



Step by Step: Online Registration

After clicking the link on town website it will bring you to this page.

The screenshot shows a web browser window with the URL <https://www.amilia.com/en/Login?orgId=10061>. The page title is "Login | Amilia". The header bar is blue with the Amilia logo and the text "Online, not in line". On the right side of the header, there are links for "Login", "Sign up", and "Français".

The main content area is titled "Log in". On the left, there is a logo for the "Town of Logy Bay-Middle Cove-Outer Cove" with the text "office@lbmcc.ca" and "(709) 726-7930". To the right of the logo is a "Log in" form with the following fields:

- Email:
- Password:
- Log in button:
- Links: [Create an account](#) or [reset your password](#)

On the right side of the form, there are three social login options:

- Log in with Facebook
- Log in with Google
- Log in with Office 365

At the bottom of the page, there is a footer bar with the text "©2019 Amilia Enterprise Inc. All rights reserved. Legal 877-343-0004 Online registration software".

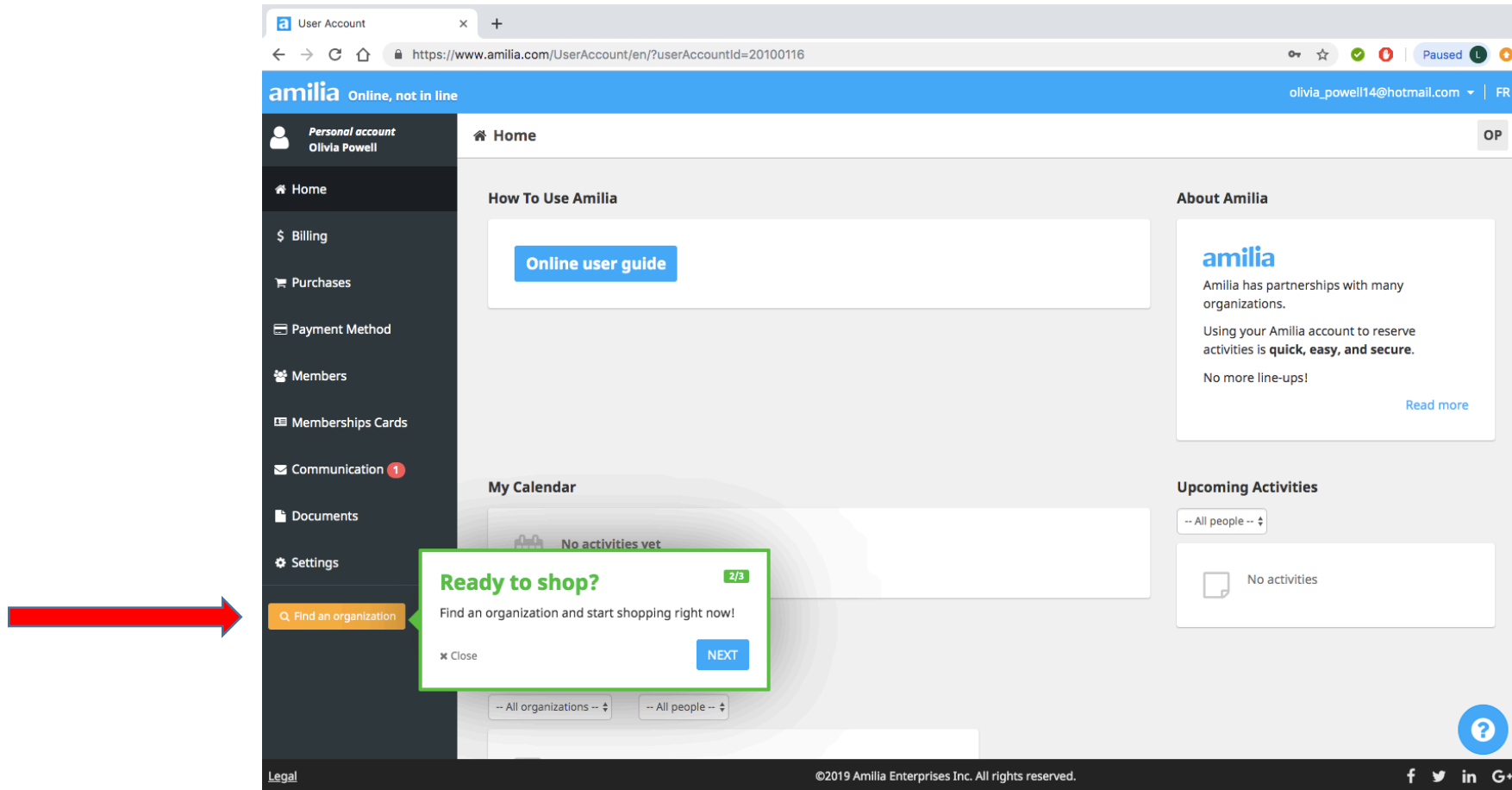
- If you already have an account with amilia login in
- If not, click “create an account” under login button

If you a new user to amilia, it will take you through a quick tour of your account

The screenshot displays the Amilia user account interface. At the top, a blue header bar contains the Amilia logo, the text "Online, not in line", and a language selector set to "FR". Below the header, a dark sidebar on the left lists navigation options: Home, Billing, Purchases, Payment Method, Members, Memberships Cards, Communication (with a red notification icon), Documents, and Settings. An orange button labeled "Find an organization" is positioned at the bottom of the sidebar. The main content area, titled "Home", features a central "Welcome!" message with the text "First visit here? Let's discover your account in 3 steps:" and a prominent blue "TAKE A QUICK TOUR" button. To the left of this message is a link to the "Online user guide". To the right, an "About Amilia" section explains the platform's partnerships and benefits, including a "Read more" link. Below the welcome message is a "My Calendar" section indicating "No activities yet". On the right, an "Upcoming Activities" section also shows "No activities". At the bottom, there is a section for "Activities without schedule" with filters for organizations and people. The footer includes a copyright notice for 2019 Amilia Enterprises Inc. and social media icons for Facebook, Twitter, LinkedIn, and Google+.

User Account x +
https://www.amilia.com/UserAccount/en/?userAccountId=20100116
amilia Online, not in line FR
Personal account Olivia Powell
Home
Billing
Purchases
Payment Method
Members
Memberships Cards
Communication 1
Documents
Settings
Find an organization
Home
How To Use Amilia
Online user guide
Welcome!
First visit here?
Let's discover your account in 3 steps:
TAKE A QUICK TOUR
Close
About Amilia
amilia
Amilia has partnerships with many organizations.
Using your Amilia account to reserve activities is **quick, easy, and secure**.
No more line-ups!
Read more
My Calendar
No activities yet
Your calendar will show up here.
Upcoming Activities
All people
No activities
Activities without schedule
All organizations All people
©2019 Amilia Enterprises Inc. All rights reserved. f t in G+

After exploring your account click on find an organization located in orange at the bottom of your screen



Online Registration Software x

https://www.amilia.com/store/en

amilia Online, not in line olivia_powell14@hotmail.com Français

Find an organization

Town of logy bay middle cove outer cove Search

Type here

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Organization	Location	Phone number
A	Your city, IL	(888) 555-5555
A1 Elite Athletics	North Richland Hills, TX	(817) 203-4320
Abbotsford Community School Society	Abbotsford, BC	(604) 853-2221
Abbotsford Youth Commission	Abbotsford, BC	(778) 880-8559
ABMSH (Association de Baseball Mineur de Saint-Hubert)	St-Hubert, QC	(514) 990-4112
Abriel0219@live.com	Your city, TX	(407) 497-3181
Absolute Cheer & Tumbling	North Vancouver, BC	(604) 984-4107
Académie de danse d'Outremont	Montréal, QC	(514) 276-6060
Académie de Hockey des Pros	Sportium Ville de Ste-Catherine, QC	(438) 320-4384
Académie de Tennis Sud-Ouest Montréal	Montréal, QC	(514) 690-1320

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Online Registration Software x

https://www.amilia.com/store/en/search?SearchTerms=Town+of+logy+bay+middle+cove+outer+cove

amilia Online, not in line olivia_powell14@hotmail.com Français

Find an organization

Town of logy bay middle cove outer cove Search

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Organization	Location	Phone number
Town of Logy Bay-Middle Cove-Outer Cove	Logy Bay-Middle Cove-Outer Cove, NL	(709) 726-7930

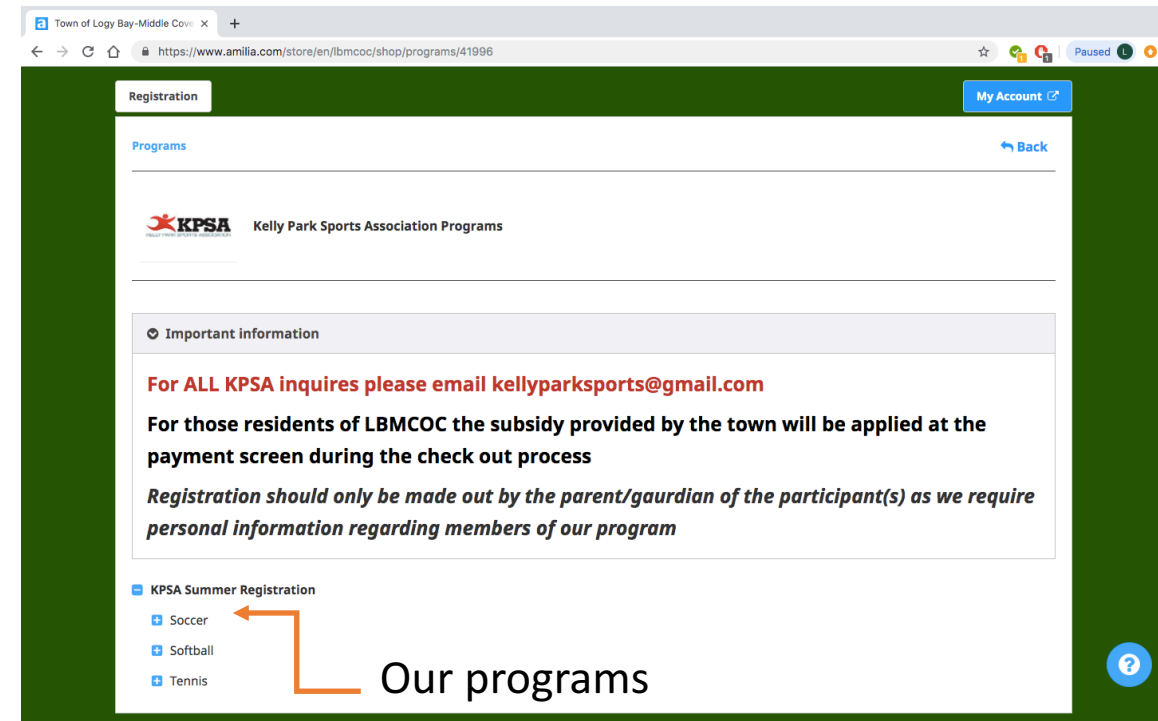
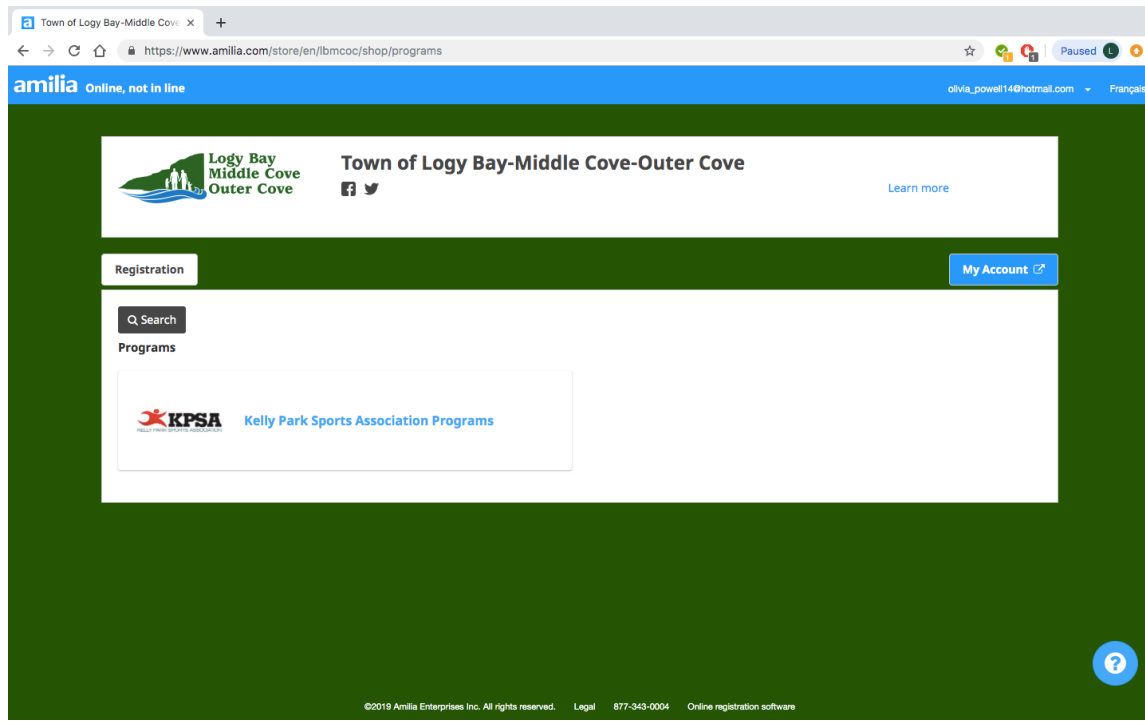
Click Here

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This will then bring you to a search bar where you can type Town of Logy Bay Middle Cove Outer Cove to find our registration program, when located click on “Town of Logy Bay Middle Cove Outer Cove”

This will then bring you to own registration home page. Click on “Kelly Park Sports Association” to view our programs



Step 6

payment screen during the check out process

Registration should only be made out by the parent/guardian and should not include any personal information regarding members of our program

KPSA Summer Registration

- + Soccer
- + Softball
- + Tennis


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KPSA Summer Registration

Soccer


Under 3
Children born in 2016
[More information ...](#)

Schedule: ☉ On Wednesday from 5:30 PM to 6:30 PM.
Start date: 7/3/2019


Session

\$90.00

Under 4
Children born in 2015
[More information ...](#)

Schedule: ☉ On Tuesday from 5:30 PM to 6:30 PM.
Start date: 7/2/2019

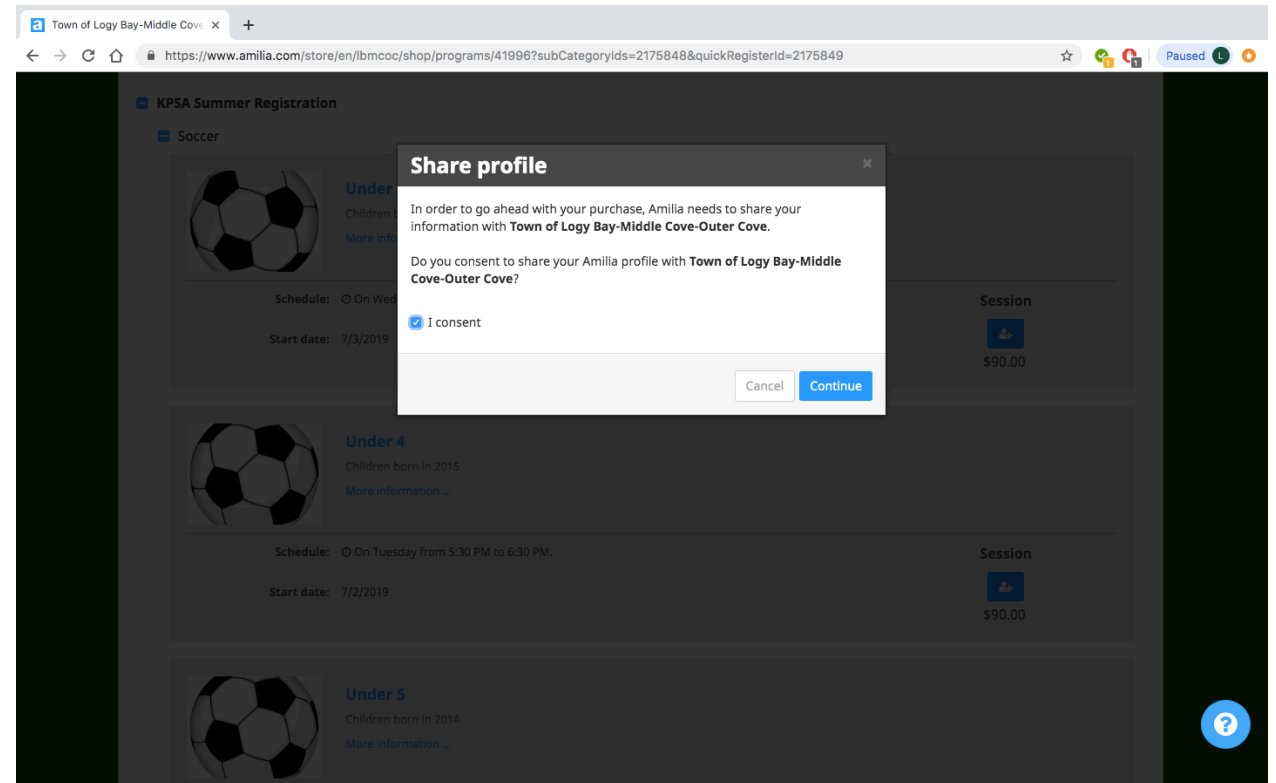
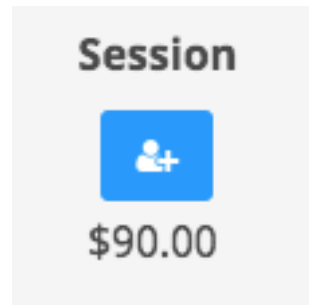
Session

\$90.00

Under 5
Children born in 2014
[More information ...](#)



When you click on the + next to the activity a drop menu with all available session/ages groups will show

- Click on the session button shown below to register for the selected activity



You must then click the “I consent” box to to share your profile with the town and continue with registration

Town of Logy Bay-Middle Cove

+

← → ↺ 🏠

https://www.amilia.com/store/en/lbmcoc/shop/programs/41996?subCategoryId=2175848&quickRegisterId=2175849

☆ | Paused

KPSA Summer Registration

Soccer

Under

Children

More info

Schedule: 🕒 On Wed

Start date: 7/3/2019

Under

Children

More info

Schedule: 🕒 On Tuesday from 5:30 PM to 6:30 PM

Create a new account owner

The account owner will be responsible for paying balances and will be the main point of contact for the organization.

First name

John

Last name

Doe

☒ I confirm that I am 18 or older.

☒ I agree to share my Amilia profile to proceed with this registration.

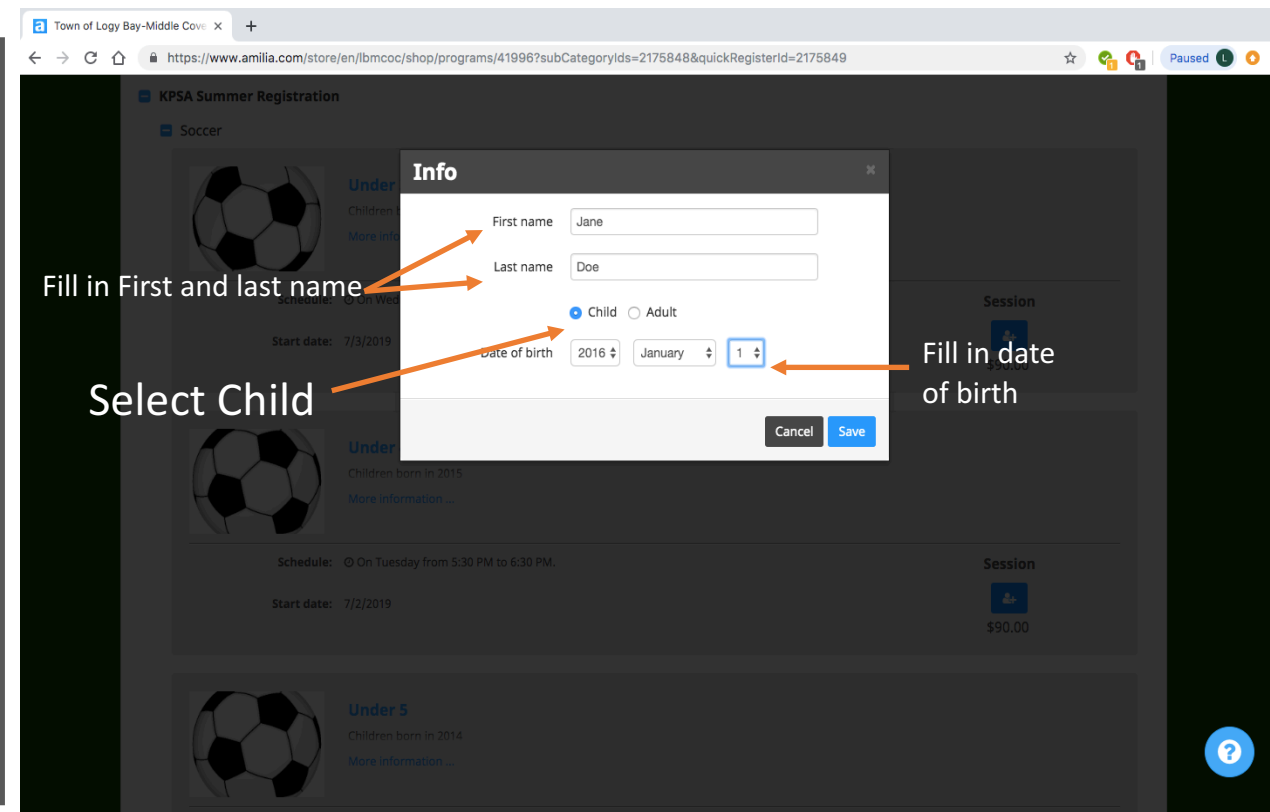
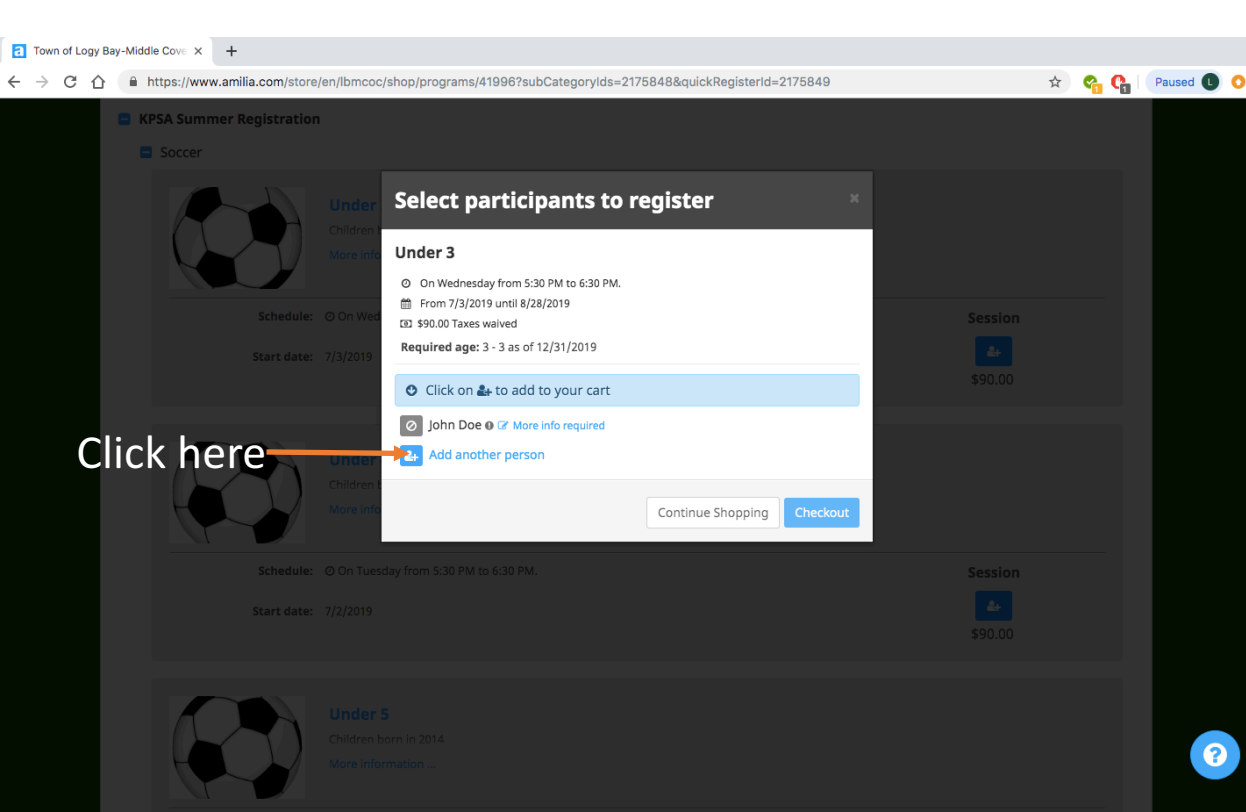
Cancel

Save

Account owner is parent/guardian information

Next, fill in the create new account owner and check both boxes confirming the statements shown

Click the “add another person” to add your child to the program
Then fill out the appropriate information



Step 10



If registering
multiple children
repeat steps 8-10

When you are finished selecting programs click the “checkout” button

Town of Logy Bay-Middle Cove X +

https://www.amilia.com/store/en/lbmccoc/shop/programs/41996?subCategoryId=2175848&quickRegisterId=2175849

Paused

KPSA Summer Registration

Soccer

Under 3

Children's Soccer

More info

Schedule: On Wednesday from 5:30 PM to 6:30 PM.

Start date: 7/3/2019

From 7/3/2019 until 8/28/2019

\$90.00 Taxes waived

Required age: 3 - 3 as of 12/31/2019

Click on + to add to your cart

John Doe More info required

Jane Doe (3 yrs. 4 mos.)

Add another person

Continue Shopping Checkout

1 CHECKOUT

Session

\$90.00

Click Checkout

VIEW CART

29:38

?

Type in postal code, IT IS
VERY IMPORTANT TO
CLICK THE SAVE
BUTTON.

Answer resident
question with drop
menu. Then click
“checkout”

Amilia Store

https://www.amilia.com/store/en/lbmcoc/checkout/step/0

amilia Online, not in line

Warning! Your email is not confirmed. [Click here to confirm it.](#)

123abc@fake.com Français

29:14

Town of Logy Bay-Middle Cove-Outer Cove

Add more items Checkout

This purchase requires some additional information.

Jane Doe

This person (and his/her dependents) may be eligible for certain discounts depending on his/her postal code. Please enter or verify the postal code below, then click on "Checkout".

Note: The discount will automatically apply if the postal code is deemed eligible.

A1B2C3 Save

Are you a resident of Logy Bay-Middle Cove-Outer Cove?

Select an answer

Checkout

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It will then take you to a screen to review your order; if your order is correct click “checkout”.

To add additional children or programs click “Continue Shopping”

Amilia Store

https://www.amilia.com/store/en/lbmccoc/checkout/step/1

Town of Logy Bay-Middle Cove-Outer Cove

29:40

1 2 3 4

Your order Your information Payment Confirmation

Your order : 1 item

[Continue Shopping](#) [Checkout](#)

Kelly Park Sports Association Programs - KPSA Summer Registration - Soccer - Under 3

Session

On Wednesday from 5:30 PM to 6:30 PM.

From 7/3/2019 until 8/28/2019

Jane Doe

\$90.00 **\$90.00**

[Remove](#)

One-time fees

\$2.25 **\$2.25**

Sub Total **\$92.25**

HST **\$0.00**

Order Total **\$92.25**

[Checkout](#)

Next, fill out all required information for account owner(parent/guardian) once completed click “continue my purchase”

Amilia Store

https://www.amilia.com/store/en/lbmcc/checkout/step/2

Town of Logy Bay-Middle Cove-Outer Cove

28:27

Your order Your information Payment Confirmation

Your information

Validate all sections to continue your purchase. [Add more items](#)

Account owner

John Doe

Jane Doe

Account owner : John Doe

First name John Last name Doe

Address 744 Logy Bay Road, Logy Bay, NL, Canada

Address 1 744 Logy Bay Road

Address 2 Apartment, suite, unit, building, floor, etc.

Country Canada State/Province NL - Newfoundland and Labrador

City Logy Bay-Middle Cove-Outer Cove Zip/Postal Code A1K 3A6

☒ I confirm this is my address.

Email 123abc@fake.com

Home Phone 12345678 Work Phone 1245678

Cellular 12345678 Extension

[Continue my purchase](#)

Then, fill out all required information for each registered child. Once completed click “Continue my purchase”

Amilia Store

https://www.amilia.com/store/en/lbmcc/checkout/step/2

1 2 3 4

Your order Your information Payment Confirmation 24:49

Your information

Account owner John Doe ✓

Jane Doe

Personal information : Jane Doe

Date of birth: 1/1/2016

This information can be modified in your account settings.

Gender Prefer not to say

Provincial health number 123 456 789

Email 123abc@fake.com

School N/A

☒ Check here if no known medical conditions.

T-Shirt/Jersey Size Youth XS

Validate all sections to continue your purchase. [Add more items](#)

?

Amilia Store

https://www.amilia.com/store/en/lbmcc/checkout/step/2

1 2 3 4

24:41

School N/A

☒ Check here if no known medical conditions.

T-Shirt/Jersey Size Youth XS

The Kelly Park Sports Association (KPSA) utilizes the Town website, its own Sport.ca website, email and social media to provide information to the public about our association. From time to time, the Association/Program may post information regarding team rosters, team accomplishments, team photos, and game action photos that may contain my child's name or image. I, the legal guardian, agree that by signing my child up for the program I agree to permit my child to participate in such a publication. I also agree to receive updates from the KPSA through its email communication.

☒ Yes ☐ No

The KPSA DOES NOT accept any responsibility for injury, loss, damage, or accident, either to person or to property incurred by anyone during the operation of KPSA programs regardless of facility. The undersigned parent or guardian hereby agrees to release indemnify and save harmless the above mentioned, or any of the against any and all loss, costs, expenses, claims, demands, and suits whatsoever on account or in respect of any injury, loss, damage, or accident.

☒ Yes ☐ No

Select a Primary Legal Guardian

John Doe Edit New

Continue my purchase

Validate all sections to continue your purchase.

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Complete
payment
details, once
completed click
“pay now”

Amilia Store x +

https://www.amilia.com/store/en/lbmcoc/checkout/step/3

Warning! Your email is not confirmed. [Click here to confirm it.](#)

⌚ 29:47

Town of Logy Bay-Middle Cove-Outer Cove

✓ ✓ ● 4



Your order Your information **Payment** Confirmation

Payment [View order details](#) [Add more items](#)

\$92.25
amount to be paid now

Payment Details

Cardholder Name

Card Number
  


Expiration Date CVV
MM / YY


☐ I Authorize Town of Logy Bay-Middle Cove-Outer Cove to charge my card for future transactions and any other agreed upon purchases.

☐ I accept the [terms and conditions](#)

Pay Now

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A large, irregular blue ink splash or watercolor blotch serves as the background for the text. The splash is centered and has a textured, painterly appearance with various shades of blue and white. The text is white and centered within the splash.

It will then take you to a
screen that says your
registration is complete

If you have any questions regarding the online registration
process please email kellyparksportsgmail.com