obtain a quote for digital signage for the Town.



(17) Planning/Development re: MNL Expression of Interest - Big Data-Big Ideas. **Moved B.Power/J.Cadigan:** Resolved that Council approve the expenditure of \$ 2500.00 for the purpose of engaging in the Big Data-Big Ideas project. In favour 7. Carried.

(18) Public Works re: Cross Culverts/Gabion Repair. **Moved P.Ryan/B.Power:** Resolved that Council approve the cost of \$ 14635.00 for three projects including (1) Cross culvert on Doran's Lane (2) Cross culvert on Hickey's Lane (3) Temporary gabion basket repair/reinforcement for Logy Bay Road near 771 Logy Bay Road river side. In favour 7. Carried.

(19) Public Works re: Patch Roof. Town staff will obtain quotes to have a section of the roof patched and then budget in the future for a full roof repair.

(20) Recreation and Community Events re: Community Rowers Regatta Recognition Event. The event is tentatively scheduled for October 19, 2018 at the Justina Centre.

(21) Safety and Emergency Planning re: Meeting. The committee will meet to discuss the development of a safety advisory committee. The Town Clerk/Manager was appointed Emergency Operations Centre Commander.

(22) Jack Byrne Arena re: Expressions of Interest Community Representative. Town staff will advertise an expression of interest for a Community Representative for the Jack Byrne Arena.

(23) Logy Bay Middle Cove Outer Cove Development Association re: Washroom Facility. The Town of Logy Bay-Middle Cove-Outer Cove is in agreement to be the applicant for the Middle Cove Beach Project

(24) Northeast Avalon Joint Council re: Meeting October 10 2018 Town of Conception Bay South. Councillor Hickey will attend all future Northeast Avalon Joint Council Meetings.

(25) Parking Near Intersections re: Signage. The Safety and Emergency Planning Committee will meet to discuss signage near intersections within the Town.

*Councillor Power left the Council meeting at 7:51pm*

## **NEW BUSINESS**

(26) Multi-Purpose Outdoor Track and Field Facility re: Endorsement Letter. Information Only.

(27) Financial Statements re: 2017. **Moved B.Roche/J.Cadigan:** Resolved that Council adopt the 2017 Financial Statements as presented by Coombs and Associates. In favour 6. Carried.

### **NOTICE OF MOTION**

(28) The Finance and Administration Committee, at a future regular meeting of Council, will be make a motion to add improvements to the retiree health and dental insurance program with the intent of bolstering allowances and coverages for all current and retired employees of the town.

(29) 680-684 Marine Drive re: Notice of Motion. Councillor Ryan made a Notice of Motion that the land at 680-684 Marine Drive be rezoned from Commercial Tourism (COM-T) to Open Space/Conservation (OS/C).

**Moved J.Cadigan/D.Hickey:** Resolved that the Council meeting be adjourned at 7:54pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
October 9, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Denis Hickey  
Councillor Ashley Politi  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Elizabeth Whitten, Finance and Administrative Officer

**PROCEEDINGS**

**Moved P.Ryan/B.Power:** Resolved that the agenda of a regular meeting held on October 9, 2018 be adopted with addition of two applications (1) 767-777 Marine Drive - Dwelling Extension (2) 7 Cobbler Crescent – Single Family Dwelling. In favour 7. Carried.

**Moved D.Hickey/B.Power:** Resolved that the minutes of a council meeting held on September 17, 2018 be adopted as tabled. In favour 7. Carried.

**BUSINESS ARISING**

**CORRESPONDENCE**

(1) Letter from Sheila Miller re: Tribute Gala, CLB Armory October 19, 2018. It was a decision of Council not to participate in the fundraiser.

(2) Proclamation re: Fire Prevention Week. Deputy Chief Robert Fowler and Fire Inspector John Stamp was in attendance for the signing of the proclamation for Fire Prevention Week.

(3) Letter from Anthony Stack, Newfoundland & Labrador English School District re: Proposed Remediation Work at St. Francis of Assisi School. Information Only.

### **APPLICATIONS**

(4) 767-777 Marine Drive re: Dwelling Extension. **Moved D.Hickey/J.Cadigan:** Resolved that the application be approved for a dwelling extension subject to Service Newfoundland and Labrador approval and compliance with all town development regulations. In favour 7. Carried.

(5) 7 Cobbler Crescent re: Single Family Dwelling. **Moved D.Hickey/J.Cadigan:** Resolved that the application be approved for a single family dwelling subject to Service Newfoundland and Labrador approval, subject to a registered land drainage agreement in perpetuity between 7 Cobbler Crescent and 68 Red Cliff Road and compliance with all town development regulations. In favour 7. Carried.

### **FINANCES**

(6) Cheques issued from September 17, 2018 to October 5, 2018 were reviewed.

(7) Quikstat and expense/income reports issued to October 5, 2018 were reviewed.

### **BILLS TO BE PAID**

(8) B & P Enterprises re: Public Works \$ 5451.00. **Moved B.Roche/D.Hickey:** Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

### **COMMITTEE REPORTS**

(9) Public Works re: 680-684 Marine Drive. **Moved P.Ryan/J.Cadigan:** Resolved that Council initiate the process of rezoning land located at 680-684 Marine Drive from Commercial Tourism (COM –T) to Open Space/Conservation (OS/C). In favour 7. Carried.

(10) Public Works re: Recycling/Garbage Contract. **Moved P.Ryan/A.Politi:** Resolved that Council commence the process of renewing the garbage and recycling contract for a one year period with the current contractor. In favour 7. Carried.

(11) Public Works re: Filming. Council will decide on fees for filming once research is gathered from municipalities that have issued permits for filming within the province.

(12) Public Works re: Brush Cutting Torbay Road. The Safety and Emergency Planning and Public Works Committees will meet to discuss options for brush cutting along Torbay Road.

(13) Public Works re: Gabion Repairs Logy Bay Road. Council may have the gabion repairs completed this fall if feasible or in the spring of 2019.

*Deputy Mayor James Cadigan left the meeting at 7:09pm*

(14) Logy Bay-Middle Cove-Outer Cove Development Association re: Memorandum of Understanding with Town referencing the Middle Cove Beach ACOA Project. Council will obtain a legal opinion of the aforementioned.

(15) St. Francis of Assisi School re: Rainbow Crosswalks. Council in partnership with St. Francis of Assisi School will have a function in the spring of 2019 during Pride Week to acknowledge the installation of Rainbow Crosswalks on the school parking lot.

### **NEW BUSINESS**

(16) Town Hall re: Roof. **Moved P.Ryan/D.Hickey:** Resolved that if a more suitable patch repair cannot be found then Council may accept the quote from RONA for the repair to the Town Hall roof. In favour 6. Carried.

(17) **Moved P.Ryan/B.Power:** Moved to accept the low bid of \$217,201.94, HST included, and agree with the Town's engineering consultant's recommendation to award the contract to Dexter Construction Company Ltd. for the culvert replacement, Druken's River at Logy Bay Road, under Small Communities Fund Project, Project No. 17-SCF-18-00004. Additionally, I move that the Town borrow 50% of the project, namely \$94439.62, HST excluded, from Royal Bank of Canada with the following terms:

Fixed Rate Term Loan Amount: \$94439.62  
5-Year Term  
Amortization 10 year  
All in Rate\* Monthly Payment 4.53% \$980.20

In favour 6. Carried.

(18) Pizza Party re: KPSA and Day Camp Summer Staff. Council acknowledged the summer staff for a job well done at their appreciation pizza party held October 9, 2018.

### **NOTICE OF MOTION**

**Moved D.Hickey/P.Ryan:** Resolved that the Council meeting be adjourned at 7:49pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
October 29, 2018  
5:30 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Denis Hickey  
Councillor Ashley Politi  
Councillor Brian Roche  
Councillor Paul Ryan

Wayne Langille, Administrative Support Clerk

**REGRETS**

Adele Carruthers, Town Clerk/Manager  
Elizabeth Whitten, Finance and Administrative Officer  
Councillor Bradley Power

**PROCEEDINGS**

**Moved D.Hickey/J.Cadigan:** Resolved that the agenda of a regular meeting held on October 29, 2018 be adopted as tabled . In favour 6. Carried.

**Moved J.Cadigan/A.Politi:** Resolved that the minutes of a council meeting held on October 9, 2018 be adopted as tabled. In favour 6. Carried.

**BUSINESS ARISING**

(1) Public Works re: Brush Cutting Torbay Road. The Safety and Emergency Planning and Public Works Committees will meet to discuss options for brush cutting along Torbay Road.

(2) Logy Bay-Middle Cove-Outer Cove Development Association re: Memorandum of Understanding with Town referencing the Middle Cove Beach ACOA Project. Council members will meet with members of the association October 30, 2018 to discuss the aforementioned.

(3) Town Hall re: Heating. The Public Works Committee will discuss the current heating option at the Town Hall and discuss alternatives.

(4) Guiderails re: Druken's River Culvert. The Public Works Committee and the Safety and Emergency Planning will discuss the option of guiderails at the Druken's River culvert.

## **CORRESPONDENCE**

(5) Letter from Greg Ryerson, Northeast Sr. Eagles Hockey re: Donation Request. It was a decision of Council to not donate any funds to the Northeast Sr. Eagles Hockey Team.

(6) Letter from Bonnie Steele, Department of Municipal Affairs and Environment re: Approval to Borrow. Information Only.

(7) Letter from Dan Michielsen, Department of Municipal Affairs and Environment re: 2017-2018 Municipal Capital Works Applications. Information Only.

(8) Memo from Dan Michielsen, Department of Municipal Affairs and Environment re: Call for 2019-2020 Municipal Capital Works and Cost Shared Funding Program Applications. Information Only.

## **APPLICATIONS**

## **FINANCES**

(9) Cheques issued from October 8, 2018 to October 26, 2018 were reviewed.

(10) Quikstat and expense/income reports issued to October 26, 2018 were reviewed.

## **BILLS TO BE PAID**

## **COMMITTEE REPORTS**

(11) Planning and Development re: Roundabout Construction. **Moved D.Hickey/A.Politi:** Resolved that Council proceed with the next steps to acquire the property required for the Snow's Lane and Logy Bay Road intersection. In favour 6. Carried.

(12) Safety and Emergency Planning re: Signage. The committee may implement new signage referencing safety within the Town.

## **NEW BUSINESS**

(13) Motion re: Appoint Jack Byrne Arena Board of Directors Community Representative. **Moved P.Ryan/J.Cadigan:** Resolved that Council appoint Patricia Rose as the Jack Byrne Arena Board of Directors Community Representative from our Town. In favour 6. Carried.



(14) Snow's Lane Intersection Improvements re: Public Notice. It was a decision of Council to have a public notice issued to all town residents via mail and social media.

**NOTICE OF MOTION**

**Moved J.Cadigan/A.Politi:** Resolved that the Council meeting be adjourned at 6:21pm. In favour 6. Carried.

---

Wayne Langille  
Administrative Support Clerk

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
November 19, 2018  
5:35 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Councillor Ashley Politi (arrived 6:20pm)  
Councillor Bradley Power  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Elizabeth Whitten, Finance and Administrative Officer  
Deputy Mayor James Cadigan  
Councillor Dennis Hickey

**PROCEEDINGS**

**Moved P.Ryan/B.Power:** Resolved that the agenda of a regular meeting held on November 19, 2018 be adopted as tabled. In favour 4. Carried.

**Moved B.Roche/P.Ryan:** Resolved that the minutes of a special meeting held on October 29, 2018 be adopted as tabled. In favour 4. Carried.

**Moved B.Roche/P.Ryan:** Resolved that the minutes of a council meeting held on October 29, 2018 be adopted as tabled. In favour 4. Carried.

**BUSINESS ARISING**

(1) Public Works re: Brush Cutting Torbay Road. The Safety and Emergency Planning and Public Works Committees are discussing options for brush cutting along Torbay Road.

(2) Town Hall re: Heating. The Public Works Committee will discuss the current heating option and will obtain an assessment of the current heating at the town hall to ensure its safe.

## **CORRESPONDENCE**

(3) Letter from a Resident re: Civic Address Change. It was a decision of Council to refer the application to the Planning and Development Committee for further review.

(4) Letter from Ken Kelly, Eastern Regional Service Board re: 2019 Budget. Information Only.

## **APPLICATIONS**

(5) 72 Red Cliff Road re: Weeping Tile/Culvert. **Moved B.Power/P.Ryan:** Resolved that Council approve the application for weeping tile and culvert installation as per application subject to conditions outlined by Council. In favour 4. Carried.

## **FINANCES**

(6) Cheques issued from October 29, 2018 to November 16, 2018 were reviewed.

(7) Quikstat and expense/income reports issued to November 16, 2018 were reviewed.

*Councillor Politi arrived 6:20pm*

## **BILLS TO BE PAID**

## **COMMITTEE REPORTS**

*Councillor Power left the chambers 6:22pm*

(8) Planning and Development re: Two or More Lots. **Moved P.Ryan/A.Politi:** Resolved that Council amend item # 14 March 12 2018 Council Meeting to replace the words “which exceed more than two lots on a publicly maintained road” to now read “two or more lots on a publicly maintained road”. In favour 4. Carried.

*Councillor Power returned to the chambers 6:27pm*

(9) Planning and Development re: Proposed Accessory Building 273 Marine Drive Torbay. **Moved P.Ryan/A.Politi:** Resolved that Council accept the Town Planner recommendation that the applicant must apply for a permit from the Town of Logy Bay-Middle Cove-Outer Cove Council Office following the Town of Logy Bay-Middle Cove-Outer Cove development regulations for the proposed accessory building. The Town of Torbay will assess and collect taxes on this proposed structure. In favour 5. Carried.

(10) Public Works re: Justina Centre. The Public Works Committee will meet to discuss upgrading the Justina Centre.

(11) Safety and Emergency Planning re: Meeting. The Safety and Emergency Planning Committee will meet with residents on November 21, 2018 at the Town Hall to discuss road safety within the town.

(12) Regional Mayors Meeting re: November 22, 2018. Councillor Ryan will present to the Mayors a presentation on Natural Asset Management.

### **NEW BUSINESS**

### **NOTICE OF MOTION**

(13) Councillor Ryan gave notice that, subject to a public notification process, I will bring forward to a future meeting of Council a motion to revise the text of the Town of Logy Bay-Middle Cove-Outer Cove Fence Regulations. The purpose of the proposed revisions is to clarify definitions, standards and conditions relating to fences within the Town.

**Moved B.Power/P.Ryan:** Resolved that the Council meeting be adjourned at 6:56pm. In favour 5. Carried.

---

Adele Carruthers  
Town Manager

---

Bert Hickey  
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove  
Regular Council Meeting  
December 10, 2018  
5:35 pm**

**IN ATTENDANCE**

Mayor Bert Hickey  
Deputy Mayor James Cadigan  
Councillor Dennis Hickey  
Councillor Ashley Politi  
Councillor Brian Roche  
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager  
Wayne Langille, Administrative Support Clerk

**REGRETS**

Councillor Bradley Power

**PROCEEDINGS**

**Moved P.Ryan/D.Hickey:** Resolved that the agenda of a regular meeting held on December 10, 2018 be adopted with the addition of the (1) Errors and Omissions heading, (2) Fence Regulations 2018 and (3) Josh Gladney's Bus Service Ltd.(invoice). In favour 6. Carried.

**Moved P.Ryan/J.Cadigan:** Resolved that the minutes of a council meeting held on November 19, 2018 be adopted as tabled. In favour 6. Carried.

**BUSINESS ARISING**

(1) Town Hall re: Heating. Town staff has contacted Newfoundland Power Inc. and is awaiting a response regarding information on an assessment of the heating system at the Town Hall.

**CORRESPONDENCE**

(2) Council Meeting Schedule re: 2019. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the 2019 Council Meeting Schedule as tabled. In favour 6. Carried.

(3) Memo from Sean Martin, Municipal Assessment Agency Inc. re: Bill 34: An Act to Amend the Assessment Act 2006. Information Only.

(4) Memo from the Department of Tourism, Culture, Industry and Innovation Tourism Marketing re: Online Service. Information Only.

(5) Letter from Brady Holwell, Northeast Junior Eagles re: Sponsorship. **Moved J.Cadigan/B.Roche:** Resolved that Council approve a donation of \$ 50.00 to Brady Holwell as a member of the Northeast Junior Eagles to offset his equipment expenses. In favour 6. Carried.

(6) Letter from Graham Letto, Department of Municipal Affairs and Environment re: Meeting of the Oversight Committee for North East Avalon Regional Land Use Plan. Town staff will write the Department of Municipal Affairs and Environment to inform them that the Town is interesting in becoming an active member of the aforementioned oversight committee.

### **APPLICATIONS**

(7) Gary Rose, 48 Cadigan's Road re: Rose's Dairy Barn Extensions. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the applications for two extensions as submitted subject to conditions from the Town Planner as tabled. In favour 6. Carried.

(8) Dieter Staubitzer, 15-25 Snow's Lane re: Single Family Dwelling (Parcel A). **Moved D.Hickey/A.Politi:** Resolved that Council approve the application for a single family dwelling (Parcel A) subject to Service Newfoundland and Labrador approval and compliance with all town regulations. In favour 6. Carried.

### **FINANCES**

(9) Cheques issued from November 19, 2018 to December 7, 2018 were reviewed.

(10) Quikstat and expense/income reports issued to December 7, 2018 were reviewed.

### **BILLS TO BE PAID**

(11) B & P Enterprises re: Public Works \$ 4209.00. **Moved B.Roche/A.Politi:** Resolved that Council approve payment of the invoice as tabled. In favour 6. Carried.

(12) Josh Gladney's Bus Service Ltd. re: Snowclearing/Ice Control \$ 6157.71. **Moved B.Roche/D.Hickey:** Resolved that Council approve payment of the invoice as tabled. In favour 6. Carried.

## **COMMITTEE REPORTS**

(13) St. Francis of Assisi School re: Vehicle + Monetary Donation. **Moved J.Cadigan/P.Ryan:** Resolved that Council approve the donation of a rental truck for the food drive at St. Francis of Assisi School on December 14, 2018 and a \$ 200.00 donation to the Northeast Avalon Regional Food Bank. In favour 6. Carried.

## **NEW BUSINESS**

(14) Motion re: Rick Mercer Spread the Net \$ 410.00. **Moved J.Cadigan/P.Ryan:** Resolved that Council approve a donation of \$ 410.00 to Rick Mercer's Spread the Net program. In favour 6. Carried.

(15) Motion re: Small Communities Fund Relocation of Funds. **Moved J.Cadigan/P.Ryan:** Resolved that Council requests a reallocation of funds from the Sikh Temple Culvert Project 17-SCF-18-0004 to the O'Brien Place and Cadigan's Road Culvert Project. In favour 6. Carried.

(16) Motion Fence Regulations re: Adoption. **Moved P.Ryan/D.Hickey:** Resolved that Council adopt Logy Bay-Middle Cove-Outer Cove Fence Regulations 2018 as tabled. In favour 6. Carried.

## **NOTICE OF MOTION**

(17) Councillor Denis Hickey gave notice of motion that subject to a public notification process, he will bring forward to a future meeting of Council a motion to adopt the Town of Logy Bay-Middle Cove-Outer Cove Traffic Regulations. The proposed regulations will provide the Town Council with the authority to regulate traffic within the town assuming Section 189 of the Highway Traffic Act.

**Moved J.Cadigan/A.Politi:** Resolved that the Council meeting be adjourned at 6:30pm. In favour 6. Carried.

---

Adele Carruthers  
Town Clerk/Manager

---

Bert Hickey  
Mayor