



**Logy Bay  
Middle Cove  
Outer Cove**

**TOWN OF LOGY BAY-MIDDLE COVE-OUTER COVE**

**CONTRACT NO. 2024-01**

**INVITATION TO TENDER**

**SUPPLY EQUIPMENT:**

**ONE (1) NEW 1 ½ TON 4x4 TRUCK WITH DUMP BOX**

**TOWN OF LOGY BAY-MIDDLE COVE-OUTER COVE  
SUPPLY OF EQUIPMENT: ONE (1) NEW 1 ½ TON 4x4 TRUCK WITH DUMP  
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Tenders are invited by the Town of Logy Bay-Middle Cove-Outer Cove for the supply & delivery of the following equipment:

- One (1) New 1 ½ Ton 4x4 Truck with Dump Box

**Contract documents may be obtained from Town Hall, 744 Logy Bay Road, Logy Bay A1K 3B5 or from Susan Arns at [susanarns@lsmcoc.ca](mailto:susanarns@lsmcoc.ca).** Enquiries before tendering must be in writing and directed to the Town Manager by Email: [susanarns@lsmcoc.ca](mailto:susanarns@lsmcoc.ca).

Sealed tenders for the above project clearly marked as to contents only and addressed to the Town Manager, 744 Logy Bay Road, Logy Bay, NL A1K 3B5 will be received up until **12:00 noon, local time, August 23, 2024.**

Procurement is subject to trade agreements, if applicable.

The Town does not bind itself to accept the lowest or any tender.

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Susan Arns, Town Manager

**TOWN OF LOGY BAY-MIDDLE COVE-OUTER COVE  
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**INSTRUCTION TO BIDDERS**

**1.0 TENDER SUBMISSION**

1.1 Sealed Envelopes containing the Tender are to be clearly marked:

Tender for:       **Supply of Equipment:  
One (1) New 1 ½ Ton 4x4 Truck with Dump Box  
Contract No. 2024-01**

Addressed to:   **Town Manager  
Town of Logy Bay-Middle Cove-Outer Cove  
744 Logy Bay Road  
Logy Bay, NL  
A1K 3B5**

The name of the Tenderer and Tender contract name and number must be clearly visible on the face of the envelope.

1.2 Tenders must be received, in its entirety, at the above address on or before **12:00 noon, local time, August 23, 2024.**

1.3 Tenders received after the exact closing time and date indicated **WILL NOT** be considered.

1.4 This tender and any acceptance of this tender shall together be the complete and only contract.

1.5 Before submitting a tender, tenderers shall carefully examine the contract documents of the proposed work and fully inform themselves of the existing conditions and limitations. No subsequent allowance under the contract documents will be considered for any bidder who had failed to become familiar with all aspects of the work.

1.6 The Owner will not defray any expenses incurred by the tenderers in the preparation and submission of their tenders.

1.7 Bidders must satisfy themselves that the item on which they are tendering is available, or will be available for delivery on the date they specify on the tender.

1.8 Inquiries before tendering must be in writing and directed to the Town Manager by Email: [susanarns@lbmccoc.ca](mailto:susanarns@lbmccoc.ca). Tenderers must reference the tender number in any

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correspondence.

- 1.9 Prices include packing, cartage, loading and unloading charges, unless otherwise specified in the tender. In the case of an error in the extension of prices, the unit price will govern.
- 1.10 It is understood that a tender offer will remain open for acceptance for a period of not less than 45 days from the closing date of the tender, unless otherwise indicated herein.

**2.0 TENDER DOCUMENTS**

- 2.1 Tender Documents consist of any or all of the following: Instructions to Bidders, Terms and Conditions, Specifications, Schedule of Quantities and Prices, Tender/Contract Form, Signature of Tenderer as well as any Addendum to the Contract Documents issued during the tender period. It may also include Purchase/Lease Agreements, Drawings, and/or New Vehicle/Equipment Information Sheets.
- 2.2 Every interpretation, addition or deletion to the Contract Documents are to be considered a valid part of the Contract Documents and will be issued in the form of a written addendum.
- 2.3 No addendums will be issued less than seven (7) days prior to the closing date of the Tender.

**3.0 COMPLETION OF TENDER FORM**

- 3.1 Appendices A, B and C must be completed in its entirety (“owner’s acceptance” will be signed upon tender acceptance).
- 3.2 Type or legibly print the information required in Appendices A, B and C.
- 3.3 The Tenderer should retain a copy of the tender for his or her records.
- 3.4 If it becomes necessary to correct an error, the correction must be initialed and dated by the person or persons signing the Tender/Contract Form.

**4.0 UNACCEPTABLE TENDERS**

- 4.1. Tenders not submitted on the Tender Form provided will not be accepted.

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- 4.2. Facsimile tenders will not be accepted.
- 4.3. Tenders received after the Tender Closing time will not be accepted.
- 4.4. Incomplete Tenders will not be accepted
- 4.5. Tenders not accompanied by an approved security (when required) in the correct amount will not be accepted.
- 4.6. Tenders containing qualifications or additional clauses to the Tender Form will not be accepted.
- 4.7. Incorrectly prepared tenders may not be accepted.
- 4.8. Illegible tenders will not be accepted.

**5.0 AMENDMENTS TO TENDER**

- 5.1 Properly documented amendments to the Tender will be permitted up to the Tender closing time as set out in the Invitation to Tender.
- 5.2 Amendments may be delivered to the Town Manager, Town Hall, 744 Logy Bay Road, Logy Bay, NL A1K 3B5 or submitted by email to the Town Manager: [susanarns@lbmccoc.ca](mailto:susanarns@lbmccoc.ca).

**6.0 WITHDRAWAL OF TENDER**

- 6.1 Bids may be withdrawn without penalty by written request received at the Town Hall, or via email to [susanarns@lbmccoc.ca](mailto:susanarns@lbmccoc.ca) prior to the tender closing.

**7.0 ACCEPTANCE OF TENDER**

- 7.1 The Owner will not necessarily accept the lowest or any tender.
- 7.2 The Town reserves the right to reject any and all quotations in whole or in part.
- 7.3 Upon written acceptance of the tender within the tender validity period, the Tender Form becomes the Contract Documents and the successful tenderer becomes the Contractor.

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**TERMS AND CONDITIONS**

**8.0 SUBSTITUTION OF MATERIALS**

- 8.1. Tenders shall be based upon using the materials or products as specified without substitution. Where two or more brand names are specified the choice shall be left to the contractor. Where only one brand name is stated there shall be no substitution.
- 8.2. Where the Specifications include the "or approved equal" or "or equivalent" clause, substitutions may be proposed provided that:
- a. The request for a substitution is made in writing at least ten (10) days prior to the bid date;
  - b. The request shall clearly define and describe the product for which the substitution is requested;
  - c. The substituted article is equivalent to the specified article with regards to design, function, appearance, durability, operation and quality.
- 8.3. Approval of the substitution by the Engineer or designate shall be in the form of an addendum to the Specifications issued at least seven (7) days prior to the Tender closing date to all of those contractors listed as having received a copy of the Contract Documents.

**9.0 MANUFACTURER'S LITERATURE**

- 9.1. Bidder must provide manufacturer's literature including detailed specifications of items quoted. Where contents of submitted literature from the manufacturer include data not pertinent to the submittal, bidder must clearly indicate which portion of the contents is being submitted for the owners review. Once awarded the bidder will provide Owner's manual, maintenance manual and electrical schematic diagrams for the unit upon delivery.

**10.0 QUALITY ASSURANCE**

- 10.1. Codes and Standards:  
Conform to the latest laws, rules and regulations of the Province of Newfoundland and Labrador and also to the latest Canadian Motor Vehicle Safety Standards as issued by Transport Canada.
- 10.2. The specifications are to be considered as a minimum requirement and do not relieve the vendor of the responsibility of supplying a complete and fully functional unit,

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suitable for the service intended. The unit, including all necessary base equipment, shall be furnished complete and ready for use. All parts, not specifically mentioned, which are required for a complete unit, shall conform in design, strength, quality of material, and workmanship to the highest standards of engineering practice.

**11.0 WARRANTY**

- 11.1. The standard manufacturer's vehicle warranty will apply. The Bidder shall provide a statement of the warranty provided, which clearly describes the terms under which the Bidder accepts responsibility for all of the costs to repair defects caused by faulty design, workmanship or material. A copy of equipment warranty must be attached to each tender form by vendor. The bidder will be the point of contact from the Town of Logy Bay-Middle Cove-Outer Cove for any warranty work. The bidder will be responsible to ensure that any 3<sup>rd</sup> party companies who complete the warranty work are certified to complete said work. The bidder shall deal directly with the purchaser on all warranty work. Parts must be available within a twenty-four (24) hour period. Warranty work must be completed within a one-hundred-kilometer (100 km) radius from the Town of Logy Bay-Middle Cove-Outer Cove.

Minimum five year extended warranty or minimum 160,000 km on trucks:

- a. Engine & transmission; transmission lines & all coolers.
- b. Complete fuel system
- c. Complete Cooling system
- d. Electrical system on Complete Unit
- e. Engine electrical
- f. Exhaust system
- g. Drive Line, Rear End, Emissions, Differentials

**12.0. DELIVERY**

- 12.1. Prices quoted must be F.O.B. St. John's, NL.
- 12.2. It is understood and agreed that the Town reserves the right to cancel the purchase order to the successful bidder if delivery of unit(s) is not made by the specified delivery date or the delivery date as stated.
- 12.3. The delivery date specified by the bidder must be approved by the owner on acceptance of the tender.
- 12.4. Include, as part of the tender price quote, orientation sessions to be in-house with small groups for approximately three (3) operators. Incorporate the proper operational aspects, daily checks, and then the required routine scheduled maintenance.

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**SPECIFICATIONS**

**13.0 GENERAL SPECIFICATIONS**

- 13.1. Tenders are invited for the supply and delivery of One (1) New 1 ½ Ton 4x4 Truck with Dump Box.
- 13.2. The following specifications will be followed where possible and any difference will only be of a minor nature. The owner will be the sole judge as to whether or not any difference is considered minor.
- 13.3. The bidder must be a manufacturer, a factory branch, or an agent engaged in the business of selling, dealing in, and servicing the equipment bid upon and must maintain a reasonable stock of parts, and service to be provided, in St. John’s, NL, upon request.
- 13.4. The following Specifications will apply. Any equipment supplied against this tender is subject to inspection upon receipt and could be rejected and returned if specifications are not met completely.
- 13.5. No tender may be revoked until forty-five (45) days after closing date of the tender.
- 13.6. Tenders not conforming to specifications, terms, or conditions may be rejected.

**14.0 PRODUCT SPECIFICATIONS**

14.1 INTENT	Comply		Specify
	Yes	No	
(a)The intent of this specification is to provide for the purchase of one (1) new 1 ½ Ton 4x4 Truck with Dump Box			
(b)The units shall consist of a cab, chassis & landscapers dump box			
<b>14.2 EQUIVALENT PRODUCT</b>			
(a) <b>Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the Town Manager.</b>			
<b>14.3 BIDDERS REFERENCES</b>			
(a) <b>Federal Motor Vehicle safety compliance:</b> The vehicle must be in all respects compliant with the Canadian Motor Vehicle Safety Standards (CMVSS) as per Motor Vehicle Safety Act (S.C. 1993, c. 16). Including bearing final stage National Safety Mark from the body manufacturer or importer of record.			
(b) A copy of the National Safety Mark from the final stage manufacturer or			



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Importer of record <b>MUST</b> be supplied with this bid document.			
Specify National Safety Mark registration number _____			
<b>14.4 CHASSIS MINIMUM SPECIFICATION</b>			
(a) The unit shall be a new current model. No discontinued models will be accepted.			
<b>14.5 MODULE PAINT FINISH</b>			
(a) Body to be factory paint – 1300 Oxford White (or equivalent)			
(b) Dump box should be steel			
<b>14.6 VEHICLE CHASSIS</b>			
(a) Minimum 19,500 lbs GVWR – specify			
(b) Wheelbase 160” Minimum to accommodate the dump box Rear of cab to end of chassis – 108 inch range			
as required for unit specifications – specify			
(c) Dual rear wheels Specify size & model			
(d) All tires shall be tubeless steel belted radials			
(e) Steering to be full power			
(f) Power Brakes			
<b>14.7 VEHICLE POWERTRAIN</b>			
(a) Gasoline Engine. Minimum 6L V8			
State actual.			
(b) Automatic Transmission with Heavy Duty Cooler			
(c) Engine to have antifreeze protection to -40 degrees F			
(d) 4x4			
<b>14.8 CAB</b>			
(a) Bidder to specify cab construction material			
(b) Full bench cloth seat			
(c) Two door			
(d) The cab shall be equipped vinyl flooring with rubber floor mats			
(e) The cab shall be equipped with left and right sun visor			
(f) Manually telescoping trailer tow mirrors on left and right side			
(g) 3 sets of seat belts			
(h) Side steps mounted to both sides of Cab			
<b>14.9 TRUCK ELECTRICAL</b>			
(a) Truck to be equipped with minimum two-speed intermittent windshield wiper and washer			
(b) Truck shall be equipped with fresh air heater, defroster and air conditioning			
(c) Truck to be equipped with a high decibel range audio backup alarm			

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(d) Truck to be equipped with one (1) LED CLASS 1 blue strobe light centre mounted on top of dump box bib GROTE 76770 or equivalent			
(e) Extreme trailer towing package class v, 7 wire harness or equivalent for minimum 14,000 lb towing			
(f) 4 (four) uplifter auxiliary switches			
(g) Electric trailer brake control installed			
<b>14.10 MISCELLANEOUS</b>			
(a) Two sets of Service Manuals – 1 on disc/jump drive and 1 on paper			
(b) State terms, conditions and length of warranty			
(c) Tires to be all season on steel rims. To include spare tire and rim & 6 extra winter rims, excluding tires.			
(d) Dump box to be installed on truck by successful bidder			
(e) Mud flaps to be installed			
<b>14.11 DUMP BOX</b>			
(a) Dump Box to be minimum 9 ½ feet long			
(b) Width – 94 inches o.d. 88 i.d.			
(c) 42 inch high front wall			
(d) Sides 12 to 18 inch range “hinge down” side, two sides, landscapers box			
(e) Approximately 20 inch double acting tailgate			
(f) 12 gauge unibody construction, 10 gauge floor and gate			
(g) 6-8 ton capacity front mounted telescopic hoists. Hydraulic power pack electric steel case enclosure. Dimensions – 90 inches high, 3 ½ round, 3 stage			
(h) Recessed round clearance lights with rubber inserts in body and reflectors			
(j) Weight approximately 1,800 lbs.			
(k) Tool rack on front wall, cab shield on front wall, slots in front wall			
(m) Mud flaps to be installed on box. Mud flaps to provide protection of fuel tank filler neck			

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**APPENDIX "A"**

**SCHEDULE OF QUANTITIES AND PRICES**

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<b>ONE (1) NEW 1 ½ TON 4x4 TRUCK WITH DUMP BOX</b>		\$ _____
<b>F.O.B St. John's NL</b>	<b>Subtotal</b>	\$ _____
	15% H.S.T.	\$ _____
	<b>Total</b>	\$ _____

**YEAR:** \_\_\_\_\_

**MAKE:** \_\_\_\_\_

**MODEL:** \_\_\_\_\_

**DELIVERY DATE:** \_\_\_\_\_

All tenders MUST be accompanied by manufacturer's literature describing, in detail, the equipment bid upon.

**SIGNATURE:** \_\_\_\_\_

**NAME (PRINT):** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

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**APPEDDIX "B"**

**TENDER/CONTRACT FORM**

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**CONTRACT NAME:** Supply of Equipment: ONE (1) NEW 1 ½ TON 4x4 TRUCK WITH  
DUMP BOX

**CONTRACT NO:** 2024-01

**TENDER CLOSING TIME:** 12:00 noon, local time, August 23, 2024

**TENDER ADDRESS:** Town Hall  
Town of Logy Bay-Middle Cove-Outer Cove  
744 Logy Bay Road  
Logy Bay, NL  
A1K 3B5

**OWNER:** The Town of Logy Bay-Middle Cove-Outer Cove

**SUPPLIER:** \_\_\_\_\_  
\_\_\_\_\_

**BIDDERS:**

1. Having carefully examined the attached materials, specifications, and all drawings listed in the specifications, WE, THE UNDERSIGNED, hereby offer to supply all the materials as per contract conditions, for lump sum prices shown in Appendix "A" in lawful money of Canada which includes all Government sales or excise taxes in force at this date.
2. We agree that this Tender/Contract Form, subject to all provisions contained herein, when accepted and executed on behalf of the Town of Logy Bay-Middle Cove-Outer Cove shall constitute a binding Contract between the Contractor and the Town of Logy Bay-Middle Cove-Outer Cove.
3. We confirm that the rates and prices variously set forth in the Schedule of Quantities and Prices (Appendix "A") have been correctly computed for the purposes of the Tender and includes and covers all contingencies and provisional sums and all duties, taxes, handling charges, all overhead and profit, insurance premiums and all transportation and all other charges.

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4. In order for a Tender to be valid, it must be signed by duly authorized officials.
5. WE confirm that the sums herein tendered include all sales taxes, royalties, custom duties, foreign exchange charges, transportation, travelling costs, all overhead and profit, all coordination fees, insurance premiums, and all other charges.
6. WE understand and agree to list the names of sub-contractors and suppliers whose bids have been used in the preparation of this tender price in Appendix "B" (if required). The list will be subject to the approval of the Owner.
7. WE agree to authorize the Owner to release the names of subcontractors used in our tender where such information is requested from the Owner.
8. WE reserve to us the right to substitute other sub-contractors for any trades in the event of any sub-contractor becoming bankrupt after the date hereof. Any such substitution shall be subject to the approval of the Owner and contingent upon satisfactory evidence of bankruptcy.
9. WE understand and agree that the Owner may order changes to the work in the form of additions or deletions in accordance with the General Conditions, Supplementary General Conditions and the intent of the Contract Documents.
10. WE understand that this procurement process is subject to the Access to Information and Protection of Privacy Act, 2015 and agree that the financial value of a contract resulting from this procurement process will be publicly released as part of the award notification process.
11. WE understand and agree that the procurement is subject to trade agreements, if applicable.
12. **WE hereby acknowledge receipt of the following addenda:**  
**Addendum number(s)** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

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**APPENDIX "C"**

**SIGNATURE OF TENDERER**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized Representative Name \_\_\_\_\_

Authorized Representative Signature \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

**OWNER'S ACCEPTANCE**

**On behalf of the Town of Logy Bay-Middle Cove-Outer Cove**

Authorized Representative Name \_\_\_\_\_

Authorized Representative Signature \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

**TOWN OF LOGY BAY-MIDDLE COVE-OUTER COVE  
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**New Vehicle/Equipment Information Sheet**

<u>SUPPLIER</u>				<u>TENDER #</u>	<u>P.O. #</u>	<u>PURCHASE PRICE</u>
<u>NEW VEHICLE / EQUIPMENT INFORMATION</u>						
<u>MODEL YEAR</u>		<u>MAKE</u>			<u>MODEL</u>	
<u>ENGINE</u>		<u>TRANSMISSION</u>		<u>AXLES / WEIGHTS</u>		<u>ATTACHMENTS</u>
<u>MAKE</u>		<u>TYPE</u>	<u>AUTO</u>	<u>MAN</u>	<u>DRIVE TRAIN TYPE</u>	<u>FRONT</u>
<u>MODEL #</u>		<u>MAKE</u>		<u>DIFFERENTIAL MAKE</u>		
<u>SERIAL #</u>		<u>MODEL #</u>		<u>DIFFERENTIAL MODEL</u>		<u>REAR</u>
<u>TYPE</u>	<u>G</u>	<u>D</u>	<u>P</u>	<u>FLUID CAPACITIES</u>		<u>DIFFERENTIAL AXLE RATIO</u>
				<u>ENGINE OIL (L)</u>		
<u># OF CYLS</u>	<u>4</u>	<u>6</u>	<u>8</u>	<u>FRONT AXLE CAPACITY (KG)</u>		<u>METER TYPE</u>
<u>DISPLACEMENT (L)</u>		<u>COOLANT (L)</u>		<u>REAR AXLE CAPACITY (KG)</u>		<u>KM</u> <u>MI</u> <u>HR</u>
<u>HORSEPOWER (KW)</u>		<u>TRANSMISSION (L)</u>		<u>FRONT TIRE SIZE</u>		<u>READING</u>
<u>TORQUE (N - M)</u>		<u>FUEL TANK (L)</u>		<u>REAR TIRE SIZE</u>		

<u>Base line noise measurements</u>	<u>At source</u>	<u>2.5 metres from source</u>	<u>10 metres from source</u>
<u>Operators station exposure</u>	_____ dba	<u>not applicable</u>	<u>not applicable</u>
<u>Public(external) exposure</u>	_____ dba	_____ dba	_____ dba

\* This form is to be completed by the Dealer for each unit supplied and presented upon delivery