

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 7, 2019
5:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Wayne Langille, Administrative Support Clerk

REGRETS

PROCEEDINGS

Moved P.Ryan/D.Hickey: Resolved that the agenda of a regular meeting held on January 7, 2019 be adopted with the addition of (1) letter from Lisa Smith re: donation request, Northeast Minor Hockey D Team and (2) memo from town planner re: St. John's Urban Region Regional Plan Amendment No. 3, 2018 Town of Conception Bay South. In favour 7. Carried.

Moved D.Hickey/A.Politi: Resolved that the minutes of a council meeting held on December 10, 2018 be adopted as tabled. In favour 7. Carried.

BUSINESS ARISING - (NIL)

CORRESPONDENCE

(1) Memo from Jennifer Dooley, Municipal Assessment Agency Inc. re: 2019 Assessment Service Fee. **Moved B.Power/A.Politi:** Resolved that Council approve the \$ 34892.00 assessment fee for fiscal year 2018 with payment options determined by town staff. In favour 7. Carried.

Councillor Roche left the chambers at 5:40pm

(2) Letter from Lisa Smith, Northeast Minor Hockey Atom D Team re: Donation Request. **Moved J.Cadigan/B.Power**: Resolved that Council approve a donation of \$ 50.00 each to each player as noted in the letter. In favour 7. Carried.

Councillor Roche returned to the chambers at 5:43pm

(3) Memo from Stephen Jewczyk, Town Planner re: Planning Amendment # 3 Town of Conception Bay South St. John's Urban Region Regional Plan. **Moved B.Power/J.Cadigan**: Resolved that Council adopt the recommendation as noted by the Town Planner. In favour 7. Carried.

APPLICATIONS - (NIL)

FINANCES

(4) Cheques issued from December 10, 2018 to January 4, 2019 were reviewed.

(5) Quikstat and expense/income reports issued to January 4, 2019 were reviewed.

BILLS TO BE PAID

(6) Josh Gladney's Bus Service Ltd. re: Snowclearing/Ice Control \$ 28942.36. **Moved B.Roche/J.Cadigan**: Resolved that Council approve payment of the invoice in full. In favour 7. Carried.

COMMITTEE REPORTS - (NIL)

NEW BUSINESS - (NIL)

NOTICE OF MOTION

(7) Street Naming Policy re: Notion of Motion. Councillor Hickey gave notice that, subject to a public notification process, he will bring forward a motion to adopt the Town of Logy Bay-Middle Cove-Outer Cove Street Naming Policy. The purposes of the proposed policy are to: (a) provide direction to the public and subdivision developers on the process and considerations for proposed names for streets; and, (b) encourage names that have a relevance and significance to the Town which further support a sense of place and community.

Moved B.Power/J.Cadigan: Resolved that the Council meeting be adjourned at 6:18pm. In favour 7. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
January 28, 2019
5:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power (remote)
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Brian Roche

PROCEEDINGS

Moved P.Ryan/D.Hickey: Resolved that the agenda of a regular meeting held on January 28, 2019 be adopted as tabled. In favour 6. Carried.

Moved D.Hickey/A.Politi: Resolved that the minutes of a council meeting held on January 7, 2019 be adopted as tabled. In favour 6. Carried.

BUSINESS ARISING - (NIL)

CORRESPONDENCE

(1) Letter from Inayat Rehman, Department of Municipal Affairs and Environment re: Small Communities Fund 2018 MCW Culvert Replacements – Project No. 17-SCF-18-0004. Information Only.

(2) Letter from Graham Letto, MHA, Minister, Department of Municipal Affairs and Environment re: Request to Postpone the Adoption of the 2019 Municipal Budget.

APPLICATIONS - (NIL)

FINANCES

(3) Cheques issued from January 7, 2019 to January 25, 2019 were reviewed.

BILLS TO BE PAID – (NIL)

COMMITTEE REPORTS

(4) Administration and Finance re: Budget Meeting 2019. Council and staff will meet February 6, 2019 at 6:30pm at the Town Hall to discuss the 2019 Municipal Budget.

(5) Communications and Public Engagement re: Communication Plan. Council members may submit any ideas or concerns with the draft communication plan to the Communications and Public Engagement Chairperson.

(6) Jack Byrne Arena re: Public Meeting. A public meeting is scheduled for February 6, 2019 at 7:00pm, at the arena. Council members may forward any ideas on the future vision for the Jack Byrne Arena to Councillor Ryan for his review prior to the public meeting.

NEW BUSINESS - (NIL)

NOTICE OF MOTION

(7) Commercial Motor Vehicle in Residential Zones. Councillor Dennis Hickey gave notice that, subject to a public notification process, a motion will be brought forward to a future meeting of Council to adopt the Town of Logy Bay-Middle Cove-Outer Cove Parking of Commercial Motor Vehicle in Residential Zones Regulations. The purpose of the proposed regulations is to permit the parking of one commercial vehicle per residential lot and to regulate the additional number of commercial vehicles that may be permitted to be parked in a residential zone within the Town.

Moved B.Power/J.Cadigan: Resolved that the Council meeting be adjourned at 6:18pm. In favour 7. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
February 18, 2019
5:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Brian Roche
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

PROCEEDINGS

Moved P.Ryan/J.Cadigan: Resolved that the agenda of a regular meeting held on February 18, 2019 be adopted as tabled. In favour 6. Carried.

Moved D.Hickey/J.Cadigan: Resolved that the minutes of a council meeting held on January 28, 2019 be adopted as tabled. In favour 6. Carried.

BUSINESS ARISING - (NIL)

CORRESPONDENCE - (NIL)

APPLICATIONS - (NIL)

BILLS TO BE PAID – (NIL)

COMMITTEE REPORTS

(1) Administration and Finance re: Budget 2019. **Moved B.Roche/D.Hickey:** Resolved that Council approve a balanced budget for fiscal year 2019 as tabled in the amount of \$ 3,247,895 which includes no tax increases. In favour 6. Carried.

(2) Administration and Finance re: Tax Fee Schedule 2019. **Moved B.Roche/D.Hickey:** Resolved that Council approve the 2019 Tax Fee Schedule as tabled. In favour 6. Carried.

(3) Administration and Finance re: Low Income Property Tax Reduction 2019. **Moved B.Roche/D.Hickey:** Resolved that property owners with a total gross combined household income of \$ 30,000.00 or less may avail of the low income property tax reduction in the amount of 50%. Applicants must submit a copy of their 2018 Notice of Assessment from the Canada Revenue Agency Inc. along with the Town's Low Income Property Tax Reduction form. The deadline to apply is October 31, 2019. In favour 6. Carried.

(4) Administration and Finance re: Interest Rates 2019. **Moved B.Roche/D.Hickey:** Resolved that Council charge the bank's prime interest rate plus three percent on all overdue tax accounts after March 31, 2019. In favour 6. Carried.

(5) Administration and Finance re: Interest Free Payments 2019. **Moved B.Roche/D.Hickey:** Resolved that Council offer interest free payments to property owners who pay their account by October 31, 2019 with post-dated cheques or pre-authorized debt submitted to the town by March 31, 2019. In favour 6. Carried.

(6) Administration and Finance re: Tax Recovery Plan 2018. **Moved B.Roche/D.Hickey:** Resolved that Council approve the Tax Recovery Plan 2018 as tabled. In favour 6. Carried.

(7) Administration and Finance re: Human Resources February 12 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council adopt the report as tabled. In favour 6. Carried.

(8) Administration and Finance re: Finance Committee February 12 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council adopt the report as tabled with the one correction being removal of the word "not" from the following statement "payroll is not being completed by direct deposit" to now read "payroll is being completed by direct deposit." In favour 6. Carried.

(9) Administration and Finance Killick Coast Regional Games 2019 re: Athlete Registration Fee. **Moved B.Roche/D.Hickey:** Resolved that Council support a proposed ten dollar athlete registration fee for the 2019 Killick Coast Regional Games. In favour 6. Carried.

(10) Communications and Public Engagement re: Local Lookout. The committee chair will forward a draft of the social media strategy.

NEW BUSINESS

(11) Gas Tax Funding re: 2019. **Moved B.Roche/D.Hickey:** Resolved that Council apply for gas tax funding 2019 fiscal year for the following projects: (1) development of new municipal plan (2) condition assessment of recreation centre (Justina Centre) (3) recreation centre improvements (Justina Centre) (4) new hiking trail and parking lot for hikers (5) new road culvert improvements for flood mitigation on Red Cliff Road for a total amount of \$ 467671.00. In favour 6. Carried.

NOTICE OF MOTION

Moved J.Cadigan/D.Hickey: Resolved that the Council meeting be adjourned at 6:05pm. In favour 6. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
March 11, 2019
5:30 pm**

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

PROCEEDINGS

Moved J.Cadigan/P.Ryan: Resolved that the agenda of a regular meeting held on March 11, 2019 be adopted as plus two additions (1) Application from Rocky Hill Holdings, 28 Liam Drive re: Haul Fill and Storing Rock (2) James and Andrea Hickey, 586 Marine Drive re: Dwelling Extension. In favour 7. Carried.

Moved A.Politi/D.Hickey: Resolved that the minutes of a council meeting held on February 18, 2019 be adopted as tabled. In favour 7. Carried.

BUSINESS ARISING (NIL)

CORRESPONDENCE

(1) Letter from Dan Michielsen, Department of Municipal Affairs and Environment re: Motion to Approve. **Moved B.Power/A.Politi:** Resolved that Council accept the gas tax funding allocation of the ultimate recipient gas tax agreement for a total of \$ 526094.00 as outlined by the provincial government in their letter dated February 13, 2019. In favour 7. Carried.

(2) Letter from Lori Evoy, Department of Municipal Affairs and Environment re: 2019 Budget Submission. Information Only.

APPLICATIONS

(3) 5-7 Red Cliff Road re: Single Family Dwelling. **Moved D.Hickey/J.Cadigan:** Resolved that Council approve the application to construct a single family dwelling utilising Section 48 of the Town's Development Regulations, subject to Service Newfoundland and Labrador approval. In favour 7. Carried.

(4) 586 Marine Drive re: Dwelling Extension. **Moved D.Hickey/J.Cadigan:** Resolved that Council approve the application for a dwelling extension subject to compliance with all town development regulations. In favour 7. Carried.

(5) 28 Liam Drive re: Hauling and Storing of Crushed Rock. **Moved D.Hickey/P.Ryan:** Resolved that Pursuant to the Regulation 10, Discretionary Powers of Council, the application by Rocky Hill Holdings dated February 18, 2019 to place 40 loads of fill on the Nugent property is refused on the grounds that a development permit for the subdivision development of these lands has not been issued by Council and the placement of fill on these lands for development purposes is associated with the proposed subdivision of these land. The Committee notes that the lands have been rezoned for residential subdivision purposes but to date no subdivision development permit has been issued by Council for these lands. In accordance with Council policy, consideration of subdivision proposals has been put on hold until completion of the transportation and ground water studies and the adoption of the Municipal Plan and Development Regulations Review. In favour 7. Carried.

BILLS TO BE PAID (NIL)

COMMITTEE REPORTS

(6) Administration and Finance re: March 7 2019 Report. **Moved J.Cadigan/B.Roche:** Resolved that Council adopt the report as tabled. In favour 7. Carried.

(7) Proposed Street Naming Policy re: Adoption. **Moved D.Hickey/P.Ryan:** Resolved that Council adopt the Street Naming Policy as amended and advertise on the Town Website. In favour 7. Carried.

(8) City of St. John's re: Proposed St. John's Urban Region Regional Plan Amendment. **Moved D.Hickey/P.Ryan:** Resolved that Council inform the City of St. John's that the Town of Logy Bay-Middle Cove-Outer Cove has no concerns with the Proposed St. John's Urban Region Regional Plan Amendment. In favour 7. Carried.

(9) Land Surveying Services re: Limited Call for Bids Snow's Lane/Logy Bay Road Intersection. **Moved D.Hickey/J.Cadigan:** Resolved that Council approve the bid price of \$ 1600.00 (including HST) from M.R. Duffett for the title search and survey work for a possible land acquisition at the Logy Bay Road and Snow's Lane Intersection. In favour 7. Carried.

NEW BUSINESS (NIL)

NOTICE OF MOTION

(10) Councillor Bradley Power made a notice of motion to introduce a Healthy Eating Policy for the Town of Logy Bay-Middle Cove-Outer Cove for our recreation programs at a future Council meeting. Councillor Power will forward information relating to the aforementioned to all of Council for their review.

Moved J.Cadigan/A.Politi: Resolved that the Council meeting be adjourned at 6:42pm. In favour 7. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 1, 2019
5:30 pm**

IN ATTENDANCE

Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Paul Ryan

Adele Carruthers, Town Clerk/Manager
Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Mayor Bert Hickey
Councillor Brian Roche

PROCEEDINGS

Moved P.Ryan/B.Power: Resolved that the agenda of a regular meeting held on March 11, 2019 be adopted as tabled. In favour 5. Carried.

Moved P.Ryan/A.Politi: Resolved that the minutes of a council meeting held on February 18, 2019 be adopted as tabled. In favour 5. Carried.

BUSINESS ARISING (NIL)

CORRESPONDENCE

(1) Letter from Patrick Dunne, St. John's and District Labour Council re: Annual Wreath Laying. **Moved B.Power/D.Hickey:** Resolved that Councillor Politi attend the wreath laying ceremony and Council approves the purchase of a wreath for the event. In favour 5. Carried.

(2) Memo from Derek Simmons and David McCormack, Fire and Emergency Services re: Training School. **Moved B.Power/P.Ryan:** Resolved that council and/or staff may avail of the training offered at the school. In favour 5. Carried.

APPLICATIONS

Councillor Hickey left the chambers at 5:49pm

(3) 622-630 Marine Drive re: Single Family Dwelling. **Moved P.Ryan/B.Power:** Resolved that council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and recommendations outlined by the Town Planner. In favour 4. Carried.

Councillor Hickey returned to the chambers at 5:55pm

(4) 57-61 Marine Drive re: Single Family Dwelling. **Moved D.Hickey/P.Ryan:** Resolved that council approve the application for a single family dwelling subject to Service Newfoundland and Labrador approval and recommendations outlined by the Town Planner. In favour 5. Carried.

(5) 25 Waverly Place re: Art and Photographic Printing and Framing Shop Business. **Moved D.Hickey/P.Ryan:** Resolved that Council reject the application as per conditions outlined by the Town Planner. In favour 5. Carried.

BILLS TO BE PAID (NIL)

COMMITTEE REPORTS

(6) Administration and Finance re: March 27 2019 Report. **Moved D.Hickey/B.Power:** Resolved that Council approve the report as tabled. In favour 5. Carried.

(7) Administration and Finance re: Records and Retention Policy. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the policy as tabled with the noted changes located on the last page of this policy. In favour 5. Carried.

(8) Communications re: Social Media Policy. **Moved A.Politi/D.Hickey:** Resolved that Council approve the policy as tabled with the noted change to review the policy annually. In favour 5. Carried.

(9) Communications re: Employee and Council Social Media Policy. It was a decision of Council to refer the policy to a future Committee of the Whole Committee.

(10) Planning & Development re: Draft Traffic Regulations - Request to Prepare Order. **Moved D.Hickey/P.Ryan:** Resolved that Council recommends that pursuant to Section 189 of the Highway Traffic Act, the Town Council request the Minister of Transportation and Works to prepare a Ministerial Order to delegate to the Council of the Town of Logy Bay-Middle Cove-Outer Cove the power to make municipal traffic regulations. In favour 5. Carried.

(11) Public Works re: Washouts. Town staff will issue a social media warning regarding the dangerous road conditions located on Marine Drive.

NEW BUSINESS (NIL)

NOTICE OF MOTION

(12) Accessory Buildings re: Text Amendment to the Town of Logy Bay-Middle Cove-Outer Cove Development Regulations. Councillor Denis Hickey made a notice of motion that subject to the public notification process of the Development Regulations, the committee will, at a future meeting of Council, bring forward a motion to amend the text of the Accessory Building sections of the Town of Logy Bay-Middle Cove-Outer Cove Development Regulations. The purpose of the proposed amendment is to update and clarify the sections of the text relating to accessory buildings within the Development Regulations.

Moved B.Power/D.Hickey: Resolved that the Council meeting be adjourned at 6:51pm. In favour 5. Carried.

Adele Carruthers
Town Clerk/Manager

James Cadigan
Deputy Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
April 23, 2019
5:30 pm**

IN ATTENDANCE

Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Mayor Bert Hickey
Adele Carruthers, Town Clerk/Manager

PROCEEDINGS

Moved P.Ryan/B.Power: Resolved that the agenda of a regular meeting held on April 23, 2019 be adopted as tabled. In favour 6. Carried.

Moved B.Power/A.Politi: Resolved that the minutes of a council meeting held on April 1, 2019 be adopted as tabled. In favour 6. Carried.

BUSINESS ARISING (NIL)

CORRESPONDENCE

(1) Memo from Bernice Haley, CMHA-NL re: Proclamation Request. Deputy Mayor Cadigan proclaimed the week of May 6-12, 2019 as CMHA-NL Mental Health week.

(2) Letter from Bonnie Steele, Department of Municipal Affairs and Environment re: Capital Investment Plan Approval. **Moved B.Power/P.Ryan:** Resolved that Council accept \$ 133620.00 for the Gas Tax Funding Allocation for Project # 144-2019-6673. In favour 6. Carried.

(3) Memo from Ashley Smith, Fundamental Inc. re: Project Charter. **Moved B.Power/B.Roche:** Resolved that Council endorse the project charter for the FCM partnership as tabled. In favour 6. Carried.

APPLICATIONS

(4) 642 Marine Drive re: Yoga Business. **Moved D.Hickey/B.Power:** Resolved that Council reject the application for a home based yoga business for the following reasons: the location of the access to the property from Marine Drive is situated on a sharp curvature in the road making site access visibility difficult in accessing and egressing the site and for the travelling public along this portion of Marine Drive. It is the decision of the Council that the number of vehicles that will come to the site for this home based business at this difficult access location will be a safety concern with respect to the users of the site and the travelling public along Marine Drive. In favour 5. Councillor Politi Against. Carried.

(5) Stephen and Susan Griffin, 48 Big Meadow Drive re: Single Family Dwelling. **Moved B.Power/P.Ryan:** Resolved that Council approve the development application for 46 Big Meadow Drive under Section 10 Discretionary Powers of Council of the Town's General Regulations to allow for the development of the property to create a one-acre lot and subject to Service Newfoundland and Labrador approval and compliance with all other town regulations. In favour 6. Carried. **Moved B.Power/D.Hickey:** Resolved that the remaining land must have a concurrence with all those property owners for Council to proceed with the rezoning for the remaining land to meet the RLD zone. In favour 6. Carried.

BILLS TO BE PAID (NIL)

COMMITTEE REPORTS

(6) Administration and Finance re: April 23 2019 Report. **Moved P.Ryan/D.Hickey:** Resolved that Council approve the report with the deletion of six (a) Upgrade to the Phone System. In favour 6. Carried.

Councillor Roche left the chambers at 6:00pm

(7) Administration and Finance re: Human Resources Policy Manual. **Moved P.Ryan/D.Hickey:** Resolved that Council approve the adoption of the aforementioned policy as tabled. In favour 5. Carried.

Councillor Roche returned to the chambers at 6:05pm

(8) Planning and Development re: Completion of Water Ways, Waterbodies and Wetlands Assessment. **Moved P.Ryan/D.Hickey:** Resolved that Council approve CBCL Limited to proceed with the completion of the Waterbodies and Wetland Assessment at the quoted amount of \$ 66750.00 (plus HST) and \$ 8815.00 (plus HST). In favour 6. Carried.

(9) Planning and Development re: Open Space and Trail Study. **Moved D.Hickey/P.Ryan:** Resolved that Council approve with the proceeding with the preparation of the terms of reference for the open space and trail study and proceed with the basis of an open call for bids. In favour 6. Carried.

(10) Planning and Development re: Eagleview Oblique Aerial Photography. **Moved D.Hickey/B.Roche:** Resolved that Council approve the bid quote from Eagleview to undertake the work at a quote of \$ 9353.00 (plus HST). In favour 6. Carried.

(11) Planning and Development re: Proposed Traffic Regulations. Information Only.

(12) Jack Byrne Regional Sport and Entertainment Centre re: 2018 Financial Statements. Information Only.

NEW BUSINESS (NIL)

NOTICE OF MOTION

Moved B.Power/D.Hickey: Resolved that the Council meeting be adjourned at 6:51pm. In favour 6. Carried.

Cathy Follett
Finance Officer

James Cadigan
Deputy Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
May 13, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Clerk/Manager

REGRETS

Deputy Mayor James Cadigan
Councillor Bradley Power

(2) ADOPTION OF AGENDA/MINUTES

Moved D.Hickey/P.Ryan: Resolved that the agenda of a regular meeting held on May 13, 2019 be adopted as tabled. In favour 4. Carried.

Moved D.Hickey/A.Politi: Resolved that the minutes of a council meeting held on April 23, 2019 be adopted as tabled. In favour 4. Carried.

Councillor Roche arrived at 5:35pm

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE

(a) Letter from Shauna Field, Youth Ventures Regional Coordinator re: Youth Business.
Moved D.Hickey/A.Politi: Resolved that Council approve the waiving of the permit fees for any applications received and approved by the Town as part of the Youth Business Ventures program. In favour 5. Carried.

(b) Letter from Bonnie Steele, Department of Municipal Affairs and Environment re: Capital Investment Plan Approval.

(c) Letter from Skye Crawford, Association of Early Childhood Educators re: Proclamation Request. Mayor Hickey proclaimed the week of May 26, 2019 – June 1, 2019 as Provincial Early Childhood Educators Week.

(d) Jack Byrne Regional Sport & Entertainment Centre re: Agenda and Minutes. Information Only. Councillor Ryan will forward the proposed Vision and Mission to our Town Council for a final review prior to being forwarded to the other board member towns.

(e) Letter from Sheldon Greene and Craig Smith, St. John's Fire Fighters Association re: Conference Booklet and Package. Council has decided to not support the advertising in the conference booklet and package as tabled.

(5) APPLICATIONS

(a) 58 O'Rourke's Lane re: Single Family Dwelling. **Moved D.Hickey/A.Politi:** Resolved that Council approve the application for a single family dwelling subject to Regulation 10 (discretionary powers of council) of the development regulations that the development regulation for the residential development of the property for the purpose of constructing a single detached dwelling subject to: (1) Service Newfoundland and Labrador approval (2) Town Planner Recommendations (3) the development shall comply with all other standard municipal residential development policies and regulations of the town. In favour 5. Carried.

(b) 9 Jenny's Way re: Subdivision of Land and Single Family Dwelling. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the application for a single family dwelling subject to the following conditions: (1) Service Newfoundland and Labrador approval (2) Town Planner Recommendations (3) 5 % open space assessment fee if applicable (4) the development shall comply with all other standard municipal residential development policies and regulations of the town. In favour 5. Carried.

(c) 164-174 Lower Road re: Single Family Dwelling. **Moved D.Hickey/B.Roche:** Resolved that Council approve the application for a single family dwelling subject to the following conditions: (1) Service Newfoundland and Labrador approval (2) Town Planner Recommendations (3) the development shall comply with all other standard municipal residential development policies and regulations of the town. In favour 5. Carried.

(6) COMMITTEE REPORTS

(a) Administration and Finance re: May 13, 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council approve the report as tabled. In favour 5. Carried.

(b) Planning and Development re: Town of Portugal Cove-St. Phillip's Referral St. John's Urban Region Regional Plan Amendment 2018 Redesignate Three Areas of Land from RURAL to URBAN DEVELOPMENT. **Moved D.Hickey/P.Ryan:** Resolved that Council acknowledge receipt of the referral and advise that our Town has no comment to make on the regional plan amendment. In favour 5. Carried.

(c) Planning and Development re: Proposed Film Policy Public Notice. **Moved D.Hickey/A.Politi:** Resolved that the town proceed with a public notice of the draft film policy for public feedback prior to the draft policy coming forward to Council. In favour 5. Carried.

(d) Wetlands, Waterways and Waterbodies Study re: Update. Information Only.

(e) Public Works re: May 10, 2019 Report. **Moved P.Ryan/A.Politi:** Resolved that Council approve the report as tabled. In favour 5. Carried.

The Town Manager and Councillor Politi left the Council meeting at 6:45pm

(7) NEW/UNFINISHED BUSINESS

(8) ADJOURNMENT

Moved D.Hickey/B.Roche: Resolved that the Council meeting be adjourned at 6:53pm. In favour 4. Carried.

Adele Carruthers
Town Manager/Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 3, 2019**

(1) CALL TO ORDER: 5:00pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Clerk/Manager

REGRETS

Councillor Bradley Power

(2) ADOPTION OF AGENDA/MINUTES

Moved P.Ryan/D.Hickey: Resolved that the agenda of a regular meeting held on June 3, 2019 be adopted with the addition of an application for a detached garage located at 3 Red Rocks Drive and the time on the agenda modified from 5:30pm to 5:00pm. In favour 6. Carried.

Moved A.Politi/P.Ryan: Resolved that the minutes of a council meeting held on May 13, 2019 be adopted as tabled. In favour 6. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE

(a) Memo from the Town Planner re: Open Space Assessment Fee. It was a decision of Council to defer the memo to the Planning/Development Committee for a decision on the recreation fees and the number of lots in relation to a major or minor subdivision of land.

(5) APPLICATIONS

(a) 3 Red Rocks Drive re: Detached Garage. **Moved D.Hickey/J.Cadigan:** Resolved that Council approve the application for a garage as per the recommendation from the town planner. In favour 6. Carried.

(b) 57-61 Marine Drive re: Doorstep Grade Exemption. **Moved D.Hickey/J.Cadigan:** Resolved that Council approve the request for an exemption to condition # 3 of the development permit. In favour 6. Carried.

(c) 1-17 Waverley Place re: Single Family Dwellings – Two Lots. **Moved D.Hickey/P.Ryan:** Resolved that Council approve an application for two single family dwellings subject to the town planner recommendations, town development regulations and Service Newfoundland and Labrador approval. In favour 6. Carried.

(6) COMMITTEE REPORTS

(a) Administration and Finance May 29, 2019 Report. **Moved B.Roche/J.Cadigan:** Resolved that Council approve the report as tabled. In favour 6. Carried.

(b) Planning and Development re: East Coast Trail Association Memorandum of Understanding. **Moved D.Hickey/B.Roche:** Resolved that Council proceed with the signing of a Memorandum of Understanding with the East Coast Trail Association. In favour 6. Carried.

(c) Planning and Development re: Amendment Form Municipal Plan & Development Regulations Amendments & Rezoning. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the Amendment Form Municipal Plan & Development Regulations Amendments & Rezoning as tabled. In favour 6. Carried.

(d) Planning and Development re: Request to Rezone a Portion of Property to Develop a Residential Lot 12 Cobbler Crescent. **Moved D.Hickey/J.Cadigan:** Resolved that Council reject the application to rezone land which is consistent with Council's motion not to consider subdivision development applications and rezonings until such time as a community wide ground water and traffic study are completed and the Municipal Plan and Development Regulations Review is submitted to the Department of Municipal Affairs and Environment for Ministerial Registration and associated documents such as the Municipal Engineering Residential Subdivision Standards and Subdivision Agreements. In favour 6. Carried.

(e) Planning and Development re: Proposed Town of Logy Bay-Middle Cove-Outer Cove Traffic Regulations. **Moved D.Hickey/A.Politi:** Resolved that Council adopt the Town of Logy Bay-Middle Cove-Outer Cove Traffic Regulations as tabled. In favour 6. Carried.

(f) Planning and Development re: Municipal Statement of Recognition 100th Anniversary of the founding of The Canadian Institute of Planners. **Moved D.Hickey/P.Ryan:** Resolved that Council recognize the Centenary of the Canadian Institute of Planners and extend our good wishes to its members on that occasion and support their continued contributions to municipal land use planning in the future. In favour 6. Carried.

(g) Planning and Development re: Town of Logy Bay-Middle Cove-Outer Cove Open Space and Trail Study. **Moved D.Hickey/B.Roche:** Resolved that Council approve the Town of Logy Bay-Middle Cove-Outer Cove Open Space and Trail Study and the Town proceed with an open call for bids. In favour 6. Carried.

(h) Public Works re: East Coast Trail Maintenance. **Moved B.Roche/J.Cadigan:** Resolved that Council release \$ 5000.00 to the East Coast Trail Association as allocated in the budget for trail maintenance. In favour 6. Carried.

(7) NEW/UNFINISHED BUSINESS

(a) Gas Tax re: Motions Required. **Moved P.Ryan/J.Cadigan:** Resolved that Council request that the approved amount for project number 144-2009-2785 (road upgrade) be reduced by \$ 128.56, to reflect the actual amount spent to \$ 231079.00. In favour 6. Carried. **Moved P.Ryan/A.Politi:** Resolved that Council request that the approved amount for project number 144-2011-1467 (water study) be reduced by \$ 6204.50, to reflect the actual amount spent to \$ 136797.00. In favour 6. Carried.

Councillor Roche left the meeting at 6:23pm

(8) NOTICE OF MOTION

Councillor Hickey gave notice that, subject to the public notification process of the Development Regulations, Council will, at a future meeting of Council, bring forward a motion to amend the text of the Town of Logy Bay-Middle Cove-Outer Cove Development Regulations as follows:

In Schedule A Definitions, add the following definition:

GROSS FLOOR AREA means the total floor area of all floors in a building on the lot including basements and mezzanines but excluding any porches, verandas, sunrooms (unless habitable in all seasons of the year), mechanical penthouse, any floor areas used exclusively for parking area, or Amenity Space.

In Schedule C, Use Zone Tables, where reference is made to the conditions respecting Subsidiary Apartments, delete the clause:

The floor area of the subsidiary apartment shall not exceed fifty percent (50%) of the total floor area of the self-contained dwelling, or eighty (80) square meters, whichever is less;

and replace the clause with the following;

The floor area of the subsidiary apartment shall not exceed twenty five percent (25%) of the Gross Floor Area of the dwelling in which it is located, or eighty (80) square meters, whichever is less.

The purpose of the proposed amendment is to clarify the maximum size of the subsidiary apartment permitted in relation to the dwelling in which it is located.

(8) ADJOURNMENT

Moved J.Cadigan/D.Hickey: Resolved that the Council meeting be adjourned at 6:28pm. In favour 5. Carried.

Adele Carruthers
Town Manager/Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
June 25, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Clerk/Manager

REGRETS

(2) ADOPTION OF AGENDA/MINUTES

Moved J.Cadigan/P.Ryan: Resolved that the agenda of a regular meeting held on June 25, 2019 be adopted with the addition two items (1) Adoption of 2018 Financial Statements and (2) Gas Tax Annual Report. In favour 7. Carried.

The East Coast Trail Association members Randy Murphy and Madeleine Florent were present and accepted a cheque and also signed a memorandum of understanding with the Town.

Moved J.Cadigan/A.Politi: Resolved that the minutes of a council meeting held on June 3, 2019 be adopted as tabled. In favour 7. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE

- (a) Memorandum of Understanding re: East Coast Trail Association. Information Only.
- (b) Letter from Bonnie Steele, Department of Municipal Affairs and Environment re: Capital Investment Plan Approval. Information Only.

- (c) Letter from Dan Michielsen, Department of Municipal Affairs and Environment re: Ultimate Recipient Gas Tax Agreement. **Moved B.Roche/D.Hickey:** Resolved that The Town of Logy Bay-Middle Cove-Outer Cove accept funding under the Ultimate Gas Tax Amendment for the years 2019-2024 in the amount of \$632,166 as outlined in the letter dated June 7, 2019 from Dan Michielsen, Department of Municipal Affairs and Environment of the Government of Newfoundland and Labrador. In favour 7. Carried.

(5) **APPLICATIONS** (NIL)

(6) **COMMITTEE REPORTS**

- (a) Finance & Administration re: June 25 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council approve the report as tabled. In favour 7. Carried.
- (b) Finance & Administration re: Festival Bank Account Closure. **Moved B.Roche/A.Politi:** Resolved that Council approve the closure of the festival bank account at Scotiabank and that the balance of funds be transferred to the town's Scotiabank's general fund bank account. In favour 7. Carried.
- (c) Finance & Administration re: 2018 Financial Statements. **Moved B.Roche/D.Hickey:** Resolved that Council accept the audited 2018 Financial Statements as tabled. In favour 7. Carried.
- (d) Finance & Administration re: Gas Tax. **Moved B.Roche/D.Hickey:** Resolved that Council accept the 2018 Annual Gas Tax Expenditure Report as tabled. In favour 7. Carried.
- (e) Planning and Development re: Adoption of Filming Policies and Procedures. **Moved D.Hickey/A.Politi:** Resolved that Council adopt the filming and policies and procedures policy including, approval of the application form as tabled. In favour 7. Carried.
- (f) Planning and Development re: Limited Call for Bids Land Appraisal Services Snow's Lane /Logy Bay Road Intersection. **Moved D.Hickey/P.Ryan:** Resolved that Council recommends the land appraisal work for Snow's Lane/Logy Bay Road Intersection project be awarded to the lowest bidder, the Altus Group at \$ 5577.50 inclusive of HST. In favour 7. Carried.
- (g) Planning and Development re: Amendment to the Condition Relating to the Maximum Size of Subsidiary Apartment within a Single Family Dwelling. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the amendment to the condition relating to the maximum size of subsidiary apartment within a Single Family Dwelling. In favour 7. Carried.

- (h) Public Works re: Limited Call for Bids Middle Cove Beach and Outer Cove Beach Summer Beach Security. **Moved P.Ryan/J.Cadigan:** Resolved that Council accept the low bidder, Scarlet Security for Middle Cove Beach and Outer Cove Beach Summer Beach Security as outlined in the letter from the Town Manager dated June 21, 2019. In favour 7. Carried.
- (i) Public Works re: Limited Call for Bids Portable Toilet Cleaning Middle Cove Beach. **Moved P.Ryan/D.Hickey:** Resolved that Council accept the low bidder, D & S Vacuum Truck Services for Portable Toilet Cleaning Middle Cove Beach as outlined in the letter from the Town Manager dated June 21, 2019. In favour 7. Carried.
- (j) Public Works re: Traffic Calming Measures Speed Cushions Quote. **Moved P.Ryan/A.Politi:** Resolved that Council accept the sole bid from C.W. Parsons Ltd. for a total of \$ 12261.84 for the supply and installation of twelve speed cushions located on specific roads within the Town as outlined in the letter from the Town Engineer dated June 21, 2019. In favour 7. Carried.
- (k) Public Works re: Municipal Parking Lot Cobbler Crescent Quote. **Moved P.Ryan/J.Cadigan:** Resolved that Council accept the low bidder, Modern Paving Ltd. for the development of a Municipal Parking Lot on Cobbler Crescent for a total of \$ 53360.00 inclusive of HST as outlined in the letter from the Town Engineer dated June 21, 2019. In favour 7. Carried.
- (l) Festival of Friends re: Admission Fees and Alcohol Pricing. **Moved J.Cadigan/A.Politi:** Resolved that Council approve the admission fees and alcohol pricing for the 2019 Festival of Friends as tabled. In favour 7. Carried.

(7) NEW/UNFINISHED BUSINESS

- (a) Planning and Development re: Assessment Fees. **Moved P.Ryan/J.Cadigan:** Resolved that a minor subdivision is defined as up to four lots on an existing public road with a recreation fee of \$ 1000.00 per lot, while a major subdivision is defined as five or more lots on an existing road, extension to an existing road or a new road construction regardless of number of lots with a recreation fee of \$ 1000.00 per lot plus 10 % open space raw land value. In favour 7. Carried.

(b) Planning and Development re: Assessment Fees Paid. **Moved**

P.Ryan/J.Cadigan: Resolved that Council reimburse the two applicants who were previously assessed a five percent open space assessment fee, to be credited or reimbursed which reside on a publicly maintained road. These two applicants will not be charged the \$ 1000.00 recreation fee. In addition, the other applicant who was waiting on the assessment decision will not pay the fee as well. In favour 7. Carried.

(8) NOTICE OF MOTION (NIL)

(9) ADJOURNMENT

Moved D.Hickey/P.Ryan: Resolved that the Council meeting be adjourned at 6:45pm. In favour 7. Carried.

Adele Carruthers
Town Manager/Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
July 16, 2019**

(1) CALL TO ORDER: 5:33pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Clerk/Manager

REGRETS

Councillor Bradley Power

(2) ADOPTION OF AGENDA/MINUTES

Moved J.Cadigan/P.Ryan: Resolved that the agenda of a regular meeting held on July 16, 2019 be adopted with the addition of one item (1) 544 Marine Drive – Detached Garage. In favour 6. Carried.

Moved J.Cadigan/D.Hickey: Resolved that the minutes of a council meeting held on June 25, 2019 be adopted as tabled. In favour 6. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE

(a) Privileged Meeting of Council Minutes June 25, 2018 re: Administrative Support Position. **Moved D.Hickey/J.Cadigan:** Resolved that the minutes of the privileged meeting be adopted as tabled. In favour 6. Carried.

- (b) 8 Klondyke Road re: Donation Request. **Moved J.Cadigan/B.Roche:** Resolved that Council approve a donation request of \$ 50.00 to a resident of 8 Klondyke Road who is participating as a member of U14 Girls Provincial Fastpitch Softball Team in Montreal Quebec during the week of August 7-11, 2019. In favour 6. Carried.

(5) APPLICATIONS

- (a) 13 Nageira Crescent re: Variance Request Accessory Structures on Lot. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the variance of 6.84m² for a total floor area of all accessory structures of 96.84m² of the lot and approval of a 3.66m x 3.66m shed subject to the Town's development regulations. In favour 6. Carried.

Mayor Hickey left the chambers at 5:49pm and Deputy Mayor Cadigan assumed the chair

- (b) 546-554 Marine Drive re: Detached Garage. **Moved J.Cadigan/B.Roche:** Resolved that Council approve the detached garage subject to receiving no objections to the location of the accessory building by the deadline, that Council use its discretion pursuant to Regulation 10 of the Development Regulations and approve the proposed location of the accessory building in the front yard of the property as per the setbacks outlined in the development application. In favour 5. Carried.

Mayor Hickey returned to the chambers at 5:56pm and reassumed the chair

(6) COMMITTEE REPORTS

- (a) Administration and Finance July 16 2019 Administration and Finance Report. **Moved B.Roche/J.Cadigan:** Resolved that Council approve the Administration and Finance Report dated July 16, 2019 as tabled. In favour 6. Carried.
- (b) Planning and Development re: East Coast Trail Connecting Path - Permission Received to Construct from Department of Fisheries and Land Resources. **Moved D.Hickey/P.Ryan:** Resolved that Council approve the release of the budgeted \$ 15300.00 for the East Coast Trail development connecting path within the Crown Land Road Reserve, to connect to the new parking area off Cobbler Crescent. In favour 6. Carried.
- (c) Planning and Development re: MUN Relinquishing of Land and Reverting back to Crown Land 130 Marine Lab Road.
- (d) Public Works re: 11 Cobbler Crescent re: Development of New Surveys. **Moved P.Ryan/J.Cadigan:** Resolved that Council approve the development of two new surveys required to resolve the land issue at a cost of \$ 1000.00 + HST and a note be placed on the file indicating the Town's acceptance of the smaller lot area as an approved lot. In favour 6. Carried.

- (e) Public Works re: Barnes Road Culvert near Lower Road Replacement. **Moved P.Ryan/A.Politi:** Resolved that the Town apply for funding from the Gas Tax program to replace the Barnes Road Culvert located near Lower Road in the amount of \$ 50000.00 (HST included). In favour 6. Carried.
- (f) Public Works re: Tender Opening for Red Cliff Road: Culverting and Ditching. **Moved P.Ryan/D.Hickey:** Resolved that Council approve the awarding of the Culverting and Ditching on Red Cliff Road to Dexter Construction (lowest bidder) in the amount of \$ 41147.00. In favour 6. Carried.
- (g) Public Works re: Request for Proposal: Snow Clearing and Ice Control. **Moved P.Ryan/D.Hickey:** Resolved that Council award the 2019-2020 Snow Clearing Contract to JAT Excavating for a lump sum price of \$ 360000.00 (HST extra). In favour 5. Councillor Roche Against. Carried.
- (h) Public Works re: Landscape Trailer – Specs and Cost Estimate. **Moved P.Ryan/A.Politi:** Resolved that Council approve the purchase of a trailer from Atlantic Trailer in the amount of \$ 5799.00 (plus HST). In favour 6. Carried.
- (i) Public Works re: Lawn Tractor. **Moved P.Ryan/B.Roche:** Resolved that Council approve the purchase of a lawn tractor in the amount of \$ 3449.99 (including HST) from Scope Industrial who were the lowest bidder. In favour 6. Carried.
- (j) Safety and Emergency Planning re: Safety Messages. **Moved A.Politi/J.Cadigan:** Resolved that Council approve WaterWerks Agency (low bidder) to develop ten safety messages to be placed on signage to be located throughout the Town at a cost of \$ 2000.00 plus HST. In favour 6. Carried.

(7) NEW/UNFINISHED BUSINESS (NIL)

(8) NOTICE OF MOTION (NIL)

(9) ADJOURNMENT

Moved J.Cadigan/A.Politi: Resolved that the Council meeting be adjourned at 7:10pm. In favour 6. Carried.

Adele Carruthers
Town Manager/Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 5, 2019**

(1) CALL TO ORDER: 5:33pm

IN ATTENDANCE

Mayor Bert Hickey
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk
Adele Carruthers, Town Clerk/Manager

REGRETS

Deputy Mayor James Cadigan
Councillor Bradley Power

(2) ADOPTION OF AGENDA/MINUTES

Moved D.Hickey/A.Politi: Resolved that the agenda of a regular meeting held on August 5, 2019 be adopted as tabled. In favour 5. Carried.

Moved P.Ryan/A.Politi: Resolved that the minutes of a council meeting held on July 16, 2019 be adopted as tabled. In favour 5. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(5) APPLICATIONS

- (a) 7 Ashkay Drive re: Hockey Rink. **Moved D.Hickey/A.Politi:** Resolved that Council reject the application, pursuant to Regulation 10 - Discretionary Powers of Council of the Development Regulations for the following reasons: (1) the size and the scale of activities at the rink are not deemed by the Council to be in keeping with a customary expected residential accessory use (2) the year-round activities at the rink could create nuisance to surrounding residents (3) the rink boards may cause further nuisance (noise) resulting from balls/and or pucks impacting the wall (4) the decision would establish a precedent for permanent hockey rinks on residential lots throughout the Town. The Town is reviewing the accessory uses of the Town's Development Regulations as part of the ongoing Town Plan Review process. In favour 5. Carried.
- (b) 7 Ashkay Drive re: Concrete Pad. (1) Council decided to defer the decision on the application pending a determination of the appropriate scale of the accessory use on a residential lot which is customarily expected to occur. (2) As part of the ongoing Town Plan Review, Council will be seeking public input on this matter.

(6) COMMITTEE REPORTS

- (a) Administration and Finance re: July 16 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council adopt the report as tabled. In favour 5. Carried.

(7) NEW/UNFINISHED BUSINESS (NIL)

(8) NOTICE OF MOTION (NIL)

(9) ADJOURNMENT

Moved D.Hickey/A.Politi: Resolved that the Council meeting be adjourned at 6:50pm. In favour 5. Carried.

Adele Carruthers
Town Manager/Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
August 26, 2019**

(1) CALL TO ORDER: 5:32pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Bradley Power

Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Brian Roche
Councillor Paul Ryan
Cathy Follett, Finance Officer
Adele Carruthers, Town Clerk/Manager

(2) ADOPTION OF AGENDA/MINUTES

Moved J.Cadigan/A.Politi: Resolved that the agenda of a regular meeting held on August 26, 2019 be adopted with the addition of (1) Proposed Public Feedback Process – Transportation Study – Harbourside Transportation (2) Proposed Public Feedback Process – Groundwater Flow Modelling Study – Stantec Consulting. In favour 5. Carried.

Moved D.Hickey/A.Politi: Resolved that the minutes of a council meeting held on July 16, 2019 be adopted as tabled. In favour 5. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(5) APPLICATIONS (NIL)

(6) COMMITTEE REPORTS

(a) Administration and Finance re: August 26 2019 Report. **Moved**

D.Hickey/J.Cadigan: Resolved that Council adopt the report as tabled. In favour 5. Carried.

(b) Planning and Development re: Proposed Public Feedback Process –

Transportation Study – Harbourside Consulting. **Moved D.Hickey/J.Cadigan:**

Resolved that Council recommends the following process with respect to public consultation and feedback: **(1)** Post the main part of the draft report (exclude tables in the appendix) on the Town's website for the information of the public and request email feedback. Tentative date of posting is September 3, 2019; **(2)** The Town host a specific meeting with the property owners, developers and Harbourside Transportation Consultants in the area of the proposed spine road between the Pine Line and Logy Bay Road. At the meeting, the consultant to make a presentation on the proposed road and provide an opportunity for feedback, question and answers. Notes will be taken at the meeting and participants will be requested to provide written feedback after the meeting. Tentative date of meeting is September 23, 2019; **(3)** The Town host a Public Information meeting and feedback session whereby Harbourside Transportation Consultants make a presentation on the Roundabout proposal and then meet with individuals who wish to meet. Feedback sheets will be available for public feedback Tentative date of meeting is September 24, 2019; **(4)** The Town host a Public Information meeting and feedback session whereby Harbourside Transportation Consultants make a presentation on the draft report and then meet with individuals who wish to meet and further discuss the report. Feedback sheets will be available for public feedback. Tentative date of meeting is September 25, 2019; and, **(5)** the results and feedback from the public consultation process be reviewed by Council to determine how they wish to proceed with the recommendations in the report. In favour 5. Carried.

(c) Planning and Development re: Proposed Public Feedback Process –

Groundwater Flow Modelling Study – Stantec Consulting. **Moved**

D.Hickey/J.Cadigan: Resolved that Council recommends the following process with respect to public consultation and feedback: **(1)** An amount up to \$3,040.00 plus HST (\$3,490.00) be approved based on the proposed public consultation and feedback process; **(2)** Post the report on the Town's Website for the information of the public on Tuesday August 6, 2019 and request email questions and feedback to the report by Friday August 30, 2019; **(3)** Place a public notice in the Telegram on Saturday August 10, 2019 and the North East Avalon Times on August 12, 2019; **(4)** Hold the public open house with the consultants present on Thursday, September 5, 2019 at the Town Hall from 4:30 – 6:30 pm. In favour 5. Carried.

(d) Public Works re: Asphalt Patching 2019. **Moved B.Power/J.Cadigan:** Resolved that Council approve the Asphalt Patching 2019 project awarded to CW Parsons Ltd. in the amount of \$ 44110.55 (HST included). In favour 5. Carried.

(e) Public Works re: Engineering Services Barnes Road Culvert Upgrading. It was a decision of Council to defer the approval for the culvert upgrading until engineering services is clarified.

(7) **NEW/UNFINISHED BUSINESS** (NIL)

(8) **NOTICE OF MOTION** (NIL)

(9) **ADJOURNMENT**

Moved B.Power/J.Cadigan: Resolved that the Council meeting be adjourned at 6:32pm. In favour 5. Carried.

Wayne Langille
Administrative Support Clerk

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
September 16, 2019**

(1) CALL TO ORDER: 5:33pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan (arrived 6:35pm)
Councillor Dennis Hickey
Councillor Ashley Politi
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Adele Carruthers, Town Clerk/Manager
Wayne Langille, Administrative Support Clerk

REGRETS

Councillor Bradley Power

(2) ADOPTION OF AGENDA/MINUTES

Ed Roche attended the meeting at 5:45pm to donate an original painting of Outer Cove in the early days

Moved P.Ryan/D.Hickey: Resolved that the agenda of a regular meeting held on September 16, 2019 be adopted as tabled. In favour 5. Carried.

Moved A.Politi/D.Hickey: Resolved that the minutes of a council meeting held on August 26, 2019 be adopted as tabled. In favour 5. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(a) Proclamation re: Fire Prevention Week. Mayor Hickey proclaimed the week of October 6 – 12, 2019 as Fire Prevention Week. Inspector John Stamp and Deputy Chief Robert Fowler, St. John's Regional Fire Department as well as will attend regarding the signing of the proclamation for Fire Prevention Week - 5:30pm

- (b) Proclamation re: Sexual Violence Awareness Week. Mayor Hickey proclaimed the week of September 16 – 20, 2019 as Sexual Violence Awareness Week.
- (c) Memo from Municipalities Newfoundland and Labrador re: Mental Health Task Force. The Town Manager as well as Councillor Politi will represent the Town on this task force.
- (d) Letter from Mike Summers, Royal Newfoundland Constabulary Association re: 28th Annual Guide. Information Only.
- (e) Letter from Craig Smith, St. John's Fire Fighters Association re: Fire Prevention Guide. Information Only.
- (f) Royal Newfoundland Constabulary re: Traffic Enforcement Proposal. **Moved A.Politi/B.Roche:** Resolved that Council support the joint initiative between the 11 municipalities located in the North East Avalon to purchase the 4 RNC vehicles to be utilized for North East Avalon traffic enforcement during a 6 year period as outlined in the RNC proposal tabled herein for an upfront total lump sum cost of \$ 5000.00 for Logy Bay-Middle Cove-Outer Cove (based on area and population) with the understanding and requirement of Provincial Government approval, adoption of an MOU and establishment of a Traffic Committee. In favour 5. Carried.
- (g) Letter from Nigel Black, Professional Municipal Administrators re: Fall Training Forum. Information Only.

(5) APPLICATIONS (NIL)

- (a) 7 Ashkay Drive re: Concrete Pad. **Moved D.Hickey/P.Ryan:** Resolved that Council reject the application for a concrete pad as it is contrary to the Logy Bay-Middle Cove-Outer Cove Municipal Plan and Development Regulations. Whereas the subdivision that was approved by Council off Snow's Lane is in an area zoned Agriculture; Council determined, as per Regulation 87 (3), that the standards and conditions that shall apply to the Agriculture Zone are those set out in the Residential Low Density (RLD) Use Zone Table of Schedule C. The application for a 260 sq. meter accessory structure is contrary to Condition 8 of the RLD Use Zone Table, which states that all accessory buildings on a lot shall have a combined maximum lot coverage not exceeding 7 %, up to a maximum floor area of 90 square meters, whichever is less. In favour 5. Carried.
- (b) 1-7 Barnes Road re: Single Family Dwelling. **Moved D.Hickey/B.Roche:** Resolved that Council approve the application for a single family dwelling in accordance with Development Regulation 45 (2) Livestock Structures and Uses and, the provisions of Condition 4 of Schedule C: Agriculture Use Zone. The applicant is required to comply with the site development standards outlined in the table for development in the Agriculture Use Zone. In favour 5. Carried.

(c) 123-127 Pine Line re: Single Family Dwelling. **Moved D.Hickey/P.Ryan:** Resolved that Council reject the application as the development is contrary to the Development Regulation with respect to zoning and development standards, pursuant to regulation 10. The proposed building lot is located in three zones: Residential Low Density (RLD); Open Space/Conservation (OS/C); and, Residential Subdivision Area (RSA). The proposed development is unable to meet the building line setbacks for the RLD zone. The OS/C and RSA Zones do not permit a single dwelling. In addition, the building lot is situated near a significant waterbody (Soldiers Brook) and may be subject to flooding. Land use policies restrict development in flood risk areas for the purposes of public safety and environmental conservation. In favour 5. Carried.

Deputy Mayor Cadigan arrived at the meeting at 6:35pm

Councillor Politi and Councillor Roche left the chambers at 6:36pm

(d) 386-388A Marine Drive re: Single Family Dwelling. **Moved D.Hickey/P.Ryan:** Resolved that pursuant to Section 4.3.5 of the Municipal Plan and Regulation 47 of the Development Regulation, the Town reject the application for the following reasons: (1) all development must front on a publicly maintained street, unless otherwise specified in this plan. The adjacent access is not a public road. (2) The 6 metre frontage onto Marine Drive is insufficient lot frontage to meet the minimum standard of 45 metre setback of the RLD use zone. In favour 4. Carried.

Councillor Politi and Councillor Roche returned to the chambers at 6:40pm

(6) COMMITTEE REPORTS

(a) Administration and Finance re: September 16 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council approve the report as tabled. In favour 6. Carried.

(b) Planning and Development re: Appeal – Gerard Tobin Proposed Parking Lot on Municipal Property. **Moved D.Hickey/A.Politi:** Resolved that Council advise the Eastern Newfoundland Regional Appeals Board that it is Council's position that the construction of a parking lot on municipal owned land is not appealable to the Appeal's Board and send a letter to the Appeal Board and the appellant outlining Council's position and its rationale for this position, and construction recommence on the parking lot. In favour 6. Carried.

(c) Public Works re: Engineering Services Barnes Road Culvert Upgrading. **Moved P.Ryan/J.Cadigan:** Resolved that Council approve the expenditure for Engineering Services to Pinnacle Engineering (2018) Limited at a cost of \$ 16554.25 (HST included). In favour 6. Carried.

(d) Public Works re: 2020-2021 Municipal Capital Works re: Application. **Moved P.Ryan/J.Cadigan:** Resolved that Council apply for the following projects under the category Roads and other funding requests in the following order of priority: (1) Cadigan's Road and O'Brien Place Stream Crossing Upgrades \$ 847000.00 and (2) Stick Pond Brook Retaining Wall and Stream Crossing \$ 941000.00 . Council will utilize a bank loan for the Town portion if the funding is approved. In favour 6. Carried.

(7) **NEW/UNFINISHED BUSINESS**

(a) Municipalities Newfoundland and Labrador re: Federal Waste Water Regulations - Letter of Support. Council will draft a letter of support to Municipalities Newfoundland and Labrador supporting their position to the local MP's on the Federal Waste Water Regulations.

(8) **NOTICE OF MOTION** (NIL)

(9) **ADJOURNMENT**

Moved J.Cadigan/D.Hickey: Resolved that the Council meeting be adjourned at 7:15pm. In favour 6. Carried.

Adele Carruthers
Town Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 7, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan (arrived 5:57pm)
Councillor Denis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Adele Carruthers, Town Clerk/Manager
Wayne Langille, Administrative Support Clerk

REGRETS

(2) ADOPTION OF AGENDA/MINUTES

Anna Edwards and Christopher Edwards attended the meeting and were presented cheques from Ms. Heather Bonia as recipients of the 2019 Ray Bonia Memorial Scholarship Awards. Ms. Edwards received the first place and Mr. Edwards received second place.

Moved A.Politi/B.Power: Resolved that the agenda of a regular meeting held on October 7, 2019 be adopted as tabled. In favour 6. Carried.

Moved A.Politi/D.Hickey: Resolved that the minutes of a council meeting held on September 16, 2019 be adopted as tabled. In favour 6. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(5) **APPLICATIONS**

(a) 2 Skip's Place re: Hockey Rink/Basketball Court on Concrete Pad. **Moved D.Hickey/P.Ryan:** Resolved that Council reject the application to install a 260 m2 concrete pad (hockey rink/basketball court) as the application is contrary to the Logy Bay Middle Cove Outer Cove Municipal Plan and Development Regulations as follows: (1) the proposed hockey rink (concrete pad) is considered as an accessory structure to the principle use of the property; therefore, the standards and conditions for accessory buildings apply; (2) the maximum size of an accessory use in the Agriculture Zone is limited in size to 90 m2 or a combined maximum lot coverage of 7 %, whichever is less; (3) the application proposes to install a (hockey rink/basketball court) as an accessory structure that is larger than the Agriculture Zone allows. In favour 6. Carried.

Deputy Mayor Cadigan attended the meeting at 5:57pm

(6) **COMMITTEE REPORTS**

(a) Administration and Finance re: October 7 2019 Report. **Moved B.Roche/D.Hickey:** Resolved that Council approve the report as tabled, noting that Council is excited, once again, to partner with the Kids Eat Smart Foundation to give a child breakfast for an entire school year. In favour 7. Carried.

(b) Planning and Development re: Silverhead Way Subdivision Acceptance of Stage One Works. **Moved D.Hickey/J.Cadigan:** Resolved that Council accept Stage One Works subject to the following conditions: (1) acceptance of the subdivision development amended agreement (2) acceptance of stage one works subject to deficiencies addressed to the satisfaction of the town (3) acceptance of the following land transfers from the developer to the town including street right-of-way, lot # 15 a building lot acquired under greenspace requirements, lot # 18 an open space area at the rear of lots 14, 15 & 16, lot # 19 an open space area along the East Coast Trail, drainage easement between lots 5 & 6. (4) acceptance of lots 2, 5 & 6 as being below the grade of the road which is not in accordance with standard lot grading plans. In favour 7. Carried.

(c) Planning and Development re: Silverhead Way Subdivision Lot 5 and Lot 6 Driveway Access. **Moved D.Hickey/J.Cadigan:** Resolved that Council accepts lot 5 and lot 6 driveway access with a note on the civic file for each lot that the purchaser of each lot would be responsible for the cost and construction of their driveway access along the guiderail. In favour 7. Carried.

(d) Public Works re: Mid-Year Line Repainting and Speed Hump Enhancement. **Moved P.Ryan/B.Power:** Resolved that Council approve the Mid-Year Line Repainting and Speed Hump Enhancement contract to Clean Sweep Property Maintenance Inc. for a cost of \$ 7000.00 plus HST. In favour 7. Carried.

(e) Public Works re: 2019 Shouldering and Ditching – Limited Call for Bids. **Moved P.Ryan/B.Power:** Resolved that Council award the contract for 2019 Shouldering and Ditching to JAT Excavating Inc. in the amount of \$ 41610.35 (HST Included). In favour 7. Carried.

(f) Public Works re: Justina Centre Building Condition Report. **Moved P.Ryan/J.Cadigan:** Resolved that Council award the contract to Gibbons & Snow Architects in the amount of \$ 15000.00 plus HST. In favour 7. Carried.

(7) **NEW/UNFINISHED BUSINESS**

(8) **NOTICE OF MOTION** (NIL)

(9) **ADJOURNMENT**

Moved J.Cadigan/B.Power: Resolved that the Council meeting be adjourned at 6:28pm. In favour 7. Carried.

Adele Carruthers
Town Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
October 28, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Denis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Adele Carruthers, Town Clerk/Manager
Wayne Langille, Administrative Support Clerk

REGRETS

(2) ADOPTION OF AGENDA/MINUTES

Moved J.Cadigan/A.Politi: Resolved that the agenda of a regular meeting held on October 28, 2019 be adopted as tabled. In favour 7. Carried.

Moved P.Ryan/D.Hickey: Resolved that the minutes of a council meeting held on October 7, 2019 be adopted as tabled. In favour 7. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(5) APPLICATIONS

(a) 571 Logy Bay Road re: Accessory Building – Detached Garage. **Moved D.Hickey/B.Roche:** Resolved that Council approve the application for a detached garage utilising a variance of ten percent on the size of the structure being 97m² and subject to all other conditions of accessory structures in an RLD zone. In favour 7. Carried.

(b) 547 Logy Bay Road re: Indoor Riding Arena. **Moved D.Hickey/B.Power:** Resolved that Council conditionally approve the application for a prefabricated indoor riding arena in accordance with the Municipal Plan and Development Regulations, specifically Schedule C: Agriculture Use Zone Table; with the following conditions: (1) submission of a current property survey showing the location of the proposed horse arena and its distance from the property boundaries and the adjacent water body; (2) the number of horses to use the arena at any given time is to be limited to five or less horses. In favour 7. Carried.

(6) ORDERS

(a) 5 McDonald's Road re: Single Family Dwelling. **Moved D.Hickey/A.Politi:** Resolved that Council confirm the order issued to the property located at 5 McDonald's Road dated October 16, 2019 as tabled. In favour 7. Carried.

(7) COMMITTEE REPORTS

(a) Administration and Finance re: Committee Report. **Moved D.Hickey/J.Cadigan:** Resolved that Council adopt the report as tabled. In favour 7. Carried.

(b) Public Works re: Radar Speed Signs with SLOW DOWN Message. **Moved P.Ryan/B.Roche:** Resolved that Council approve the return of two speed signs and the purchase of new updated SLOW DOWN message signs for a total cost difference of \$ 2556.00. In favour 7. Carried.

(8) NEW/UNFINISHED BUSINESS

(a) Justina Centre re: Refrigerator. **Moved B.Power/B.Roche:** Resolved that Council purchase a model ESN 28 Habco cooler from Whitten Agencies for a total cost of \$ 3459.00 (HST Included). In favour 7. Carried.

(b) MNL Donation re: Avalon Eastern Night. **Moved B.Roche/P.Ryan:** Resolved that Council approve a \$ 500.00 donation to Municipalities Newfoundland and Labrador Annual Conference "Avalon Eastern Night". In favour 7. Carried.

(9) NOTICE OF MOTION (NIL)

(10) ADJOURNMENT

Moved B.Power/P.Ryan: Resolved that the Council meeting be adjourned at 6:40pm. In favour 7. Carried.

Adele Carruthers
Town Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
November 18, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Deputy Mayor James Cadigan
Councillor Denis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Brian Roche
Councillor Paul Ryan

Cathy Follett, Finance Officer
Adele Carruthers, Town Clerk/Manager
Wayne Langille, Administrative Support Clerk

REGRETS

(2) ADOPTION OF AGENDA/MINUTES

Moved P.Ryan/J.Cadigan: Resolved that the agenda of a regular meeting held on November 18, 2019 be adopted as tabled. In favour 7. Carried.

Moved J.Cadigan/A.Politi: Resolved that the minutes of a council meeting held on October 28, 2019 be adopted as tabled. In favour 7. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE

(a) Community Events and Recreation re: Healthy Eating Policy. **Moved B.Power/J.Cadigan:** Resolved that Council approve the policy as tabled and have it shared on our social media. In favour 7. Carried.

(5) APPLICATIONS

(a) 40-56 Clovelly Lane re: Remove Vegetation and Backfill Parcel of Land. **Moved D.Hickey/P.Ryan:** Resolved that Council reject the application to remove vegetation and backfill a parcel of land for the following reasons: (1) the proposal is contrary to the agricultural zone permitted and discretionary use classes; (2) the development is considered premature in light that there is no approval of a residential development in this area. Once the boundaries of the wetland and buffers are identified and it is determined that there is encroachment into the wetland area the matter may be brought back to the Council for further action. In favour 7. Carried.

(b) 3-11 Doran's Lane re: Single Family Dwelling. **Moved D.Hickey/J.Cadigan:** Resolved that Council recommends that, pursuant the provisions of the Logy Bay-Middle Cove-Outer Cove Municipal Plan and Development Regulations, Schedule C: Residential Low Density Use Zone Table, that Council approve the application for a single family dwelling at 3-11 Doran's Lane, subject to the following conditions: (1) a scaled plot plan shall be provided showing building line setbacks from the lot lines prior to a permit being issued; (2) driveway shall be designed to ensure that storm water drainage is controlled so that any surface water runoff does not cause soil erosion or flooding; (3) A site grading and landscaping plan shall be provided for Council consideration that takes into account any steep slopes, mature trees and other vegetation on the lot that maintain scenic views and prevent soil erosion and flooding. In favour 7. Carried.

(6) ORDERS

(a) 40-56 Clovelly Lane re: Road Construction. **Moved D.Hickey/P.Ryan:** Resolved that Council confirm the stop work order to the property located at 40-56 Clovelly Lane dated November 1, 2019 as tabled. In favour 7. Carried.

(7) COMMITTEE REPORTS

(a) Administration and Finance re: Committee Report. **Moved B.Roche/D.Hickey:** Resolved that Council adopt the report as tabled. In favour 7. Carried.

(8) NEW/UNFINISHED BUSINESS (NIL)

(9) NOTICE OF MOTION (NIL)

(10) ADJOURNMENT

Moved B.Power/P.Ryan: Resolved that the Council meeting be adjourned at 5:56pm. In favour 7. Carried.

Adele Carruthers
Town Clerk/Manager

Bert Hickey
Mayor

**Town of Logy Bay-Middle Cove-Outer Cove
Regular Council Meeting
December 9, 2019**

(1) CALL TO ORDER: 5:30pm

IN ATTENDANCE

Mayor Bert Hickey
Councillor Denis Hickey
Councillor Ashley Politi
Councillor Bradley Power
Councillor Paul Ryan

Cathy Follett, Finance Officer
Wayne Langille, Administrative Support Clerk

REGRETS

Deputy Mayor James Cadigan
Councillor Brian Roche
Adele Carruthers, Town Clerk/Manager

(2) ADOPTION OF AGENDA/MINUTES

Moved P.Ryan/A.Politi: Resolved that the agenda of a regular meeting held on December 9, 2019 be adopted with the addition of a memo for a planning commissioner. In favour 5. Carried.

Moved B.Power/D.Hickey: Resolved that the minutes of a council meeting held on November 18, 2019 be adopted as tabled. In favour 5. Carried.

(3) BUSINESS ARISING (NIL)

(4) CORRESPONDENCE (NIL)

(5) APPLICATIONS (NIL)

(6) ORDERS (NIL)

(7) COMMITTEE REPORTS

- (a) Committee Report re: December 9 2019. **Moved D.Hickey/B.Power:** Resolved that Council adopt the report as tabled. In favour 5. Carried.
- (b) 2020 Council Meeting Schedule. **Moved B.Power/D.Hickey:** Resolved that Council adopt the 2020 Council Meeting Schedule as tabled. In favour 5. Carried.
- (c) Assessment Review Commissioner – Appoint Don Peckham re: 2020-2022. **Moved B.Power/A.Politi:** Resolved that Council appoint Don Peckham as the Assessment Review Commissioner for the period of three years 2020-2022. In favour 5. Carried.
- (d) Public Hearing Commissioner – Appoint Cliff Johnston, Stan Clinton, Anna Myers 2020-2022. **Moved D.Hickey/B.Power:** Resolved that Council appoint Cliff Johnston, Stan Clinton, Anna Myers for the period of three years 2019-2021. In favour 5. Carried.
- (e) 40-56 Clovelly Lane re: Remove Vegetation and Backfill Parcel of Land - Update. **Moved D.Hickey/P.Ryan:** Resolved that since development has encroached into the wetland without a permit, the area of the wetland affected by the development is to be restored to the satisfaction of the Town. The applicant will be requested to meet with Town staff to discuss restoration measures as per Policy 4.3.12 of the Logy Bay-Middle Cove-Outer Cove Municipal Plan. In favour 5. Carried.
- (f) Municipal Groundwater Flow Modelling Study Final Report. **Moved D.Hickey/B.Power:** Resolved that Council accept the final report being received by Council (2) that those portions of the final report that have implications for the Municipal Plan and Development Regulations be taken into consideration by staff and actions be taken to include the relevant policy and regulatory changes in the proposed draft plan and regulations review; and, (3) place a copy of the final report of social media. In favour 5. Carried.

(8) NEW/UNFINISHED BUSINESS (NIL)

(9) NOTICE OF MOTION (NIL)

(10) ADJOURNMENT

Moved B.Power/P.Ryan: Resolved that the Council meeting be adjourned at 6:30pm. In favour 5. Carried.

Cathy Follett
Finance Officer

Bert Hickey
Mayor