



# 2025 MUNICIPAL ELECTION

## INFORMATION SESSION



**Logy Bay  
Middle Cove  
Outer Cove**



## OVERVIEW

- Welcome & Introductions
- Town Infrastructure & Community Partners
- Operations & Goals of the Town
- Council Roles & Responsibilities
- Expectations of Council Members
- Candidate Eligibility & Information
- Election Timeline & Information
- Questions
- Resources & Contact Information



# TOWN INFRASTRUCTURE



TOWN HALL  
MUSEUM  
ROWING ROOM  
RECYCLING SHED



PUBLIC WORKS  
DEPOT



KELLY PARK  
JUSTINA CENTRE  
PLAYGROUND  
DOG PARK  
SPORTS COURTS  
SPORTS FIELDS



OTHER AREAS  
WAR MEMORIAL  
NAGEIRA PLAYGROUND  
FORGOTTEN CORNER



# COMMUNITY PARTNERS



ST. FRANCIS OF ASSISSI SCHOOL



COMMUNITY GARDEN



EAST COAST TRAILS



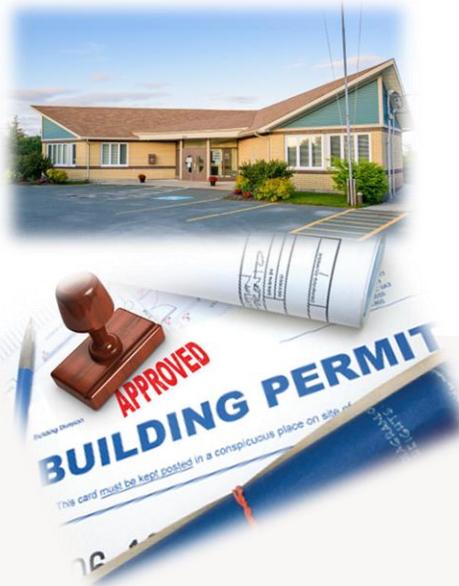
BEACHES



MARINE LAB



# OPERATIONS & GOALS OF THE TOWN



PROVIDE SERVICES TO RESIDENTS



CREATE A WELCOMING COMMUNITY



OFFER FACILITIES & AMENITIES



PROMOTE A HEALTHY LIFESTYLE



MAINTAIN & IMPROVE INFRASTRUCTURE



# COUNCIL ROLES & RESPONSIBILITIES

All members of Council are responsible for:

- Serve a four-year term
- Represent interests of the residents & bring matters of concern before council
- Be transparent and accountable
- Be available to communicate with residents
- Make decisions that are in line with Council's goals, public interest, available resources, legislation and policies
- Comply with any applicable legislation, and policies
- Prepare for & attend council meetings & follow Rules of Procedure
- Declare all conflicts of interest
- Abide by and support all council decisions

# COUNCIL ROLES & RESPONSIBILITIES



All members of Council are responsible for:

- Maintain confidentiality. As a Councillor, you may be privy to information that cannot be disclosed to the public and should be protected in accordance with the Access to Information and Privacy Act (ATIPPA). This could be anything from resident information to details of projects not yet publicly announced.
- Communicate Responsibly. As a Councillor, you are representing the municipality professionally in public and on social media. It is your responsibility to ensure your messages are accurate and respectful.
- Maintain a respectful dialogue with fellow Councillors, staff and the public.
- Understand staff roles and responsibilities, while not interfering with day-to-day administration
- Give input on discussions and make decisions based on your knowledge and understanding of issues

# COUNCIL ROLES & RESPONSIBILITIES



The Mayor has the same responsibilities and roles as all of Council except for:

- The Mayor is the presiding officer and is responsible to Chair all Council meetings
- The Mayor is required to sign documents, contracts & agreements approved by Council
- The Mayor is the official spokesperson
- The Mayor is responsible for attending ceremonial functions
- The Mayor is responsible to foster positive relations, provide guidance & leadership
- The Mayor has no special authority over & above Council
- In the absence of the Mayor, the Deputy Mayor would perform these roles where required.

# EXPECTATIONS OF COUNCIL MEMBERS



## TIME COMMITMENT

- Attendance at Council and Committee meetings. Regular Council Meetings are currently held once every three weeks, on Mondays. Committee meetings are currently scheduled for the week prior to the Council Meetings to review and prepare for the upcoming Council Meeting.
- Meeting Preparation: Council meeting agenda and packages are distributed the week prior to the meeting. Councillors are expected to review the material so they can make properly informed decisions at the meeting.
- Attend and be engaged at community events, programs, or community partner events when available.
- Attend public consultation meetings. This could include Town Plan Amendments, Public Hearings, etc.

# EXPECTATIONS OF COUNCIL MEMBERS



## COMMITTEE TYPES

- Planning & Development
- Public Works
- Recreation & Community Events
- Corporate Services
- Communications & Heritage
- Safety & Emergency Planning

# EXPECTATIONS OF COUNCIL MEMBERS



## PROFESSIONAL DEVELOPMENT & LEARNING

- Attend Mandatory Councillor Orientation Training and Code of Conduct Training
- Become familiar with governing legislation documents to ensure proper and informed decision making (Towns & Local Service District Act, Municipal Plan & Regulations, Other Applicable Government Regulations)
- Become familiar with community history and plans
- Become familiar with current Council projects and plans
- Become familiar with the Town Budget

# CANDIDATE ELIGIBILITY & INFORMATION



To be eligible in the 2025 Municipal election to run for Council (either Mayor or Councillor), you must:

- be eligible to vote in the municipal election
- not be in arrears of taxes or other charges payable to the City
- Be ordinarily resident for a period of 30 days before the commencement of nomination day
- Attend Nomination Day. Those putting forward your nomination must be eligible voters within the community and present on nomination day.

# CANDIDATE ELIGIBILITY & INFORMATION



A person is not eligible to be nominated as a candidate for Council if:

- their seat as a Councillor was vacated;
- they are the Clerk, Manager or a Paid Department Head of Council;
  - *employees may be nominated only if granted a leave of absence*
- they are a member of the House of Commons, the Senate of Canada, the House of Assembly or a judge of the Supreme or Provincial Court;

# CANDIDATE ELIGIBILITY & INFORMATION



- The Mayor is a separate election from Council
- Six council positions are available
- Deputy Mayor is elected by Council after election
- Council receives a remuneration annually

Mayor - \$9600      Deputy Mayor - \$7200      Councillor - \$6240

# CANDIDATE AGENTS

- A candidate may choose to appoint one agent at a polling station to observe the proceedings at the poll on behalf of the candidate.
- The agent is permitted to observe voting procedures, as well as the counting and closing procedures after voting ends at 8:00 p.m.
  - *Must be inside the voting location prior to doors closing.*
- Candidate's agents must not interfere with voters or voting procedures.

# CAMPAIGNING & ELECTION DAY

- Candidates can be provided with a physical copy of the voter's list
- Voter's list can only be used for electoral purposes only
- You may campaign on Election Day, however a candidate or their agents shall not campaign, distribute or cause to distribute campaign material in an area that is less than 30 meters from the entrance of a polling station.
- All signage must meet follow the Town's signage policy/regulations
  - *\$100 permit fee for election signage required, will be refunded once all signs are removed after election.*

# ELECTION TIMELINE & INFORMATION



## NOMINATION DAY

THURSDAY SEPTEMBER 4<sup>TH</sup>  
8:00AM-8:00PM  
TOWN HALL



## ADVANCED POLL

SATURDAY SEPTEMBER 27<sup>TH</sup>  
8:00AM-8:00PM  
TOWN HALL



## DEADLINE FOR PROXY/AGENTS

WEDNESDAY OCTOBER 1<sup>ST</sup>  
4:00PM  
TOWN HALL



## ELECTION DAY

THURSDAY OCTOBER 2<sup>ND</sup>  
8:00AM-8:00PM  
JUSTINA CENTRE



## SWEARING IN

OF NEW COUNCIL  
(WITHIN 14 DAYS OF ELECTION)  
TOWN HALL



## FIRST MEETING

OF NEW COUNCIL  
OCTOBER 20<sup>TH</sup>  
TOWN HALL



# QUESTIONS



# RESOURCES

## Make Your Mark Campaign

[MakeYourMarkNL – There's a Place for You Here](https://makeyourmarknl.ca)  
<https://makeyourmarknl.ca>



## Equal Voice

[Newfoundland and Labrador Chapter - Equal Voice](https://www.equalvoice.ca/nl_chapter)  
[https://www.equalvoice.ca/nl\\_chapter](https://www.equalvoice.ca/nl_chapter)





# CONTACT INFORMATION



## Town Office

744 Logy Bay Road

709-726-7930

[office@lbmcoc.ca](mailto:office@lbmcoc.ca)

## Office Hours

Monday to Friday 8:30am-4:30pm

## *Summer Hours*

*Monday to Friday 8:30am-4:00pm*

